



**Tohono O'odham Kekel Ha-Maşcamakuđ**  
**Board of Trustees Regular Meeting**  
**February 10, 2022**  
**TOCC Boardroom, Ma:cidag Gewkdag Ki:**  
**S-cuk Du'ag Maşcamakuđ**  
**In Person & Virtual Meeting**

**Addendums and Added Agenda Items are attached to the end of this document**

***Tohono O'odham Kekel Ha-Maşcamakuđ***

Board of Trustees Regular Meeting

February 10, 2022, 9:00 a.m.

TOCC Boardroom, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

***Agenda***

***General Matters***

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| 1. Call to Order / Roll Call  |        |
| 2. Invocation   |        |
| 3. Review and Approval of Agenda  |        |
| 4. Announcements and Upcoming Events  |        |
| 5. Minutes from January 13, 2022 BOT Regular Meeting – Redlined & Corrected | 02, 08 |
| 6. Call to the Audience   |        |
| 7. Coronavirus Update   |        |

***New Business***

- |  |    |
|--|----|
| 1. KLA presents FY2021 TOCC Audit  |    |
| 2. San Carlos Apache College Board of Regents and President via Zoom at 10:00 a.m. |    |
| 3. December 2021 Financials – Controller   | 14 |
| 4. Human Resources Report – HR Director  | 42 |
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| 8. RBDG Grant Proposal – Chair of Academic Programs WCD, Dean for Sustainability   | 68 |

***Reports – by Division and Division Components***

- |   |    |
|---|----|
| 1. President, HR, Operations, Community of Practice     | 71 |
| 2. Education Division                                   | 74 |
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| 4. Sustainability, IT, IE, Workforce and Community Dev. | 90 |
| 5. Student Life, Residence Life, Athletics              | 98 |

***General Matters***

- |                      |  |
|----------------------|--|
| 8. Executive Session |  |
|----------------------|--|

***Adjournment***

## Tohono O'odham Kekel Ha-Maşcamakuđ

**Board of Trustees Regular Meeting**

Thursday January 13, 2021

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting, 9:00 a.m.

**GENERAL MATTERS**

## 1. Call to Order / Roll Call

The Board of Trustees Meeting was Called to Order at 9:18 a.m. by Chairperson Dr. Ofelia Zepeda.

Present	Excused Absence	Attendance Time	Board of Trustees:
X		9:18 a.m.	Dr. Ofelia Zepeda, Chairperson
X		9:18 a.m.	Bernard Siquieros, Vice-Chairperson
X		9:18 a.m.	Tony (Anthony) Chana, Secretary
X		9:18 a.m.	Jonas Robles, Elder Member
X		9:18 a.m.	Mary Bliss, Member
	X		Libby (Elizabeth) Francisco, Member
			Administration Members
X			Paul Robertson, President
X			Mario Montes-Helo, Dean for Sustainability
X			Joann Miguel, Dean of Finance
X			Liz (Ofelia) Zepeda, Interim Dean of Student Services
X			Curtis Peterson, Interim Dean of Academics
			Recorder
X			Evan Thomas, Special Assistant to the President
			Guests
X			Andriana Jose, Principal Accountant
X			Anselmo Ramon, Academic Chair of WCD
X			Angelina Saraficio, Adjunct Instructor
X			Carmella Ann Pablo, Library Assistant
X			Diana Antone, Financial Aid Technician
X			Deshon Miguel, IT Manager
X			Jai Juan, Recruiter
X			Jay Juan, Chief of Operations
X			Justine Romero, Office Coordinator, LLC
X			LeAnn Lopez, Payroll Technician
X			Martha Lee, Consultant
X			Mickie Widener, Human Resources Assistant
X			Neal Wade, Business Instructor
X			Novia James, Financial Aid Officer
X			Stacy Owsley, Human Resources Director
X			Sylvia Hendricks, Director of Student Life
X			Tashina Machain, Administrative Assistant
X			Mike Mainus, Controller

X			Ben Jose, Research Assistant
X			Ingrid Felix RainCloud, Director of Sponsored Projects
X			Annamarie Stevens, Transition Coordinator
X			Danny Sestiaga, Special Projects & Initiatives Manager
X			Iris Nez, Financial Aid Technician (Temporary)

**Executive Summary: TOCC BOT acted on the following at the January 13, 2022 meeting:**

- Approved the December 09, 2021 TOCC Board of Trustees regular meeting minutes with corrections.
- Accepted the October 2021 and November 2021 Financial Reports as presented.
- Accepted the Human Resources December 2021 Report as presented.
- Approved a one-time authorization to pay the apprentices through TOCC for the next two (02) pay periods.
- Approved scheduling meetings to review the Request for Support from the Tohono O’odham Nation with the Executive Branch and TOLC committees prior to district reviews.
- Approved the request to change the financial aid policy in the Student Handbook.

2. Invocation

Mr. Jonas Robles gave the invocation.

3. Review and Approval of Agenda

The BOT meeting agenda was reviewed and the following changes were made:

- Add New Business Item 11. Change of Financial Aid Policy in Student Handbook.
- Delete New Business Item 6. Request to Eliminate TOCC Fees.

A motion was made to approve the meeting agenda with changes to the New Business items.

**MOTION:** Motion by Mary Bliss, Seconded by Bernard Siquieros to approve the meeting agenda with changes to the New Business items.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT.

**MOTION APPROVED**

4. Announcements and Upcoming Events

- A Language Transcription workshop hosted by the O’odham Language Center (OLC) ~~is will~~ being held in the Gewkdag Son Ki: (GSK) at S-cuk Du’ag Mascamakud.
- A Welcome Blessing is being planned for Tuesday January 18, 2022, 8:15 a.m. to start the Spring 2022 semester. An announcement will be sent college-wide.
- The Himdag Committee has scheduled the TOCC Cleansing for January 27-28, 2022.
- An All-Staff meeting will be held on Friday January 14, 2022, 8:30 a.m.
- Paul Robertson, TOCC President was recognized and presented with a 5-year Service Award.



5. Minutes from December 09, 2021 regular meeting of the TOCC Board of Trustees.

Corrected minutes for the December 09, 2021 meeting were reviewed by the Board of Trustees.

A motion was made to approve the December 09, 2021 TOCC Board of Trustees regular meeting minutes with corrections.

**MOTION:** Motion by Jonas Robles, Seconded by Mary Bliss to approve the December 09, 2021 TOCC Board of Trustees regular meeting minutes with corrections.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

6. Call to the Audience – None

7. Coronavirus Update – Dr. Paul Robertson, President

Operations at TOCC are ongoing despite shutdowns of government and education facilities on the Nation. Monitoring the guidance from the Nation and the CDC continues.

The preliminary information from the Student Emergency Aid survey indicates students prefer online course delivery. Some scheduled face to face courses have been changed to online courses.

The TON Office of Emergency Management requested the use of the dorm facilities for quarantine quarters. TOCC declined as faculty, staff and students will be on campus.

### **NEW BUSINESS**

1. Financial Report for October 2021 – Mike Mainus, Controller

Mr. Mike Mainus made the October 2021 Financial Report.

2. Financial Report for November 2021 – Mike Mainus, Controller

Mr. Mike Mainus made the November 2021 Financial Report.

A motion was made to accept the October 2021 and November 2021 Financial Reports as presented.

**MOTION:** Motion by Mary Bliss, Seconded by Bernard Siquieros to accept the October 2021 and November 2021 Financial Reports as presented.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

3. Human Resources Report – Stacy Owsley, Human Resources Director

The Human Resources report for January 2022 was included in the board packet. An Addendum was distributed to the Board of Trustees.

Ms. Celia Andrews, Administrative Assistant, Student Services was introduced to the BOT.

Director Owsley reviewed the Employment Vacancy Activity Log.

A motion was made to accept the Human Resources report for January 2022 as presented.

**MOTION:** Motion by Bernard Siquieros, Seconded by Jonas Robles to accept the Human Resources report for January 2022 as presented.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

An apprentice job description was proposed for approval. This documentation is necessary to process the payroll for the apprentices who are now under the TOCC payroll system.

A motion was made to approve a one-time authorization to pay the apprentices through TOCC for the next two (02) pay periods.

**MOTION:** Motion by Jonas Robles, Seconded by Mary Bliss to approve a one-time authorization to pay the apprentices through TOCC for the next two (02) pay periods.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

4. Approval of Annual Report Board Page – Martha Lee, Special Projects Consultant

The 2021-22 TOCC Annual Report will return to a brochure format. A proof of the BOT page was included in the January 2022 board packet. The members of the board opted for individual photos. By consensus, the BOT members approved to post the group photo on the board page of the TOCC website.

5. Enrollment Report Overview: Spring 2022 – Ben Jose, Research Assistant

Ben Jose shared information on students enrolled in the Spring 2022 semester. A breakdown of enrollment included: Full-time Equivalency (FTE), Part-time students, Total number of students by TOCC Site and Tribal Affiliation.

Preliminary results from the most recent Emergency Student Aid survey were reviewed. To date, there are 429 responses. Mr. Jose will send out the information to the BOT for further review.

6. Request to Eliminate TOCC Fees – Deleted Agenda Item

7. O'odham Niok Program Report – Leslie Luna, OLC Co-Director, Ron Geronimo, OLC Co-Director

A written report was distributed to the members of the board. Both Co-Directors were present to highlight topics from the report. The main goal continues to be preservation and revitalization of the Tohono O'odham language.

8. RFP Update, O'odham Language Center – Dr. Paul Robertson, President

A Legal Notice was placed in the Arizona Daily Star regarding the RFP for the O'odham Language Center. Several contractors have contacted TOCC to request a set of construction drawings. The deadline to submit a bid is February 15, 2022, 5:00 p.m.

9. Request for Support from the Tohono O'odham Nation – Dr. Paul Robertson, President

The documents for the Request for Support from the Tohono O'odham Nation were distributed to the BOT. The information is for FY2023-27. Meetings to review the request will be scheduled with the following:

Human Resources Development Committee (HRDC) – TOLC  
Budget & Finance Committee – TOLC  
Executive Branch – TON

A motion was made to approve scheduling meetings to review the request with the Executive Branch and TOLC committees prior to district reviews.

**MOTION:** Motion by Bernard Siquieros, Seconded by Mary Bliss to approve scheduling meetings to review the request with the Executive Branch and TOLC committees prior to district reviews.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

10. SHARP O'odham Language Center Grant Submission - Informational

The electronic approvals for the SHARP O'odham Language Center Grant Submission were included in the January 2022 board packet for informational purposes.

11. Change to Financial Aid Policy in Student Handbook – Liz (Ofelia) Zepeda, Interim Dean of Student Services

Review of the current financial aid policy in the student handbook indicates that the Satisfactory Academic Progress (SAP) rule and associated areas need to be changed.

Pages 28-37 of the Student Handbook can be replaced with the draft policy distributed for consideration.

A motion was made to approve the request to change the financial aid policy in the Student Handbook.

**MOTION:** Motion by Tony Chana, Seconded by Mary Bliss to approve the request to change the financial aid policy in the Student Handbook.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

#### ***REPORTS – BY DIVISION and DIVISION COMPONENTS***

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, HR, Operations, Community of Practice
2. Education Division
3. Student Services Division
4. Sustainability, IT, IE, Workforce and Community Development
5. Student Life, Residence Life, Athletics

#### ***GENERAL MATTERS***

8. Executive Session

The BOT excused the attendees and convened for an Executive Session at 1:00 p.m.

ADJOURNMENT – 1:17 p.m.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to adjourn the January 2022 BOT regular meeting.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

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#### ***GENERAL MATTERS***

8. Executive Session

The BOT excused the attendees and convened for an Executive Session at 1:00 p.m.

ADJOURNMENT – 1:17 p.m.

**MOTION:** Motion by Mary Bliss, Seconded by Jonas Robles to adjourn the January 2022 BOT regular meeting.

**VOTE:** 5 FOR, 0 OPPOSED, 0 ABSTAIN, 1 ABSENT

**MOTION APPROVED**

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**INTEROFFICE MEMORANDUM**

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**TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE**  
**FROM: MIKE MAINUS - CONTROLLER**  
**DATE**  
**AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR DECEMBER 31, 2021**

**EXECUTIVE SUMMARY**

Enclosed are the financial reports for December 2021, as detailed budget reports by department. The format correlates with the audited financial statements, generally accepted accounting principles and internal account structure. December 31, 2021, as follows:

* Bank of America, regular operational checking account	\$ 15,423,138
* LLC Cash Available	2,308
* Bank of America - TPT Construction Needs	339,459
* Bank of America Capital Campaign	6,550
* Bookstore Cash	8,116
* Petty Cash	100
Cash and cash equivalents in all accounts	<u>\$ 15,779,671</u>

## Investments Follow:

* Community Foundation	\$ 453,010
* Wells Fargo Securities, Building/Operating Reserves	1,976,243
Investment total	<u>\$ 2,429,253</u>

Other Assets	\$ 14,225,324
Buildings	10,287,189
Student A/R	191,450
Grants Receivable	3,367,985
Inventory	293,621
Prepays	43,162
Other A/R	41,950
	<u>14,225,324</u>

Total Unrestricted assets	<u><u>\$ 32,434,248</u></u>
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Recommendation: The President recommends that the Board of Trustees shall accept the financial report  
 For the Month Ended December 31, 2021

**Operating Cash Balance for December, 2021                      \$ 6,229,631**

Note: Operating Ending Cash Balance will fluctuate greatly each month during FY ending June 30, 2022. The major reason for this fluctuation is monthly net cash activity of grant expenses/receipts. The eventual FY 2022 ending operating cash will decrease to an estimated balance of \$2,898,904 based upon FY 2022 budget expectations.

**Tohono O'odham Community College**  
**Statements of Financial Position**  
**December 31, 2021, November 30, 2021, and June 30, 2020 (Audited)**  
**(Intended for internal management purposes only)**

<b>Assets</b>	<b>(Unaudited) December 31 2021</b>	<b>(Unaudited) November 30 2021</b>	<b>(Audited) June 30, 2020</b>
Bank of America - operating account	\$ 15,423,138	\$ 15,427,337	3,210,085
Bank of America - TPT Construction Needs	339,459	-	-
Bank of America - capital campaign account	6,550	6,550	6,550
Bookstore cash	8,083	8,116	1,297
Petty cash	100	100	100
LLC Checking and Cash on Hand All Accounts	2,308	287,909	156,722
* Student accounts receivable, net of allowance for doubtful accounts	191,450	191,450	243,407
Contracts and grants receivable	3,367,985	3,367,985	675,856
Bookstore inventory	293,621	293,621	115,222
Prepaid expenses	43,162	45,745	23,516
Wells Fargo - Building and Operating reserves	1,976,243	1,979,125	1,870,043
Community Foundation of Southern Arizona - endowment	453,010	453,010	374,235
* Land, buildings and equipment, net of accumulated depreciation	10,287,189	10,601,445	8,530,120
Other receivables	41,950	11,950	-
<b>Total Assets</b>	<b>\$ 32,434,248</b>	<b>\$ 32,674,343</b>	<b>\$ 15,207,153</b>
<b>Liabilities and Net Equity</b>			
Accounts payable	\$ 103,670	\$ 187,034	458,932
Salary related payable	604,945	525,325	408,884
Deposits/Funds Held for others	29,870	29,870	36,600
Other Payables and Accrued Expenses	15,924	31,392	\$ 5,208
Deferred grant revenue	11,146,008	11,146,008	1,078,863
<b>Total Liabilities</b>	<b>\$ 11,900,417</b>	<b>\$ 11,919,629</b>	<b>1,988,487</b>
<b>Equity:</b>			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	1,818,011
Designated Endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	9,727,884	9,948,767	2,418,456
<b>Unrestricted Equity</b>	<b>\$ 20,395,031</b>	<b>\$ 20,615,914</b>	<b>\$ 13,085,603</b>
Temporarily restricted	\$ 34,847	\$ 34,847	\$ 34,847
Permanently restricted	103,953	103,953	98,216
<b>Restricted Equity</b>	<b>\$ 138,800</b>	<b>\$ 138,800</b>	<b>\$ 133,063</b>
<b>Total Liabilities and Equity</b>	<b>\$ 32,434,248</b>	<b>\$ 32,674,343</b>	<b>15,207,153</b>

## \*Recap #1

* Recap Explained of Net Students Accounts Receivable	December 2021	November 2021	\$ June 2020
Accounts Receivable	\$ 278,093	\$ 278,093	349,632
Allowance for Bad Debt	(86,643)	(86,643)	(201,808)
* Student accounts receivable, net of allowance	<u>\$ 191,450</u>	<u>\$ 191,450</u>	<u>147,824</u>

## \*Recap #2

* Recap Explained of Net Net Fixed Assets	December 2021	November 2021	June 2020
Land Buildings & Equipment	\$ 18,190,882	\$ 18,505,138	\$ 14,609,425
Allowance for Depreciation	(7,903,693)	(7,903,693)	(6,549,031)
* Land building and Equipment, net of Accumulated, Depreciation	<u>\$ 10,287,189</u>	<u>\$ 10,601,445</u>	<u>\$ 8,060,394</u>

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Unrestricted Budget Activity**

**For the Month Ended December 31, 2021**

Tohono O'odham Community College  
Statement of Activities - Budget and Actual  
For the Month Ended December 31, 2021  
(Intended for internal management purposes only)

<b>UNRESTRICTED OPERATING BUDGET</b>	<b>FY 2022</b>		<b>Budget Variance</b>	<b>Remaining %</b>
	<b>Year-to-Date Actual</b>	<b>Annual Budget</b>		
<b>Unrestricted revenues:</b>				
Tuition and fees	\$ 40,519	\$ 91,010	\$ (50,491)	-55%
Student Housing		82,000	(82,000)	-100%
Meals		6,189	(6,189)	-100%
Legislative Contribution - Tohono O'odham Nation	4,853,376	4,853,376	-	0%
Tribal Community College Act	2,302,313	2,114,950	187,363	0%
Indirect costs recovered on restricted federal grants	50,478	345,000	(294,522)	-85%
Unrestricted gifts and donations	2,115	13,000	(10,885)	-84%
Bookstore sales	47,244	46,000	1,244	3%
LLC Contract	23,939	143,633	(119,694)	-83%
Miscellaneous income	21,089	30,000	(8,911)	-30%
<b>Total Unrestricted Revenues</b>	<b>\$ 7,341,073</b>	<b>\$ 7,725,158</b>	<b>\$ (384,085)</b>	<b>-5%</b>
<b>Unrestricted expenses:</b>				
Educational program services:				
Instruction	\$ 740,225	\$ 1,781,709	\$ 1,041,484	58%
Student services	470,175	1,154,445	684,270	59%
Auxiliary enterprises	155,647	452,505	296,858	66%
Supporting services:				
Academic support	120,618	415,969	295,351	71%
Institutional support w/out Depreciation/Bad Debts	969,372	1,983,937	1,014,565	51%
Facility operations and maintenance	349,471	1,103,587	754,116	68%
Sustainability	71,677	150,255	78,578	52%
Cultural Liason	38,248	86,988	48,740	56%
Student Life	151,707	427,760	276,053	65%
San Carlos BIE Funds and Tuition and Fees	519,658	463,794	(55,864)	0%
Culinary Arts Program	-	61,383	61,383	100%
<b>Total Unrestricted Expenses</b>	<b>\$ 3,586,798</b>	<b>\$ 8,082,332</b>	<b>\$ 4,495,534</b>	<b>56%</b>
<b>Unrestricted excess (deficiency) w/o Bad Debts/Depreciati</b>	<b>\$ 3,754,275</b>	<b>\$ (357,174)</b>	<b>\$ 4,111,449</b>	



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>INSTRUCTION</b>					
<b>Instruction - 1100</b>					
Compensation	\$ 574,276	\$	1,261,006	\$ 686,730	54%
Employee related expenses	96,761		292,182	195,421	67%
Employee tuition waivers/tuition waivers			1,500	1,500	100%
Travel and training			11,700	11,700	100%
Mileage			3,800	3,800	100%
Registrations	236		3,800	3,564	94%
Commuter Allowance	1,630		3,600	1,970	55%
Printing			2,000	2,000	100%
Consultant Fees	800		2,800	2,000	71%
Education Supplies	1,895		9,000	7,105	79%
Office supplies			9,000	9,000	100%
Art program Supplies	74		15,000	14,926	100%
Meeting expense	2,738		3,000	262	9%
Subscriptions/Periodicals			2,400	2,400	100%
Furniture & Fixtures			5,000	5,000	100%
	<u>\$ 678,410</u>	<u>\$</u>	<u>1,625,788</u>	<u>\$ 947,378</u>	<u>58%</u>
<b>Work Force Comm Development - 1500</b>					
Compensation	\$ 47,413	\$	101,856	\$ 54,443	53%
Employee related expenses	13,521		24,515	10,994	45%
Travel & Training			3,000	3,000	100%
Mileage			300	300	100%
Registrations			1,000	1,000	100%
Commuter Allowance	814		1,800	986	55%
Advertising & Promotion			3,200	3,200	100%
Office supplies			500	500	100%
Meeting Expense	67		1,000	933	93%
Tuition Waivers			2,500	2,500	100%
Contracts/Subcontracts	-		-	-	0%
Other Tools and Equipment	-		2,000	2,000	100%
Office Equipment			6000	6000	100%
	<u>\$ 61,815</u>	<u>\$</u>	<u>147,671</u>	<u>\$ 85,856</u>	<u>58%</u>
<b>ABE-GED - 1800</b>					
Travel/training/Registrations	\$ -	\$	5,000	\$ 5,000	100%
Mileage	-		1,500	1,500	100%
Registrations			500	500	100%
Memberships			500	500	100%
Office Supplies			375	375	100%
Other Office Supplies			375	375	100%
	<u>\$ -</u>	<u>\$</u>	<u>8,250</u>	<u>\$ 8,250</u>	<u>100%</u>
<b>TOTAL INSTRUCTION</b>	<u>\$ 740,225</u>	<u>\$</u>	<u>1,781,709</u>	<u>\$ 1,041,484</u>	<u>58%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>STUDENT SERVICES</b>					
<b>Student services - 5100</b>					
Compensation	\$ 244,018	\$	503,696	\$ 259,678	52%
Employee related expenses	68,925		196,817	127,892	65%
Recruiting	10,847		18,000	7,153	40%
Employee tuition waivers			1,000	1,000	100%
Travel and training	2,139		30,000	27,861	93%
Mileage			750	750	100%
Registrations			1,950	1,950	100%
Commuter Allowance	1,630		3,600	1,970	55%
Graduation			8,000	8,000	100%
Printing			3,300	3,300	100%
Memberships			1,205	1,205	100%
Advertising			4,900	4,900	100%
Comm/student events	793		13,000	12,207	94%
Consultant Fees			15,000	15,000	100%
Education supplies			2,500	2,500	100%
Office supplies	140		4,200	4,060	97%
Meeting expense			3,000	3,000	100%
Promotional			1,500	1,500	100%
Furniture and Fixtures	7,454		2,600	(4,854)	0%
Office Equipment			2,148	2,148	100%
	<u>\$ 335,946</u>	<u>\$</u>	<u>817,166</u>	<u>\$ 481,220</u>	<u>59%</u>
<b>Financial aid office - 5200</b>					
Compensation	\$ 70,831	\$	168,848	\$ 98,017	58%
Employee related expenses	22,628		58,444	35,816	61%
Travel and training			10,000	10,000	100%
Registrations			2,000	2,000	100%
Memberships			1,000	1,000	100%
Office supplies			2,000	2,000	100%
Promotional			2,000	2,000	100%
	<u>\$ 93,459</u>	<u>\$</u>	<u>244,292</u>	<u>\$ 150,833</u>	<u>62%</u>
<b>Residence Life - 5400</b>					
Compensation	\$ 19,403	\$	41,845	\$ 22,442	54%
Employee related expenses	6,066		13,507	7,441	55%
Travel and training expense			1,500	1,500	100%
Mileage			200	200	100%
Registration expenses			400	400	100%
Communications	233		635	402	63%
Memberships			300	300	100%
Advertising			300	300	100%
Comm/student events			3,500	3,500	100%
Office supplies			600	600	100%
Meeting Expense			1,000	1,000	100%
Custodial Expenses	17		3,000	2,983	99%
Subscriptions/periodicals			3,000	3,000	100%
Stipends			5,000	5,000	100%
Furniture & Fixtures	15,051		17,200	2,149	12%
	<u>40,770</u>	<u>\$</u>	<u>91,987</u>	<u>\$ 51,217</u>	<u>56%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>Student senate - 1410</b>					
Office supplies			400	400	100%
Meeting expense	\$ -	\$ 600	\$ 600	\$ 600	100%
	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	100%
				-	
<b>TOTAL STUDENT SERVICES</b>	<b>\$ 470,175</b>	<b>\$ 1,154,445</b>	<b>\$ 684,270</b>	<b>59%</b>	
<b>AUXILIARY ENTERPRISES</b>					
<b>Athletics - 5300</b>					
Compensation	\$ 48,928	\$ 105,690	\$ 56,762	54%	
Employee related expenses	17,286	37,115	19,829	53%	
Recruiting Expense		2,000	2,000	100%	
Travel		6,000	6,000	100%	
Machinery/Equipment Repairs	147	7,000	6,853	98%	
Vehicle Rental	566	4,000	3,434	86%	
Fuel	370	1,500	1,130	75%	
Hotel	3,677	3,500	(177)	0%	
Uniform/Retail Purchases	2,508	8,000	5,492	69%	
Meals	2,616	6,500	3,884	60%	
Memberships	7,901	9,000	1,099	12%	
Advertising & Promotion	1,887	8,000	6,113	76%	
Consultant Fees		5,000	5,000	100%	
On Travel Medical		3,000	3,000	100%	
Other Professional Fees	1,689	3,000	1,311	44%	
Office Supplies	94	2,500	2,406	96%	
Tuition Waivers		25,000	25,000	100%	
Contracts/Subcontracts	11,004	18,000	6,996	39%	
Program Supplies	6,799	18,000	11,201	62%	
Archery Expense	2,626	7,000	4,374	62%	
	<u>108,098</u>	<u>279,805</u>	<u>171,707</u>	<u>61%</u>	
<b>Bookstore - 9100</b>					
Compensation	\$ 30,479	\$ 72,023	\$ 41,544	58%	
Employee related expenses	9,432	23,377	13,945	60%	
Cost of Goods Sold-Retail		60,000	60,000	100%	
Office supplies	775	4,300	3,525	82%	
Promotional	6,863	13,000	6,137	47%	
	<u>\$ 47,549</u>	<u>\$ 172,700</u>	<u>\$ 125,151</u>	<u>72%</u>	
<b>TOTAL AUXILIARY ENTERPRISES</b>	<b>\$ 155,647</b>	<b>\$ 452,505</b>	<b>\$ 296,858</b>	<b>66%</b>	

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>ACADEMIC SUPPORT</b>					
<b>Academic support - 1200</b>				-	
Compensation	\$ 31,772	\$ 92,333	\$ 60,561	66%	
Employee related expenses	13,659	43,467	29,808	69%	
Employee Tuition Waivers		400	400	100%	
Travel and training		1,500	1,500	100%	
Mileage		250	250	100%	
Registrations		250	250	100%	
Community Student Events		3,000	3,000	100%	
Consultant fees		2,500	2,500	100%	
Education Supplies		3,000	3,000	100%	
Office supplies		4,000	4,000	100%	
Meeting Expense	1,203	2,000	797	40%	
Promotional	-	1,500	1,500	100%	
	<u>\$ 46,634</u>	<u>\$ 154,200</u>	<u>\$ 107,566</u>	<u>70%</u>	
<b>Library - 4130</b>					
Compensation	\$ 34,660	\$ 135,336	\$ 100,676	74%	
Employee related expenses	13,906	53,933	40,027	74%	
Travel and training		2,000	2,000	100%	
Registrations		150	150	100%	
Commuter Allowance	83	1,800	1,717	95%	
Memberships		160	160	100%	
Consultant Fees	5,530	15,600	10,070	65%	
Office supplies	382	5,000	4,618	92%	
Meeting expenses		400	400	100%	
Subscriptions/periodicals	8,711	25,790	17,079	66%	
Contracts/subcontracts	7,075	12,000	4,925	41%	
Promotional		600	600	100%	
Office equipment	3,094	4,000	906	23%	
Library collection	543	5,000	4,457	89%	
Depreciation	-		-		
	<u>\$ 73,984</u>	<u>\$ 261,769</u>	<u>\$ 187,785</u>	<u>72%</u>	
<b>TOTAL ACADEMIC SUPPORT</b>	<u>\$ 120,618</u>	<u>\$ 415,969</u>	<u>\$ 295,351</u>	<u>71%</u>	

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>		<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>		<u>Budget</u>	<u>%</u>
<b>INSTITUTIONAL SUPPORT</b>						
<b>President's office - 6100</b>						
Compensation	\$ 74,514	\$	153,498	\$	78,984	51%
Employee related expenses	20,231		38,740		18,509	48%
Student related travel			2,000		2,000	100%
Travel and training	513		1,000		487	49%
Mileage	219		400		181	45%
Registrations			1,000		1,000	100%
Car Allowance	3,260		7,200		3,940	55%
Office supplies	390		500		110	22%
Meeting expenses	852		500		(352)	0%
	<u>\$ 99,979</u>	<u>\$</u>	<u>204,838</u>	<u>\$</u>	<u>104,859</u>	<u>51%</u>
<b>Himdag - 6150</b>						
Comm/Student/Events	\$ 113	\$	2,000	\$	1,887	94%
Meeting Expense			700		700	100%
Promotional	-		1,000		1,000	100%
	<u>\$ 113</u>	<u>\$</u>	<u>3,700</u>	<u>\$</u>	<u>3,587</u>	<u>97%</u>
<b>Board of Trustees - 6190</b>						
Trustee fees	\$ 10,510	\$	17,000	\$	6,490	38%
Travel and training			4,500		4,500	100%
Mileage	1,902		2,500		598	24%
Registrations			500		500	100%
Communications	360		900		540	60%
Meeting expenses	1,789		4,000		2,211	55%
	<u>\$ 14,561</u>	<u>\$</u>	<u>29,400</u>	<u>\$</u>	<u>14,839</u>	<u>50%</u>
<b>Institutional Effectiveness - 1300</b>						
Compensation	\$ 23,207	\$	50,140	\$	26,933	54%
Employee related expenses	6,602		15,045		8,443	56%
Travel and training	-		1,000		1,000	100%
Mileage	-		200		200	100%
Registrations	-		200		200	100%
Vehicle Rental			250		250	100%
Office Supplies			200		200	100%
Contracts/Subcontracts			450		450	100%
Office Equipment			700		700	100%
	<u>\$ 29,809</u>	<u>\$</u>	<u>68,185</u>	<u>\$</u>	<u>38,376</u>	<u>56%</u>
<b>LLC Support - 1401</b>						
Compensation	\$ 61,884	\$	117,081	\$	55,197	47%
Employee related expenses	13,889		51,201		37,312	73%
Communications	51		-		(51)	0%
Vehicle Rentals	11,137		26,000		14,863	57%
	<u>\$ 86,961</u>	<u>\$</u>	<u>194,282</u>	<u>\$</u>	<u>107,321</u>	<u>55%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>		<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>		<u>Budget</u>	<u>%</u>
<b>Administration &amp; Finance - 6200</b>						
Compensation	\$ 163,626	\$	366,882	\$	203,256	55%
Employee related expenses	47,808		147,493		99,685	68%
Employee Tuition Waivers	-		650		650	100%
Travel and training			1,000		1,000	100%
Mileage			100		100	100%
Registrations			250		250	100%
Commuter Allowance	2,445		5,400		2,955	55%
Auditing	36,500		47,000		10,500	22%
Office supplies			4,000		4,000	100%
Meeting expenses			400		400	100%
Contracts/subcontracts	58,223		135,000		76,777	57%
Bank Charges	2,208		6,000		3,792	63%
	<u>\$ 310,810</u>	<u>\$</u>	<u>714,175</u>	<u>\$</u>	<u>403,365</u>	<u>56%</u>
<b>General support services - 6300</b>						
Benefits Unemployment	\$	\$	12,000	\$	12,000	100%
Postage & Delivery	3,564		12,000		8,436	70%
Insurance	109,770		95,000		(14,770)	0%
Memberships	36,105		35,000		(1,105)	0%
Legal Fees	13,613		25,000		11,387	46%
Consultants	-		-		-	0%
Meeting expenses	2,417		6,000		3,583	60%
Subscriptions & Periodicals	380		7,000		6,620	95%
Promotional			2,500		2,500	100%
	<u>\$ 165,849</u>	<u>\$</u>	<u>194,500</u>	<u>\$</u>	<u>28,651</u>	<u>15%</u>
<b>IT - 6350</b>						
Compensation	\$ 38,970	\$	137,397	\$	98,427	72%
Employee related expenses	15,076		79,253		64,177	81%
Employee Tuition Waivers			300		300	100%
Travel and training	1,418		3,000		1,582	53%
Registrations			3,000		3,000	100%
Communications	54,920		85,842		30,922	36%
Memberships	730		700		(30)	0%
Consultant Fees & Expenses	3,184		25,000		21,816	87%
Licenses and fees			16,586		16,586	100%
Office supplies	254		500		246	49%
Meeting Expense			250		250	100%
Contracts/subcontracts	80,032		47,067		(32,965)	0%
Other Equipment & Tools			20,000		20,000	100%
Office Equipment			3,500		3,500	100%
	<u>\$ 194,584</u>	<u>\$</u>	<u>422,395</u>	<u>\$</u>	<u>227,811</u>	<u>54%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>		<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>		<u>Budget</u>	<u>%</u>
<b>Human resources - 6700</b>						
Compensation	\$ 49,473	\$	104,619	\$	55,146	53%
Employee related expenses	11,226		24,884		13,658	55%
Recruiting			1,049		1,049	100%
Employee Tuition Waivers			100		100	100%
Travel and training	287		2,655		2,368	89%
Registrations	275		2,950		2,675	91%
Commuter Allowance	815		1,800		985	55%
Memberships	375		885		510	58%
Advertising	3,550		7,370		3,820	52%
Other professional fees	705		4,990		4,285	86%
Office supplies			360		360	100%
Subscriptions & Periodicals			800		800	100%
	\$ <u>66,706</u>	\$	<u>152,462</u>	\$	<u>85,756</u>	<u>56%</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>	\$ <u>969,372</u>	\$	<u>1,983,937</u>	\$	<u>1,014,565</u>	<u>51%</u>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>OPERATIONS AND MAINTENANCE - 7100</b>					
Compensation	\$ 160,220	\$	400,773	\$ 240,553	60%
Employee related expenses	54,715		139,704	84,989	61%
Employee tuition waivers			250	250	100%
Travel and training			2,000	2,000	100%
Commuter Allowance	815		1,800	985	55%
Vehicle & Building R&M	9,690		25,000	15,310	61%
Auto expenses	4,117		20,000	15,883	79%
Vehicle rental	22,238		110,000	87,762	80%
Building Rent	47,371		135,330	87,959	65%
Utilities	20,782		150,230	129,448	86%
Office supplies			1,000	1,000	100%
Custodial expense	453		17,500	17,047	97%
Contracts/subcontracts	29,070		100,000	70,930	71%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>\$ 349,471</b>	<b>\$</b>	<b>1,103,587</b>	<b>\$ 754,116</b>	<b>68%</b>
<b>SUSTAINABILITY - 5160</b>					
Compensation	\$ 56,502	\$	109,285	\$ 52,783	48%
Employee related expenses	14,263		31,920	17,657	55%
Employee Tuition Waivers			500	500	100%
Travel and training	83		2,000	1,917	96%
Mileage			500	500	100%
Registrations			500	500	100%
Commuter Allowance	815		1,800	985	55%
Printing			250	250	100%
Advertising & Promotion			500	500	100%
Office supplies			1,500	1,500	100%
Meeting Expense	14		500	486	97%
Contracts/Subcontracts	-		1,000	1,000	100%
<b>TOTAL SUSTAINABILITY</b>	<b>\$ 71,677</b>	<b>\$</b>	<b>150,255</b>	<b>\$ 78,578</b>	<b>52%</b>
<b>CULTURAL LIAISON - 6160</b>					
Compensation	\$ 29,571	\$	63,379	\$ 33,808	53%
Employee related expenses	8,026		18,309	10,283	56%
Travel and training			600	600	100%
Mileage			500	500	100%
Registrations			500	500	100%
Printing			300	300	100%
Community & Student Events	651		1,000	349	35%
Consultant Fees			500	500	100%
Education Supplies			800	800	100%
Office supplies			600	600	100%
Program Supplies			500	500	100%
<b>TOTAL CULTURAL LIAISON</b>	<b>\$ 38,248</b>	<b>\$</b>	<b>86,988</b>	<b>\$ 48,740</b>	<b>56%</b>
<b>STUDENT LIFE - 5150</b>					
Compensation	\$ 121,709	\$	287,156	\$ 165,447	58%
Employee related expenses	22,995		86,904	63,909	74%
Employee Tuition Waivers			600	600	100%
Travel and training			2,000	2,000	100%
Registrations			800	800	100%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Month Ended December 31, 2021**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is 50 %**

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
Commuter Allowance	815		1,800	985	55%
Printing			300	300	100%
Community & Student Events	630		2,000	1,370	69%
Office supplies			1,000	1,000	100%
Meeting Expense			700	700	100%
Contracts/Subcontracts			12,000	12,000	100%
Program Supplies	2,134		2,500	366	15%
Student Meals	3,424		30,000	26,576	89%
<b>TOTAL STUDENT LIFE</b>	<b>\$ 151,707</b>	<b>\$</b>	<b>427,760</b>	<b>\$ 276,053</b>	<b>65%</b>

Tohono O'odham Community College  
Unrestricted Expenses and Budget by Department  
For the Month Ended December 31, 2021  
(Intended for internal management purposes only)

Note: Remaining Budget Target for  
Operational expenses is 50 %

	<u>Year-to-Date</u>		<u>2021 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
<b>SAN CARLOS - 6900</b>					
Cost of Goods Sold	-		9,100	9,100	100%
Tuition & Fees	-		45,000	45,000	100%
ISC BIE Annual Funds	\$ 519,658	\$	403,094	\$ (116,564)	0%
SCAC ALEKS Payment Refund			6,600	6,600	100%
<b>TOTAL SAN CARLOS</b>	<u>\$ 519,658</u>	<u>\$</u>	<u>463,794</u>	<u>\$ (55,864)</u>	<u>0%</u>
<b>CULINARY ARTS PROGRAM - 1498</b>					
Travel and training	\$ -		1,000	\$ 1,000	100%
Mileage	-		425	425	100%
Registrations	-		300	300	100%
Printing	-		250	250	100%
Reg Mach/Equipment Repairs	-		5,000	5,000	100%
Licenses and Fees	-		3,000	3,000	100%
Education Supplies			10,500	10,500	100%
Office Supplies	-		300	300	100%
Tuition Waivers	-		300	300	100%
Contracts/Subcontracts	-		40,308	40,308	100%
<b>TOTAL CULINARY ARTS PROGRAM</b>	<u>\$ -</u>	<u>\$</u>	<u>61,383</u>	<u>\$ 61,383</u>	<u>100%</u>
<b>TOTAL UNRESTRICTED</b>	<u>\$ 3,586,798</u>	<u>\$</u>	<u>8,082,332</u>	<u>\$ 4,495,534</u>	<u>56%</u>

**TOHONO O'ODHAM COMMUNITY COLLEGE****Restricted Budget Activity****For the Month Ended December 31, 2021**

For the Month Ended December 31, 2021

	Grant Revenues/Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>SPONSORED PROJECTS</b>				
<b>AT&amp;T TCU/High School Completion Project B - AICF - (1111)</b> <b>(10/20/16 - Until Expended)</b>				
Restricted revenues:				
Grant from Other Sources	\$ 184,000	\$ 184,000	\$ -	0%
Restricted expenses:				
Compensation	4,445	36,190	31,745	88%
High School tutors	-	1,500	1,500	100%
College Mentors	-	4,000	4,000	100%
Parent Liaison	-	500	500	100%
Travel/professional Development	55,296	15,650	(39,646)	0%
Printing and Marketing	3,577	9,400	5,823	62%
Transportation	6,080	5,650	(430)	0%
Meeting Expense	10,244	12,000	1,756	15%
Tuition/Programming	29,006	39,210	10,204	26%
Stipends	3,600	3,000	(600)	0%
Contracts/Subcontracts	41,804	-	(41,804)	0%
Program Supplies	5,728	10,900	5,172	47%
Honorariums/Speakers	-	5,000	5,000	100%
Student Incentives & Awards	6,000	6,000	-	0%
	165,780	149,000	(16,780)	0%
Excess (deficiency)	\$ 18,220	\$ 35,000	\$ 16,780	
<b>NSF -TCUP Pathways to Indigenous STEM - 1114</b> <b>(9/1/18 - 8/31/23)</b>				
Restricted revenues:				
Federal government grant	\$ 902,942	\$ 2,498,458	\$ (1,595,516)	-64%
Restricted expenses:				
Compensation	663,685	1,243,273	579,588	47%
Employee Related Benefits	114,112	254,730	140,618	55%
Travel/professional Development/Registrations	16,946	43,200	26,254	61%
Memberships	1,750	1,800	50	3%
Consultants	133,080	200,000	66,920	33%
Materials & Supplies	11,842	47,800	35,958	75%
Publication Costs/Documentation/Dissemination	4,500	3,500	(1,000)	0%
Stipends/Honorariums	15,615	-	(15,615)	0%
Other Direct Costs	-	120,375	120,375	100%
Participant Costs	29,759	51,140	21,381	42%
Indirect Costs	154,795	520,528	365,733	70%
Equipment	29,560	15,000	(14,560)	0%
	1,175,644	2,501,346	1,325,702	53%
Excess (deficiency)	\$ (272,702)	\$ (2,888)	\$ (2,921,218)	
<b>ANA Increase Technical Capacity - (1117) Federal Share</b> <b>(9/30/18 - 9/29/2022)</b>				
Restricted revenues:				
Federal government grant **	\$ 388,047	\$ 1,200,000	\$ (811,953)	-68%
Restricted expenses:				
Compensation	309,163	496,047	186,884	38%
Employee Related Benefits	66,036	138,894	72,858	52%
Travel/professional Development	8,595	25,188	16,593	66%

Commuter Allowance	3,749	-	(3,749)	0%
Advertising & Promotion	850	-	(850)	0%
Meeting Expenses	1,169	-	(1,169)	0%
Tuition/Books	8,316	18,189	9,873	54%
Communication Data Service	-	14,400	14,400	100%
Office Supplies/Program Support	69,126	188,847	119,721	63%
Contracts/Subcontracts (Adjuncts)	-	18,900	18,900	100%
Indirect Costs Charged to TOCC Match	-	235,335	235,335	100%
Computers/GIS Devices/Printer	52,655	64,200	11,545	18%
	<u>519,659</u>	<u>1,200,000</u>	<u>680,341</u>	<u>57%</u>
Excess (deficiency)	\$ <u>(131,612)</u>	\$ <u>-</u>	\$ <u>(1,492,294)</u>	

\$\*\* TOCC Matching Funds \$100,000 Indirect can be used to offset requirement each year  
\$100,000 per year for 3 years = \$300,000

**TOCC Grant Match Grant 1117 ANA - (1000)**  
**(9/30/18 - 9/29/2022)**

Restricted expenses:			-	
Compensation	136,618	171,000	34,382	20%
Employee Related Benefits	35,702	43,605	7,903	18%
Travel Expense	7,079	-	(7,079)	0%
Office Supplies/Program Support	1,510	25,560	24,050	94%
Contracts/Subcontracts (Adjuncts)	-	18,900	18,900	100%
Computer equipment/Office equipment	1,963	40,935	38,972	95%
	<u>182,872</u>	<u>300,000</u>	<u>78,156</u>	<u>26%</u>
Excess (deficiency)	\$ <u>(182,872)</u>	\$ <u>(300,000)</u>	\$ <u>(78,156)</u>	

**AICF AT&T TCU BRAIDING Success Project (1118)**  
**(9/14/18 - 05/31/20)**

Restricted revenues:				
Grant from Other Sources	\$ <u>167,200</u>	\$ <u>120,700</u>	\$ <u>46,500</u>	0%
			-	
Restricted expenses:				
Compensation	21,853	35,520	13,667	38%
Employee Related Benefits	1,669	2,718	1,049	39%
Travel	15,663	10,406	(5,257)	0%
Transportation	877	1,406	529	38%
Stipends	1,600	6,600	5,000	76%
Honorariums/Speakers	5,881	3,666	(2,215)	0%
Contracts/Subcontracts	5,500	250	(5,250)	0%
Meeting Expenses	19,459	20,448	989	5%
Tuition & Fees	6,038	1,920	(4,118)	0%
Participant Support	736	-	(736)	0%
Programming & Supplies	27,593	7,684	(19,909)	0%
Awards/Gifts	10,075	5,952	(4,123)	100%
	<u>116,944</u>	<u>96,570</u>	<u>(20,374)</u>	<u>-21%</u>
Excess (deficiency)	\$ <u>50,256</u>	\$ <u>24,130</u>	\$ <u>66,874</u>	

**Dollar General GED Language & Writing Dev (1121) includes 1119 and 1123 revenues**  
**(7/1/17 - 6/30/19) Until all Funds Expended--**

Restricted revenues:				
Grant from Other Sources	\$ <u>170,450</u>	\$ <u>170,450</u>	\$ <u>-</u>	0%
			-	
Restricted expenses:				
Compensation	32,140	48,264	16,124	33%
Employee related expenses	2,393	3,999	1,606	40%
Mileage	4,615	4,440	(175)	0%

Communications	4,100	2,400	(1,700)	0%
Travel/Professional Dev/Memberships	22,792	32,760	9,968	30%
Education Materials & Supplies	69,293	56,836	(12,457)	0%
Contracts/Subcontracts	3,100	4,650	1,550	33%
Program Incentives	12,950	13,351	401	3%
Computer Equipment	2,474	3,750	1,276	34%
	<u>153,857</u>	<u>170,450</u>	<u>15,317</u>	<u>9%</u>

Excess (deficiency)	\$ <u>16,593</u>	\$ <u>-</u>	\$ <u>(15,317)</u>	
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**TO Nation TOCC Language Center (1124)**  
**(3/1/20 - 2/28/23)**

Grant From Other Sources	\$ <u>600,000</u>	\$ <u>900,000</u>	\$ <u>(300,000)</u>	-33%
Restricted expenses:			-	
Compensation	296,872	598,680	301,808	50%
Employee Related Benefits	70,235	179,172	108,937	61%
Commuter Allowance	2,045	-	(2,045)	0%
Mileage	-	51,748	51,748	100%
Consultants	7,990	45,000	37,010	82%
Office & Technical Supplies	1,069	10,400	9,331	90%
Program Meals/Supplies/Honorariums	-	15,000	15,000	100%
Computer Equipment	3,964	-	(3,964)	0%
	<u>382,175</u>	<u>900,000</u>	<u>517,825</u>	<u>58%</u>
Excess (deficiency)	\$ <u>217,825</u>	\$ <u>-</u>	\$ <u>(817,825)</u>	

**NSF -Planning Grant TO Language Center (1125)**  
**(9/1/19 -12/31/21)**

Restricted revenues:				
Federal government grant	\$ <u>128,001</u>	\$ <u>171,687</u>	\$ <u>(43,686)</u>	-25%
Restricted expenses:			-	
Compensation	3,263	87,688	84,425	96%
Employee Related Benefits	250	21,994	21,744	99%
Travel/professional Development	-	7,000	7,000	100%
Consultants	-	9,000	9,000	100%
Materials & Supplies	-	7,000	7,000	100%
Meeting Expenses	-	2,505	2,505	100%
Indirect Costs	-	36,500	36,500	100%
Computer Equipment	-	-	-	
	<u>3,513</u>	<u>171,687</u>	<u>168,174</u>	<u>98%</u>
Excess (deficiency)	\$ <u>124,488</u>	\$ <u>-</u>	\$ <u>(211,860)</u>	

**Dollar General Am Indian Adult Education GED (1127)**  
**(8/1/20 - 6/30/21)**

Restricted revenues:				
Grant from Other Sources	\$ <u>98,500</u>	\$ <u>48,500</u>	\$ <u>50,000</u>	0%
Restricted expenses:			-	
Compensation	18,367	7,000	(11,367)	0%
Employee related expenses	1,405	500	(905)	0%
Mileage	-	6,000	6,000	100%
Communications (Hot Spots)	40	2,480	2,440	98%
Travel (Field Trips)/Professional Dev/Memberships	1,155	6,100	4,945	81%
Memberships	40	-	(40)	0%
Education Materials/Supplies /Testing	21,236	19,620	(1,616)	0%
Computer Equipment	5,490	6,800	1,310	19%
Awards & gifts	5,679	-	(5,679)	0%



	<u>53,412</u>	<u>48,500</u>	<u>767</u>	2%
Excess (deficiency)	\$ <u>45,088</u>	\$ <u>-</u>	\$ <u>49,233</u>	
<b>AICF Van Vlack Trust STEM Equip Purchase (1204)</b>				
<b>5/19/20 - 1/31/21</b>				
Restricted revenues:				
Grant From Other Sources	\$ <u>5,500</u>	\$ <u>5,500</u>	\$ <u>-</u>	0%
Restricted expenses:				
Infrastructure Costs (Contracts/Subcontracts)	<u>5,524</u>	<u>5,500</u>	<u>(24)</u>	0%
		<u>5,500</u>	<u>(24)</u>	0%
Excess (deficiency)	\$ <u>(24)</u>	\$ <u>(5,500)</u>	\$ <u>(5,476)</u>	
<b>AICF NEH Cultural Preservation</b>				
<b>6/1/2021 - 2/28/2022</b>				
Restricted revenues:				
Grant From Other Sources	\$ <u>6,060</u>	\$ <u>6,060</u>	\$ <u>-</u>	0%
Restricted expenses:				
Consultants	<u>-</u>	<u>6,060</u>	<u>6,060</u>	100%
		<u>6,060</u>	<u>6,060</u>	100%
Excess (deficiency)	\$ <u>6,060</u>	\$ <u>(6,060)</u>	\$ <u>(12,120)</u>	
<b>AICF Community Based Native Arts Learning Sharing (1216)</b>				
<b>6/15/2021 - 4/30/2022</b>				
Restricted revenues:				
Grant From Other Sources	\$ <u>-</u>	\$ <u>9,000</u>	\$ <u>(9,000)</u>	-100%
Restricted expenses:				
Compensation	-	641	641	100%
Employee related expenses	-	34	34	100%
Auto Fuel	-	1,296	1,296	100%
Stipends	-	3,600	3,600	100%
Education/Program Supplies	-	2,400	2,400	100%
Promtion/Advertising	-	429	429	100%
Meetings	-	600	600	100%
	<u>-</u>	<u>9,000</u>	<u>(9,000)</u>	100%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(18,000)</u>	
<b>AICF Community Aid for Student Success (1222)-(CASS)</b>				
<b>7/1/2021 - 10/31/2021</b>				
Restricted revenues:				
Grant From Other Sources	\$ <u>48,000</u>	\$ <u>48,000</u>	\$ <u>-</u>	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office Equipment/Computers	5,030	7,500	2,470	33%
Stipends	6,045	26,000	19,955	77%
Education/Program Supplies	149	8,500	8,351	98%
Office Supplies	<u>4,251</u>	<u>2,000</u>	<u>(2,251)</u>	0%
	<u>15,475</u>	<u>48,000</u>	<u>(32,525)</u>	-68%
Excess (deficiency)	\$ <u>32,525</u>	\$ <u>-</u>	\$ <u>32,525</u>	
<b>BIA 93-638 - Occupational Training TCCU -(1301)</b>				
<b>Program Revenue and Costs</b>				

**(July 01, 2019 - June 30, 2022)**

## Restricted revenues:

Federal government grant	\$	<u>344,132</u>	\$	<u>200,000</u>	\$	<u>144,132</u>	72%
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## Restricted expenses:

Compensation		<u>70,750</u>		<u>200,000</u>		<u>129,250</u>	65%
		<u>70,750</u>		<u>200,000</u>		<u>129,250</u>	65%

Excess (deficiency)	\$	<u>273,382</u>	\$	<u>-</u>	\$	<u>(273,382)</u>	
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**BIA 93-638 - Occupational Training TCCU -(1302)****Program Revenue and Costs****(July 01, 2019 - June 30, 2022)**

## Restricted revenues:

Federal government grant	\$	<u>94,058</u>	\$	<u>300,000</u>	\$	<u>(205,942)</u>	-69%
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## Restricted expenses:

Employee related expenses		<u>5,550</u>		<u>175,000</u>		<u>169,450</u>	97%
Mileage		<u>-</u>		<u>5,000</u>		<u>5,000</u>	100%
Supplies/Other Program Cost		<u>-</u>		<u>25,000</u>		<u>25,000</u>	100%
Consultants/Contracts		<u>-</u>		<u>95,000</u>		<u>95,000</u>	100%
		<u>5,550</u>		<u>300,000</u>		<u>294,450</u>	98%

Excess (deficiency)	\$	<u>88,508</u>	\$	<u>125,000</u>	\$	<u>36,492</u>	
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**AICF/TCU Emergency Student Aid Success - (1352)****(5/13/20 - 12/31/20)**

## Restricted revenues:

Grant From Other Sources	\$	<u>26,700</u>	\$	<u>26,700</u>	\$	<u>-</u>	0%
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## Restricted expenses:

Student Emergency Aid		<u>26,400</u>		<u>2,400</u>		<u>(24,000)</u>	0%
Computer Equipment		<u>-</u>		<u>24,300</u>		<u>24,300</u>	100%
		<u>26,400</u>		<u>26,700</u>		<u>300</u>	1%

Excess (deficiency)	\$	<u>300</u>	\$	<u>-</u>	\$	<u>(300)</u>	
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**AZ TPT State Construction Needs Funding - (1400)****(July 1, 2017 - June 30, 2037)**

## Restricted revenues:

State government grant	\$	<u>1,041,995</u>	\$	<u>3,120,000</u>	\$	<u>(2,078,005)</u>	-67%
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## Restricted expenses:

Contracts/subcontracts		<u>1,079,909</u>		<u>3,120,000</u>		<u>2,040,091</u>	65%
		<u>1,079,909</u>		<u>3,120,000</u>		<u>2,040,091</u>	65%

Excess (deficiency)	\$	<u>(37,914)</u>	\$	<u>-</u>	\$	<u>(4,118,096)</u>	
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**Workforce Development - (1401)****(July 1, 2017 - June 30, 2021)**

## Restricted revenues:

State government grant	\$	<u>1,047,212</u>	\$	<u>897,810</u>	\$	<u>(149,402)</u>	0%
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## Restricted expenses:

Contracts/subcontracts		<u>1,030,210</u>		<u>897,810</u>		<u>(132,400)</u>	0%
		<u>1,030,210</u>		<u>897,810</u>		<u>(132,400)</u>	0%

Excess (deficiency)	\$	<u>17,002</u>	\$	<u>-</u>	\$	<u>(17,002)</u>	
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**Univ of AZ NASA Space Grant - (1402)**  
**(12/14/16 -12/13/22 )**

## Restricted revenues:

State government grant	\$	<u>29,500</u>	\$	<u>29,500</u>	\$	<u>-</u>	0%
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## Restricted expenses:

Program Supplies		<u>24,116</u>		<u>29,500</u>		<u>5,384</u>	18%
		<u>24,116</u>		<u>29,500</u>		<u>5,384</u>	18%

Excess (deficiency)	\$	<u>5,384</u>	\$	<u>-</u>	\$	<u>(5,384)</u>	
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**Univ of AZ Diversity Planning Grant - (1404)**  
**(9/1/18 - 8/31/22)**

## Restricted revenues:

State government grant	\$	<u>10,000</u>	\$	<u>40,000</u>	\$	<u>30,000</u>	-75%
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## Restricted expenses:

Program Supplies		-		-		-	
Contracts/Subcontracts		<u>23,810</u>		<u>40,000</u>		<u>16,190</u>	40%
		<u>23,810</u>		<u>40,000</u>		<u>16,190</u>	0%

Excess (deficiency)	\$	<u>(13,810)</u>	\$	<u>-</u>	\$	<u>13,810</u>	
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**U of A Haury Program A Student's Journey - (20-1406)**  
**(7/1/19 - 6/30/22)**

## Restricted revenues:

State government grant	\$	<u>315,838</u>	\$	<u>315,206</u>	\$	<u>632</u>	0%
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## Restricted expenses:

Compensation	90,641	129,000	38,359	30%
Employee related expenses	14,857	40,764	25,907	64%
Events	-	10,104	10,104	100%
Travel	1,240	3,338	2,098	63%
Office/Education Supplies	2,139	6,000	3,861	64%
Meeting Expenses	3,605	30,000	26,395	88%
Honorariums/Guest Speakers	26,250	6,000	(20,250)	0%
Awards & Gifts	23,100	6,000	(17,100)	0%
Stipends	-	90,000	90,000	100%
	<u>161,832</u>	<u>321,206</u>	<u>159,374</u>	50%

Excess (deficiency)	\$	<u>154,006</u>	\$	<u>(6,000)</u>	\$	<u>(160,006)</u>	
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**NIFA Endowment - (20-1502)**  
**(Sept 1, 2021- Aug 31, 2022)**

## Restricted revenues:

Federal government grant	\$	<u>117,505</u>	\$	<u>117,505</u>	\$	<u>-</u>	0%
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## Restricted expenses:

Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/professional Development	-	-	-	0%
Printing	-	-	-	100%
Commuter Allowance	-	-	-	0%
Communications	102		(102)	0%
Tractor/Auto Repairs	-	-	-	0%
Vehicle Rental	4,044		(4,044)	0%
Promotion/Advertising	3,578	12,000	8,422	70%
Consultants/Professionals	32,355	58,505	26,150	45%
Building Materials	-	-	-	0%
Education Supplies	-	-	-	0%

Meeting Expense	33	2,500	2,467	99%
Stipends	-	-	-	0%
Participant Support	-	-	-	0%
Guest Speaker/Honorariums	-	-	-	100%
Other Structural Improvements	-	-	-	0%
Program Supplies	3,070	32,000	28,930	90%
Office Supplies	-	2,500	2,500	100%
Library Collections	-	-	-	100%
Computer Equipment	-	10,000	10,000	100%
	<u>43,182</u>	<u>117,505</u>	<u>74,323</u>	<u>63%</u>
Excess (deficiency)	\$ <u>74,323</u>	\$ <u>-</u>	\$ <u>(74,323)</u>	

**NIFA Equity III - (20-1508)**  
**(Sept 1, 2018- Aug 31, 2022)**

Restricted revenues:

Federal government grant	\$ <u>234,288</u>	\$ <u>442,259</u>	\$ <u>(207,971)</u>	0%
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Restricted expenses:

Compensation	209,053	315,345	106,292	34%
Employee related expenses	40,272	40,165	(107)	0%
Commuter Allowance	1,606	1,606	-	0%
Program Supplies	-	-	-	0%
Participant Support	-	-	-	100%
Indirect Cost	<u>23,896</u>	<u>85,143</u>	<u>61,247</u>	<u>0%</u>
	<u>274,827</u>	<u>442,259</u>	<u>167,432</u>	<u>0%</u>
Excess (deficiency)	\$ <u>(40,539)</u>	\$ <u>(0)</u>	\$ <u>(375,403)</u>	

**USDA Furniture Arts & Science (20-1509)**  
**(May 12, 2021- May 12, 2026)**

Restricted revenues:

Federal government grant	\$ <u>-</u>	\$ <u>166,200</u>	\$ <u>(166,200)</u>	-100%
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Restricted expenses:

Furniture	<u>39,126</u>	<u>166,200</u>	<u>127,074</u>	<u>76%</u>
	<u>39,126</u>	<u>166,200</u>	<u>127,074</u>	<u>76%</u>
Excess (deficiency)	\$ <u>(39,126)</u>	\$ <u>-</u>	\$ <u>(293,274)</u>	

**TOCC Grant Match Grant 1509 USDA- (10-1004)**  
**(Aug 31, 2021- Aug 30, 2022)**

Restricted expenses:

Furniture (TOCC Match)	<u>6,401</u>	<u>22,428</u>	<u>16,027</u>	<u>71%</u>
Excess (deficiency)	\$ <u>6,401</u>	\$ <u>22,428</u>	\$ <u>16,027</u>	

**USDA Disaster Relief Health & Wellness (1526)**  
**(Aug 31, 2021- Aug 30, 2022)**

Restricted revenues:

Federal government grant	\$ <u>-</u>	\$ <u>99,975</u>	\$ <u>(99,975)</u>	-100%
Other Structural Improvements	<u>21,309</u>	<u>99,975</u>	<u>78,666</u>	<u>79%</u>
	<u>21,309</u>	<u>99,975</u>	<u>78,666</u>	<u>79%</u>
Excess (deficiency)	\$ <u>(21,309)</u>	\$ <u>-</u>	\$ <u>21,309</u>	

**TOCC Grant Match Grant 1526 USDA (1005)**  
**(Aug 31, 2021- Aug 30, 2022)**

Operational expenses:

Furniture & Equipment	-	28,896	28,896	100%
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Restricted revenues:				
Federal government grant	\$ -	\$ 129,000	\$ (129,000)	-100%
TOCC Match	-	6,450	(6,450)	-100%
		135,450		

Restricted expenses:				
Other costs to complete		5,450	5,450	100%
Equipment and Construction Costs	-	130,000	130,000	100%
	-	135,450	135,450	100%
Excess (deficiency)	\$ -	\$ -	\$ (270,900)	

**2020 USDA TCI Wellness Ctr (20-1628)**  
**(9/1/20- 8/31/21)**

Restricted revenues:				
Federal government grant	\$ -	\$ 181,367	\$ (181,367)	-100%
TOCC Match	-	9,068	(9,068)	-100%
		190,435		

Restricted expenses:				
Equipment and Construction Costs	-	190,435	190,435	100%
	-	190,435	190,435	100%
Excess (deficiency)	\$ -	\$ -	\$ (380,870)	

**Title III Part A Our Circle of Strength - (20-1632)**  
**(Oct. 1, 2020 - Sept. 30, 2025)**

Restricted revenues:				
Federal government grant	\$ 1,064,722	\$ 3,055,063	\$ (1,990,341)	-65%

Restricted expenses:				
Compensation	782,833	1,514,365	731,532	48%
Employee related expenses	164,738	406,112	241,374	59%
Travel Expense	-	404,573	404,573	100%
Mileage	-	148,740	148,740	100%
Registrations	-	49,530	49,530	100%
Commuter Allowance	3,583	13,320	9,737	73%
Communications	-	5,950	5,950	100%
Vehicle rental	5,590	37,185	31,595	100%
Printing	-	37,185	37,185	100%
Memberships	-	3,719	3,719	100%
Consultant fees and expenses	28,225	74,370	46,145	100%
Education supplies and Outreach	-	70,944	70,944	100%
Office supplies	136	26,030	25,894	99%
Other office supplies/GED	-	7,437	7,437	100%
Meetings	-	18,593	18,593	100%
Contracts/subcontracts	12,169	164,291	152,122	93%
Other Structural Improvements	311,199	-	(311,199)	0%
Office equipment	-	67,172	67,172	100%
Library collection	-	5,550	5,550	100%
	1,308,473	3,055,063	1,746,590	57%
Excess (deficiency)	\$ (243,751)	\$ (0)	\$ 243,751	

**Title III Part F Honoring Yesterday to Build Tom. - (20-1642)**  
**(Oct. 1, 2015 - Sept. 30, 2020)**

Restricted revenues:				
Federal government grant	\$ 537,024	\$ 2,873,145	\$ (2,336,121)	-81%

Restricted expenses:				
Compensation	-	263,422	263,422	100%
Employee related expenses	-	81,202	81,202	100%
Contracts/subcontracts	-	5,340	5,340	100%
Computer equipment	1,033,284	174,011	(859,273)	0%
Other Structural Improvements	-	2,348,984	2,348,984	100%
Education supplies	-	186	186	100%



	<u>1,033,284</u>	<u>2,873,145</u>	<u>1,839,861</u>	64%
Excess (deficiency)	\$ <u>(496,260)</u>	\$ <u>-</u>	\$ <u>496,260</u>	
<b>American Rescue Plan Fund (ARP) BIE PL 117-2 (20-1680)</b>				
<b>(July 1, 2019 - June 30, 2024)</b>				
Restricted revenues:				
Federal government grant	\$ <u>5,581,278</u>	\$ <u>5,581,278</u>	\$ <u>-</u>	0%
Restricted expenses:				
Student Assistance	-	5,581,278	5,581,278	100%
Employee related expenses	-	-	-	
Contracts/subcontracts	-	-	-	
Computer equipment	-	-	-	
Other Structural Improvements	-	-	-	
Education supplies	-	-	-	
	<u>-</u>	<u>5,581,278</u>	<u>5,581,278</u>	100%
Excess (deficiency)	\$ <u>5,581,278</u>	\$ <u>-</u>	\$ <u>(5,581,278)</u>	
<b>Education Stabilization Fund BIE PL 116-260 (20-8021)</b>				
<b>(July 1, 2019 - June 30, 2024)</b>				
Restricted revenues:				
Federal government grant	\$ <u>4,430,678</u>	\$ <u>4,430,678</u>	\$ <u>-</u>	0%
Restricted expenses:				
Student Assistance	-	817,579	817,579	100%
Employee related expenses	-	-	-	
Contracts/subcontracts	-	-	-	
Computer equipment	-	-	-	
Other Structural Improvements	-	-	-	
Education supplies	-	-	-	
	<u>-</u>	<u>817,579</u>	<u>817,579</u>	100%
Excess (deficiency)	\$ <u>4,430,678</u>	\$ <u>3,613,099</u>	\$ <u>(817,579)</u>	
<b>Community of Practice - (20-1720)</b>				
<b>(July 1, 2021 - June 30, 2022)</b>				
Restricted revenues:				
Grants From Other Sources	\$ <u>70,086</u>	\$ <u>108,000</u>	\$ <u>(37,914)</u>	-35%
Restricted expenses:				
Compensation	25,162	45,501	20,339	45%
Employee related expenses	6,608	12,285	5,677	46%
Scholarships	-	1,129	1,129	100%
Mileage	-	-	-	0%
Registrations	-	-	-	0%
Vehicle Rental	1,194	-	(1,194)	0%
Program Supplies & Materials	-	800	800	100%
Office Supplies	-	500	500	100%
Meeting Expense	-	5,100	5,100	100%
Staff Development	-	5,015	5,015	100%
Advertising/Printing	-	489	489	100%
Contracts/Subcontracts/Consultants	2,080	27,245	25,165	92%
Program Incentives	-	900	900	100%
Indirect Cost	2,714	9,036	6,322	70%
	<u>37,758</u>	<u>108,000</u>	<u>70,242</u>	65%
Excess (deficiency)	\$ <u>32,328</u>	\$ <u>-</u>	\$ <u>(32,328)</u>	
<b>Great Lakes - Paid Internship - (1726)</b>				
<b>(5/1/17 - 10/31/19)</b>				
Restricted revenues:				

Grants From Other Sources	\$ 49,105	\$ 100,000	\$ (50,895)	-51%
Restricted expenses:				
Student Employment Salary and taxes	20,844	75,000	54,156	72%
Consulting	3,480	23,000	19,520	85%
Meeting expense	-	1,000	1,000	100%
Promotion	-	1,000	1,000	100%
	<u>24,324</u>	<u>100,000</u>	<u>75,676</u>	<u>76%</u>
	<u>\$ 24,781</u>	<u>\$ -</u>	<u>\$ (24,781)</u>	

**Project Success Ascendium (1727)**Emergency Aid/Paid Internship  
(Jan 1, 2020 - Sept 30, 2020)

Restricted revenues:				
Grants From Other Sources	\$ 42,584	\$ 169,000	\$ (126,416)	-75%
Restricted expenses:				
Administrative Costs Emergency Aid	-	9,000	9,000	100%
Administrative Costs Paid Internship	-	30,000	30,000	100%
Student Funds Emergency Aid	5,094	30,000	24,906	83%
Advertising & Promotion	3,296	-	(3,296)	0%
Office Supplies	424	-	(424)	0%
Student Funds Paid Internship	-	100,000	100,000	100%
	<u>8,814</u>	<u>169,000</u>	<u>160,186</u>	<u>95%</u>
Excess (deficiency)	<u>\$ 33,770</u>	<u>\$ -</u>	<u>\$ (33,770)</u>	

**TOTAL RESTRICTED EXPENSES**

Restricted revenues:				
Federal government grants	\$ 14,341,589	22,078,117	(7,736,528)	35%
State government grants	2,444,545	4,402,516	(1,957,971)	-44%
Grant from Other Sources	1,462,125	1,889,850	(427,725)	-23%
Total Restricted Revenues	<u>18,248,259</u>	<u>28,370,483</u>	<u>(10,122,224)</u>	<u>-36%</u>
Restricted expenses:	<u>8,388,729</u>	<u>24,779,846</u>	<u>16,391,117</u>	<u>66%</u>
Excess (deficiency)	<u>\$ 9,859,530</u>	<u>\$ 3,590,637</u>	<u>\$ (6,268,893)</u>	

**STUDENT FINANCIAL AID****AICF Food Security Emergency Aid (20-1221)**

Restricted revenue:				
Federal government grant	\$ 5,700	\$ 5,700	\$ -	0%
Restricted expenses:				
Grants to or expenditures for TOCC students	-	5,700	5,700	100%
	<u>-</u>	<u>5,700</u>	<u>5,700</u>	<u>100%</u>
Excess (deficiency)	<u>\$ 5,700</u>	<u>\$ -</u>	<u>\$ (5,700)</u>	

**Scholarships- 20-1353 AICF Online Instruction (May 26, 2020 - July 31, 2020)**

Restricted revenues:				
Scholarship Award	\$ 10,000	\$ 10,000	\$ -	0%
Restricted expenses:				
Online Instruction	-	10,000	10,000	100%
	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>0%</u>
			<u>-</u>	



Excess (deficiency)	\$	<u>10,000</u>	\$	<u>-</u>	\$	<u>(10,000)</u>	
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**Scholarships- 21-8010 AICF (July1, 2020 - June 30, 2021)**

Restricted revenues:							
Scholarship Award	\$	<u>123,977</u>	\$	<u>102,500</u>	\$	<u>21,477</u>	21%
Restricted expenses:							
Travel/Meeting/Office Expense		-		2,500		2,500	100%
Scholarships		<u>121,977</u>		<u>100,000</u>		<u>(21,977)</u>	0%
		<u>121,977</u>		<u>102,500</u>		<u>(19,477)</u>	0%
		-				-	
Excess (deficiency)	\$	<u>2,000</u>	\$	<u>-</u>	\$	<u>40,954</u>	

**DoE Ed Cares Act Institutional Support (5/1/20 - 6/30/21) Grant 20-8025**

Restricted revenue:							
Federal government grant	\$	<u>403,442</u>	\$	<u>924,823</u>	\$	<u>(521,381)</u>	-56%
Restricted expenses:							
Compensation		78,050		78,050		-	0%
Employee Related Expenses		7,842		7,842		-	0%
Office Supplies		-		-		-	0%
Grants to students		550,867		775,181		224,314	29%
Awards & Gifts		86,250		63,750		(22,500)	0%
		<u>723,009</u>		<u>924,823</u>		<u>201,814</u>	
Excess (deficiency)	\$	<u>(319,567)</u>	\$	<u>-</u>	\$	<u>(319,567)</u>	

**Dept of Ed Cares Act Title III TCU Fund 3/13/20-6/30/22 (20-8026)**

Restricted revenue:							
Federal government grant	\$	<u>1,204,993</u>	\$	<u>7,001,292</u>	\$	<u>(5,796,299)</u>	0%
Restricted expenses:							
Compensation		305,556		-		(305,556)	0%
Employee related expenses		18,979		-		(18,979)	0%
SCAC Grants to or expenditures for students		-		274,665		274,665	100%
Postage & Delivery		9,582				(9,582)	0%
Building Rent		9,168					
Building R&M		9,026				(9,026)	0%
Consultant Fees		55,453		-		(55,453)	0%
Staff Development		6,588				(6,588)	0%
Education Supplies		8,981				(8,981)	0%
Meeting Expense		5,718		-		(5,718)	0%
Custodial Expenses		115,682				(115,682)	0%
CARES ACT Highed Ed Emergency Relief		326,193				(326,193)	0%
Residence Fees Lost		39,600		39,600		(286,593)	100%
Residence Fees Refunded TOCC		17,528		17,528		-	0%
Contracts/Subcontracts/consultants		-				-	0%
Cleaning Supplies		1,193				(1,193)	
Indirect Costs		159,032				(159,032)	0%
Other Structural Improvements		94,079				(94,079)	0%
Computer Equipment		516,218				(516,218)	0%
Grants to or expenditures for TOCC students		250		6,669,499		6,669,249	100%
		<u>1,698,826</u>		<u>7,001,292</u>		<u>5,025,041</u>	
Excess (deficiency)	\$	<u>(493,833)</u>	\$	<u>-</u>	\$	<u>(771,258)</u>	

**PELL -21- 8030 (July1, 2021 - June 30, 2022)**

Restricted revenue:							
Federal government grant	\$	<u>473,529</u>	\$	<u>800,000</u>	\$	<u>(326,471)</u>	-41%

Restricted expenses:				
Office Supplies		-	-	
Grants to students	473,529	600,000	126,471	21%
	<u>473,529</u>	<u>600,000</u>	<u>(126,471)</u>	
Excess (deficiency)	\$ <u><u>-</u></u>	\$ <u><u>200,000</u></u>	\$ <u><u>(200,000)</u></u>	

#### **TOTAL STUDENT FINANCIAL AID**

Restricted revenue:				
Federal government grants	\$ 2,221,641	\$ 8,844,315	\$ (6,622,674)	-75%
Restricted donations	129,677	108,200	21,477	20%
	<u>2,351,318</u>	<u>8,952,515</u>	<u>(6,601,197)</u>	-74%
			-	
Restricted expenses	<u>3,017,341</u>	<u>8,628,615</u>	<u>5,611,274</u>	65%
			-	
Excess (deficiency)	\$ <u><u>(666,023)</u></u>	\$ <u><u>323,900</u></u>	\$ <u><u>(989,923)</u></u>	

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** STACY D. OWSLEY, HUMAN RESOURCES DIRECTOR  
**SUBJECT:** **AGENDA ITEM**— **FEBRUARY 2022 RESOURCE LIST**  
**DATE:** 2/1/2022  
**CC:** FILE

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Background

The following employees are recommended to the Board's consideration for separations.

Recommendation

The President recommends the approval of the employees for separations for the Tohono O'odham Community College.

**RESOURCE LIST**  
**February 2022**

Separations:

Name	Position	Date
Nakio Lopez	Facilities Maintenance Technician I	1/25/2022
Ivone Masara	GIS Technician	2/18/2022

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**February 2022**

**Administrative/Faculty/Exempt**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American			Application w/documents		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Academic Advisor Coordinator	Edu.	1			1		1	1/31/22						Pending additional paperwork
Academic Dean	Edu.	4		1	3	3	1	1/31/22	2	2	1/28/22		2	Pending additional interviews
Apprentice Instructor - Electrician	LLC Development	1		1			1	1/4/22						On-hold
Apprentice Instructor - Carpenter	LLC Development	0												On-hold
Culinary Arts Chef Instructor	Sustain.	4			4	1	3	1/27/22						Pending manager review
Dean of Student Services	Stu. Svs.	11		1	10	3	8	01/31/22	2	9	2/2/22			Pending interview
Language Specialist	Edu.	2	1		1		2	1/31/22						Pending manager review
Restaurant Manager Instructor	Sustain.	2			2	1	1	1/27/22	1	1	2/8/22			Pending interview
Tohono O'odham Language & Culture Instructor	Edu.	1	1			1		1/31/2022						Pending manager review
Writing Instructor	Edu.	7		1	6	2	5	10/27/21	2	5	10/29/2021	1	1	7/1/22 tentative start date

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**February 2022**

**Hourly**

Vacant Position	Division	Number of Applicants	Tohono O'odham			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
			Native American	Other		Yes	No		Yes	No		Yes	No	
Administrative Assistant	Finance	4	2	1	1	2	2	1/27/22	3	1	2/7/22			Pending interview
Bookstore Supervisor	Finance	1		1			1	1/27/22						Pending manager review
IT Support Technician I	Sustain.	4	1	1	2	2	2	11/30/21	1		1/6/2022	1		Pending fingerprint clearance-filled temporarily
Tohono O'odham Agriculture & Natural Resources Assistant (Temporary)	Sustain.													On-hold

## TOCC EMPLOYEE STATISTICS (February 2022)

### FULL TIME POSITIONS

	<u>Numbers</u>	<u>Percentages</u>
<b>Full-time positions:</b>	<b>95</b>	
Filled Positions	84	88%
Vacant Positions	12	12%
<b>Female</b>	46	55%
<b>Male</b>	38	45%
<b>Ethnicity</b>		
Tohono O'odham	51	60%
Native American Other	8	10%
Hispanic	4	5%
White	14	17%
Black	5	6%
Asian	2	2%
<b>Regular Staff</b>	<b>77</b>	
Filled	70	91%
Vacant	8	9%
<b>Instructors Positions</b>	<b>18</b>	
Filled	14	78%
Vacant	4	22%
<b>Commuters</b>	45	54%
<b>Local</b>	39	46%

### PART-TIME & TEMP POSITIONS

	<u>Numbers</u>	<u>Percentages</u>
<b>Part-time &amp; Temp positions:</b>	<b>19</b>	
Filled Positions	8	42%
Vacant Positions	11	58%
<b>Female</b>	5	63%
<b>Male</b>	3	37%
<b>Ethnicity</b>		
Tohono O'odham	3	37%
Native American Other	3	37%
Hispanic	1	13%
White	1	13%
Black	0	0%
Asian	0	0%
<b>Commuters</b>	6	75%
<b>Local</b>	2	25%

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** JAY JUAN, CHIEF OF OPERATIONS  
**SUBJECT:** AGENDA ITEM— ADD AN ADDITIONAL LEAD FACILITIES  
MAINTENANCE TECHNICIAN POSITION AND INCREASE PAY  
**DATE:** FEBURARY 2022  
**CC:** FILE

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**Background**

The Tohono O'odham Community College's (TOCC) Board of Trustees approved the position of Lead Facilities Maintenance Technician in December 2018 at \$17.41 an hour, subsequently increased to \$18.00 an hour. The approved position allowed the College to hire a highly skilled and experienced maintenance technician. The new Lead Facilities Maintenance Technician position has reduced the need to hire/contract outside maintenance vendors to perform maintenance or repairs that require professional service such as carpentry, plumbing, electrical, and Heating & AC.

**Justification**

In the past, the College has had to rely on outside sources to provide services such as HVAC, electrical, and plumbing which have cost the College thousands of dollars annually. By hiring our own highly qualified facility maintenance personnel we can cut those repair costs significantly and reduce the downtime waiting for a repair technician to come out.

The College has several major renovation projects scheduled for the upcoming months, in addition to the repair/troubleshooting situations that arise daily. These projects and situations include replacing roofs, fabricating/constructing new rooms and office spaces, electrical work, painting, HVAC, plumbing, and other maintenance tasks that will require two Lead Facilities Maintenance Technicians to keep up with the demand. These individuals will need to have a high-level skill set combined with years of experience in the facility maintenance field.

**Recommendation**

President recommends adding an additional Lead Facilities Maintenance Technician position and increase the pay for both positions. Based on a review of the position's duties and responsibilities, it is recommended that the rate of pay be **\$20.00 per hour**.

**ATTACHMENT:** Lead Facilities Maintenance Technician job description





## TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

**Job Title:** Lead Facilities Maintenance Technician  
**Reports To:** Chief of Operations  
**Status:** Full-time/ Regular/ Non-Exempt  
**Salary:** \$20.00 an hour

**SUMMARY:** Supervises maintenance staff and is responsible for the building maintenance and repair of equipment, upkeep of the grounds; performs skilled level repair and maintenance work of several trades. The Lead will support the T-So:şon (Our Core Values) including T-Wohocudag – Our Beliefs, T-Apedag – Our Well-Being, T-Pi:k Elida – Our Deepest Respect and I-We:mta – Working Together.

### ESSENTIAL DUTIES:

- Coordinates and monitors the work of maintenance staff;
- Monitors and maintains materials, supplies, equipment, and/or other applicable inventory items;
- Performs inspection, testing, troubleshooting, and repair of applicable building structures and/or systems, which may include electrical, plumbing, HVAC, and/or other applicable items;
- Installs, fabricates and/or fixes physical structures utilizing broad-based construction and facilities knowledge;
- Performs preventative maintenance activities to ensure efficient and effective operations;
- Performs other duties of a similar nature or level.

### TRAINING AND EXPERIENCE:

#### *Minimum Qualifications:*

- High School diploma or GED; and three to five years of facilities maintenance or construction experience.

#### *Additional Consideration May Be Given To Individuals with the Following Qualifications:*

- One to two years of supervisory experience.
- Ability to speak and understand O'odham and/or Spanish.
- Knowledge and understanding in the history and contemporary issues facing Native peoples.

### LICENSING REQUIREMENTS

- Valid Arizona Driver's license with no DUI's or major traffic offenses within the past year.

### KNOWLEDGE:

- Procedures and methods related to facilities maintenance and general trades;
- Tools, equipment, and materials relevant to area of assignment;
- Inventory principles;
- Recordkeeping principles;

- Local, State, and Federal codes and regulations related to assignment;
- Safe work practices.

### **SKILLS:**

- Using a computer and related software (Microsoft Office & School Dude);
- Skill in organizing work of self and others;
- Using applicable tools and equipment related to area of assignment;
- Performing trades maintenance activities;
- Reading blueprints, schematic drawings, and/or construction drawings;
- Troubleshooting systems related to area of assignment;
- Preparing and maintaining a variety of maintenance records;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

### **WORK ENVIRONMENT:**

TOCC is a tribal college located on the Tohono O'odham Nation, 60 miles west of Tucson. The Lead will work closely with members of the Tohono O'odham Nation within a multicultural setting.

### **BENEFITS**

The College offers a comprehensive benefit package and 401(k).

### **HOW TO APPLY**

Applications are available on line at [www.tocc.edu](http://www.tocc.edu). Interested applicants must submit a completed TOCC application for employment, resume, related degrees, transcripts, certificates, a list of two (2) references (name, position, organization and work phone numbers), and two (2) letters of recommendation dated within the past 24 months. If claiming Indian Preference under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/or if claiming Veteran Preference, submit a copy of the DD214 form to:

**TOHONO O'ODHAM COMMUNITY COLLEGE**  
**ATTENTION: HUMAN RESOURCES**  
**P.O. BOX 3129**  
**SELLS, AZ 85634**  
**VOICE (520) 383-0049**  
**FAX (520) 383-0029**

**"This institution is an equal opportunity provider and employer."**

Board Approved: 12/8/16 sdo  
 Revised: 12/3/18 sdo  
 Updated: 9/1/21 sdo

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**FROM:** PAUL ROBERTSON, PRESIDENT  
**SUBJECT:** STUDENT WORK PAY INCREASE PROPOSAL  
**DATE:** FEBRUARY 1, 2022  
**CC:** STACY OWSLEY, HR DIRECTOR

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Background: TOCC uses the State of Arizona's minimum wage rate laws as a pay basis for their student workers regardless on the funding source. Arizona increased its minimum wage from \$12.15 to \$12.80 on January 1, 2022 and will increase it again to \$13.00 on April 1, 2022.

Justification: Hiring student workers has been as challenging as hiring full time staff has been. The majority of students are attending class virtual so it adds to challenges of finding student workers to work on campus. By increasing their minimum wage to \$15 per hour, we will be more competitive and attract and retain more students to work at TOCC and on campus.

Action Requested: Request Board approval for the proposed pay increase for student workers.

Recommendation: President recommends approval of the student worker increase.

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** MARTHA S. LEE, SPECIAL PROJECTS CONSULTANT  
**SUBJECT:** ANNUAL REPORT 2021 – THE NEAR-FINAL VERSION  
**DATE:** JANUARY 31, 2022  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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Background:

Every year Tohono O’odham Community College prepares an annual report that the College President, Trustees, and others use in presentations to the Tohono O’odham Nation’s Districts and to the Tohono O’odham Legislative Council. The pages that follow show the near-final version of the College’s 2021 Annual Report.

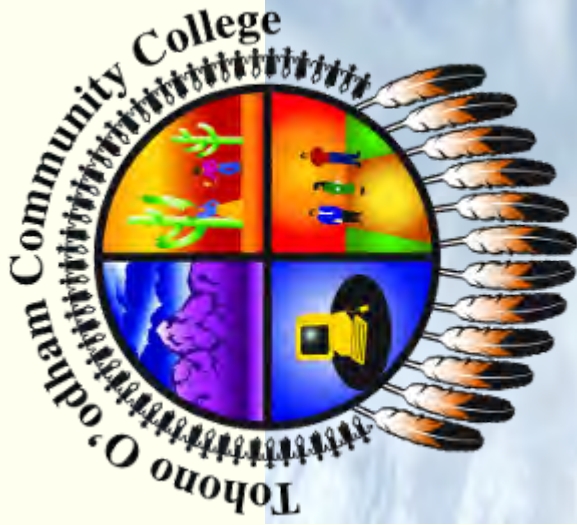
Justification:

The report is called a “near-final version” because you as Trustees, as well as others who review the report between now and when it is printed, will undoubtedly find mistakes or may make suggestions for change.

Action Requested: Please consider the purpose of the report as you review it, and kindly send any small concerns or notification of errors to [mlee@tocc.edu](mailto:mlee@tocc.edu). If there are points needing discussion, please bring them up at the February 2022 Board of Trustees meeting.

Recommendation: We await the Trustees’ thoughts and suggestions. Thank you for your consideration.





# Tohono O'odham Kekel Ha-Maşcamakuđ

## 2021Ahidag Ha'icu A:ga

### 2021 Annual Report

A group of employees and students gathered before enjoying a meal together at S-cuk Du'ag Maşcamakuđ in November 2021. From left to right: Diavian Zazueta, Daniel Sestiaga, Frances Benavidez, Dyani Palimo, Joann Miguel, Sylvia Hendricks, Paul Robertson, Jacelle Ramon-Sauberger, Valentine Lee, Diona Williams, Anthony Francisco, Kimberly Danny, and Martha Burgess.





# Ñia, Oya G T-Taccui Am Hab E-ju:— Our Dream Fulfilled

## TOCC Vision

Our vision is to become the Tohono O'odham Nation's center for higher education, and to enhance the Nation's participation in the local, state, national, and global communities.

## Mission

As an accredited and land-grant institution, TOCC's mission is to enhance the unique Tohono O'odham Himdag by strengthening individuals, families, and communities through holistic, quality higher education services. These services will include research opportunities and programs that address academic, life, and development skills.

## TOCC's Strategic Plan, 2021-2026

1. **Strengthen the Himdag:** Prioritize and practice O'odham culture, language, and lifeways.
2. **Enhance Access, Reach and Community:** Serve the Tohono O'odham Nation and beyond while creating a vibrant local academic community.
3. **Establish Curricular Pathways:** Build on TOCC's strengths to address community needs and to support students' academic and career interests.
4. **Model Sustainability:** Adapt to, and address the challenges posed by the changing environment.
5. **Foster Excellence:** Engage students in learning experiences that challenge them to change themselves and the world.



## T-Şo:şon – Our Core

### T-Wohocudadag – Our Beliefs

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Wohocudadag provides balance, strengthens us and helps us respect ourselves, other people and cultures.

*Things in our lives (e.g. nature, people, the environment, animals) keep us in balance. Everything is here for a reason, to learn from, to care for and to respect.*

### T-Apedag – Our Wellbeing

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Apedag is inclusive of what is healthy and good for us (physically, spiritually, emotionally and mentally), and for the things around us.

*How we interact with the world and our relationships influences our health. Well-being is how you give, how others give to you, and about taking care of oneself and others – mentally, spiritually, emotionally and physically. Self reflection provides understanding of one's place in the world, and one's effect on others and vice versa.*

### T-Pi:k Elida – Our Deepest Respect

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Pi:k Elida is a deep sense of respect for the land, your surroundings, the people, things upon the land, and also for your own self and your life.

*This includes valuing the people and the culture.*

### I-We:mta – Working Together

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that I-We:mta is crucial for the success of the college.

*In years past, when someone shot a deer they shared it with the people. This was also true when planting and harvesting the fields where everyone helped one another. Providing food was not just for oneself; it included the concept of sharing, taking care of others, and giving back to the community. Tohono O'odham provided help when help was needed, particularly in times of loss and death.*

# Board of Trustees



**Dr. Ofelia Zepeda**

Chair

Trustee since 2002

From Stanfield, Arizona

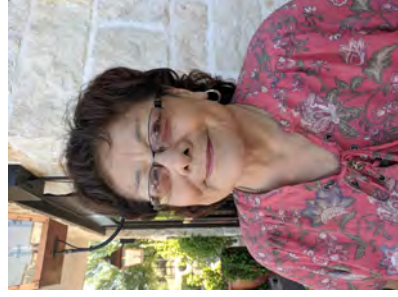


**Mr. Bernard G. Siquieros**

Vice Chair

Trustee since 2002

From Sells District



**Ms. Mary Bliss**

Member

Trustee since 2019

From San Xavier District



**Mr. Anthony M. Chana**

Secretary and Elder Member

Trustee since 2007

From Ge Aji District



**Ms. Elizabeth 'Libby'**

Francisco

Member

Trustee since 2002

From San Xavier District



**Mr. Jonas R. Robles**

Elder Member

Trustee since 2007

From Ge Aji District

## A Global Vaccine Poem by Ofelia Zepeda

**Dear Vaccine**

**Kulañ, şa: 'ap a'i masma**

'la 'att m-nam k m-nowĩ bebhë.

We meet you and shake your hand in greeting.

It has been some time since we shook anyone's hand.

S-ap 'ac t-ta:tc ia m-ñei.

We are happy to see you.

Hekihu amjeđ 'ac 'ia m-ñenda.

We have been waiting for your arrival for some time.

Your journey is done you will now rest in our bodies.

Like other healers before you

you will be there when we need you.

The tale of your journey will be held in our collective stories.

We will retell it next year when we

acknowledge the death anniversaries

of our relatives and friends and all those who tried to fight the enemy alone.

We will tell of the battles you fought on your journey

The battles against non-believers and

conspiracy theorists.

You will be known as a hero, a slayer of enemies.

And like so many others before you you will be known by many names.

**Board Chair Ofelia Zepeda wrote this poem for the Global Vaccine Poem project. For information on the project, see <https://www.wksu.org/the-poetry-of-the-vaccine>.**



# President's Message



*Dr. Paul Robertson,  
College President.  
Photo by Bernard  
G. Siquieros.*

2

Şa: 'am 'a'i masma? Greetings and welcome!

Yes, we are in the midst of a pandemic, but Tohono O'odham Community College is open and moving forward. The College's S-cuk Du'ag (Black Mountain), Wişag Koş (Hawk's Nest), S-ki:kig (Many Houses), and San Carlos Apache campuses are open. If you are fully vaccinated, stop by S-cuk Du'ag Maşcamakuđ or one of the other campuses and take a tour. We look forward to seeing you.

Since the onset of the pandemic in 2020, TOCC has added 17,000 square feet of new construction, relocated the College's administration from Komckuđ 'E-Wa:'osidk Maşcamakuđ in Sells, to S-cuk Du'ag, and our course delivery mode was transformed from over 95% face-to-face to nearly 100% online.

This pandemic has tested students, staff, faculty, and stakeholders alike. For some, outcomes have been tragic. Despite it all, students continue to pursue their education in the knowledge that it will help them and their communities in the future. Student numbers increased from 470 at the onset of the pandemic to over 800 now, as students take advantage of our tuition-free experience for Native Americans and avail themselves of the flexibility that online course delivery provides.

Our connections with students now are limited primarily to those that occur through online classes, though we have had some smaller face-to-face opportunities for interaction including a recent O'odham language transcription workshop. Plans are to continue to provide a strong online presence and to reestablish an in-person community of students with face-to-face course delivery at the S-cuk Du'ag Maşcamakuđ as soon as practicable.

This Annual Report highlights some of the happenings during the 2020-2021 Academic Year. I hope you take a few minutes to review it. In case you missed it, you can view last year's report in video format at [tocc.edu/publications/](http://tocc.edu/publications/).

With respect,

Paul Robertson, Ph.D.  
President



# Construction Update: Ma:cidag Gewkdag Ki: Opens



The foundation slab was laid in November 2020. Photo by Robert Wambolt.



Construction continued as courses were held online.

Ma:cidag Gewkdag Ki: means “Empowering Your Knowledge.” Ma:cidag Gewkdag Ki: is where students will pursue the Arts and Sciences, thus growing their knowledge. Also, those administrators housed in the new building will empower their knowledge of operations as they lead the College.



The 12,000-square-foot building Ma:cidag Gewkdag Ki:, also called the Arts & Sciences Building, anchors S-cuk Du’ag Mašcamakuḍ. The facility was constructed by ESB+Design Build and was funded by the College’s Title III grant from the U.S. Department of Education. Staff and faculty moved into the building during November-December 2021 as the Komckuḍ ‘E-Wa:’osidk Campus in Sells, Arizona closed.



# Students Remain Active Despite Pandemic



Counterclockwise from above: Instructor Kimberly Darny teaches Global Change Biology with students attending via Zoom; the College's Wellness program provided suggestions for exercise and healthy living; Sebastian Preston removed his mask briefly for a photo while studying in O'hana Ki; (the library); Elizabeth Palmatier spoke during a panel with U.S. Education Secretary Miguel Cardona in July 2021; first-year student and Agriculture Intern Marcus Antonio prepared cartons for elementary school pupils to use in planting; later, he took a break in front of the tractor. Top left photo by Bernard G. Siquieros; other photos by M. Lee.



# Program Prepares Students for Transfer to the University



*A Student's Journey*, is a partnership program between TOCC and UA Arizona, co-funded by the Agnese Nelms Haury Program in Environment and Social Justice. Top row, from left: Danielle Kouyoumdjian, Zachary Jose, Jessica Garcia, Bria Grey, Jamie Siquieros, Gary Huckleberry, Alex Benavides, Benjamin Richmond, Jasmine Stevens, Winona Gayton, Annamarie Stevens, Theresa Cypriano, Soleil Begay. Bottom row: Josephine Pete, Pachynne Ignacio, Graciela Olivas, Paul Sheppard. Photo by Paul Sheppard.



# Faculty Members Master Online Teaching



Adjunct Instructor Dwayne Pierce, M.A., poses with his Tohono O'odham History and Culture students before beginning class. Right: Tohono O'odham Language and Culture Instructor Jacelle Ramon-Sauberan, M.A., teaches. Photos by Martha S. Lee.



## New Instructors in 2020-21

From left to right:

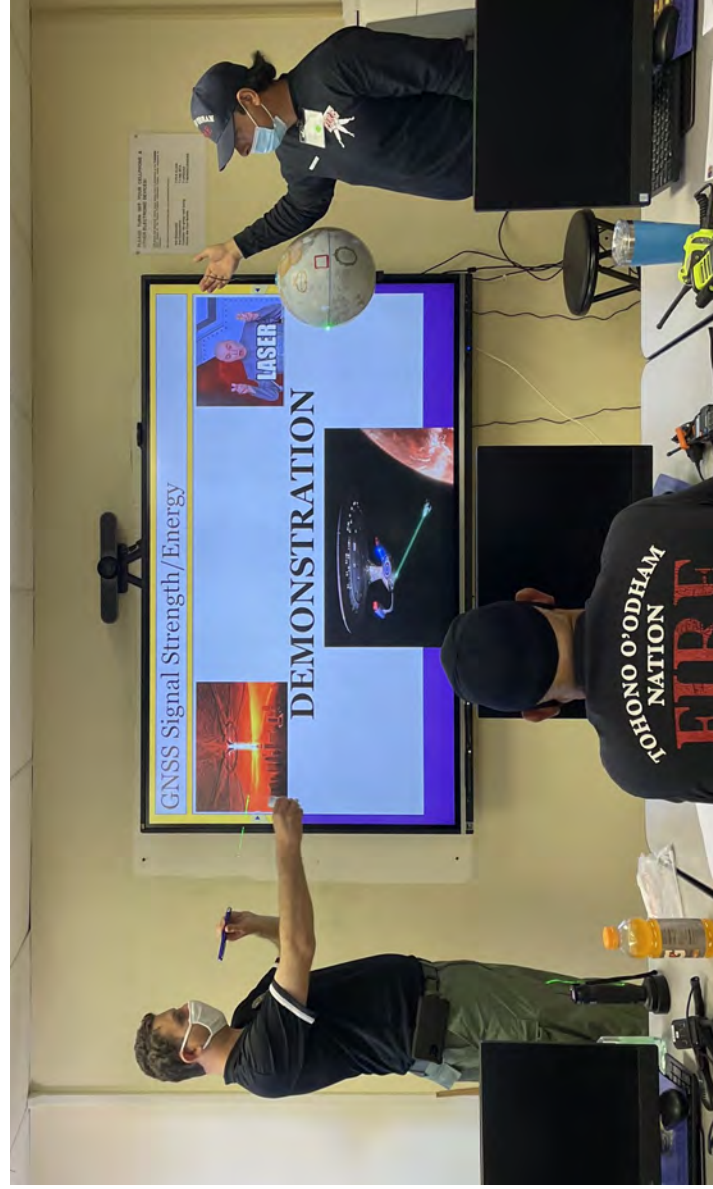
**Mobarak Hossain, Ph.D.**  
Mathematics Instructor  
mhossain@tooc.edu

**Hamidou Keita, Ph.D.**  
Chemistry Instructor  
hkeita@tooc.edu

**Shaocong Lin, M.S.**  
Mathematics Instructor  
slin@tooc.edu



# GIS Program Works with Nation, Districts, and Employers



In November 2021, the GIS program held a workshop on GPS (Global Positioning System) Emergency Response for Tohono O'odham Nation first responders. Left: Ulrick Francisco uses a handheld receiver. Other photos show indoor and outdoor exercises.

Geographic Information Systems (GIS) is the collection, management, and analysis of data in map format. The GIS program provides professional development workshops for employees on the Tohono O'odham Nation as well as college courses on GIS topics. A certificate and two degrees are offered. The GIS program at the College is sponsored by a grant from the U.S. Department of Health and Human Services.

## GIS Certificate & Degrees

### Geographic Information Systems (GIS)

Certificate – 31 credits

Associate of Arts in GIS – 61 credits – for transfer

Associate of Applied Science in GIS – 60 credits – for direct employment

Contact Dr. Jason Post at [jpost@tocc.edu](mailto:jpost@tocc.edu)



# Class of 2021— Listing by Degrees

## *Associate of Business in Business Administration*

Alicia Melina Guerra  
Nicole Dawn Johnson – with honors

## *Associate of Arts in Early Childhood Education*

Danelle M. Jose  
Mariena Mendez  
LouAnn Norris  
Mary Grace Pablo – with honors

## *Associate of Arts in Fine Arts – Studio Emphasis*

Shelly Dawn Taylor – high honors

## *Associate of Liberal Arts – Open Pathway*

Trena Dee Boni-Antonio – with honors  
Erica Mae Garcia  
Shane Lewis  
LouAnn Norris  
Lacey Lynn Sandoval – high honors  
M. Earl Smith – high honors  
Audreyana C. Yucupicio

## *Associate of Arts in Life Science – Community and Public Health*

Dwayne Ortega

## *Associate of Science in Life Science – Health Science*

Evelyn Catherine Young

## *Associate of Science in Life Science – Open Pathway*

Patricia M. Ortega

## *Associate of Arts in Social Work*

Fawn Kimberly Antone – with honors  
Avis Annie Becenti – with honors  
Shaylene Celaya – with honors  
Lacy Areanna Humeyestewa – with honors  
Ingrid Felix RainCloud  
M. Earl Smith – high honors

## *Associate of Arts in Social Services*

Kristin Rose Geronimo

## *Certificate in Social Services*

Michelle Ann Bartlett  
Nadia T. Logan – high honors  
Carmela K. Thompson

## *High School Equivalency*

Olga Armenta-Vega  
Desiree Cook  
Cassie Saraficio



# Tohono O'odham Kekel Ha-Maşcamakuđ



**Tohono O'odham Community College**

P.O. Box 3129, Sells, AZ 85634 Tel: (520) 479-2300 Fax: (520) 383-8403



## CONGRATULATIONS, CLASS OF 2021



**Fawn K. Antone**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Avis A. Becenti**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Shaylene Celaya**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Erica M. Garcia**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Alicia M. Guerra**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Lacy A. Humeyestewa**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Nicole D. Johnson**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Danelle M. Jose**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Shane Lewis**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Mariena Mendez**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Kristin Geronimo**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**LouAnn Norris**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Dwayne Ortega**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Patricia M. Ortega**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Mary G. Pablo**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Ingrid Felix RainCloud**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Lacey L. Sandoval**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**M. Earl Smith**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Shelly D. Taylor**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Evelyn C. Young**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Audreyana C. Yucupicio**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors

### San Carlos Apache College Graduates



**Michelle A. Bartlett**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Trena D. Boni-Antonio**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Nadia T. Logan**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors



**Carmela K. Thompson**  
ASSOCIATE OF ARTS IN  
LIBERAL ARTS  
with Honors

### High School Equivalency Graduates



**Olga Armenta-Vega**  
GED TEST



**Desiree Cook**  
GED TEST

Cas-sie's photo to here

**ÑIA, OYA G T-TACCUI  
AM HAB E-JU:  
OUR DREAM FULFILLED**



Graduation Photos by Alejandro Higuera or courtesy of the graduates

**WWW.TOCC.EDU**

# Financials, Fiscal 2021

Tohono O'odham Community College ended 2021 strong, with net assets of \$22 million and total revenues of \$14.7 million. The income statement shows that revenue streams are diversifying. Over time, the Legislative contribution has decreased in proportion: it was 80 percent of revenues in 2003 but was only 33 percent of revenues this year. Yet the Legislative contribution remains a critical source of funding that has allowed the College to grow and to meet ongoing challenges. The Legislative contribution is a testament to how highly the Tohono O'odham Nation values education.

## Statement of Financial Position as of 6/30/2020 and 6/30/2021

Assets	Unaudited – 2021	Audited – 2020
Cash and cash equivalents	\$11,864,182	\$3,374,754
Accounts receivable, net	\$190,381	\$243,407
Grants and contracts receivable	\$675,866	\$675,856
Inventory	\$168,244	\$115,222
Investments	\$2,415,278	\$2,224,278
Other current assets	\$123,412	\$43,516
Capital assets, net	\$8,682,715	\$8,530,120
<b>Total assets:</b>	<b>\$24,120,078</b>	<b>\$15,207,153</b>
<b>Liabilities</b>	<b>(\$1,986,026)</b>	<b>(\$8,530,120)</b>
<b>Net assets:</b>	<b>\$22,134,052</b>	<b>\$13,218,666</b>

Liabilities	Unaudited – 2021	Audited – 2020
Accounts payable	\$759,542	\$458,932
Other payables	\$8,134	\$5,208
Deferred grant revenue	\$690,111	\$1,078,863
Deposits held (AIHEC & other)	\$36,600	\$36,600
Salary-related payables	\$491,639	\$408,884
<b>Total liabilities</b>	<b>\$1,986,026</b>	<b>\$1,988,487</b>

## Income Statement for 7/1/2020 – 6/30/2021

2021 Unaudited Revenues (and percentage of total revenues)			
Legislative contribution - Tohono O'odham Nation	33%	\$4,853,376	
Tribal Community College Act funds	14%	\$2,114,950	
Tuition and fees	1%	\$107,658	
Miscellaneous income	0%	\$40,376	
LLC contract	1%	\$83,786	
Bookstore sales	1%	\$113,348	
Student housing	0%	-	
Indirect costs from restricted federal grants	2%	\$245,910	
Cross country sales and donations	0%	-	
SCAC Admin Fees	0%	-	
Unrestricted gifts and donations	<1%	\$20,645	
<b>Subtotal—Unrestricted Revenues</b>	<b>51%</b>	<b>\$7,580,049</b>	
Restricted Revenues (grants and contracts)	49%	\$7,168,878	
<b>Total Revenues</b>		<b>\$14,748,927</b>	
2021 Unaudited Expenses (and percentage of total expenses)			
Educational program services			
Instruction	8%	\$1,440,530	
Student services	5%	\$926,088	
Athletics (cross country)	1%	\$191,550	
Bookstore	1%	\$190,275	
Supporting services			
Institutional support	11%	\$2,037,940	
Academic support	2%	\$356,985	
Depreciation and bad debt (non-cash expenses)	4%	\$773,501	
Facility operations and maintenance	5%	\$896,235	
Sustainability	1%	\$146,213	
Cultural Liaison	<1%	\$80,048	
Student life	2%	\$314,007	
Culinary arts	0%	\$3,360	
San Carlos Apache College tuition and fees	2%	\$449,401	
<b>Subtotal—Unrestricted Expenses</b>	<b>44%</b>	<b>\$7,806,133</b>	
Restricted Expenses (grants and contracts)	56%	\$9,915,881	
<b>Total Expenses</b>		<b>\$17,722,014</b>	



# Personnel Profile: Spring 2021

Full-time employees ..... 90  
 Gender ..... 49 female, 41 male  
 Gender percentage ..... 54% female, 46% male  
 Tohono O’odham ..... 54 or 60%  
 Other Native American ..... 9 or 10%  
 Of other ancestry ..... 27 or 30%  
 Part-time employees ..... 11

## Staff - 52

Tohono O’odham ..... 37 or 71%  
 Other Native American ..... 5 or 10%  
 Non-Native ..... 10 or 19%

## Administrators - 24

Tohono O’odham ..... 12 or 50%  
 Other Native American ..... 3 or 13%  
 Non-Native ..... 9 or 22%

## Full-time Faculty - 14

Tohono O’odham ..... 3 or 21%  
 Other Native American ..... 2 or 14%  
 Non-Native ..... 9 or 64%

## Adjunct Faculty – 31

Tohono O’odham ..... 5 or 16%  
 Other Native American ..... 4 or 13%  
 Non-Native ..... 22 or 71%

Faculty Type, Spring 2019	Ph.D. or Other Doctorate	Master’s Degree	Bachelor’s Degree	Elder
Full-time	5	7	2	0
Adjunct	5	25	0	1



Joyce Miguel, Farm Manager/Extension Agent Assistant, worked at Wişag Koş Campus in person throughout the pandemic along with the Farm Manager/Extension Agent Clifford Pablo and Ag Interns. Here, she poses in front of S-wepegi pilkañ (Sonoran wheat), which has just been uncovered to check on the seedlings that have been planted within the pilkañ. Joyce earned her Associate of Applied Science in Business from TOCC (Class of 2016) and continues to study Agriculture and Natural Resources. She is a member of Sif Oidak District.

# Pre-College/GED Program Continues Through Pandemic

## Core Values Emphasized

The Pre-College Program demonstrated I-We:mta – Working Together and other Core Values by reaching out to students where they were throughout 2020-2021. The program offered instruction via Zoom, providing 18 Chromebooks to students. In 2020-2021, 29 students enrolled in GED courses.

The College also launched the College Credit Pathway for High School Equivalency (CCP for HSE). Students take 25 credits of college courses and pass the Arizona Civics Test to earn a diploma.

In fall 2021, the Pre-College Program resumed a face-to-face option, along with online classes and independent study.

The Pre-College/GED Program is funded by TOCC and by a grant from the Dollar General Literacy Foundation.

There were seven GED and CCP graduates during 2020-2021. Four were honored in the 2020 annual report, and three of them are recognized here.



Photo of Cassie Saraficio to be added

Above, left: GED Graduate Desiree Cook poses with her daughter Malinka, who graduated from Pre-K. at the same time. Center: GED Graduate Olga Armenta-Vega poses with her Commencement cap and gown. Right: Cassie Saraficio.....Each photo courtesy of the graduate.

Spacing will be adjusted after photo and updated caption are added

## Pre-College GED Program

Pauline Nasewytewa, BCT Advisor  
pnasewytewa@tocc.edu, 520-993-5814

Anselmo Ramon, Chair of Academic Programs in Workforce & Community Development, anramon@tocc.edu

Delores A. Saraficio, Instructor  
dsaraficio@tocc.edu, 520-993-5285

Mark Saraficio  
msaraficio@tocc.edu, 520-993-5272

## College Credit Pathway

Students take college courses at TOCC, following this plan

For more information, contact  
Avis Becenti  
Student Support Specialist  
520-479-2300 ext 1213  
abecenti@tocc.edu

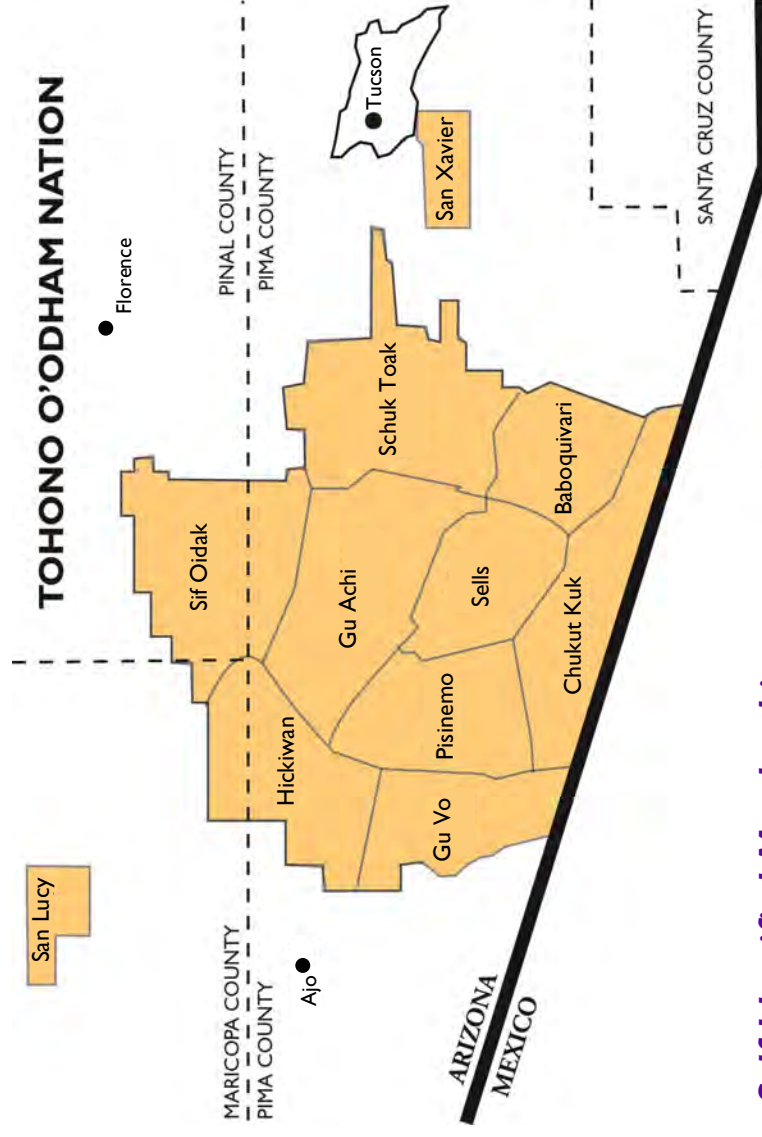
25 Required College Credits	
Course Areas	Credits
English Arts	6
Mathematics	6
Science	4
Social Sciences	3
Computer	3
College/Career Exploration	3
Arizona Civics Test	Pass



# District-by-District Enrollment of TOCC Students

District	Fall 2019	Fall 2020	Fall 2021
Baboquivari	37	30	36
Chukut Kuk	35	32	29
Gu Achi	28	30	25
Gu Vo	12	14	17
Hickiwan	14	13	10
Pisinemo	19	13	14
San Lucy	4	8	6
San Xavier	10	15	24
Schuk Toak	29	22	20
Sells	53	52	47
Sif Oidak	7	12	12
Did Not Indicate District	3	2	6
Tohono O'odham Students	251	243	246
San Carlos Apache Students*	96	151	137
Other Native American Students	38	340	350
Non-Native Students	58	45	31
Total Unduplicated Headcount	443	779	764

\*In 2019, the label for this row was "Apache Students Enrolled at SCAC." For 2020 and 2021, this row counts all students from the San Carlos Apache Nation, whether at TOCC or SCAC.



## Self-Identified Membership

Our Application for Admission asks students to indicate their district membership and membership in the Tohono O'odham Nation or other Native sovereign nations. **The table to the left** shows the students' self-identified membership over the past three years. The data set was provided by TOCC's Research Assistant in January 2022.

## Annual Report Notes

Tohono O'odham Community College (TOCC) Annual Report 2021, copyright by TOCC in 2022. TOCC is an equal opportunity provider and employer. Content was assembled by TOCC staff and by Martha S. Lee and was finalized in February 2022. Front and back cover photos by M. Lee. Page 1 photos of trustees: Mary Bliss photo by Bernard G. Siquieros; Libby Francisco photo by M. Lee; others by Evan Thomas. Faculty photos on page 6 courtesy of the faculty members. Artwork with graduates' photos by Jai Juan. Friendship Dancers art by Tony Johnson. Other credits in captions.

# Ñia, Oya G T-Taccui Am Hab E-ju: — Our Dream Fulfilled



*Ma:cidag Gewkdag Ki: — Arts & Sciences Building, on S-cuk Du'ag Mašcamakuḍ — Black Mountain Campus*

## Tohono O'odham Kekel Ha-Mašcamakuḍ

Tohono O'odham Community College ❧ P.O. Box 3129 ❧ Sells, AZ 85634 ❧ Tel. 520-479-2300 ❧ Fax 520-383-8403 ❧ [www.tocc.edu](http://www.tocc.edu)



## TOCC GRANT PROPOSAL SUBMISSION AUTHORIZATION

**DATE:** 01/20/2022 **SUBMITTED BY:** Anselmo Ramon and Mario Montes-Helu

Funding Agency: Rural Business Development Grants (RBDG)

Funding Number: 21542 CFDA # if applicable: \_\_\_\_\_

Letter of Intent required? No Due Date (if applicable): Feb. 28, 2022

Grant Submission Date: 2/27/2022

Entity for proposal submission (grants.gov, e-grants, Fastlane, etc.) Grants.gov

Maximum Award: \$500,000 Duration of grant: 1 year

Number of Awards: \_\_\_\_\_ Match Required? 25% in kind

Indirect Cost allowed? No Amount (%): \_\_\_\_\_

**Division Requesting Grant:** Sustainability Division

### **Project Summary:**

#### **TOCC Leadership and Entrepreneur Training Center** (To instill the O'odham value of being S-wagima/Industrious)

The Entrepreneur Leadership and training center will provide the community members with an opportunity to advance in business skills and knowledge to become an established entrepreneur. The center will provide training and technical assistance, such as project planning, business counseling/training, market research, feasibility studies, writing professional/technical reports, and product/service improvements.

The Grant application will require the assistance of the Apex Applied services in preparing the grant for submission. The proposed format of this grant project will be set up in phases as follows.

- The primary focus at the onset of the grant will be to hire a business planning instructor. This position will begin with a series of community workshops to inform and recruit the community of the opportunity to learn ‘how to’ start your own business. These workshops will be advertised and expected to have a series of business workshops at least two times per month.
- Phase I (grant submission on February 28, 2022) is the planning stage of the center, which includes the civil engineering and architect plans, and cultural land survey. That will include hiring a project manager to oversee the project. This will be a great opportunity to create a master plan for Wişag Koş Maşcamakuđ.
- Phase II (projected start date February 2023) is to acquire grant funding for the construction of the training center.
- Phase III (projected completion 2024) will be the completed training center fully staffed at Koş Maşcamakuđ. This will include personnel, offices, computer lab and teaching space.

This project will positively impact the community of the Tohono O’odham Nation. Members will be contributing to the economy of the Tohono O’odham Nation and invest in the employment of the local businesses and employers of other Tohono O’odham Nation. As an educational institution TOCC can serve in providing distance adult learning for job training and advancement, technology-based economic development, feasibility studies and how to write a business plan. Long-term business strategic planning is the primary focus of Entrepreneurship Leadership & Training.

The following is a comprehensive outline of the proposed outcomes of the Entrepreneur Leadership Training Center at Wişag Koş Maşcamakuđ.

- (i) Identify and analyze business opportunities that will use local rural materials or human resources. This includes feasibility and business plan studies.
- (ii) Identify, train, and provide Technical Assistance to existing or prospective rural entrepreneurs and managers.
- (iii) Conduct leadership development training of existing or prospective adult rural entrepreneurs and managers.
- (iv) Establish centers for training, technology, and trade that will provide training to rural businesses in the utilization of interactive communications technologies.

This grant opportunity will support Tohono O’odham Community College’s vision to become the Tohono O’odham Nation’s center for higher education, and to enhance the Nation’s participation in the local, state, national, and global communities. Our Mission as an accredited and land grant institutions. TOCC’s mission is to enhance our unique Tohono O’odham Himdag by strengthening individuals, families, and communities through holistic, quality higher education services. These services will include research opportunities and programs that address, academic, life, and developmental skills.

**Proposed Principal Investigator or Project Director: Anselmo Ramon and Mario Montes-Helu**

Lead writers: Apex Applied Technology LLC staff

Current staff to be paid under grant? None

New staff to be added? (Number and positions): (1) positions: Phase I: A project manager.

Contractors (external evaluator required? etc): Civil engineer and architect contractors during phase I.

Approval by Division Dean and Date: Mario Montes-Helu, January 20<sup>th</sup>, 2022

Review by Administration and Approval Date: January 25<sup>th</sup>, 2022

Board Review and Approval Date: \_\_\_\_\_



Item	Actions	Discussion/Resolution/Comments
Start of Spring Semester	Worked closely with Student Services, Sustainability, Finance and Education through regular weekly meetings and in other focused settings to address the challenges of increased enrollment, and the impact of COVID-19 on the workforce.	TOCC continues to advertise for key positions that are sorely needed. The increased student numbers are welcome but we need to fill critical positions. Will be working to address those matters going forward.
Language Center RFP (Request for Proposals)	Four firms have requested drawings for the Center. Sealed bids are due February 15. One firm asked for further information, largely about IT needs.	Bids will be reviewed in house and if they are reasonable we will select a candidate to handle construction.
Apprentice Program	My role is minimal at this time though I continue to provide feedback to Justine Romero. LLC accounts at Pime Federal should be closed soon.	Pima Federal accounts will be closed as soon as we're sure there are no further checks outstanding.
Move to S-cuk Du'ag Maşcamakuđ	Finance, HR, and President's staff are settling into the new building. The adjustment seems to be moving along well. Breakfast and lunch are being provided to employees and students.	Food service provided through Student Life is helping employees and a few students who have been to campus.
SCAC (San Carlos Apache College) campus.	SCAC has yet to submit a letter of interest to HLC concerning becoming a stand-alone. They have been asked to Zoom into the February 10 Board meeting so that they can be encouraged to move forward with the process of becoming their own college. Cost of operation of SCAC campus to TOCC exceed the amount received from PL 471. This is a drain on TOCC resources.	IGA with SCAC will be revised and negotiations will be started NLT end of February 2022.  Though SCAC President Ahumada indicates he believes TOCC's 25% share of ISC for SCAC is too much, my cost analysis indicates the opposite.
O'odham Language Center (OLC)	I facilitated a meeting with OLC staff to prepare for submission of 3.5 m NSF grant due June 1, 2022. Participated in OLC meeting with Early Childhood and Director of Nation's Education Division, and assisted in follow up meeting as well. Will continue to engage in this important work.	The opportunity for engagement with Early Childhood toward support for immersion at up to 4 centers on the Nation is one that needs to be followed up on and seems to be a wonderful opportunity.



**Key Issues/Items addressed in January - HR Director Report**

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/ Resolution</b>
Booster vaccination	Booster vaccination deadline	73 employees and 9 adjuncts submitted their vaccination records/ 14 employees still need to turn in their booster vaccination records. The some delays are due to needing to wait the mandatory timeline in between vaccinations or after having tested positive for COVID.
Hazard Pay	Hazard Pay	77 Full time employees received \$500 hazard pay/ 28 Part-time employees/ adjuncts/ students workers received \$250 hazard pay funded by the CARES program
HR Archive	HR file inventory	Continuing to purge documents for shredding.
Personnel Issues	Personnel Issues	Addressed two supervisors' concerns regarding their three staff members.
Spring Adjunct contracts	Drafted 67 adjunct contracts and payroll forms for 33 adjuncts for Spring 2022 session	Processed contracts for adjunct signatures and payroll forms for payment.
Student worker pay	Increase student worker pay	Requesting board approval to increase student worker pay from \$12.80 to \$15.00.

Report to TOCC Board of Trustees:

**Jay Juan**

**Director of Operations**

**January 2022**

Issues/Items	Actions/Assessment
Continue renovation of kitchen in I-We:mta Ki:.	Trenched for propane line to tank, had pipe inspected, and tank installed with propane. Continued with extension of wall for additional kitchen space. Industrial stove/range was delivered and connected.
Need to secure solar project bid and contract.	Solicited 2 bids for solar project and awarded bid to RDS Solar company. Negotiated contract terms. Had Dr. Robertson review and sign contract.
Continue work at Apedag Ki:.	Meet with TOUA and agreed on process to connect sewer, water, and electric connections to building. Had restroom cabinets installed, scheduled countertops and sinks for installation, ordered restroom partitions, and ADA door opening equipment.
Need to submit monthly GSA vehicle report.	Collected vehicle mileage and uploaded on to GSA website. Also arranged for GSA recalls to be performed at dealership in Tucson.
Water heater issues in Residence.	Troubleshoot water heater and determined main circuit board was bad. Ordered board and awaiting delivery.
Need to restock on COVID rapid test and PPE.	Shopped around with various vendors trying to locate tests and masks that were in stock. Located tests and masks and placed orders.

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** CURTIS PETERSON, DEAN OF ACADEMICS  
**SUBJECT:** JANUARY 2022 EDUCATION DIVISION BOARD REPORT  
**DATE:** JANUARY 31, 2022  
**CC:**

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**Curtis Peterson – Dean of Academics**

*Issues/Items addressed in January 2022*

<b>Issue</b>	<b>Discussion</b>	<b>Summary/resolution</b>
<b>HLC update</b>	Starting annual HLC update.	
<b>Curriculum</b>	None to report	None to report
<b>Spring 2022 semester</b>	Launch of Spring 2022 semester was good. Had to extend the registration deadline by four days due to technical issues.	While we saw a significant enrollment resulting in only 6 courses being cancelled few resulted in on-campus registration. Further planning to determine how to attract students to campus will be done through spring semester.
<b>Faculty</b>	There are 45 faculty members teaching for TOCC this spring. 12 full-time and 33 adjunct faculty.	
<b>Academic Advising</b>	Academics processes are continuing to improve but work still needs to be done to make sure students get service.	Working with entities in college and contractor to make the advising module more user friendly and assigning of faculty to students more automated.  Looking at how we can improve advisement for new incoming students, as faculty are usually unavailable up to the start of classes.  Still recruiting for an Academic Advisor Coordinator.

**O'ohana Ki: (Library Services)**

**Reporting Month:** *January 2022*

**Submitted by:** Ofelia "liz" Zepeda

Issue	Discussion	Summary/resolution
Access and Outreach	<p data-bbox="524 258 699 289">Orientations</p> <p data-bbox="524 447 651 478">NetTutor</p> <p data-bbox="524 552 813 583">Research Instruction</p> <p data-bbox="524 741 846 772">Ready Reference Usage</p>	<ul style="list-style-type: none"> <li data-bbox="1040 258 1393 552">● Library staff attended New Student Orientation. An overview of resources and the Ready Reference was provided.</li> <li data-bbox="1040 562 1393 804">● During Faculty Orientation, Library staff provided information on resources for students AND faculty.</li> </ul> <p data-bbox="992 856 1393 1035">The online tutoring platform is live. An overview and demonstration was provided during both orientation sessions.</p> <p data-bbox="992 1077 1393 1444">Librarian conducted two library information sessions for History 122. An overview of the catalog, databases, NetTutor, and tech resources was provided. As a result, 4 private Zoom sessions were conducted with students to review some of the information.</p> <p data-bbox="992 1486 1393 1703">The Ready Reference page had 461 users and a total of 652 sessions. Our Google Analytics page indicates that we are seeing returning users use our site more often.</p>

Academic Support	Art Kits  Devices	Library staff packed 37 art kits. Some were picked up and many were mailed.  11 students checked out devices (Chromebooks or iPads) from the library.
Staff	Work is on-going.	<ul style="list-style-type: none"> <li>● O'ohana Ki: is open 5 days a week.</li> <li>● Weeding project is nearly done.. Many titles have been selected for discard due to low circulations and outdated information. The collection is actively being curated. The focus for new acquisitions is on Indigenous Research and authorship.</li> <li>● Staff has prepared the physical area in the library for the new semester.</li> <li>● Carmella Pablo has assisted Delores Felix in the Bookstore to alleviate the beginning of the year rush.</li> </ul>

### Tohono O'odham Studies Program

**Report Month:** January 2022

**Submitted by:** Frances Benavidez

Topic	Discussion	Summary/resolution
Collaborations Strategic Priority 1: Strengthen the Himdag	Part of the 2021-2026 strategic plan includes strengthening the himdag. Through a series of internal and external partnerships, corollaries B, E, F, and G of	<ul style="list-style-type: none"> <li>● <b><i>O'odham Language Center:</i></b> continue working with the OLC on strategic priorities; participated in a two-day retreat to map out goals and objectives of language center</li> </ul>

	<p>Strategic priority 1 were met and/or are underway:</p> <p>B. Continue to develop the OLC to serve the O’odham Nations</p> <p>E. Evaluate and support ongoing efforts to strengthen the himdag through provision of quality education [...]</p> <p>F. Engage with the community [...]</p> <p>G. Continue regular blessings [...]</p>	<p>programming and coordinated and facilitated a follow-up discussion with potential partners for advancing a language reclamation goal. A subsequent meeting is scheduled in mid-February with the potential of a working group forming to follow-through on needed action items.</p> <ul style="list-style-type: none"> <li>• <b><i>Start-up Week:</i></b> worked in partnership with the Education Division Dean and the Faculty Development Committee to host a series faculty development training sessions for Start-up Week focused on promoting student success and meeting academic advising needs. A special thank you to all the presenters, Dean Peterson and the Faculty Development Committee.</li> <li>• <b><i>ASU School of Social Work:</i></b> partnering with ASU to host a student/community engagement event centered around the border. This event is scheduled for April and will consist of a series of panel discussions to include Tohono O’odham tribal leadership, community organizers, and other land protectors sharing their perspective about the border and its impacts. All are welcome and more information will be shared in upcoming months.</li> <li>• <b><i>Culturally-relevant digital resource materials:</i></b> working with a science instructor and the Title III Project Director</li> </ul>
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		<p>in developing “O’odhamized” anatomy resources for student and community use.</p> <ul style="list-style-type: none"> <li>• <b>Spring Blessing:</b> worked with the Himdag Committee to coordinate and host the spring 2022 welcome blessing.</li> </ul>
TOS Program Growth and Other Highlights	<p>Tohono O’odham Studies, as a fully developed academic program, is still fairly new to TOCC. Over the past year we have seen some growth in semester course offerings, degree seeking students, student’s advancing through their program of study, and interest in, in-person course offerings as promoted this spring 2022 semester.</p>	<ul style="list-style-type: none"> <li>• <b>Increase in TOS Degree Seeking Students:</b> <ul style="list-style-type: none"> <li>○ Spring 2021: 4 students</li> <li>○ Spring 2022: 25 students</li> </ul> </li> <li>• <b>Graduates:</b> 1<sup>st</sup> program student on track to graduate this spring 2022 semester. / Other students have course plans in place to stay on track with course enrollment year around, as offered.</li> <li>• <b>Increase in TOS course offerings</b> this spring semester to support growing student need for required Himdag courses and to ensure continuity of courses for program majors: <p><b>Spring 2021 (12)</b>  HIS122 (3)  HIS125 (1)  THO101 (3)  THO102 (2)  THO107 (1)  THO202 (1)  TOS230 (1)</p> </li> <li>• <b>Course Highlight: TOS 121 Traditional Pottery (Instructor: Elizabeth “Lisa” Ortega)</b>  The Traditional Pottery course is an in-person course that met its max enrollment and so far has strong attendance with 100% of the</li> </ul>

		students attending the face-to-face weekly classes. Two of the students are travelling all the way from Phoenix to take this class with Lisa and have expressed much gratitude for her methods and approach to teaching about the cultural significance of pottery making.
Carry out Area Chair duties	Fulfill the immediate day-to-day programmatic responsibilities.	<ul style="list-style-type: none"> <li>Planned for semester long meetings with the TOS team, Faculty Development Committee and TOS BA Program Advisory Group.</li> <li>Continued advising students on Spring 2022 semester courses, connected students to resources, funding opportunities, and provided walkthroughs of how to access courses, review syllabi and login to classes.</li> </ul>
Participated and Followed-up as Needed on Items from Scheduled Mtgs.	Participated in collaboration, planning and partnership meetings, followed-up on action items from discussions.	<ul style="list-style-type: none"> <li>OLC (3)</li> <li>Start-up Week (5)</li> <li>New Student Orientation (2)</li> <li>Advising (15)</li> <li>LCM (2)</li> <li>Other (14)</li> </ul>

### NSF STEM Grant

**Report Month:** January 2022

**Submitted by:** Teresa Newberry

Issue	Discussion	Summary/resolution
On-going Man in the Maze workshops to help TOCC Faculty, Staff, and Students apply it to culturally based instruction, educational support, and student success at TOCC.	PI Newberry has been piloting the use of the Man in the Maze Educational Journey in courses for students to reflect on their learning journey throughout her courses based on the Pathways to Completion worksheet developed by Camillus Lopez. The purpose of this is to increase student success and	A Man in the Maze workshop via Zoom was offered by Camillus Lopez and Teresa Newberry on January 10 <sup>th</sup> as part of the Faculty Professional Development Activities during that week. The workshop was well-received and very informative based on post-survey results. Faculty were excited about the prospect of adapting this approach to their own courses in a way that works for



	resilience in their academic programs. This work has proven very successful based on student feedback. With a successful system in place, we wanted to share our work with other faculty in the event they would like to adapt this approach in their own courses.	them to help students be more successful in their courses. This work supports <i>Goal 2: Indigenize and transform TOCC STEM Curriculum. Obj. 3.2 MiME Educational Journey with support by Cultural Mentor and Student Self-Assessment.</i>
Create Faculty Learning Community (FLC) with on-going mentoring by education consultants and cultural mentor	Changing instructional practice and developing cultural competence requires significant time, effort, and commitment by faculty members. This Maci:dag Wo:g (MW) Faculty Learning Community (FLC) has an active learning group engaged in the development of culturally-centered curriculum projects.	The FLC met on 1/28 from 9:30-12. Discussion and Sharing Group (DSG) and were joined by NAU professors who discussed their paper on the development of a Culturally Responsive Assessment of Indigenous Schooling (CRAIS) tool to evaluate culturally responsive teaching. This was followed up by a discussion of how TOCC could implement this tool at TOCC. Mr. Camillus Lopez added to this discussion with cultural perspectives on teaching and using the CRAIS tool. The Active Learning Group (ALG) explored best practices in assessment of groupwork and Problem-based Learning. This work supports <i>Goal 5: Faculty Support and Development to provide culturally responsive curriculum and Goal 2: Indigenize and transform TOCC STEM curriculum</i>
Research experiences involving student researchers working with faculty members and other mentors is an important strategy that has been shown to support students	This project is committed to increasing research experiences for students as an essential and transformative element for their academic preparation and success. We will institutionalize undergraduate research by requiring a Research Methods course in the	BIO 232 Principles of Research in Natural Sciences is a required course in our Associate of Science degrees and is being offered for the first time in Spring 2022.  <i>This work supports Goal 2: Objective 1: Indigenize the TOCC STEM and transform STEM curriculum. (Objective 2: Increase rigor of TOCC STEM curriculum</i>

along the STEM pathway	Associate of Science degrees. This course incorporates Indigenous Research Methodologies, TEK and Community-based Participatory Research.	<i>through problem-solving and research experiences</i>
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**Ofelia Liz Zepeda, Interim Student Services Dean**  
***Student Services, January 2022***

Issue	Discussion	Summary/resolution
Technological Challenges	<ul style="list-style-type: none"> <li>• Online Application</li> <li>• Emergency Relief Survey</li> </ul>	<ul style="list-style-type: none"> <li>• The online application suffered glitches. Admissions worked with students to get their paperwork completely accepted. IT and our consultants used screenshots provided by students and staff to troubleshoot and remedy the issues.</li> <li>• The Spring 2022 Emergency Relief Fund was opened on January 7<sup>th</sup> via Survey Monkey. The survey caused looping and did not provide a confirmation of submission. The Survey was re-released via a Google Form. The survey will close January 31<sup>st</sup>. To date there are over 400 applications.</li> </ul>
Dual Enrollment	High schools move to online.	The three main high schools between TOCC and SCAC had to move to online instruction with the rising case numbers. Meetings were held to mitigate the unexpected move to online and how to best reach the students.
S-ki:kig Maşcama Ki:	Coverage and next steps since the departure of the Center Coordinator.	Plans are ongoing to work on the development of the Phoenix Center. Staff has been coordinating with Linda Chappel to work on a grant-funded workshop series with O'odham artists.
Retention	Retention Portlet	An attempt was made at a 2-week notification. There was an error in sending and students were given misinformation. Admissions staff Preparations are being made to make the first 4-week EARS Alert.
Advising	Staff have been referring students to advising.	Some staff such as our Counselor, Retention Coordinator, and Transitions Coordinator have been advising students all along as a way to assist faculty. We have been referring undeclared majors to Retention specifically.
Other Activity	TRIO/Upward Bound Grant Webinars	SSD staff attended grant webinars regarding TRIO and Upward Bound. The grants happen in a 5-year cycle. TOCC already has action in place to sustain TRIO-like initiatives however the Upward Bound portion did look appealing. After attending the sessions, we determined that the grants were not feasible in the time period we needed to produce a grant proposal.

**Anthony Osborn – Disability Resource Office**  
***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Examined and modified accommodations to meet the needs of students in an online setting.	<ul style="list-style-type: none"> <li>Coordinated with leadership, faculty, students and staff related to documentation specifying how noted disabilities impacted their education.</li> </ul>
Provided information on the TOCC Disability Program to new students.	<ul style="list-style-type: none"> <li>Admitted three new students who self-identified into the ADA program.</li> <li>Discussed requirements (e.g., needed documentation) with the students requesting services.</li> <li>Explained the benefits and requirements of requesting accommodations.</li> <li>Conducted research for students with severe psycho-emotional disabilities relative to post-secondary and online learning.</li> </ul>
Instructor conferences	<ul style="list-style-type: none"> <li>Corresponded with faculty related to three students who self-identified as having a disability and facilitated contact with the students related to specific accommodations and needs in an online setting for each course the student was in. Details and strategies related to visual and social/emotional issues were specifically addressed along with contact with faculty for asynchronous online courses.</li> <li>Contacted/coordinated with faculty related to students requesting accommodations for Spring 2022.</li> </ul>
Staff Collaboration	<p>On-going collaboration with faculty and staff.</p> <ul style="list-style-type: none"> <li>Provided and discussed the success of students in the program related to ongoing success and needs.</li> <li>Participated in 3 wraparound meetings with the counselor, instructors, and students related to students with disabilities who were struggling in various courses.</li> </ul>
Ongoing Program initiatives	<p>Coordinated with the Sonoran UCEDD to discuss:</p> <ul style="list-style-type: none"> <li>Participated in three transition meetings for students transferring to post-secondary education.</li> <li>Coordinated with the Nation H.S. relative to programs and services for their students wanting to attend TOCC.</li> </ul>

**BOT-Daniel Sestiaga, Special Projects & Initiatives  
Manager, January 2022**

***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Dual Enrollment	<ul style="list-style-type: none"> <li>• Working with Baboquivari High School and Tohono O’odham High School to finalize enrollment               <ul style="list-style-type: none"> <li>○ BHS WRT 101: 8 Students</li> <li>○ BHS MAT 151: 8 Students</li> </ul> </li> <li>• Submitted Summer 2021 and Fall 2021 Dual Enrollment invoices for reimbursement</li> <li>• In the process of working with BIE Dr. Maxine Roanhorse-Dineyazhe to update IGA</li> <li>• Updating college website to make it user-friendly for students/family, administrators, and instructors</li> </ul>
START Program	<ul style="list-style-type: none"> <li>• Working with College Mentor to establish afterschool schedule</li> </ul>
Haury Program	<ul style="list-style-type: none"> <li>• Presented at the UArizona Diversity and Inclusion Symposium this Month</li> <li>• Will be working on a mid-year report for the Agnese Haury Program</li> <li>• Working with the SWEHSC team in recruiting efforts</li> </ul>
S-Ki:kig Mascama Ki:	<ul style="list-style-type: none"> <li>• Prepared flyers and marketing for upcoming Art workshops that will be hosted in conjunction with ART program</li> </ul>
SSD	<ul style="list-style-type: none"> <li>• Assisted in hosting the Spring 2022 Orientation Sessions</li> <li>• Preparing to help recruit for UNITY mid-year conference in Phoenix.</li> </ul>
Upcoming Events	<ul style="list-style-type: none"> <li>• 1/4/22: Upward Bound Grant Session</li> <li>• 1/10-14/22: Spring Orientation</li> <li>• 1/11/21: Tempe Union High School Sessions</li> <li>• 1/13/21: OIE Dual Enrollment Planning Meetings</li> <li>• 1/20-21/22: UArizona Diversity Symposium</li> </ul>

**Jai Juan - Recruiter*****Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Recruitment & Outreach	<p>Tempe Virtual College Visit: Hosted a TOCC/Dual Enrollment information session with Tempe Union and <a href="#">Daniel Sestiaga</a>. We discussed the college, our admissions process and the dual enrollment program.</p> <p>Tucson High School: Spoke with Native American Tucson High School Students, provided information on the application process, our programs and my contact information.</p> <p>San Xavier Education Department: Met <a href="#">Carmen Martinez</a> to deliver TOCC poster and other promotional items. Discussed publishing information in their District's newsletter.</p> <p>Facebook: Created, published and managed posts regarding Spring Semester deadlines.</p> <p>Admissions Application Workshop: Assisted Danny Sestiaga with a virtual application workshop for Tohono O'odham High School's students interested in TOCC's Dual Enrollment Program.</p>
Student Services	<p>New Student Orientation: Coordinated and hosted a five-part virtual orientation series. The New Student Orientation covers, the admissions and records office, advising, financial aid, the bookstore, finance office, library, retention, counseling and COVID safety protocols.</p>
On-going Projects	<p>High School Outreach: Schedule high schools visits, campus tours, and other outreach opportunities.</p> <p>Branding Committee: Working with Deshon, Danny, Evan, Anselmo, and Martha on a branding guide.</p> <p>Content Creation: Creating presentation slide decks, content for Facebook, and semester announcements.</p> <p>College Preview Day: Begin planning the event(s) for local high school students in March.</p>

**Report to TOCC Board of Trustees: Ronald Felix, Retention Coordinator;  
January 2022 Key Issues/Items addressed**

Issues/Items	Actions/Assessment
<b>Attendance at meetings, Special Events</b>	<ul style="list-style-type: none"> <li>• 1/11 Attend Faculty orientation, present EARS</li> <li>• 1/13 Attend Student Orientation, present EARS</li> <li>• 1/13 Attend Retention Portlet update/status meeting</li> <li>• 1/14 Attend All Staff meeting</li> <li>• 1/20 Attend Retention Portlet update/status meeting</li> <li>• Discussions with Interim Dean, Retention services/focus</li> </ul>
<b>Student intervention and Contacts</b>	<p>On-going: contact with students regarding; Advising, registration, course planning, support services:</p> <ul style="list-style-type: none"> <li>• Email/Phone/Text: o email (8) students with course recommendation to fulfill degree requirements; complete/send (2) student POS updates/outlines, in lieu of current degree audit               <ul style="list-style-type: none"> <li>o (1) student/instructor emailed grade change documents</li> <li>o Complete/send (1) student scholarship recommendation</li> <li>o (5) phone calls to students to discuss course concerns/issues</li> <li>o Email notification sent to (535) TOCC/ (122) Phoenix students; respond to student inquiries</li> </ul> </li> </ul>
<b>Instructor conferences</b>	<p>On-going:</p> <ul style="list-style-type: none"> <li>• HIS122, BIO 100</li> </ul>
<b>Staff collaboration</b>	<p>On-going collaboration with: Dean of Student Services, Academic Advisor, Student Support Specialist, Counselor, Dean of Academics, Instructors, Registrar, support staff, &amp; Librarian</p> <ul style="list-style-type: none"> <li>• Continue to provide support &amp; assistance to students and Division as a SSD advisor</li> <li>• Share with Support specialist, Registrar, Interim Dean SS, Academic Advisor, Academic Coordinator &amp; Academic Dean, issues and concerns as needed</li> </ul>

### Alberta Espinoza, Counselor

Issues/Items	Actions/Assessment
Attendance at meetings, Special Events	<ul style="list-style-type: none"> <li>• 01/11 College Resources, Services College Wide Highlights- presenter of Counseling and Title IX</li> <li>• 01/13 BOT Meeting</li> <li>• 01/13 Orientation Student Services</li> <li>• All Staff Meeting</li> <li>• 01/21 Take Back The Night Kick off Meeting</li> <li>• 01/25 Presenter to ECE class regarding Counseling Services</li> <li>• 01/26 Schorr's Title IX Issues to Consider for 2022</li> <li>•</li> </ul>
Student Intervention and Contacts	<p>Ongoing: Virtual, phone, contact with students regarding, advising, classes, support services, Wraparound sessions, Crisis interventions, life skills interventions.</p> <ul style="list-style-type: none"> <li>• 22 counseling/Wraparound sessions held for month of January</li> <li>• Personal Counseling to 2 staff members.</li> <li>• Responded to 342 emails for assistance with students, instructors, advising questions, degree plans Contacted students in Wraparound that have not registered.</li> </ul>
Administrative	<p>On-going:</p> <ul style="list-style-type: none"> <li>• Continue to provide advising for students as they transition to Faculty for advising services.</li> <li>• Working with Dr. Osborn in transitioning students who have been determined to have DSR accommodations in Wraparound sessions.</li> <li>• Planning to meet with Dr. Osborn weekly for clinical debriefing of students under DSR/Counseling.</li> <li>• Will need to present NIJ grant to HRDC. NIG is requiring tribes to submit a Resolution approving IRB for TOCC and NIG working relationship.</li> </ul>



January 31, 2022

January Report to TOCC Board of Trustees  
Novia James, Financial Aid Officer

***Key Issues/Items addressed in January 2022***

Issues/Items    Actions/Assessment

**Working Projects**

1. Financial Aid Consultants - Meeting with our Financial Aid Consultants on a weekly basis.  
WIP
  - Electronic Letters (Award letters, SAP letters)
  - Jenzabar/PowerFAIDS set up
  - Training Diana & Nicole

American Indian College Fund Webinar-    New Application processing training

Updating Student files- IRIS    Cleaning up, shredding old files, creating new files  
for new students.

Student Correspondence-    Diana & Nicole are responding & communicating  
with    students.

**BOT-Annamarie Stevens, Transition Coordinator, January 2022**

***Key Issues/Items addressed in January 2022***

Issues/Items	Actions/Assessment
Haury Grant	Fall Practicum <ul style="list-style-type: none"> <li>• Three students are scheduled to start their practicum</li> </ul> ASJ-Coordinator's Meeting are held every Tuesday at 10:00 a.m. <ul style="list-style-type: none"> <li>• Review applications and determine a new game plan to get student to apply. Reach out to staff and step up presentations</li> <li>• Set up logistics for upcoming campus visits</li> <li>• Discuss the Application reviews and interviews</li> <li>• Draft monthly workshop for the program-reviewing last years topics</li> </ul> ASJ-Team Meeting <ul style="list-style-type: none"> <li>• Prepare for UA Diversity &amp; Inclusion Symposium Presentation</li> <li>• Presentation was done on Thursday, January 20th</li> </ul>

	<p>ASJ-Presentations</p> <ul style="list-style-type: none"> <li>January 21<sup>st</sup>-ASJ virtual presentation-1 student</li> <li>January 26<sup>th</sup>-HIS 122 virtual class presentation (PHX)-10 students</li> </ul>
	<p>University Presentation</p> <ul style="list-style-type: none"> <li>January 18<sup>th</sup>-meeting with Dine' College Recruiter to set up future presentation</li> <li>January 18<sup>th</sup> a representative from Grand Canyon University-Online stop to by to discuss programs and set up a presentation</li> <li>January 24<sup>th</sup>-ASU-Social Service Tucson Campus w/Alumni presentation- (5)-the session was recorded and shared with Social Services faculty</li> </ul> <p>Advising</p> <ul style="list-style-type: none"> <li>6 student transition information</li> <li>3 advising for Spring Courses</li> <li>Assist a 5 students with enrolling at TOCC</li> <li>Assist a 3 student with concerns with GPA</li> </ul> <p>Other Projects</p> <ul style="list-style-type: none"> <li>January 12<sup>th</sup>-Faculty Orientation Presentation-overview of my position and services provided to students</li> <li>January 31<sup>st</sup>-Meeting with Outdoor Recreation Workforce-would like to have faculty/staff sit on a committee to promote outdoor careers</li> </ul>
Internship/Career Readiness Projects	<ul style="list-style-type: none"> <li>AIGF Hosted: Job Application &amp; Interviews with Disney Internship</li> </ul>
Upcoming Dates	<p>Upcoming Visits/Events</p> <ul style="list-style-type: none"> <li>ASJ virtual presentations February 2<sup>nd</sup> @ 12:30 &amp; February 3<sup>rd</sup> @ 5:30</li> <li>February 2<sup>nd</sup>-Henry Fork Internship Presentation</li> <li>February 3<sup>rd</sup>-Planning meeting with ANIE to prepare for collaboration between programs</li> <li>February 3<sup>rd</sup>- Meeting with Haury to discuss funding and provide updates</li> <li>February 4<sup>th</sup>:Meeting-Interview TOCC workforce Development</li> <li>February 6<sup>th</sup>-ASJ Application Deadline</li> <li>February 7<sup>th</sup>-Grand Canyon Virtual Presentation @ noon</li> <li>February 8<sup>th</sup>-ASJ Application Review</li> <li>February 8<sup>th</sup>-Advising meeting with student and Northwest Indian College</li> <li>February 9<sup>th</sup>-Tentative Reschedule Rise Internship Presentation</li> <li>February 10<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>-ASJ interviews</li> <li>February 16<sup>th</sup>-Dine' College Virtual Presentation @ noon</li> <li>February 28<sup>th</sup>-Enrollment &amp;Completion Change Network meeting</li> </ul>

**Board of Trustees Report**  
**Dean for Sustainability Mario Montes-Helu, Ph.D.**

Key Issues/Items addressed in **January 2022**

<b>Issues/Items</b>	<b>Discussion/Situation</b>	<b>Summary/Resolution</b>
Workforce and Community Development (WCD)	Tohono Kosin	We have one applicant for the Restaurant Manager/Instructor and 8 applicants for the Culinary Arts Instructor. We have been working with the selection committees to develop the interview questions. We are planning to have the interviews in the second week of February.
	TOCC Leadership and Entrepreneur Training Center	A new grant from USDA was identified by a consultant, Apex Applied Technology LLC, to focus on developing the first phase to create a Center for Leadership and Entrepreneurship located at Wişag Koş Maşcamakuđ. We will present the grant proposal submission authorization to the Board in February. The grant, which is for one year, is focused on the planning part of the center.
ANA Grant	GIS projects	The GIS program started with two classes, one online for the Intro of GIS and one in-person to get a certification to fly drones. Members of the Nation's departments are taking the classes. With the support from the ANA grant, we will be delivering computers and GPS devices to each of the Tohono O'odham Districts. They will keep the computer and the devices. Training will be provided to use the devices and the software to create simple maps.
NIFA	Equity Grant	The LGOS team is working on developing the strategic plan that will be used for applying to the next 4-year cycle of the Equity grant. The focus will be on providing training to support the needs of the community to foster agriculture in the Nation. We will be using the same model as the GIS grant.

IT Department	Resolving issues with the online application	There were several issues with the submission of the online application before the spring semester started. They were addressed by the IT department and the Teckstack company. The main issue was that the submission of documents was not recognized by Jenzabar.
	IT Department meetings	Continue meetings to develop a priority list of IT needs to better support the different college departments. The two new IT technicians are being trained so we expect to improve our IT customer service.
	Data Analytics	I presented a proposal to have a Dashboard that can show real-time college information directly on our website by linking the information from Jenzabar, and Canvas. We met with Teckstack to develop a portal with basic information, such as the number of students on each program, gender, age information, etc. that will include a few of the past years. We may have a functioning dashboard in June 2022.
Administration activities	Emergency Aid Survey	<ul style="list-style-type: none"> <li>• I worked with Ofelia “Liz” Zepeda, Curtis Peterson, Anselmo Ramon, and Paul Robertson to improve the Emergency Aid survey for the spring semester. Some of the results were presented at the All Staff meeting for January 2022.</li> <li>• I also did a presentation for Faculty on the Student Resources, Services, and College-wide Highlights of the Education Division. I presented our activities and involvement with the different programs on campus.</li> </ul>

## *Ben Jose's January 2022 Report to TOCC Board of Trustees*

### ***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>	<b>Summary/Resolution</b>
Leadership Council	Attend meetings	I continue to provide enrollment updates to inform leadership on the student count activity.
2021 Winter IPEDS collection	Completing all required surveys	OIE is working toward the February Due date to submit the required Winter cycle surveys which include: 1) Student Financial Aid, 2) Graduation Rates, 3) Graduation Rates 200 and 4) Outcome Measures reports.
2021 AIHEC AIMS Akis Interim Report	Extract, compile and organize data	OIE fulfilled needed request for the Fall AIMS Akis report. I made some revisions to clear up some items in the submitted report. Overall, an email was sent to inform me that all sections of the report are clear an complete.
Internal Requests	Extract, compile and organize data	I worked at fulfilling requests made internally. OIE receives numerous requests of needed information to assist faculty and staff with data for Grants, Program Reviews, the TOCC Annual Report, etc....

Board of Trustees Report  
 Anselmo Ramon, M.Ed.  
 Chair of Academic Program in Workforce & Community Development  
*January 2022 Report*

*Challenges-Resolutions and Accomplishments*

Program	Discussion/Challenges	Accomplishments & Resolutions	Summary
Apprenticeship	<p>(WCD) Directs any new Apprenticeship inquiries and former students who would like to re-enroll or enroll to the Office Manager, Justine Romero.</p> <p>Starr Curadillo – Conservation Project Manager for San Xavier Mission called to inquire about a partnership with TOCC's Apprenticeship Program. The message and phone number for Justine Romero was provided to Ms. Curadillo.</p> <p>San Xavier resident called to inquire about hiring TOCC Electrical Apprentices. Information was share with the Apprenticeship office coordinator for follow up.</p>	<p>The Dean of Sustainability &amp; WCD department has been working along with Apex Applied Technology LLC to develop a grant proposal for a Rural Business Development Grant.</p> <ul style="list-style-type: none"> <li>• The primary focus is to provide members of the community the opportunity to develop his/her 'vendor' status to becoming a small business owner.</li> <li>• Provide the opportunity for community members to put their ideas to paper and start a business</li> <li>• The grant will provide technical support in 'how to write a business plan' that includes starting from the beginning of the 'how to' starting your own business.</li> <li>• The grant also provides and opportunity to 'build' an Entrepreneurship training center at Wisag Kos.</li> <li>• The overall purpose is shared in the RBDG proposal and will outline the phases needed to see this opportunity become a reality.</li> </ul> <p>Letter of Support submitted to Establish the Western Region Public Health Training Center.</p>	<p>The office of sustainability and WCD have completed the Solar Instructor Job Description for HR review</p> <p>Target date to complete the curriculum review process will be April 2022.</p>

		<p>The mission of the consortium jointly led by <i>California State University Long Beach, California State University Fullerton, San Diego State University, University of Nevada Las Vegas, Arizona State University, and Hawaii Pacific University</i> is to improve the linkage between academia and public health practices to “<i>Increase Diversity, Enhance Quality, and Tailor Training.</i>”</p> <p>The Western Regional collaboration aims to <i>expand the capacity for culturally relevant public health training to address health disparities and inequalities among vulnerable populations.</i> It will establish a pipeline to public health careers for pre-professional trainees and will provide stipends and academic/career mentoring to support trainees.</p> <p>TOCC WCD is excited by the potential impact of this project to prepare a diverse workforce to meet current and future public health needs in the region.</p>	
Culinary Arts Program	TOCC/BUSD IGA in review	The office of sustainability and WCD interview team are reviewing applicants for the Restaurant Manager and the Culinary Arts Chef/Instructor. Interviews for the CUA Chef/Instructor will commence February 2022.	BUSD, TOCC office of Sustainability and WCD will continue to communicate on the Culinary Arts Program and any new developments that arise for reopening services associated with the Culinary Arts Program
GED	The GED program has moved to in person classes along with the zoom feature. Meetings have been held to work on the transition to online to in person/virtual classes. The GED classes will take place at	Current number of GED students enrolled in the GED program is 17 for the 2 <sup>nd</sup> quarter. 187 Instructional hours provided. 3 grade level gains	The GED online learning format is making progress with students who use the zoom feature with the GED instructor.

	<p>Wisag Kos, GED classroom. This room has been equipped with a Smart Board. There are currently 4 attending the in-person GED class sessions at Wisag Kos.</p> <p>The GED program has requested (2) laptops to be used for official GED testing as Wisag Kos.</p> <p>(2) students have been sent to in-person test sites off the nation to take the official GED exam.</p> <p>January 28, 2022. Anthony Harvey Jr. Completed his last official GED exam. He is the first 2022 GED graduate.</p>	<p>across all students. 10 are employed either PT or FT.</p> <p>The GED program has focused upon a 12-month program of services and has provided a new timeline for all students who are successfully enrolled in the GED program to complete within one year or less.</p> <p>To assist in meeting the demand for GED services the WCD/GED program has established the following options.</p> <p>Update Pre-College GED webpage with information regarding the following GED options.</p> <p>Online Zoom GED classes</p> <p>Independent Study Option using a free MyGED account with GED program support.</p> <p>The Community College Credit Pathway Option is outlined in the TOCC College Catalog page 112.</p> <p>As of January 28, 2022 (9) students have successfully registered for the spring 2022 Community College Credit Pathway Program at TOCC.</p> <p>Special thanks to Pauline Nasewytewa, Avis Becenti, Chandra Claw and Ofelia “Liz” Zepeda for assisting in supporting CCP students to navigate the system and enroll at TOCC under the HSE program.</p> <p>In March 2021 TOCC accepted a small grant of \$48K titled Covid Aid for Student Success. The office of Sustainability and WCD selected the funds be used to support HSE/College Credit Pathway students. The grant funds have been allocated to support the students as outlined below as part of the first year of their CCP program.</p>	<p>GED instructors have been contacting GED students who initially signed up during the fall 2020 semester and the spring 2021 semester. If a student is not able to be contacted, we will continue onto the next person on our list.</p> <p>The demand is always high for GED services; To meet the demand and help those who would like to continue the GED program has added the “Independent Study” in the fall of 2021 this will give them the opportunity to ‘self-realize’ a responsibility that a GED program of study can be done independently with the support of the TOCC pre-college GED program and resources. As of the end of December 2021 (33) Students have applied and the newest enrollees are at the testing stage of the application process.</p> <p>The GED program has been working with Library Director Ofelia, “Liz”, Zepeda to get books out to the Nation’s community. WCD anticipates another delivery to west end districts before the start of summer 2022.</p> <p>Working with the Chief of Operations Mr. Jay Juan and his staff to distribute hand sanitizers to the community.</p>
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- Laptop with laptop backpack.
- Personal printer with 2 reams of print paper
- Wireless keyboard & mouse
- Microphone headset
- Jump drives and a backpack with school supplies, notebooks, pens, calculator, etc.
- An open Purchase Order has been established at the TOCC bookstore to pay for any books & supplies, lab fees, etc, for students to complete the CCP program.
- \$100 gift cards will be awarded during the semester for maintaining a grade of "C" or higher during mid-terms and finals. Student attendance of 75% or more will also be recognized with a gift card.

SSD Registrar Chandra Claw and Admissions office hosted a meeting on Friday January 28, 2022, with Debbie Yu of ADE Adult Education Division to request any additional requirements and/or updates of what TOCC can do to prepare students for the completion of the CCP program. Debbie provided an overview of the ADE requirements and steps for the application program and commended TOCC for the efforts to recruit and enroll students into the CCP program. Debbie was also pleased to announce that AICF has reached out to ADE Adult Education services to identify the need for HSE programs and how it would benefit more TCU'. SSD division along with the bookstore, accounting

		department and the IT department all played an important role in assisting CCP students. They are to be commended for their work in supporting the program and the students who have enrolled for the spring 2022 term.	



**Ñia, Oya G-T-Taccui Am Hab E-Ju:  
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees  
 THRU: Paul Robertson, President  
 FROM: Sylvia Hendricks, Director of Student Life  
 DATE: January 30, 2022  
 SUBJECT: Student Life Staff **February 2022** Board Reports

**Sylvia Hendricks- Director of Student Life**

*Key Issues/Items addressed in January 2022*

Issues/Items	Actions/Assessment
Director of Student Life meetings, activities & training.	<p>Essential Meetings and events on behalf of planning and important information essential to Student Life and the college as a whole:</p> <ul style="list-style-type: none"> <li>• January begins another calendar year and the beginning of the 2022 Spring Session. Preparations with orientations for students and faculty, the start of the semester Blessing, and Cleansing of all campuses.</li> <li>• I've attended all Leadership meetings with other team members held every two weeks on Monday mornings at 9:05 am. Participating in discussions and planning on a number of items presented by President Robertson and providing updates on Security, Athletics, the Food Program and the Residence.</li> <li>• Attended some of the weekly O'odham Niok Sessions with other staff members on Mondays at 8:30 am during the month of January.</li> <li>• I continue setting up and attend the Himdag Committee meetings on zoom. The committee continues to work on a number of items from cultural activities and planning events on behalf of the college. Most recent event preparation is planning the Cleansing and Welcome Back Blessing the upcoming 2022 Spring Session.</li> <li>• I continue to work 4 days a week onsite with the exception of Tuesday I work remotely.</li> <li>• The following are additional events/meeting I attended and conducted during the month of January: (most of the meetings held virtually)               <ul style="list-style-type: none"> <li>○ TOCC Board of Trustees Meeting</li> <li>○ TOCC All Staff Meeting</li> <li>○ Admin Meeting- 1/10/2022</li> <li>○ Student Orientation- 1/10/2022</li> <li>○ Student Resources, Services and College Wide Highlights- 1/11/2022</li> <li>○ Meeting w/Lead Cook</li> </ul> </li> </ul> <p>I'd like to highlight a few events &amp; meetings conducted and or attended for your information:</p> <p>➤ FYI, I had to work remotely for two and half weeks this month due to the Pandemic becoming present in my household. I attended all scheduled</p>

	<p>meetings and conversed with Student Life Staff telephonically, emails, text messages to ensure that they were all prepared for the 2022 Spring Session.</p> <ul style="list-style-type: none"> <li>➤ I also had the opportunity to attend the Student Orientation representing the Himdag Committee along with other members and as the Student Life Director providing information on what services the Student Life Division provides students and staff.</li> <li>➤ I also had the opportunity to present at the Faculty Orientation “Student Resources, Services and College Wide Highlights” the highlights on what the Student Life Department provides students and staff. The presentations presented by all Divisions was very informative for all the new faculty and also the returning faculty and staff. I’ve included the power point I presented for your information with these highlights in this report.</li> </ul>
Food Program Information	<p>The renovation of the I-Wemta Ki: Kitchen to enlarge it for the upcoming Spring Semester began at the beginning of this month with an estimated completion ETA the end of January and is getting close to be completed. The new stove and other equipment was delivered on 1/26/2022.</p> <p>The Lead Cook is using the Gegdak Son Ki: kitchen in the meantime to provide meals and snacks for students and staff. And has provided a Food Program Flier and weekly menus. I’ve attached the flier to this report for your information.</p>
Community relations and outside college contacts	Collaboration with other entities have all been done virtually due to the ongoing Pandemic situation in Arizona and the nation.

### **Gabriel Valencia- Residence Life Coordinator**

#### ***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Current Residents	<ul style="list-style-type: none"> <li>- Currently there are no student residents at this time.</li> <li>- Housing applications are being received</li> <li>- Currently have 5 applicants for Spring 2022</li> <li>- 2 Applicants for Summer 2022</li> <li>- Planning to re-open in Summer 2022</li> </ul>
Preparation of physical structures	<ul style="list-style-type: none"> <li>- Kitchen counter in B100 has been ordered, needs to be picked up and installed.</li> <li>- New beds installed</li> <li>- New dressers to be installed</li> <li>- New blinds for all living rooms</li> <li>- Air purifiers have been ordered</li> <li>- Quench water Dispenser installed in Women’s and Co-ed dorms</li> </ul>
Termites	<ul style="list-style-type: none"> <li>- Termite trails have been found in C-100 Men’s Dorm</li> <li>- Operations Director is working on getting a termite inspection and treatment done.</li> </ul>
Alarm System	<ul style="list-style-type: none"> <li>- Alarm system throughout units needs to be inspected due to continuous “beeping” and “trouble” light on</li> <li>- Director of operations has been notified</li> </ul>
Leadership Meetings	<ul style="list-style-type: none"> <li>- Residence Life Coordinator has attended leadership meetings as well as TOCC all staff meetings, both virtually</li> </ul>
Student Housing webpage	<ul style="list-style-type: none"> <li>- Updates have been made to the Student Housing page</li> <li>- Modifications to online forms are to come</li> </ul>

Open Dorm Advertisement	<ul style="list-style-type: none"> <li>- Update Flyers</li> <li>- Update Radio PSA</li> <li>- Distribute Flyers and Information to High Schools and Communities</li> <li>- Make Contact with High School Counselors</li> </ul>
Bookstore	<ul style="list-style-type: none"> <li>- Residence Coordinator has been assisting the bookstore with the packaging and shipping of students' class books.</li> </ul>
Dorm Cleaning	<ul style="list-style-type: none"> <li>- Dorms have been cleaned – broken furniture removed</li> </ul>
FHLC Meetings	<ul style="list-style-type: none"> <li>- Preparation planning for Future Health leaders Camp in Summer '22 has begun</li> </ul>

### **Michael Steward- Athletic Head Coach**

#### ***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Working status	<ul style="list-style-type: none"> <li>a) During the month of January, the Athletic Department has continued working partially remotely through this pandemic.</li> </ul>
Coaching and Recruiting	<ul style="list-style-type: none"> <li>a) Continued recruiting runners for 2022-23</li> </ul>
Scheduling	
Academics	<ul style="list-style-type: none"> <li>a) We have been in touch with all of our student athletes regarding their spring semester registration.</li> <li>b) Have been in contact with student athletes regarding their grades.</li> </ul>
Administration	<ul style="list-style-type: none"> <li>a) Participated in NJCAA EDI Committee.</li> <li>b) Participated in the NJCAA D2 Basketball Committee meetings.</li> <li>c) Continued work on the 5-year Plan for Athletics.</li> </ul>
Health and Wellness	<ul style="list-style-type: none"> <li>a) Have remained in communication with AZ Health to discuss next steps to install flooring and arrival of equipment.</li> <li>b) We have continued meeting weekly as a staff to discuss the rollout of the Wellness Program.</li> <li>c) Have reached out to potential guest speakers for the wellness program.</li> <li>d) Completed our 16<sup>th</sup> month of the Wellness Programming and have begun planning programming for February.</li> </ul>
Budget/Fundraising	<ul style="list-style-type: none"> <li>a) We have gotten current on Jenzabar.</li> </ul>
Outreach/Community Service	

### **Valentine Lee- Lead Security**

#### ***Key Issues/Items addressed in January 2022***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Student Issue/Disciplines	We had zero reports for the month of January 2022.
Temperature Check Station	The Temperature Check Station machine is continuing to work well. Some employees still use the paper check in form.

	<p>We continue to perform rapid tests for employees and vendors as needed. We have had a few employees and vendors test positive during the month of January.</p> <p>Security continues to follow protocol after someone tests positive. We have had a small increase in the number of employees checking in. Security has turned away a few students due to not having proof of the vaccination. We continue to have students/visitors who try to come into I:We:mta Ki: without checking they are referred back to the check in station.</p>
Security Staff	<p>Security is continuing to work hard to insure Employees are safe and following guidelines .we check on buildings at both campuses to make sure all is locked and secure after hours.</p>



## **2022 SPRING SESSION BREAKFAST & LUNCH ANNOUNCEMENT**

**Break & Lunch will be provided for all Students and Staff at no Cost**

**\*\*\*\*FREE\*\*\*\***

**BREAKFAST WILL BE SERVED FROM: 7:30 AM – 9:00 AM**

**(Breakfast served till it runs out)**

**LUNCH WILL BE SERVED FROM: 11:30 AM – 1:00 PM**

**(Lunch served till it runs out)**

**MONDAY thru THURSDAY**

**Reminder: Snacks are available all day**

**Menus will be sent out weekly**

**If you have any questions regarding the Food Program  
You can contact Gracie Garcia, Lead Cook at [ggarcia@tocc.edu](mailto:ggarcia@tocc.edu)  
Sylvia Hendricks, Director of Student Life at [shendricks@tocc.edu](mailto:shendricks@tocc.edu)**





# Student Life Department

Presented by: Sylvia Hendricks, Director of Student Life





# Food, Dorms, Sports, and Safety

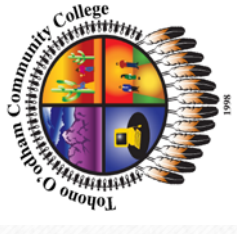
## For all Students and Staff

- 
- The following areas are represented under Student Life;
    - Residence Life (Dorm)
    - Food Program (Breakfast and Lunch)
    - Athletics- (Cross Country & Wellness)
    - Security- (Keeping all Campuses Safe)



# Residence Program

Gabriel Valencia, Residence Life Coordinator



- 
- 3 suites (1 male, 1 female, 1 co-ed) with a total of 36 beds
    - Each suite consists of 4 bedrooms and 2 bathrooms (12 students)
    - Each suite has a full kitchen as well as washer & dryer.
    - Each student has a bed, desk w/chair, closet, and dresser.
  - Weekend activities (Movie nights, bowling, star gazing, cooking demos, dinners, etc.)
  - Transportation for grocery shopping is provided on weekends.
  - 4 paid Resident Assistant positions (RA's)
  - Now accepting applications for 2022 Summer & Fall.
    - Apply online and view requirements & fees: <https://tocc.edu/student-housing/>



# Food Program

Gracie Garcia, Lead Cook



- 
- Meals for Students and Staff- Breakfast and Lunch
  - Snacks will be provided.
  - I-We:mta Ki: Kitchen- this kitchen is presently being renovated
    - Meals and snacks will be provided in Gewkdag Şon Ki: kitchen in Rm. 1 for now.
  - The lead cook provides food of high nutritious quality in a safe and clean atmosphere.
  - Future: increase of face to face enrollment we will be adding an Assistant Cook





# Athletic Program

Michael Steward, Head Athletic Coach

Tim Larson, Assistant Athletic Coach

Anthony Francisco, Cross Country Coach

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- Focus on Health and Wellness Programs, Virtually & soon Face to Face
  - Weekly virtual themes that focus on multiple Wellness areas (goal setting, gratitude, fitness, etc)
- Apedag Ki: - Plans, etc
  - Construction to be completed in 2022
  - Fitness area, healthy snack options, eventually an outdoor workout area
- Community Service events.....
  - When Covid – 19 subsides, Athletics will be back out participating in fun runs, The Feast, etc



# Athletic Program



Michael Steward, Head Athletic Coach

Tim Larson, Assistant Athletic Coach

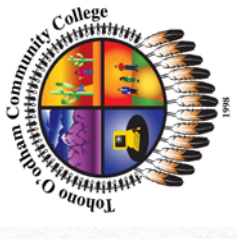
Anthony Francisco, Cross Country Coach

- 
- Cross Country Team
    - 12 runners (6 men & 6 women)
    - Runners have come from TO Nation, Navajo Nation, Arizona, & New Mexico
    - Meets held throughout Arizona & California (Ran in National Event hosted in Iowa in 2020)
    - Recruitment on and off the reservation (12 scholarships available for both native and non-native students)
    - Academics first (Athletes must maintain 2.0 GPA & be enrolled full time)



# Security

Valentine Lee, Lead Security

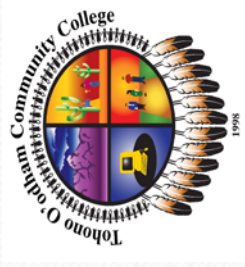


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- Five (5) Security Staff which includes the Lead Security. Other security staff:
    - Anne Miguel
    - Xavier Gonzales
    - Craig Garcia
    - Daron Vicenti
  - 24/7 Security 7 days a week
  - Security Schedule provided to all Administration Personnel
  - Security also mans the Temperature Check Station & provides COVID Rapid Test when needed for TOCC Students and Staff.



# Security

Valentine Lee, Lead Security



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- More information on the TOCC Website under Departments “Campus Security” <https://tocc.edu/campussecurity/> Information includes:
    - 2021 Campus Crime Statics for all 5 campuses
    - Campus Security Schedule
    - Safety Tips
    - Campus Safety Handbok
    - Emergency Response Plan
    - Etc.



# Thanks you for listening

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Any Questions I'd be happy to answer them

Or you can contact me at:

[shendricks@tocc.edu](mailto:shendricks@tocc.edu) or call 520 479-2311



TOCC Board of Trustees Regular Meeting

February 10, 2022

**ADDENDUMS & ADDED AGENDA ITEMS**

February 2022 Resource List Addendum – Human Resources February 2022 BOT Report

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** STACY D. OWSLEY, HUMAN RESOURCES DIRECTOR  
**SUBJECT:** **AGENDA ITEM— FEBRUARY 2022 RESOURCE LIST ADDENDUM**  
**DATE:** 2/10/2022  
**CC:** FILE

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**Background**

The following employees are recommended to the Board's consideration for a new hire and separations.

**Recommendation**

The President recommends the approval of the employees for a new hire and separations for the Tohono O'odham Community College.

**RESOURCE LIST**  
**February 2022**

**New Hire:**

Name	Position	Date
Brandon Causey	IT Support Technician I	2/07/2022
	<p>Mr. Brandon Causey was a warehouse associate with Amazon for one year. For two years, he was floor installer for Mike's Floors and was a delivery driver for Bon Appetit for four years.</p> <p>Mr. Causey earned an A.A.S in IT and Power Systems, an IT Security Associate, and Microsoft Server Administration Certifications from Estrella Mountain Community College. He also completed the CompTIA + Core Exam 1.</p>	

**Separations:**

Name	Position	Date
Ichiban	IT Support Technician I	2/07/2022
Danny Sestiaga Jr.	Special Projects & Initiatives Manager	2/18/2022
Ronald Felix	Retention Coordinator	2/18/2022