



## Syllabus: Writing 101 BHS Dual Enrollment

### Course Information

Course Title: Writing 101, BHS Dual Enrollment

Course Prefix/Number: WRT 101, Section 7

Semester: Fall 2020

Class Days/Times: Online, asynchronous

Credit Hours: 3

### Instructor Information

Name: Heidi Wallace

E-mail: [hwallace@tocc.edu](mailto:hwallace@tocc.edu)

Office location: Zoom appointments

Office hours: Your instructor is available by appointment for Zoom meetings: email to schedule a time

### Course Description

Principles and practices of writing. Includes writing college-level essays, review of basic writing skills, and written works. Also includes narrative/descriptive, expository, and persuasive writing. May be offered in modules.

### Student Learning Outcomes

**After completion of the course, students will be able to:**

1. Develop ideas about a topic for the purpose of writing, organizing, selecting, and relating ideas, and develop them in coherent paragraphs and essays.
2. Use a variety of writing styles for different audiences, and improve writing by correcting errors, restricting, and rewriting.
3. Write essays and other works to include drafts, journals, and in-class writing.

### Course Structure

In this course, students will write three major essays: Narrative essay, Example essay, and Rhetorical Analysis essay. Each essay corresponds to a different unit. For each unit, students will read three short stories and complete short responses and discussion posts based on their analyses.

## Course Learning Materials and Textbook Information

- A small writing journal, preferably 5x5 inches
- *Rules for Writers*, 9th Edition.
- *Merriam-Webster's Everyday Language Reference Set*, Newest Ed. (Optional)
- Access to Microsoft Word and a PDF viewer/editor; Microsoft Word is available for free online here: <https://www.microsoft.com/en-us/education/products/office/>.

## Courses Outline and Important Dates

\*All assignments are due at 11:59 p.m. Most due dates will fall on a Monday or Friday. Wednesday due dates are indicated below.

\*\*See Canvas for instructional readings from *Rules for Writers* and other sources

Unit 1: Narrative			
Module/Unit	Assignment	Due Date	Points
1	<b>Reading &amp; Writing</b>		
1	"Introductions" Discussions	Aug. 28	5
1	Assignment: Short Response, "The Moths," by Helena María Viramontes	Aug. 31	15
1	Assignment: Video Summary	Sept. 4	
1	Discussion: "The Moths," by Helena María Viramontes	Sept. 4	5
1	Assignment: Short Response, "The Trial of Thomas Builds-the-Fire," by Sherman Alexie	Sept. 8, Tuesday	15
1	Assignment: Video Summary	Sept. 11	
1	Discussion: "The Trial of Thomas Builds-the-Fire," by Sherman Alexie	Sept. 11	5

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.

<b>Unit 1: Narrative</b>			
<b>Module/Unit</b>	<b>Assignment</b>	<b>Due Date</b>	<b>Points</b>
1	Assignment: Short Response: "The Handsomest Drowned Man in the World," by Gabriel García Márquez	Sept. 14	15
1	Assignment: Video Summary	Sept. 18	
1	Discussion: "The Handsomest Drowned Man in the World," Gabriel García Márquez	Sept. 18	5
1	<b>Drafting</b>		
1	Assignment: Bridging the Gap; Literary Analysis → Writing a Narrative	Sept. 24, Thursday	
1	Assignment: Video Summary	Sept. 24, Thursday	
1	<b>FALL BREAK Sept. 25- Oct. 2</b>		
1	Assignment: Outline	Oct. 5	10
1	Assignment: Rough Draft	Oct. 7, Wednesday	10
1	<b>Revising</b>		
1	Peer Reviews	Oct. 9	10
1	Assignment: Final Draft	Oct. 12	105
1	Assignment: Video Summary	Oct. 16	
1	Assignment: Reflection	Oct. 16	15

---

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.

<b>Unit 2: Division or Analysis</b>			
<b>Module/Unit</b>	<b>Assignment</b>	<b>Due Date</b>	<b>Points</b>
2	<b>Watching &amp; Writing</b>		
2	Discussion: Commercials	Oct. 19	5
2	Assignment: Short Response, American Experience documentary	Oct. 23	15
2	Assignment: Short Response, Frontline documentary	Oct. 28, Wednesday	15
2	Assignment: Video Summary	Oct. 30	
2	Discussion: Choose one documentary	Oct. 30	5
2	<b>Drafting</b>		
2	Assignment: Outline	Nov. 2	10
2	Assignment: Rough Draft	Nov. 4	10
2	Assignment: Video Summary	Nov. 6	
2	<b>Revising</b>		
2	Peer Reviews	Nov. 6	10
2	Assignment: Final Draft	Nov. 9	105
2	Assignment: Video Summary	Nov. 13	
2	Assignment: Reflection	Nov. 13	15

<b>Unit 3: Rhetorical Analysis</b>			
<b>Module/Unit</b>	<b>Assignment</b>	<b>Due Date</b>	<b>Points</b>
3	<b>Reading &amp; Writing</b>		

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.

<b>Unit 3: Rhetorical Analysis</b>			
<b>Module/Unit</b>	<b>Assignment</b>	<b>Due Date</b>	<b>Points</b>
3	Assignment: Nathan J. Robinson, "How to Avoid Swallowing War Propaganda"	Nov. 16	15
3	Assignment: Video Summary	Nov. 20	
3	Assignment: Short Response, Nikole Hannah-Jones	Nov. 20	15
3	Assignment: Short Response, Paul Kingsnorth	Nov. 25	15
3	<b>Drafting</b>		
3	Assignment: Outline	Nov. 30	10
3	Assignment: Rough Draft	Dec. 2, Wednesday	10
3	<b>Revising</b>		
3	Assignment: Video Summary	Dec. 4	
3	Peer Reviews	Dec. 4	10
3	Assignment: Final Draft	Dec. 9, Wednesday	105
3	Final Reflection	Dec. 11	15

### **Evaluations, Grading, and Assignments:**

90 and above is an A

80 - 89 is a B

70 - 79 is a C

60 - 69 is a D

Under 60 is Failing

**Your grade will be determined by the following:**

**Grade Determination:**

---

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.

- **Essay 1 – Narrative**
  - Freewrite – 10 points
  - Outline – 10 points
  - Peer Reviews – 10 points
  - Rough Draft - 10 points
  - Final Draft - 105 points
- **Essay 2 – Example**
  - Outline – 10 points
  - Peer Reviews – 10 points
  - Rough Draft - 10 points
  - Final Draft - 105 points
- **Essay 3 – Rhetorical Analysis**
  - Outline – 10 points
  - Peer Reviews – 10 points
  - Rough Draft - 10 points
  - Final Draft - 105 points
- **Short Responses**
  - 7 worth 15 points each (for a total of 105 points)
- **Reflections**
  - 3 worth 15 points each (for a total of 45 points)
- **Discussion Posts**
  - 7 worth 5 points each (for a total of 35 points)
- **Total points possible: 600**

**Grade Breakdown:**

A = 540 - 600 pts.

B = 480 - 539 pts.

C = 420 - 479 pts.

D = 360 - 419 pts.

F = 0 - 359 pts.

**Himdag Cultural Component**

For the Narrative essay, students will write about one instance when they witnessed *T-So:son* (“Our Core”) values (*T-Wohocudadag*—Our Beliefs, *T-Apedag*—Our Well-Being, *T-Pi:k Elida*—Our Deepest Respect, and *I-We:mta*—Working Together) operating in their lives. For Unit 1, they will read stories of magical realism (when the ordinary becomes extraordinary) and adopt that style into the Narrative essay.

**Policies and Expectations****Incomplete Policy**

Incomplete (I) grades are not awarded automatically. The student must request an "I" from the instructor who can choose to award an Incomplete only if all three of the following conditions are met:

1. The student must be in compliance with the attendance policy.
2. The student must have unavoidable circumstance that would prohibit the student from completing the course.
3. The student must have completed over 75% of the course requirements with at least a "C" grade.

Incompletes are not a substitute for incomplete work due to frequent absences or poor academic performance. Incomplete grades that are not made up by the end of the ninth week of the following semester will be automatically changed to an F if the agreed upon work, as stipulated on the written form signed by the instructor and the student when the I grade is awarded, is not completed.

### **Instructor Withdrawals**

Students who have missed four consecutive classes (or the equivalent) not submitted any assignments nor taken any quizzes by the 45th day census report, due on [date of 45th day found in Academic Calendar on TOCC website] are assumed NOT to be participating in the class and may be withdrawn at the faculty member's discretion. [faculty members should be clear in their withdraw policy, if you do not withdraw students please note in appropriate sections].

### **Student Withdrawals**

Students may withdraw from class at any time during the first 2/3 of the semester without instructor permission and without incurring any grade penalty. Please be sure to withdraw yourself by [withdrawal deadline date found in Academic Calendar on TOCC website] if you do not expect to complete the class, otherwise you may receive an "F" grade.

### **Special Withdrawals (Y) Grade**

The "Y" grade is an administrative withdrawal given at the instructor's option when no other grade is deemed appropriate. Your instructor must file a form stating the specific rationale for awarding this grade. "Y" grades are discouraged since they often affect students negatively. Your instructor will not award a "Y" grade without a strong reason.

### **Equal Access Statement/Disability Accommodations**

Tohono O'odham Community College seeks to provide reasonable accommodations for qualified individuals with disabilities. The College will comply with all applicable regulations, and guidelines with respect to providing reasonable accommodations as required to ensure an equal educational opportunity. This process includes self-identifying as a student with a disability, providing supporting documentation of their disability, and being approved for services through the Disability Resources Office (DRO). It is the student's responsibility to make known to their instructor(s) the student's specific needs within the context of each class in order to receive appropriate accommodations. We will work together in order to develop an accommodation plan specifically designed to meet the individual student's requirements.

For more information or to request academic accommodations, please contact: Anthony Osborn, TOCC Disabilities Resource Coordinator, aosborn@tocc.edu, or 520-383-0033 for additional information and assistance.

### **Title IX**

Tohono O'odham Community College encourages each student to have the knowledge and skills to be an active bystander who intervenes when anyone is observed or being harassed or endangered by sexual violence. Sexual discrimination and sexual violence can undermine students' academic success and quality of life on campus and beyond. We encourage students who have experienced or witnessed any form of sexual misconduct to talk about their experience and seek the support they need.

Confidential support and academic advocacy can be found with: Student Services Title IX Coordinator/Counselor, Alberta Espinoza, M.Ed. located in I-We:mta Ki: Room 18. Phone 520-383-0033 email: aespinoza@tocc.edu

### **Conduct: Bias, Bullying, Discrimination and Harassment**

Tohono O'odham Community College faculty and staff are dedicated to creating a safe and supportive campus environment as a core value. Harassment based on age, class, color, culture, disability and ability, ethnicity, gender, gender identity and expression, immigration status, marital status, political ideology, race, religion/spirituality, sex, sexual orientation, and tribal sovereign status will not be tolerated.

**DISCLAIMER:** This syllabus is designed to evolve and change throughout the semester based on class progress and interests. You will be notified of any changes as they occur.

### **Late Work:**

For your success in this class, you are encouraged to submit all work by the listed due date. Short responses will NOT be accepted late. The purpose of short responses is to keep you on track with readings and class discussions. Any final draft of a major essay submitted 24 hours late will receive a 5% grade penalty for 24 hours. This means that you have a 24-hour grace period before accruing late penalties.

### **Academic Integrity:**

Violations of scholastic ethics are considered serious offenses by Tohono O'odham Community College, the Student Services Department, and by your instructor. Students may consult the TOCC Student Handbook sections on student code of conduct, on scholastic ethics and on the grade appeal procedure. Copies are available at Tohono O'odham Community College.

All work done for this class must be your own, or the original work of your group. While you may discuss assignments with other class members, the final written project must clearly be original. You may use work from books and other materials if it is properly



cited. Copying from a book without proper reference or from a person under any circumstances will result in an “F” for the assignment, and at the instructor’s discretion, possibly an “F” for the course. If you are uncertain about proper citations ask your instructor or the librarian.

**Course Feedback:**

All assignments will be graded and returned to the students promptly, typically within a week after the assignment is closed for handing in. E-mail and phone messages will be returned within two days. A student or the instructor may request a student conference at any time during the semester. Quarterly grade reports will be provided to each student, either in person, by email or via the electronic system of Canvas.

**Attendance Addendum:**

TOCC takes attendance every week, for in-person and online courses. In order to fulfill the attendance requirement, students will watch a short video posted by the instructor every Tuesday and submit a summary of the video by Friday of that week.