



Syllabus: *SPE 110 Public Speaking*

Course Information

Course Prefix/Number: Speech 110
 Semester: Fall 2018
 Class Days/Times: W 5:00 PM – 6:15
 PM

Credit Hours: 3
 Course Title: Public Speaking
 Room: Gewkdag Son Ki - A2

Instructor Information:

Name: Dr. Gaye Bumsted Perry

Phone/Voice Mail: 520.383.0100
 E-mail: gbumstedperry@tocc.edu
 Office location: Ha-mascamdam Ha-Ki:
 Office hours: 9:00-5:00 M-F

Course Description:

Study and training in public speaking with emphasis on audience adaptation. Includes developing skills in the areas of research, logic, analysis, organization, and delivery in a multicultural society

AZTransfer Course Equivalency Resources: <http://aztransfer.com/>

1 Matches Found

TOCC Course	ASU	NAU	UA
SPE 110 (3) <i>Public Speaking</i> A	COM Departmental Elective	CST 111 also satisfies: Social and Political Worlds [SPW]	COMM 119

Course Objectives:

During this course students will increase their confidence and skill as a public speaker.

Student Learning Outcomes (SLOs) :

After completion of the course you/students will be able to

- Understand and be able to create effective speeches
- Improve your speech delivery
- Improve your listening skills
- Improve your ability to think critically on subjects
- Improve your research skills

Course Structure:

Students will research, organize and give 5-6 speeches during the semester.
Students will complete quizzes based on textbook readings, assignments, and class discussions.
Students will participate in evaluation of classmates' presentations.
Students will participate in communication activities of various types.

Texts and Materials:

Principles of Public Speaking
19th Edition
Kathleen M. German
Routledge Publishing 2017
New York, New York

American Psychological Association Style Book (APA)
http://www.apastyle.org/index.aspx?_ga=1.144355709.933131954.1485385687

OWL Online Purdue Writing Lab
<https://owl.english.purdue.edu/owl/resource/560/08/>

Evaluation and Grading & Assignments:

Course Structure:

This course involves a number of individual oral presentations with feedback from the instructor and the class designed to improve students' public speaking skills. In addition, there are various group activities that all class members participate in and again provide feedback to classmates in a variety of formats.

Course Assessment:

Course assessment consists of exams, discussions, short written assignments, written evaluations of speeches as well as evaluations of students' public speaking presentations. Students will also provide feedback to the instructor on their course experience through a variety of anonymous feedback systems as well as the final course evaluation.

Each speech is worth 100 points. (Instructor approves topics.)

Each reading/video quiz/short essay is worth 5-15 points

Additional assignments may be added during the semester

Speech

Demonstration Speech (Topic student choice)

Informative Speech (Topic student choice with faculty approval)

Persuasive Speech #1 (Native American issues in Arizona or nationally)

Persuasive Speech #2 (Topic student choice with faculty approval)

Argumentative Speech (Topic student choice with faculty approval)

Ceremonial Speech (Faculty will provide information on the award the student is accepting)

Additional Speeches may be assigned.

Reading/Video quizzes/short essay (T/F, multiple choice and short essay)

Grading

90+ % = A

80+ % = B

70+ % = C

60+ % = D

Below = F

Introduction to Public Speaking - Monday and Wednesday - 5:00-6:15 PM *

Week 1 August 20, 2018

Reading: Chapter 1

MLK Speech – Critic

Week 2 August 27, 2018

Reading: Chapter 2

- Introduction of Classmates

- Demonstration Speech Discussion

Week 3 September 3, 2018

Monday Holiday

Reading: Chapter 3

- Listening Skills
- Organization of Speeches
- MLK assignment due

Week 4 September 10, 2018

Reading: Chapters 1-4

Demonstration Speech – Due Monday

Week 5 September 17, 2018

Reading: Chapters 12, 6-7

Informative Speech Discussion

Week 6 September 24, 2018

Reading: None

Informative Speech – Due Monday

Week 6 October 1, 2018 – No class TOCC Fall Break 10. 1 – 5

Reading Chapter 5, 8, 13

Week 7, October 8, 2018

Reading: Chapter 6, 11

Persuasive Speech Discussion

Week 8, October 15, 2018

Reading: Chapter 11

Persuasive Speech Discussion

Week 9, October 22, 2018

Reading: Chapter 11

Persuasive Speech #1 – Due Monday & Wednesday as assigned

Week 10, October 29, 2018

Reading: Chapter 14

Persuasive Speech #2 Discussion

Week 11, November 5, 2018

Persuasive Speech #2 – Due Monday & Wednesday as assigned

Week 12, November 12, 2018 – No class on Monday

Reading: Chapter 15

Awards Speech Discussion

Week 13, November 19, 2018 – Monday – class until 7:30 pm Wednesday – no class

Final Argumentative Speech Discussion

Review Chapter 14

Week 14, November 26, 2018

Awards Speech – Due Monday

Week 15, December 3, 2018

Final Argumentative Speech – Due Monday & Wednesday as assigned

Week 16, December 10, 2018

Final Speech if needed to complete presentations

*Additional handouts will include more detailed information on assignments.

Himdag Cultural Component: Students will increase their knowledge of their own culture, way of life and values as well as those uniquely held and displayed by the Tohono O’odham. Students will be familiar with the T-So:son Our Core and discuss how these values can be demonstrated in life at TOCC and in communication classes.

Policies and expectations:

Course Policies Requirements: (1) Attend class regularly; (2) Complete in-class and out-of-class assignments and submit them to the instructor; (3) Take all exams (4) Complete all class projects & presentations.(5) Support your fellow classmates as they add to their communication skills. (6) Check your TOCC email regularly and use it to communicate with the instructor.

Attendance: You are expected to arrive to class on time and actively participate each class period. If you miss all or a portion of a class, then you are responsible for obtaining missed class material. Four consecutive, unexcused absences may result in withdrawal. You may request to be excused from class for religious observances and practices, for illness, for travel or for personal or family emergency. If you will be absent or have been absent, please notify the instructor by email as soon as possible.

Make-up policy: Missed assignments can be made with instructor's approval. At the instructor's discretion, extra credit opportunities and optional activities may be provided.

Academic Integrity: Violations of scholastic ethics are considered serious offenses by Tohono O'odham Community College, the Student Services Department, and by your instructor. Students may consult the TOCC Student Handbook sections on student code of conduct, on scholastic ethics and on the grade appeal procedure. Copies are available at Tohono O'odham Community College.

All work done for this class must be your own. While you may discuss assignments with other class members, the final written project must clearly be your own. You may use work from books and other materials if it is properly cited using APA Style. Copying from a book without proper reference or from a person under any circumstances will result in an "F" for the assignment, and at the instructor's discretion, possibly an "F" for the course.

ADA Compliance:

Tohono O'odham Community College strives to comply with the provisions of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. If you have a learning problem, physical disability, or medical illness that requires you to have any special arrangements, please see the TOCC Counselor at the beginning of the semester so your academic performance will not suffer because of the disability or handicap.

Classroom Behavior:

- Possession of drugs, alcohol or firearms on college property is illegal.
- Food and beverages are allowed in classrooms.
- Pets, telephones, pagers and other electronic devices that distract students are not allowed in classrooms.
- Children may occasionally be brought to class but need to have books and other activities so they don't interfere with the class.
- Students creating disturbances that interfere with the conduct of the class or the learning of others will be asked to leave.

Course Feedback:

All assignments, written papers and quizzes will be graded and returned to the students one week after the assignment is due. E-mail and phone messages will be returned within two days during the work week. A student or the instructor may request a student conference at any time during the semester.

Instructor Withdrawals:

Students who have missed four consecutive classes, not submitted any assignments nor taken any quizzes by the 45th day census report, October 5, 2018, are assumed NOT to be participating in the class and will be withdrawn.

Incomplete (I) grade:

"I" grades are not awarded automatically. The student must request an "I" from the instructor who will judge the student's ability to complete the course on his or her own. Generally the student must have completed over 80% of the course requirements with

at least a “C” grade. An “I” requires a written contract between the student and the instructor listing work to be completed as well as how and when the work will be done. If the work is not completed within the contract period, the “I” grade automatically reverts to an “F.” “I” grades will not be re-evaluated during the final two weeks of the semester when class activities are normally at their most intense.

Final Grades: Students will receive a grade transcript from the college mailed to the address given with registration materials at the end of the semester when all grades have been recorded.

SPECIAL NOTE TO STUDENT:

For privacy and security reasons, instructors are advised **NOT** to give grades over the telephone or email. Your final grade will be available via your MyJenzebar account. Later in the semester your grades will be available in Canvas.

Your instructor will make every attempt to follow the above procedures and schedules, but they may be changed in the event of extenuating circumstances.

Students submitting assignments through the mail or by email are advised to make copies for their own protection.

If you move during the semester, please file a change of address form with the Student Services Office, and inform your instructor.

DISCLAIMER: This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.