



Syllabus: **SWU 291 Social Service Delivery Systems**

Course Information	
Course Prefix/Number: Semester: Spring 2019 Class Days/Times: Monday & Wednesday, 1:00PM to 2:15PM	Credit Hours: 3 Course Title: Social Services Delivery Systems Room: Main Campus, Gewkdag Son Ki., GSK 3

Instructor Information: Name: Dr. Curtis Peterson, Ph.D.	Phone/Voice Mail: 520-383-0048 E-mail: cpeterson@tocc.edu Office location: Ha-Mascamdham Ha-Ki Office hours: Mon-Wed 2:30pm to 4:30pm; Tues- Thurs 11am to 1pm
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Course Description: Covers federal, state, private not-for-profit, and for-profit social service delivery system's purpose, structure, and professional roles. Includes 40 service learning hours. Explains how to meet client needs by identifying and coordinating community resources in accord with accepted social work practices. By familiarizing students with service delivery systems in Arizona and in the Tohono O'odham Nation, students will be able to identify a general framework for the delivery of social services. The case management model of service delivery is also introduced
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Course Objectives: <ol style="list-style-type: none"> 1. Demonstrate knowledge of Social Work Licensure, Professional Associations and the Code of Ethics. 2. Compare, contrast, and evaluate major current approaches to social work delivery in the United States 3. Evaluate service learning experience in relation to one or more theoretical models of social work practice.
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Course Structure:

This course is lecture and activity based. Students are expected to come to class and learn information being presented, willing to ask questions, and ready to engage in classroom activities. Classroom activities may include group work within the class or take-home assignments.

Texts and Materials:

Dale, O., Smith, R., Norllin, J.M., & Chess, W.A. (2009). Human Behavior and the Social Environment: Social Systems Theory (6th ed) – Chapter 2 and 3. Boston, MA: Pearson Publishing

Duran, E. (2006). Healing the Soul Wound: Counseling with American Indians and Other Native People. New York, NY: Teachers College Press.

McCawley, P.F. (ND). The Logic Model for Program Planning and Evaluation. University of Idaho

Evaluation and Grading & Assignments:

Class attendance (16 weeks X 10 points = 160 points) (23% of grade)

Service Learning Hours

Completion of Ethics Training	02/01/2019	50 points
Completion of objective measures	03/01/2019	50 points
<u>Completion of interviews</u>	<u>04/01/2019</u>	<u>50 points</u>
Total		150 points (22% of grade)

IMPORTANT!!! Beyond the points students MUST complete the service learning activities in order to pass the course. If any part of the service learning is not complete this will result in an automatic “F” for the course.

Quiz on history of social services, social system perspective, and social system theory	50 points
Reflection Chapter 1 and Chapter 2	25 points
Reflection Chapter 3 and Chapter 4	25 points
Quiz on different organizations and organizational structures	50 points
Reflection Chapter 7 and Chapter 8	25 points
Mock budget	25 points
Mock Logics Model	50 points
Reflection Chapter 5 and Chapter 6	25 points
Mock Psycho-social assessment	50 points
<u>Mock Case plan</u>	<u>50 points</u>
Total	375 points (54% of grade)

Himdag Cultural Component: When considering organizational structures, missions and visions for an organization it is very important to take into consideration the culture for which the organization is being developed. Students will be encouraged to consider the culture of the Tohono O’odham Nation when learning about and developing organizational skills.

Policies and expectations-

Classroom behavior/expectations:

This class is a professional adult learning environment, and both the instructor and students are expected to conduct themselves in a manner consistent with respect and academic conduct. The instructor gives all of his student's permission to ask others in the classroom to stop disruptive behaviors (ex. texting, talking to others during lecture, chewing gum or eating food loudly, etc.). If a student is asked to stop being disruptive they are expected to (a) act like an adult, (b) stop their behavior, or (c) leave the class. If the instructor has to ask a student to leave (or stop their disruptive behavior) they will have need to meet with the Assistant Dean of Student Affairs before being able to return to the class.

Extra credit/Late work/Make-up rules

Extra credit maybe offered throughout the course but is not guaranteed.

Late work can only be made up if arrangements are made with the instructor BEFORE the due date of the given work. If a student has an emergency, it is up to the instructor to decide if the student will be allowed to make-up the work, but is not guaranteed (some emergencies are just not an excuse to place your academic career in second place).

Students should have a back-up plan for common emergencies such as vehicle breaking down, loss of childcare, problems with work, and managing personal crises

Attendance and/or Participation requirements

Participation and attendance in class is a major part of the course grade and content. If you are going to miss a class contact instructor before the date you will miss, and he will email an alternative assignment that can be completed in order not to lose the attendance points for that day you miss. Note unless it is an emergency where you did not have access to a phone, alternative assignments can only be made if the student contacts the instructor before the date missed. NOTE: Students are still responsible for the content of the class that day in order to complete assignment in Guidebook and for exams.

ADA Statement

Tohono O'odham Community College complies with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973, as amended. In addition, TOCC complies with other applicable federal and state laws and regulations that prohibit discrimination on the basis of disability.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Students needing accommodations are encouraged to contact the Dean of Student Services, at (520) 383-8401. For additional information, see the TOCC Student Handbook.

Academic dishonesty definition/policy statement:

Plagiarism, cheating and other forms of academic dishonesty are prohibited. Students guilty of academic misconduct, either directly or indirectly, through participation or assistance, are immediately responsible to the instructor of the class. In addition to other possible disciplinary sanctions, which may be imposed through the regular classroom policy and college policy. Cheating in this course is based on the perception of the instructor.

Harassment

Under policies by the college and under Federal Code Title IX, there is zero tolerance in this classroom for harassment that is sexual in nature, or based on gender, age, or race. If you experience this in this class, please notify the instructor. If you do not feel comfortable going to the instructor, instructions on how to report harassment under Title IX can be found in the Student Handbook or go to the following website <https://www.tocc.edu/ccampus-security>.

Course Outline:

- History of the field of social services
 - History and career options
 - A Social Systems Perspective: The Foundations for Social System Theory
 - Social System Theory: General Features
 - Healing the Soul Wound: Chapter 1
 - Healing the Soul Wound: Chapter 2
 - Healing the Soul Wound: Chapter 3
 - Healing the Soul Wound: Chapter 4
- Technical Aspects of Social Services
 - Different organizational structures: Governmental, non-profit, and for-profit
 - Healing the Soul Wound: Chapter 7
 - Organizational structures and administration
 - Healing the Soul Wound: Chapter 8
 - Budgeting
 - Grant writing
 - Logics modeling
 - Case management and integrated care
 - Healing the Soul Wound: Chapter 5
 - Healing the Soul Wound: Chapter 6
 - Psycho-social assessment
 - Case management planning

Service Learning Hours

Completion of Ethics Training	02/01/2019
Completion of objective measures	03/01/2019
Completion of interviews	04/01/2019

Spring Semester 2019	
Staff Return	Jan 2, 2019
First Day of Classes with Welcome/Blessing	Jan 14, 2019
Add without Instructor's signature	Jan 14 - 18, 2019
Martin Luther King Jr. Day - College Closed	Jan 21, 2019
Add with Instructor's signature	Jan 22 - 28, 2019
Drop/Full Refund Deadline	Jan 29, 2019
President's Day - College Closed	Feb 18, 2019
45th Day Census	Feb 28, 2019
Graduation Application Due	Mar 8, 2019
Spring Break	Mar 11-15, 2019
Withdrawal Deadline	Mar 29, 2019
Last Week of Classes/Final Exams	May 6-10, 2019
Final Grades Due	May 14, 2019
Commencement	May 17, 2019
Memorial Day - College Closed	May 27, 2019

DISCLAIMER: This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.