



Tohono O'odham Kekel Ha-Maşcamakuđ
Board of Trustees Regular Meeting
February 09, 2023
TOCC Boardroom, Ma:cidag Gewkdag Ki:
S-cuk Du'ag Maşcamakuđ
In Person & Virtual Meeting

Addendums are attached to the end of this document



Tohono O'odham Kekel Ha-Maşcamakuđ

Board of Trustees Regular Meeting

February 09, 2023, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

Agenda

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| • TOCC Apprenticeship Building, Wişag Koş Maşcamakuđ | |

Reports – by Division and Division Components

- | | |
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| 1. President, Human Resources, Operations, Community of Practice, O'odham Language Center | 112 |
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General Matters

- | | |
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|----------------------|--|

Adjournment

Tohono O'odham Kekel Ha-Maşcamakuđ
Board of Trustees Regular Meeting
 Thursday January 12, 2023
 9:00 a.m.
 Desert Diamond Casino & Hotel, Tucson, Arizona
 In Person / Virtual Meeting

GENERAL MATTERS

1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:13 a.m. by Chairperson Dr. Ofelia Zepeda.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
X			9:13 a.m.	Dr. Ofelia Zepeda, Chairperson
X			9:13 a.m.	Bernard Siquieros, Vice-Chairperson
X			9:13 a.m.	Jonas Robles, Elder Member
X			9:13 a.m.	Mary Bliss, Member
				Administration Members
X			9:13 a.m.	Dr. Paul Robertson, President
X			9:13 a.m.	Dr. Mario Montes-Helu, Dean for Sustainability
X			9:13 a.m.	Joann Miguel, Dean of Finance
X			9:13 a.m.	Yolanda Pacheco, Dean of Student Services
X			9:13 a.m.	Liz (Ofelia) Zepeda, Interim Dean of Academics
				Recorder
X			9:13 a.m.	Evan Thomas, Special Assistant to the President
				Guests
X			9:13 a.m.	Camillus Lopez, Senior Cultural Mentor
X			9:13 a.m.	Deshon Miguel, Senior Systems Administrator
X			9:13 a.m.	Sylvia Hendricks, Director of Student Life
X			9:13 a.m.	Anselmo Ramon, Chair of Workforce & Community Development
X			9:13 a.m.	Sonya Juan, Director of Human Resources
X			9:13 a.m.	Mickie Widener, Human Resources Generalist
X			9:13 a.m.	Jay Juan, Chief of Operations
X			9:13 a.m.	Adrianne Rios, Language Specialist
X			9:13 a.m.	Alberta Espinoza, Counselor
X			9:13 a.m.	Cassandra Scott, Phoenix Center Director
X			9:13 a.m.	Curtis Peterson, Social & Behavioral Instructor
X			9:13 a.m.	Iris Nez, Bookstore Supervisor
X			9:13 a.m.	Jackson Doe, Apprenticeship Program Director
X			9:13 a.m.	Kristin Eberhardt, Project Director Title III Grant
X			9:13 a.m.	Leann Miles, Office Coordinator – Sustainability
X			9:13 a.m.	Sharon Parker, Adjunct Faculty
X			9:13 a.m.	Valentine Lee, Lead Security Guard

X			9:13 a.m.	Wendi Cline, Interdisciplinary Instructor
X			9:13 a.m.	Myriah Cypriano, Administrative Assistant – Student Services
X			9:13 a.m.	Jai Juan, Recruiter
X			9:13 a.m.	Teresa Newberry, Science Instructor
X			9:13 a.m.	Carmella A. Pablo, Principal Accountant
X			9:13 a.m.	Frances Benavidez, Director of Tohono O’odham Studies
X			9:13 a.m.	Leslie Luna, Co-Director, O’odham Language Center
X			9:29 a.m.	Ben Jose, Research Assistant
X			9:29 a.m.	Diana Antone, Financial Aid Officer
X			9:29 a.m.	Ingrid Segundo, Director of Sponsored Projects
X			9:29 a.m.	Rebecca Valentine, Data Entry Technician
X			9:29 a.m.	Novia James, Financial Aid Officer
X			9:29 a.m.	Nicole Boni, Financial Aid Officer
X			9:29 a.m.	Annamarie Stevens, Transition Coordinator
X			9:29 a.m.	Martha Lee, Consultant
X			9:29 a.m.	Tashina Machain, Phoenix Center Site Technician

Executive Summary: TOCC BOT acted on the following at the January 12, 2023 regular meeting:

- Approved the December 08, 2022 TOCC Board of Trustees regular meeting minutes as presented.
- Accepted the Human Resources Report for December 2022 as presented.
- Approved the reclassification of the Financial Aid Manager position to a Career Ladder for Financial Aid Manager position.

2. Invocation

Jonas Robles provided the invocation.

3. Review and Approval of Agenda

The BOT meeting agenda was reviewed and the following was added to New Business Item 4.:
TeleHealth Grant Letter of Support – Division of Sustainability

A motion was made to approve the meeting agenda with the additional item.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to approve the meeting agenda with the additional item.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT.

MOTION APPROVED

4. Announcements

The bi-annual cleansing of TOCC will take place at S-ki:kig Ha-Maşcama Ki: (Phoenix Center) January 12, 2023, 8:00 a.m. and Wişag Koş Maşcamakuđ & S-cuk Du'ag Maşcamakuđ on January 13, 2023, 3:00 p.m. – 7:00 p.m.

A Welcome Blessing for the 2023 Spring semester is scheduled for January 17, 2023, 8:30 a.m. The event will be Virtual and In-Person.

A committee has been formed to enter a float on behalf of TOCC in this year's 84th Tohono O'odham Nation Rodeo & Fair – O'odham Wapkial Ha-Taş parade. The event will take place on Saturday February 04, 2023.

5. Minutes from the December 08, 2022 regular meeting of the TOCC Board of Trustees.

Minutes from the December 08, 2022 BOT regular meeting were reviewed.

A motion was made to approve the December 08, 2022 TOCC Board of Trustees regular meeting minutes as presented.

MOTION: Motion by Mary Bliss, Seconded by Jonas Robles to approve the December 08, 2022 TOCC Board of Trustees regular meeting minutes as presented.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

6. Call to the Audience – None

7. Coronavirus Update – Dr. Paul Robertson, President

The Omicron variants are reportedly easier to transmit. There are concerns of rapid spread and new variants coming out of China.

TOCC is not requiring employees acquire the booster for the new variants at this time. The Nation's and TOCC's current protocols continue to be adhered to.

NEW BUSINESS

1. November 2022 Financials – Joann Miguel, Dean of Finance

Dean Miguel requested that the November 2022 Financial Report be tabled until next month.

By consensus the BOT agreed to table the November 2022 Financial Report until the February 2023 BOT regular meeting.

2. Human Resources Report – Sonya Juan, Human Resources Director

Director Juan reviewed the December 2022 Resource List and reviewed the Employment Vacancy Activity Log information.

The Academic Dean position has been filled and the individual will begin employment on January 17, 2023.

A motion was made to accept the Human Resources Report for December 2022 as presented.

MOTION: Motion by Bernard Siqueros, Seconded by Mary Bliss to accept the Human Resources Report for December 2022 as presented.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

3. Man in the Maze Workbook – Camillus Lopez, Senior Cultural Mentor, Dr. Teresa Newberry, Science Instructor

Camillus Lopez reviewed the Man in the Maze workbook which was included in the January 2023 board packet.

The workbook was developed to help students succeed in their education endeavors. Dr. Newberry has been utilizing the workbook in the courses she instructs.

It was suggested that an electronic version be available on CANVAS.

4. Telehealth Grant – Letter of Support – Dr. Mario Montes-Helu, Dean for Sustainability

Dr. Montes-Helu reviewed the Telehealth Grant – Continuous Health Advancement through Research, Technology and Talent (CHARTT). The Nation’s TONHC and DHHS are involved and support a collaborative effort to develop a healthcare workforce. The proposed letter of support for Western Arizona College for this grant initiative needs to be edited so that it is clearly a support letter, not a commitment letter.

REPORTS – BY DIVISION and DIVISION COMPONENTS

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, HR, Operations, Community of Practice, O’odham Language Center, Apprenticeship Program
2. Education Division, O’ohana Ki:, NSF STEM, Tohono O’odham Studies
3. Student Services Division

4. Sustainability, IT, IE, Workforce and Community Development
5. Student Life, Residence Life, Athletics & Wellness

GENERAL MATTERS

1. Executive Session

The BOT excused the attendees and convened for an Executive Session at 11:53 a.m.

NEW BUSINESS

5. Student Services Division Positions - Reclassification
 - Financial Aid Manager - Career Ladder

A motion was made to approve the reclassification of the Financial Aid Manager position to a Career Ladder for Financial Aid Manager position.

MOTION: Motion by Bernard Siqueros, Seconded by Mary Bliss to approve the reclassification of the Financial Aid Manager position to a Career Ladder for Financial Aid Manager position.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

ADJOURNMENT – 12:15 p.m.

A motion was made to adjourn the January 12, 2023 BOT regular meeting.

MOTION: Motion by Bernard Siqueros, Seconded by Mary Bliss to adjourn the January 12, 2023 BOT regular meeting.

VOTE: 4 FOR, 0 OPPOSED, 0 ABSTAIN, 0 ABSENT

MOTION APPROVED

INTEROFFICE MEMORANDUM

TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE
FROM: MIKE MAINUS - CONTROLLER
DATE:
AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR November 30, 2022

EXECUTIVE SUMMARY

Enclosed are the financial reports for November 2022, as detailed budget reports by department. The format correlates with the audited financial statements, generally accepted accounting principles and internal account structure. November 30, 2022, as follows:

		\$ 18,609,759
	* Bank of America, regular operational checking account	221
	* LLC Cash Available	653,923
	* Bank of America - TPT Construction Needs	6,550
	* Bank of America Capital Campaign	16,234
	* Bookstore Cash	100
	* Petty Cash	<u>\$ 19,286,787</u>
Cash and cash equivalents in all accounts		
Investments Follow:		\$ 399,649
	* Community Foundation	1,773,929
	* Wells Fargo Securities, Building/Operating Reserves	<u>\$ 2,173,578</u>
Investment total		
		\$ 11,958,997
Other Assets		
	Buildings (net of Depreciation)	9,914,775
	Student A/R	104,807
	Grants Receivable	1,610,392
	Inventory	245,305
	Prepays	<u>83,718</u>
		<u>11,958,997</u>
		<u>\$ 33,419,362</u>
Total Unrestricted assets		

Recommendation: The President recommends that the Board of Trustees shall accept the financial report For the Month Ended November 30, 2022

Operating Ending Cash Balance for November 2022 \$ 7,176,447

Note: Operating Ending Cash Balance will fluctuate greatly each month during FY ending June 30, 2023. The major reason for this fluctuation is monthly net cash activity of grant expenses/receipts. The FY 2023 ending operating cash will decrease to an estimated balance of \$3,064,373 as of the report based upon FY 2023 operating budget expectations.

Tohono O'odham Community College
Statements of Financial Position
November 30, 2022 October 30, 2022, and June 30, 2021 (Audited)
(Intended for internal management purposes only)

Assets	(Unaudited) November 30 2022	(Unaudited) October 31 2022	(Audited) June 30, 2021
Bank of America - operating account	\$ 18,609,759	\$ 20,028,449	11,524,743
Bank of America - TPT Construction Needs	653,923	614,728	-
Bank of America - capital campaign account	6,550	6,550	6,550
Bookstore cash	16,234	15,779	8,123
Petty cash	100	100	100
LLC Checking and Cash on Hand All Accounts	221	221	268,659
* Student accounts receivable, net of allowance for doubtful accounts	104,807	104,807	207,442
Contribution Receivable TO Nation	-	-	300,000
Contracts and grants receivable	1,610,392	1,610,392	3,391,692
Bookstore inventory	245,305	224,479	273,991
Prepaid expenses	83,718	65,323	4,584
Wells Fargo Investments - Building and Operating reserves	1,773,929	1,688,173	1,969,507
Community Foundation of Southern Arizona - endowment	399,649	399,649	445,771
* Land, buildings and equipment, net of accumulated depreciation	9,914,775	9,914,775	10,265,244
Other receivables Fraudulent Checks Cashed)	-	-	12,329
Total Assets	\$ 33,419,362	\$ 34,673,425	\$ 28,678,735
Liabilities and Net Equity			
Accounts payable	\$ 272,311	\$ 1,115,415	889,851
Salary related payable	1,024,068	836,426	513,705
Deposits/Funds Held for others	29,870	29,870	29,870
Other Payables and Accrued Expenses	18,557	15,156	75,992
Deferred grant revenue	11,850,560	11,850,560	10,768,426
Total Liabilities	\$ 13,195,366	\$ 13,847,427	\$ 12,277,844
Equity:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	1,818,011
Designated Endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	8,531,724	9,133,726	4,708,619
Unrestricted Equity	\$ 19,198,871	\$ 19,800,873	\$ 15,375,766
Temporarily restricted	\$ 691,460	\$ 691,460	\$ 691,460
Permanently restricted	333,665	333,665	333,665
Restricted Equity	\$ 1,025,125	\$ 1,025,125	\$ 1,025,125
Total Liabilities and Equity	\$ 33,419,362	\$ 34,673,425	\$ 28,678,735
*Recap #1			
* Recap Explained of Net Students Accounts Receivable	December 2022	November 2022	\$ June 2021
Accounts Receivable	\$ 278,093	\$ 278,093	293,863
Allowance for Bad Debt	(173,286)	(173,286)	(86,421)
* Student accounts receivable, net of allowance	\$ 104,807	\$ 104,807	207,442
*Recap #2			
* Recap Explained of Net Net Fixed Assets	December 2022	November 2022	June 2021
Land Buildings & Equipment	\$ 18,599,726	\$ 18,599,726	\$ 18,156,232
Allowance for Depreciation	(8,684,951)	(8,684,951)	(7,890,988)
* Land building and Equipment, net of Accumulated Depreciation	\$ 9,914,775	\$ 9,914,775	\$ 10,265,244

Unrestricted Budget Activity
For the Month Ended November 30, 2022

Tohono O'odham Community College
Corrected Statement of Activities - Budget and Actual
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

UNRESTRICTED OPERATING BUDGET	FY 2023		Budget Variance	Remaining %
	Year-to-Date Actual	Annual Budget		
Unrestricted revenues:				
Tuition and fees	\$ 46,618	\$ 101,000	\$ (54,382)	-54%
Student Housing		82,000	(82,000)	-100%
Legislative Contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	4,959,735	4,102,000	857,735	0%
Indirect costs recovered on restricted federal grants	1,801	345,000	(343,199)	-99%
Unrestricted gifts and donations	4,441	10,000	(5,559)	-56%
Bookstore sales	32,127	100,150	(68,023)	-68%
Miscellaneous income	19,911	33,000	(13,089)	-40%
Total Unrestricted Revenues	\$ 10,160,678	\$ 9,869,195	\$ 291,483	0%
Unrestricted expenses:				
Educational program services:				
Instruction	\$ 930,527	\$ 2,301,433	\$ 1,370,906	60%
Student services	405,409	1,257,906	852,497	68%
Auxiliary enterprises	119,396	523,120	403,724	77%
Supporting services:				
Academic support	119,396	574,981	455,585	79%
Institutional support without Depreciation/Bad Debts	936,034	2,282,929	1,346,895	59%
Facility operations and maintenance	369,259	1,248,786	879,527	70%
Sustainability	48,845	262,186	213,341	81%
Cultural Liason	26,721	88,245	61,524	70%
Student Life	198,942	500,309	301,367	60%
San Carlos BIE Funds and Tuition and Fees	858,603	809,190	(49,413)	0%
Culinary Arts Program	14,828	91,942	77,114	84%
Grant Match (1117/	34,347	119,873	85,526	71%
Total Unrestricted Expenses	\$ 4,062,307	\$ 10,060,900	\$ 5,998,593	60%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
INSTRUCTION					
Instruction - 1100					
Compensation	\$ 724,875	\$	1,582,106	\$ 857,231	54%
Employee related expenses	121,258		388,698	267,440	69%
Employee tuition waivers			1,500	1,500	100%
Travel and training	1,394		20,000	18,606	93%
Mileage	160		3,800	3,640	96%
Commuter Allowance	1,534		3,600	2,066	57%
Consultant Fees	3,870		4,200	330	8%
Education Supplies	498		11,000	10,502	95%
Office Supplies	1,889		4,000	2,111	53%
Art program Supplies	10,092		10,000	(92)	0%
Meeting expense	300		5,000	4,700	94%
Subscriptions/Periodicals	136		5,000	4,864	97%
Furniture & Fixtures			1,000	1,000	100%
	<u>\$ 866,006</u>	<u>\$</u>	<u>2,039,904</u>	<u>\$ 1,173,898</u>	<u>58%</u>
Work Force Comm Development - 1500					
Compensation	\$ 48,832	\$	133,450	\$ 84,618	63%
Employee related expenses	13,732		92,429	78,697	85%
Travel & Training	343		3,000	2,657	89%
Registrations			1,500	1,500	100%
Commuter Allowance	796		1,800	1,004	56%
Advertising & Promotion			1,000	1,000	100%
Consultant Fees			5,500	5,500	100%
Education Supplies			2,500	2,500	100%
Office supplies			600	600	100%
Meeting Expense			2,000	2,000	100%
Guest Speakers/Honorariums	300		12,000	11,700	98%
Minor Equipment	88		1,000	912	91%
	<u>\$ 64,091</u>	<u>\$</u>	<u>256,779</u>	<u>\$ 192,688</u>	<u>75%</u>
ABE-GED - 1800					
Travel/training	\$ 430	\$	2,500	\$ 2,070	83%
Registrations			500	500	100%
Memberships			500	500	100%
Education Supplies			500	500	100%
Office Supplies			375	375	100%
Other Office Supplies			375	375	100%
	<u>\$ 430</u>	<u>\$</u>	<u>4,750</u>	<u>\$ 4,320</u>	<u>91%</u>
				-	
				-	
TOTAL INSTRUCTION	<u>\$ 930,527</u>	<u>\$</u>	<u>2,301,433</u>	<u>\$ 1,370,906</u>	<u>60%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
STUDENT SERVICES					
Student services - 5100					
Compensation	\$ 232,431	\$	572,387	\$ 339,956	59%
Employee related expenses	58,218		222,996	164,778	74%
Recruiting	175		18,000	17,825	99%
Employee tuition waivers			1,800	1,800	100%
Travel and training	846		30,000	29,154	97%
Mileage			750	750	100%
Registrations			1,950	1,950	100%
Commuter Allowance	1,869		1,800	(69)	0%
Graduation			10,000	10,000	100%
Printing			3,300	3,300	100%
Memberships			1,205	1,205	100%
Advertising			4,900	4,900	100%
Comm/student events			13,000	13,000	100%
Consultant Fees	2,500		10,000	7,500	75%
Education supplies			2,500	2,500	100%
Office supplies			4,500	4,500	100%
Meeting expense	246		3,000	2,754	92%
Promotional			1,500	1,500	100%
Furniture and Fixtures			5,094	5,094	100%
Office Equipment			3,200	3,200	100%
	<u>\$ 296,285</u>	<u>\$</u>	<u>911,882</u>	<u>\$ 615,597</u>	<u>68%</u>
Financial aid office - 5200					
Compensation	\$ 60,102	\$	163,528	\$ 103,426	63%
Employee related expenses	20,290		63,411	43,121	68%
Travel and training	2,604		8,000	5,396	67%
Registrations			2,000	2,000	100%
Memberships			1,000	1,000	100%
Office supplies			1,000	1,000	100%
	<u>\$ 82,996</u>	<u>\$</u>	<u>238,939</u>	<u>\$ 155,943</u>	<u>65%</u>
Residence Life - 5400					
Compensation	\$ 14,031	\$	44,930	\$ 30,899	69%
Employee related expenses	5,047		15,056	10,009	66%
Travel and training expense			2,000	2,000	100%
Mileage			200	200	100%
Registration expenses			500	500	100%
Communications	116		-	(116)	0%
Memberships			300	300	100%
Advertising			500	500	100%
Comm/student events	851		4,000	3,149	79%
Office supplies			600	600	100%
Meeting Expense			1,000	1,000	100%
Custodial Expenses	3,975		4,000	25	0%
Subscriptions/periodicals	159		4,000	3,841	96%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
Stipends	2,100		9,000	6,900	77%
Furniture & Fixtures	(151)		20,000	20,151	100%
	<u>26,128</u>	\$	<u>106,086</u>	\$	<u>79,958</u> <u>75%</u>
Student senate - 1410					
Office supplies			400	400	100%
Meeting expense	\$ -	\$	600	\$ 600	100%
	<u>\$ -</u>	\$	<u>1,000</u>	\$	<u>1,000</u> <u>100%</u>
				-	
TOTAL STUDENT SERVICES	\$ <u>405,409</u>	\$	<u>1,257,907</u>	\$	<u>852,498</u> <u>68%</u>

AUXILIARY ENTERPRISES

Athletics - 5300					
Compensation	\$ 32,627	\$	109,721	\$	77,094 70%
Employee related expenses	11,764		47,786	36,022	75%
Recruiting Expense	229		2,000	1,771	89%
Printing	954		-	(954)	0%
Travel			6,000	6,000	100%
Machinery/Equipment Repairs			7,000	7,000	100%
Vehicle Rental			4,000	4,000	100%
Fuel			2,000	2,000	100%
Hotel			5,000	5,000	100%
Uniform/Retail Purchases	3,123		8,000	4,877	61%
Meals	3,028		7,000	3,972	57%
Memberships	8,235		10,000	1,765	18%
Advertising & Promotion	1,258		7,500	6,242	83%
Consultant Fees	3,000		12,000	9,000	75%
On Travel Medical			3,000	3,000	100%
Other Professional Fees	150		11,000	10,850	99%
Office Supplies			2,500	2,500	100%
Tuition Waivers			25,000	25,000	100%
Contracts/Subcontracts	5,996		18,000	12,004	67%
Program Supplies	799		20,000	19,201	96%
Archery Expense			10,000	10,000	100%
	<u>71,163</u>		<u>317,507</u>	<u>246,344</u>	<u>78%</u>
Bookstore - 9100				-	
Compensation	\$ 38,415	\$	84,200	\$	45,785 54%
Employee related expenses	6,783		43,913	37,130	85%
Tuition Waivers			200	200	100%
Cost of Goods Sold-Retail			60,000	60,000	100%
Office supplies	1,775		4,300	2,525	59%
Promotional			13,000	13,000	100%
	<u>\$ 46,973</u>	\$	<u>205,613</u>	\$	<u>158,640</u> <u>77%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
 (Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
TOTAL AUXILIARY ENTERPRISES	\$ <u>118,136</u>	\$	<u>523,120</u>	\$ <u>404,984</u>	<u>77%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

Note: Remaining Budget Target for Operational expenses is 67%		Year-to-Date	2023 Annual Budget	Remaining Budget	Remaining %
	Actual				
ACADEMIC SUPPORT					
				-	
Academic support - 1200				-	
Compensation	\$ 61,219	\$ 138,708	\$ 77,489	56%	
Employee related expenses	12,177	85,517	73,340	86%	
Employee Tuition Waivers	-	400	400	100%	
Travel and training		2,500	2,500	100%	
Registrations		1,000	1,000	100%	
Memberships		1,000	1,000	100%	
Advertising		2,000	2,000	100%	
Community Student Events		8,000	8,000	100%	
Consultant fees	1,000	2,500	1,500	60%	
Education Supplies	160	1,000	840	84%	
Office supplies		1,000	1,000	100%	
Meeting Expense	1,612	2,000	388	19%	
Contracts/Subcontracts		25,000	25,000	100%	
Promotional		900	900	100%	
	\$ 76,168	\$ 271,525	\$ 195,357	72%	
Library - 4130					
Compensation	\$ 21,633	\$ 156,830	\$ 135,197	86%	
Employee related expenses	10,084	67,234	57,150	85%	
Travel and training		2,000	2,000	100%	
Registrations		150	150	100%	
Commuter Allowance		1,800	1,800	100%	
Memberships		160	160	100%	
Consultant Fees	5,538	15,600	10,062	65%	
Office supplies		5,000	5,000	100%	
Meeting expenses		400	400	100%	
Subscriptions/periodicals	3,323	30,719	27,396	89%	
Contracts/subcontracts	1,610	13,963	12,353	88%	
Promotional		600	600	100%	
Office equipment		4,000	4,000	100%	
Library collection	1,040	5,000	3,960	79%	
	\$ 43,228	\$ 303,456	\$ 260,228	86%	
			-		
TOTAL ACADEMIC SUPPORT	\$ 119,396	\$ 574,981	\$ 455,585	79%	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
INSTITUTIONAL SUPPORT					
President's office - 6100					
Compensation	\$ 76,474	\$ 164,837	\$ 88,363	54%	
Employee related expenses	20,767	49,802	29,035	58%	
Student related travel		2,000	2,000	100%	
Travel and training		1,000	1,000	100%	
Mileage		400	400	100%	
Registrations		1,000	1,000	100%	
Car Allowance	3,341	7,200	3,859	54%	
Office supplies	25	500	475	95%	
Meeting expenses		2,000	2,000	100%	
	<u>\$ 100,607</u>	<u>\$ 228,739</u>	<u>\$ 128,132</u>	<u>56%</u>	
Himdag - 6150					
Comm/Student/Events	\$ 1,850	\$ 2,000	\$ 150	8%	
Meeting Expense		700	700	100%	
	<u>\$ 1,850</u>	<u>\$ 2,700</u>	<u>\$ 850</u>	<u>31%</u>	
Board of Trustees - 6190					
Trustee fees	\$ 5,900	\$ 14,000	\$ 8,100	58%	
Travel and training	71	4,500	4,429	98%	
Mileage	1,044	2,500	1,456	58%	
Communications	320	900	580	64%	
Meeting expenses	959	7,500	6,541	87%	
	<u>\$ 8,294</u>	<u>\$ 29,400</u>	<u>\$ 21,106</u>	<u>72%</u>	
Institutional Effectiveness - 1300					
Compensation	\$ 23,930	\$ 53,392	\$ 29,462	55%	
Employee related expenses	6,201	16,335	10,134	62%	
Travel and training	(94)	1,000	1,094	100%	
Mileage	-	200	200	100%	
Registrations	-	200	200	100%	
Vehicle Rental		250	250	100%	
Office Supplies		100	100	100%	
Office Equipment		300	300	100%	
	<u>\$ 30,037</u>	<u>\$ 71,777</u>	<u>\$ 41,740</u>	<u>58%</u>	
Administration & Finance - 6200					
Compensation	\$ 153,674	\$ 403,800	\$ 250,126	62%	
Employee related expenses	40,617	169,065	128,448	76%	
Employee Tuition Waivers		650	650	100%	
Travel and training		1,000	1,000	100%	
Mileage		100	100	100%	
Registrations		250	250	100%	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
Commuter Allowance	2,388		5,400	3,012	56%
Auditing	29,500		72,500	43,000	59%
Office supplies	2,249		4,000	1,751	44%
Meeting expenses			400	400	100%
Contracts/subcontracts	66,673		109,200	42,527	39%
Bank Charges	1,942		4,500	2,558	57%
	<u>\$ 297,043</u>		<u>\$ 770,865</u>	<u>\$ 473,822</u>	<u>61%</u>
General support services - 6300					
Benefits Unemployment	\$	\$	20,000	\$ 20,000	100%
Postage & Delivery	9,627		12,000	2,373	20%
Insurance	139,716		165,000	25,284	15%
Memberships	1,000		40,000	39,000	98%
Legal Fees	15,743		50,000	34,257	69%
Meeting expenses	2,045		5,000	2,955	59%
Subscriptions & Periodicals			2,000	2,000	100%
Promotional	418		4,000	3,582	90%
	<u>\$ 168,549</u>		<u>\$ 298,000</u>	<u>\$ 129,451</u>	<u>43%</u>
IT - 6350					
Compensation	\$ 66,456	\$	168,176	\$ 101,720	60%
Employee related expenses	22,002		92,682	70,680	76%
Employee Tuition Waivers			600	600	100%
Travel and training	972		3,000	2,028	68%
Registrations			3,000	3,000	100%
Communications	39,078		232,720	193,642	83%
Machine Equip Repairs and Service	-		15,000	15,000	100%
Memberships	-		730	730	100%
Consultant Fees & Expenses	17,400		33,000	15,600	47%
Licenses and fees	5,969		39,686	33,717	85%
Office supplies	174		500	326	65%
Meeting Expense			150	150	100%
Contracts/subcontracts	83,311		68,373	(14,938)	0%
Other Equipment & Tools			20,000	20,000	100%
Office Equipment			3,500	3,500	100%
Computer Related Items	29,434		20,000	(9,434)	0%
	<u>\$ 264,796</u>		<u>\$ 701,117</u>	<u>\$ 436,321</u>	<u>62%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>		<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>		<u>Budget</u>	<u>%</u>
Human resources - 6700						
Compensation	\$ 53,554	\$	111,080	\$	57,526	52%
Employee related expenses	7,922		41,840		33,918	81%
Recruiting			1,289		1,289	100%
Employee Tuition Waivers			200		200	100%
Travel and training			6,718		6,718	100%
Registrations	50		4,580		4,530	99%
Commuter Allowance	796		1,800		1,004	56%
Memberships			904		904	100%
Advertising	1,275		6,570		5,295	81%
Other professional fees	1,261		4,990		3,729	75%
Office supplies			360		360	100%
	\$ <u>64,858</u>	\$	<u>180,331</u>	\$	<u>115,473</u>	<u>64%</u>
TOTAL INSTITUTIONAL SUPPORT	\$ <u>936,034</u>	\$	<u>2,282,929</u>	\$	<u>1,346,895</u>	<u>59%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
OPERATIONS AND MAINTENANCE - 7100					
Compensation	\$ 202,705	\$	468,179	\$ 265,474	57%
Employee related expenses	53,015		208,416	155,401	75%
Employee tuition waivers			350	350	100%
Travel and training			2,000	2,000	100%
Commuter Allowance	796		1,800	1,004	56%
Vehicle & Building R&M	1,036		25,000	23,964	96%
Auto expenses	324		20,000	19,676	98%
Vehicle rental	16,156		110,000	93,844	85%
Building Rent	48,868		114,311	65,443	57%
Utilities			180,230	180,230	100%
Office supplies			1,000	1,000	100%
Custodial expense	2,443		17,500	15,057	86%
Contracts/subcontracts	43,916		100,000	56,084	56%
TOTAL OPERATIONS AND MAINTENANCE	\$ 369,259	\$	1,248,786	\$ 879,527	70%
SUSTAINABILITY - 5160					
Compensation	\$ 39,640	\$	118,539	\$ 78,899	67%
Employee related expenses	6,940		34,190	27,250	80%
Employee Tuition Waivers			500	500	100%
Travel and training			2,000	2,000	100%
Mileage			500	500	100%
Registrations			500	500	100%
Commuter Allowance	865		1,800	935	52%
Advertising & Promotion			500	500	100%
Office supplies			1,500	1,500	100%
Meeting Expense	1,400		500	(900)	0%
Contracts/Subcontracts			1,000	1,000	100%
TOTAL SUSTAINABILITY	\$ 48,845	\$	161,529	\$ 112,684	70%
Solar Program (5161)					
Compensation	\$ -	\$	61,650	\$ 61,650	100%
Employee related expenses	-		33,507	33,507	100%
Employee Tuition Waivers			300	300	100%
Travel and training			500	500	100%
Mileage			200	200	100%
Registrations			500	500	100%
Machine Equipment Repairs	-		1,000	1,000	100%
Memberships			500	500	100%
Consultants			1,000	1,000	100%
Office supplies			100	100	100%
Meeting Expense	-		300	300	100%
Subscriptions/Periodicals			300	300	100%
Guest Speakers			300	300	100%
Office Equipment			500	500	100%
TOTAL SOLAR	\$ -	\$	100,657	\$ 100,657	100%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 67%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
TOTAL SUSTAINABILITY AND SOLAR	<u>48,845</u>		<u>262,186</u>	<u>213,341</u>	<u>81%</u>
CULTURAL LIAISON - 6160					
Compensation	\$ 20,934	\$	66,895	\$ 45,961	69%
Employee related expenses	5,787		20,350	14,563	72%
Community & Student Events			1,000	1,000	100%
TOTAL CULTURAL LIAISON	<u>\$ 26,721</u>	<u>\$</u>	<u>88,245</u>	<u>\$ 61,524</u>	<u>70%</u>
STUDENT LIFE - 5150					
Compensation	\$ 162,204	\$	345,948	\$ 183,744	53%
Employee related expenses	33,174		112,711	79,537	71%
Employee Tuition Waivers	-		250	250	100%
Travel and training	58		2,500	2,442	98%
Registrations			600	600	100%
Commuter Allowance	796		1,800	1,004	56%
Advertising and Promotion	544		-	(544)	0%
Community & Student Events	1,641		2,000	359	18%
Office supplies			1,500	1,500	100%
Meeting Expense			500	500	100%
Contracts/Subcontracts			1,500	1,500	100%
Program Supplies			6,000	6,000	100%
Student Meals	525		25,000	24,475	98%
TOTAL STUDENT LIFE	<u>\$ 198,942</u>	<u>\$</u>	<u>500,309</u>	<u>\$ 301,367</u>	<u>60%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended November 30, 2022
(Intended for internal management purposes only)

Note: Remaining Budget Target for
Operational expenses is 67%

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
SAN CARLOS - 6900					
Cost of Goods Sold	\$ -	\$	32,230	32,230	100%
Tuition & Fees			52,880	52,880	100%
ISC BIE Annual Funds	858,603		724,080	\$(134,523)	0%
TOTAL SAN CARLOS	<u>\$ 858,603</u>	<u>\$</u>	<u>809,190</u>	<u>\$(49,413)</u>	<u>0%</u>
CULINARY ARTS PROGRAM - 1498					
Compensation	\$ 13,744	\$	55,620	\$ 41,876	75%
Employee related expenses	1,084		15,247	14,163	93%
Employee Tuition Waivers			300	300	100%
Travel and training			1,000	1,000	100%
Mileage			425	425	100%
Registrations	-		300	300	100%
Printing	-		250	250	100%
Reg Mach/Equipment Repairs	-		5,000	5,000	100%
Licenses and Fees	-		3,000	3,000	100%
Education Supplies			10,500	10,500	100%
Office Supplies	-		300	300	100%
TOTAL CULINARY ARTS PROGRAM	<u>\$ 14,828</u>	<u>\$</u>	<u>91,942</u>	<u>\$ 77,114</u>	<u>84%</u>
Grant Match (1117/	34,347		119,873	85,526	71%
TOTAL UNRESTRICTED	<u>\$ 4,061,047</u>	<u>\$</u>	<u>10,060,244</u>	<u>\$ 5,899,197</u>	<u>59%</u>

TOHONO O'ODHAM COMMUNITY COLLEGE

Restricted Budget Activity

For the Month Ended November 30, 2022

For the Month Ended November 30, 2022

	Grant Revenues/Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
SPONSORED PROJECTS				
AT&T TCU/High School Completion Project B - AICF - (1111) (10/20/16 - Until Expended)				
Restricted revenues:				
Grant from Other Sources	\$ 184,000	\$ 184,000	\$ -	0%
Restricted expenses:				
Compensation	4,445	36,190	31,745	88%
High School tutors	-	1,500	1,500	100%
College Mentors	-	4,000	4,000	100%
Parent Liaison	-	500	500	100%
Travel/professional Development	55,296	15,650	(39,646)	0%
Transportation	6,080	5,650	(430)	0%
Printing and Marketing	3,577	9,400	5,823	62%
Meeting Expenses	10,244		(10,244)	0%
Tuition/Programming	29,006	39,210	10,204	26%
Stipends	3,600	3,000	(600)	0%
Contracts/Subcontracts	41,804	-	(41,804)	0%
Program Supplies	5,728	10,900	5,172	47%
Honorariums/Speakers	-	5,000	5,000	100%
Student Incentives & Awards	6,000	6,000	-	0%
	165,780	137,000	(28,780)	0%
Excess (deficiency)	\$ 18,220	\$ 47,000	\$ 28,780	
NSF -TCUP Pathways to Indigenous STEM - 1114 (9/1/18 - 8/31/23)				
Restricted revenues:				
Federal government grant	\$ 1,282,504	\$ 2,514,278	\$ (1,231,774)	-49%
Restricted expenses:				
Compensation	824,577	1,243,273	418,696	34%
Employee Related Benefits	145,271	254,730	109,459	43%
Travel/professional Development/Registrations	19,346	43,200	23,854	55%
Memberships	1,750	1,800	50	3%
Consultants	150,490	200,000	49,510	25%
Materials & Supplies	12,211	47,800	35,589	74%
Publication Costs/Documentation/Dissemination	1,200	3,500	2,300	66%
Stipends/Honorariums	46,425	-	(46,425)	0%
Other Direct Costs	-	120,375	120,375	100%
Participant Costs	11,799	51,140	39,341	77%
Indirect Costs	237,731	520,528	282,797	54%
Equipment	-	15,000	15,000	100%
	1,450,800	2,501,346	1,050,546	42%
Excess (deficiency)	\$ (168,296)	\$ 12,932	\$ (2,282,320)	
ANA Increase Technical Capacity - (1117) Federal Share (9/30/18 - 9/29/2022)				
Restricted revenues:				
Federal government grant **	\$ 250,126	\$ 1,200,000	\$ (949,874)	-79%
Restricted expenses:				
Compensation	414,424	496,047	81,623	16%
Employee Related Benefits	84,217	138,894	54,677	39%
Travel/professional Development	8,595	25,188	16,593	66%
Commuter Allowance	4,403	-	(4,403)	0%
Advertising & Promotion	850	-	(850)	0%
Tuition/Books	5,501	18,189	12,688	70%
Communication Data Service	-	14,400	14,400	100%

Office Supplies/Program Support	92,744	188,847	96,103	51%
Meeting Expenses	3,428	-	(3,428)	0%
Indirect Costs Charged to TOCC Match	-	235,335	235,335	100%
Other Equipment & Tools	16,000			
Computers/GIS Devices/Printer	64,334	64,200	(134)	0%
	<u>694,496</u>	<u>1,181,100</u>	<u>502,604</u>	<u>43%</u>
Excess (deficiency)	\$ <u>(444,370)</u>	\$ <u>18,900</u>	\$ <u>(1,452,478)</u>	

AICF AT&T TCU BRAIDING Success Project (1118)

(Until all funds are expended)

Restricted revenues:				
Grant from Other Sources	\$ <u>167,200</u>	\$ <u>168,630</u>	\$ <u>(1,430)</u>	-1%
			-	
Restricted expenses:				
Compensation	25,135	35,520	10,385	29%
Employee Related Benefits	1,922	2,718	796	29%
Travel	17,032	10,406	(6,626)	0%
Transportation	877	1,406	529	38%
Meeting Expenses	20,628	20,448	(180)	0%
Contracts/Subcontracts	5,250	250	(5,000)	0%
Tuition & Fees	13,079	1,920	(11,159)	0%
Stipends	1,600	6,600	5,000	76%
Participant Support	736	-	(736)	0%
Honorariums/Speakers	6,131	3,666	(2,465)	0%
Programming & Supplies	36,251	7,684	(28,567)	0%
Awards/Gifts	9,580	5,952	(3,628)	0%
	<u>138,221</u>	<u>96,570</u>	<u>(41,651)</u>	<u>0%</u>
Excess (deficiency)	\$ <u>28,979</u>	\$ <u>72,060</u>	\$ <u>40,221</u>	

Dollar General GED Language & Writing Dev (1121)

(Until all Funds Expended)

Restricted revenues:				
Grant from Other Sources	\$ <u>170,450</u>	\$ <u>170,450</u>	\$ <u>-</u>	0%
			-	
Restricted expenses:				
Compensation	32,140	48,264	16,124	33%
Employee related expenses	2,392	3,999	1,607	40%
Mileage	4,615	4,440	(175)	0%
Communications	4,101	2,400	(1,701)	0%
Registrations/Professional Dev/Memberships	22,792	32,760	9,968	30%
Education Materials & Supplies	67,351	56,836	(10,515)	0%
Contracts/Subcontracts	3,100	4,650	1,550	33%
Program Incentives	12,950	13,351	401	3%
Computer Equipment	2,474	3,750	1,276	34%
	<u>151,915</u>	<u>170,450</u>	<u>17,259</u>	<u>10%</u>
			-	
Excess (deficiency)	\$ <u>18,535</u>	\$ <u>-</u>	\$ <u>(17,259)</u>	

TO Nation TOCC Language Center (1124)

(3/1/20 - 2/28/23)

Grant From Other Sources	\$ <u>900,000</u>	\$ <u>900,000</u>	\$ <u>-</u>	0%
			-	
Restricted expenses:				
Compensation	508,313	598,680	90,367	15%
Employee Related Benefits	126,425	179,172	52,747	29%
Commuter Allowance	8,437	-	(8,437)	0%
Consultants	14,940	45,000	30,060	67%
Office & Technical Supplies	1,069	10,400	9,331	90%
Meeting Expense	3,508		(3,508)	0%

Participant Support	250			
Program Meals/Supplies/Honorariums	4,499	15,000	10,501	70%
Computer Equipment	3,964	-	(3,964)	0%
	<u>671,405</u>	<u>848,252</u>	<u>177,097</u>	21%
Excess (deficiency)	\$ <u>228,595</u>	\$ <u>51,748</u>	\$ <u>(177,097)</u>	

Dollar General Native Americans Stepping Forward (GED) (1127)

(7/1/20 - 6/30/22)

Restricted revenues:				
Grant from Other Sources	\$ <u>147,000</u>	\$ <u>50,000</u>	\$ <u>97,000</u>	0%
Restricted expenses:				
Compensation	46,725	8,500	(38,225)	0%
Employee related expenses	3,574	500	(3,074)	0%
Travel (Field Trips)/Professional Dev/Memberships	2,745	6,100	3,355	55%
Communications (Hot Spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	0%
Mileage	-	6,000	6,000	100%
Education Materials/Supplies /Testing	31,889	19,620	(12,269)	0%
Computer Equipment	12,243	6,800	(5,443)	0%
Awards & gifts	7,675	-	(7,675)	0%
	<u>104,976</u>	<u>50,000</u>	<u>(47,301)</u>	0%
Excess (deficiency)	\$ <u>42,024</u>	\$ <u>-</u>	\$ <u>144,301</u>	

AICF AT & T Digitized Career Success Program (1128)

(7/1/22 - 6/30/24)

Restricted revenues:				
Grant from Other Sources	\$ <u>75,000</u>	\$ <u>150,000</u>	\$ <u>(75,000)</u>	100%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Employee related expenses	-	-	-	0%
Travel (Field Trips)/Professional Dev/Memberships	-	-	-	0%
Communications (Hot Spots)	-	-	-	0%
Memberships	-	-	-	0%
Mileage	-	-	-	0%
Education Materials/Supplies /Testing	-	-	-	0%
Computer Equipment	-	-	-	0%
Awards & gifts	75,000	75,000	-	0%
	<u>75,000</u>	<u>150,000</u>	<u>75,000</u>	50%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(150,000)</u>	

NIST/NTIA Connecting Communities 1140

(11/1/22 -10/31/24

Restricted revenues:				
Grant from Other Sources	\$ <u>-</u>	\$ <u>1,912,357</u>	\$ <u>(1,912,357)</u>	-100%
Restricted expenses:				
Compensation	-	441,580	441,580	100%
Employee related expenses	-	158,970	158,970	100%
Travel	-	2,400	2,400	100%
Mileage	-	157,080	157,080	100%
Supplies	-	459,700	459,700	100%
Contracts	-	363,300	363,300	100%
Indirect	-	329,327	329,327	100%
	<u>-</u>	<u>1,912,357</u>	<u>1,912,357</u>	100%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(3,824,714)</u>	

NEH/ATALMA RevitalizeTO Oral History (1150)

Undefined

Restricted revenues:				
Grant From Other Sources	\$ <u>-</u>	\$ <u>49,790</u>	\$ <u>(49,790)</u>	-100%
Restricted expenses:				

Compensation	-	23,328	23,328	100%
Employee Related Expenses	-	2,135	2,135	100%
Consultants	-	19,800	19,800	100%
Indirect Costs	-	4,527	4,527	100%
		<u>49,790</u>	<u>19,800</u>	40%
Excess (deficiency)	\$ -	\$ -	\$ -	

NEH Cultural Preservation (1215)**6/1/2022 - 5/31/2022**

Restricted revenues:				
Grant From Other Sources	\$ 12,088	\$ 6,028	\$ 6,060	0%
Restricted expenses:				
Stipends	-	528	528	100%
Professional Fees	6,060	5,500	(560)	0%
	<u>6,060</u>	<u>6,028</u>	<u>(32)</u>	0%
Excess (deficiency)	\$ 6,028	\$ -	\$ 6,092	

AICF Community Based Native Arts Learning Sharing (1216)**6/15/2021 - 4/30/2022**

Restricted revenues:				
Grant From Other Sources	\$ 34,000	\$ 9,000	\$ 25,000	278%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/Gas/Mileage	976	1,296	320	25%
Promtion/Advertising	-	-	-	0%
Meetings	699	3,429	2,730	80%
Awards & Honorariums	4,275	4,275	-	0%
Program Supplies	1,643	4,275	2,632	62%
	<u>7,593</u>	<u>9,000</u>	<u>(1,407)</u>	
Excess (deficiency)	\$ 26,407	\$ -	\$ 23,593	

AICF/TCU Preview Day (1217)**10/15/2021 - 5/31/2022**

Restricted revenues:				
Grant From Other Sources	\$ 2,500	\$ 2,500	\$ -	0%
Restricted expenses:				
Promotion/Advertising	704	800	96	12%
Other Supplies	-	1,200	1,200	100%
Meeting Expense	-	500	500	100%
	<u>704</u>	<u>2,500</u>	<u>1,296</u>	52%
Excess (deficiency)	\$ 1,796	\$ -	\$ (1,296)	

AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)**6/1/2022 - 5/31/2024**

Restricted revenues:				
Grant From Other Sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				
Other Professional Fees	-	-	-	0%
Education Supplies	-	-	-	0%
Office Supplies	-	100,000	-	100%
Meeting Expenses	-	-	-	
Contracts/Subcontracts	-	-	-	
Program Supplies	-	-	-	
	<u>100,000</u>	<u>100,000</u>	<u>-</u>	
Excess (deficiency)	\$ 100,000	\$ -	\$ -	

AICF Community Aid for Student Success (1222)-(CASS)
(Jur 1/1/2021 - 10/31/2021)

Restricted revenues:				
Grant From Other Sources in dec reported 12/31/2021	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office Supplies	7,610	2,000	(5,610)	0%
Stipends	7,250	26,000	18,750	72%
Education/Program Supplies	2,181	8,500	6,319	74%
Office Equipment/Computers	22,227	7,500	(14,727)	0%
	39,268	40,500	1,232	3%
Excess (deficiency)	\$ 8,732	\$ 7,500	\$ (1,232)	

BIA 93-638 - Occupational Training TCCU -(1301)
Program Revenue and Costs
(July 01, 2019 - June 30, 2022)

Restricted revenues:				
Federal government grant	\$ 490,436	\$ 200,000	\$ 290,436	0%
Restricted expenses:				
Compensation	83,277	200,000	116,723	58%
	83,277	200,000	116,723	58%
Excess (deficiency)	\$ 407,159	\$ -	\$ (407,159)	

BIA 93-638 - Occupational Training TCCU -(1302)
Program Revenue and Costs
(July 01, 2019 - June 30, 2022)

Restricted revenues:				
Federal government grant	\$ 162,234	\$ 300,000	\$ (137,766)	-46%
Restricted expenses:				
Employee related expenses	9,099	175,000	165,901	95%
Mileage	-	5,000	5,000	100%
Supplies/Other Program Cost	-	25,000	25,000	100%
Consultants/Contracts	-	95,000	95,000	100%
	9,099	300,000	290,901	97%
Excess (deficiency)	\$ 153,135	\$ -	\$ (428,667)	

Better Way Foundation (1303)
Program Revenue and Costs
(January 01, 2022- December 31, 2022)

Restricted revenues:				
Federal government grant	\$ 50,400	\$ 80,400	\$ (30,000)	-37%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and Delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion Advertising	-	2,592	2,592	100%
Professional Fees	3,616	16,100	12,484	78%
Office Supplies	-	3,000	3,000	100%
Meeting Expense	200	6,135	5,935	97%
Program Supplies/materials	455	6,480	6,025	93%
Indirect Costs	-	17,093	17,093	100%
	-	80,400	80,400	100%
Excess (deficiency)	\$ 8,146	\$ -	\$ (110,400)	

HHS ANA Native American Language & Materials Project (1310)**9/1/21 - 9/1/24**

Restricted revenues:

Federal Government Grant

\$	-	\$	82,609	\$	(82,609)	-100%
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Restricted expenses:

Office Supplies

4,398	6,666	2,268	34%
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Mileage

-	2,088	2,088	100%
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Program Supplies

-	10,452	10,452	100%
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Professional Fees

-	10,400	10,400	100%
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Indirect Costs

-	9,545	9,545	100%
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Other Equipment & Tools

5,821	5,744	(77)	0%
10,219	44,895	34,676	77%

Excess (deficiency)

\$	(10,219)	\$	37,714	\$	(117,285)
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AICF/TCU Emergency Student Aid Success - (1352)**(5/13/20 - 12/31/20)**

Restricted revenues:

Grant From Other Sources

\$	26,700	\$	26,700	\$	-	0%
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Restricted expenses:

Student Emergency Aid

26,400	2,400	(24,000)	0%
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Computer Equipment

-	24,300	24,300	100%
26,400	26,700	300	1%

Excess (deficiency)

\$	300	\$	-	\$	(300)
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AZ TPT State Construction Needs Funding - (1400)**(July 1, 2017 - June 30, 2037)**

Restricted revenues:

State government grant

\$	1,419,581	\$	3,120,000	\$	(1,700,419)	-55%
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Restricted expenses:

Contracts/subcontracts

642,110	3,120,000	2,477,890	79%
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Construction Supplies

265,679		(265,679)	0%
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913,628	3,120,000	2,477,890	79%
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Excess (deficiency)

\$	505,953	\$	-	\$	(4,178,309)
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Workforce Development - (1401)**(July 1, 2017 - June 30, 2021)**

Restricted revenues:

State government grant

\$	1,322,090	\$	897,810	\$	424,280	0%
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Restricted expenses:

Compensation

82,431		(82,431)	0%
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Employee related expenses

35,129		(35,129)	0%
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Training

1,078		(1,078)	0%
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Commuter Allowance

790		(790)	0%
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Printing

68		(68)	0%
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Vehicle Rental

7,160		(7,160)	0%
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Office Supplies

313		(313)	0%
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Meeting Expense

922		(922)	0%
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Stipends

7,617		(7,617)	0%
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Contracts/subcontracts

975,205	897,810	(77,395)	0%
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Construction Materials

1,490		(1,490)	0%
1,112,203	897,810	(95,755)	0%

Excess (deficiency)

\$	209,887	\$	-	\$	501,675
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Univ of AZ NASA Space Grant - (1402)
(12/14/16 -12/13/22)

Restricted revenues:				
State government grant	\$ 35,500	\$ 29,500	\$ (6,000)	0%
Restricted expenses:				
Stipends	1,500			0%
Program Supplies	24,116	29,500	5,384	18%
	<u>25,616</u>	<u>29,500</u>	<u>5,384</u>	18%
Excess (deficiency)	\$ <u>9,884</u>	\$ -	\$ (11,384)	

Univ of AZ Diversity Planning Grant - (1404)
(9/1/18 - 8/31/22)

Restricted revenues:				
State government grant	\$ 25,000	\$ 40,000	\$ 15,000	0%
Restricted expenses:				
Program Supplies	-	-	-	
Contracts/Subcontracts	32,560	40,000	7,440	19%
	<u>32,560</u>	<u>40,000</u>	<u>7,440</u>	0%
Excess (deficiency)	\$ <u>(7,560)</u>	\$ -	\$ 7,560	

U of A Haury Program A Student's Journey - (1406)
(7/1/19 - 6/30/22)

Restricted revenues:				
State government grant	\$ 315,838	\$ 315,206	\$ 632	0%
Restricted expenses:				
Compensation	139,039	129,000	(10,039)	0%
Employee related expenses	20,670	40,764	20,094	49%
Events	-	10,104	10,104	100%
Travel	3,607	3,338	(269)	-8%
Office/Education Supplies	2,139	6,000	3,861	64%
Meeting Expenses	8,884	30,000	21,116	70%
Honorariums/Guest Speakers	36,900	6,000	(30,900)	0%
Awards & Gifts	44,370	6,000	(38,370)	0%
Stipends	-	90,000	90,000	100%
	<u>255,609</u>	<u>321,206</u>	<u>65,597</u>	20%
Excess (deficiency)	\$ <u>60,229</u>	\$ (6,000)	\$ (66,229)	

NIFA Equity Planting the Seeds of Culture & Food 1421)
(9/1/2022 - 8/31/2026)

Restricted revenues:				
Federal government grant	\$ -	\$ 157,142	\$ (157,142)	-100%
Restricted expenses:				
Compensation	6,113	69,038	62,925	91%
Employee related expenses	1,871	20,449	18,578	91%
Commuter Allowance	168	20,449	20,281	99%
Indirect	-	33,408	33,408	100%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
	<u>8,152</u>	<u>177,593</u>	<u>169,441</u>	95%
Excess (deficiency)	\$ <u>(8,152)</u>	\$ (20,451)	\$ (12,299)	

BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)
(4/15/2020 -6/30/2024)

Restricted revenues:				
Federal Government Grant	\$ 857,142	\$ 857,142	\$ -	0%
Restricted expenses:				
Other Structural Improvement	144,698	857,142	712,444	83%

	<u>144,698</u>	<u>857,142</u>	<u>712,444</u>	83%
Excess (deficiency)	\$ <u>712,444</u>	\$ <u>-</u>	\$ <u>(712,444)</u>	

NIFA Endowment - (20-1502)**(Sept 1, 2020- Aug 31, 2022)**

Restricted revenues:

Federal government grant

	\$ <u>511,857</u>	\$ <u>243,073</u>	\$ <u>(268,784)</u>	0%
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Restricted expenses:

Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/professional Development	-	-	-	0%
Advertising	-	-	-	0%
Commuter Allowance	-	-	-	0%
Moving Expenses	5,000	-	(5,000)	0%
Communications	1,433	-	(1,433)	0%
Vehicle Rental	26,936	-	(26,936)	0%
Promotion/Advertising	20,109	36,000	15,891	44%
Consultants/Professionals	115,745	86,677	(29,068)	0%
Building Materials	1,689	-	(1,689)	0%
Education Supplies	-	-	-	0%
Meeting Expense	2,534	7,500	4,966	66%
Stipends	-	-	-	0%
Participant Support	-	-	-	0%
Guest Speaker/Honorariums	-	-	-	0%
Program Supplies	31,117	96,000	64,883	68%
Other Structural Improvements	810	-	(810)	0%
Office Supplies	-	7,500	7,500	100%
Furniture & Fixtures	1,477	-	-	0%
Library Collections	-	-	-	0%
Computer Equipment	-	9,396	9,396	100%
	<u>206,850</u>	<u>243,073</u>	<u>36,223</u>	15%
Excess (deficiency)	\$ <u>305,007</u>	\$ <u>-</u>	\$ <u>(305,007)</u>	

NIFA Education Sustainable Tomorrow - (20-1508)**(Sept 1, 2018- Aug 31, 2022)**

Restricted revenues:

Federal government grant

	\$ <u>174,852</u>	\$ <u>442,259</u>	\$ <u>(267,407)</u>	-60%
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Restricted expenses:

Compensation	132,165	315,345	183,180	58%
Employee related expenses	17,452	40,165	22,713	57%
Commuter Allowance	2,442	1,606	(836)	0%
Consultants	2,000	1,606	(394)	0%
Program Supplies	-	-	-	0%
Participant Support	-	-	-	0%
Indirect Cost	21,770	85,143	63,373	74%
	<u>175,829</u>	<u>443,865</u>	<u>268,036</u>	60%
Excess (deficiency)	\$ <u>(977)</u>	\$ <u>(1,606)</u>	\$ <u>(535,443)</u>	

USDA Furniture Arts & Science (20-1509)**(Aug 1, 2021- July 30, 2024)**

Restricted revenues:

Federal government grant

	\$ <u>-</u>	\$ <u>166,200</u>	\$ <u>(166,200)</u>	-100%
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Restricted expenses:

Furniture	<u>170,131</u>	<u>166,200</u>	<u>(3,931)</u>	0%
	<u>170,131</u>	<u>166,200</u>	<u>(3,931)</u>	0%
Excess (deficiency)	\$ <u>(170,131)</u>	\$ <u>-</u>	\$ <u>(162,269)</u>	

USDA Disaster Relief Health & Wellness (1526)

(May 12, 2021- May 12, 2026)

Restricted revenues:				
Federal government grant	\$ -	\$ 99,975	\$ (99,975)	-100%
	121,284	99,975	(21,309)	0%
Other Tools/Structural Improvements	121,284	99,975	(21,309)	0%
	(121,284)	-	121,284	
Excess (deficiency)				

TOCC Grant Match Grant 1526 USDA (1005)**(May 12, 2021- May 12, 2026) No additional expenditures after 6/30/2022**

Operational expenses:				
Furniture & Equipment	-	33,000	33,000	100%
	-	33,000	33,000	100%
	-	(33,000)	(33,000)	
Excess (deficiency)				

USDA NIFA Extension Capacity (20-1531)**(Sept 1, 2018- Aug 31, 2022)**

Restricted revenues:				
Federal government grant	\$ 201,546	\$ 177,238	\$ (24,308)	0%
	159,998	99,528	(60,470)	0%
Compensation & Employee related Expenses	4,170	2,198	(1,972)	0%
Travel/ Per Diem/ Lodging/Registrations	-	8,000	8,000	100%
Youth Programs	-	13,312	13,312	100%
Other Participant/trainee Support Costs	-	4,000	4,000	100%
Workshops	45,734	11,500	(34,234)	0%
Education and Program supplies	1,604	2,700	1,096	41%
Stipends	3,995	36,000	32,005	89%
Equipment	215,501	177,238	(38,263)	0%
	(13,955)	-	38,263	
Excess (deficiency)				

NIFA Extension Capacity Bldg Together III - (20-1541)**(Sept 1, 2018- Aug. 31, 2022)**

Restricted revenues:				
Federal government grant	\$ 323,449	\$ 660,000	\$ (336,551)	-51%
Honorarium	1,500	1,500	-	0%
Restricted expenses:				
Compensation	337,166	283,000	(54,166)	0%
Employee related expenses	70,422	65,980	(4,442)	0%
Travel/Lodging/Mileage/Transportation	10,428	12,960	2,532	20%
Registration	1,500	760	(740)	0%
Equipment Rental	510	-	(510)	0%
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting Expense	2,940	-	(2,940)	0%
Program Materials & Supplies	1,240	6,120	4,880	80%
	424,406	366,500	(57,906)	0%
	(99,457)	295,000	(278,645)	
Excess (deficiency)				

NIFA Extension Sovereign O'oidag for SovereNation (1542)**(Sept 1, 2022- Aug. 31, 2026)**

Restricted revenues:				
Federal government grant	\$ -	\$ 246,000	\$ (246,000)	-100%
Restricted expenses:				
Compensation	10,710	152,287	141,577	93%
Employee related expenses	4,386	47,210	42,824	91%
Travel	-	11,250	11,250	100%
Stipends	-	8,800	8,800	100%

Meals		6,000	6,000	100%
Materials and Supplies	-	17,253	17,253	100%
Consultants	-	3,200	3,200	100%
	<u>15,096</u>	<u>246,000</u>	<u>230,904</u>	94%
Excess (deficiency)	\$ <u>(15,096)</u>	\$ <u>-</u>	\$ <u>(476,904)</u>	

2019 USDA TCI E Campus Community Facilities (20-1621)
(9/1/19-9/30/20)

Restricted revenues:				
Federal government grant	\$ <u>102,436</u>	\$ <u>137,702</u>	\$ <u>(35,266)</u>	-26%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	0%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
	<u>109,683</u>	<u>144,949</u>	<u>35,266</u>	24%
Excess (deficiency)	\$ <u>(7,247)</u>	\$ <u>(7,247)</u>	\$ <u>(70,532)</u>	

2018 USDA TCI E Campus Solar Project (20-1622)
(9/1/18- Nov 2023)

Restricted revenues:				
Federal government grant	\$ <u>-</u>	\$ <u>129,000</u>	\$ <u>(129,000)</u>	-100%
TOCC Match	-	-	-	0%
		<u>129,000</u>		
Restricted expenses:				
Other costs to complete /consultants	91,490		(91,490)	0%
Equipment and Construction Costs	-	129,000	129,000	100%
	<u>91,490</u>	<u>129,000</u>	<u>37,510</u>	29%
Excess (deficiency)	\$ <u>(91,490)</u>	\$ <u>-</u>	\$ <u>(166,510)</u>	

2018 USDA TCI E Campus Solar Project Match (10-1622)

Restricted expenses:				
Equipment and Construction Costs	<u>6,450</u>	<u>6,450</u>	<u>-</u>	0%
		<u>6,450</u>	<u>-</u>	

2020 USDA TCI Wellness Ctr (20-1628)
(9/1/20- 8/31/21)

Restricted revenues:				
Federal government grant	\$ <u>74,547</u>	\$ <u>181,367</u>	\$ <u>(106,820)</u>	-59%
		<u>181,367</u>		
Restricted expenses:				
Equipment and Construction Costs	-	181,367	181,367	100%
	-	181,367	181,367	100%
Excess (deficiency)	\$ <u>74,547</u>	\$ <u>-</u>	\$ <u>(181,367)</u>	

Title III Part A Our Circle of Strength - (20-1632)
(Oct. 1, 2020 - Sept. 30, 2025)

Restricted revenues:				
Federal government grant	\$ <u>1,295,502</u>	\$ <u>6,559,520</u>	\$ <u>(5,264,018)</u>	-80%
			<u>-</u>	
Restricted expenses:				
Compensation	784,721	1,520,000	735,279	48%
Employee related expenses	194,773	420,000	225,227	54%
Travel Expense	-	86,000	86,000	100%
Commuter Allowance	4,014	-	(4,014)	0%
Vehicle rental	4,825	-	(4,825)	0%
Consultant fees and expenses	35,900	200,000	164,100	82%
Education supplies and Outreach	6	36,000	35,994	100%

Office supplies	406	-	(406)	0%
Contracts/subcontracts	19,544	-	(19,544)	0%
Other Structural Improvements	311,199	3,619,520	3,308,321	0%
Office equipment	24,671	100,000	75,329	75%
Other	-	578,000	578,000	100%
	<u>1,380,059</u>	<u>6,559,520</u>	<u>5,179,461</u>	<u>79%</u>
Excess (deficiency)	\$ <u>(84,557)</u>	\$ <u>-</u>	\$ <u>84,557</u>	

Title III Part F Honoring Yesterday to Build Tom. - (20-1642)**(Oct. 1, 2020 - Sept. 30, 2025)**

Restricted revenues:				
Federal government grant	\$ <u>607,127</u>	\$ <u>4,655,008</u>	\$ <u>(4,047,881)</u>	-87%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	<u>725,127</u>	<u>4,655,008</u>	<u>3,929,881</u>	84%
Education supplies	-	-	-	0%
	<u>725,127</u>	<u>4,655,008</u>	<u>3,929,881</u>	<u>84%</u>
Excess (deficiency)	\$ <u>(118,000)</u>	\$ <u>-</u>	\$ <u>118,000</u>	

American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)**(July 1, 2019 - June 30, 2024)**

Restricted revenues:				
Federal government grant	\$ <u>5,581,278</u>	\$ <u>5,581,278</u>	\$ <u>-</u>	0%
Restricted expenses:				
Student Assistance	-	5,581,278	5,581,278	100%
Employee related expenses	-	-	-	
Contracts/subcontracts	-	-	-	
Computer equipment	-	-	-	
Other Structural Improvements	-	-	-	
Education supplies	-	-	-	
	<u>-</u>	<u>5,581,278</u>	<u>5,581,278</u>	<u>100%</u>
Excess (deficiency)	\$ <u>5,581,278</u>	\$ <u>-</u>	\$ <u>(5,581,278)</u>	

TO Gaming Back to Campus Daily Meals and Archery Range (1716)**May 27, 2022 - Until funds expended)**

Restricted revenues:				
Federal government grant	\$ <u>9,247</u>	\$ <u>9,247</u>	\$ <u>-</u>	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery Costs	-	1,847	1,847	100%
	<u>-</u>	<u>9,247</u>	<u>9,247</u>	<u>100%</u>
Excess (deficiency)	\$ <u>9,247</u>	\$ <u>-</u>	\$ <u>(9,247)</u>	

Community of Practice - (20-1720)**(July 1, 2022 - June 30, 2023)**

Restricted revenues:				
Grants From Other Sources	\$ <u>152,582</u>	\$ <u>108,000</u>	\$ <u>44,582</u>	41%
Restricted expenses:				
Compensation	76,822	45,501	(31,321)	0%
Employee related expenses	27,787	12,285	(15,502)	0%
Travel	998	-	(998)	0%
Scholarships	-	1,129	1,129	100%
Registrations	160	-	(160)	0%
Vehicle Rental	4,975	-	(4,975)	0%
Office Supplies	-	500	500	100%
Meeting Expense	-	5,100	5,100	100%
Staff Development	-	5,015	5,015	100%

Advertising/Printing	-	489	489	100%
Contracts/Subcontracts/Consultants	9,200	27,245	18,045	66%
Program Incentives	1,553	900	(653)	0%
Program Supplies & Materials	-	800	800	100%
Indirect Cost	8,722	9,036	314	3%
	<u>130,217</u>	<u>108,000</u>	<u>(22,217)</u>	<u>0%</u>
Excess (deficiency)	\$ <u>22,365</u>	\$ <u>-</u>	\$ <u>(22,365)</u>	

Great Lakes - Paid Internship - (1726) (5/1/17 - 10/31/19)

Restricted revenues:				
Grants From Other Sources	\$ <u>49,105</u>	\$ <u>100,000</u>	\$ <u>(50,895)</u>	-51%
Restricted expenses:				
Student Employment Salary and taxes	20,844	75,000	54,156	72%
Consulting	3,480	23,000	19,520	85%
Meeting expense	-	1,000	1,000	100%
Promotion	-	1,000	1,000	100%
	<u>24,324</u>	<u>100,000</u>	<u>75,676</u>	<u>76%</u>
	\$ <u>24,781</u>	\$ <u>-</u>	\$ <u>(24,781)</u>	

Project Success Ascendium (1727)

Emergency Aid/Paid Internship
(Jan 1, 2020 - Sept 30, 2020)

Restricted revenues:				
Grants From Other Sources	\$ <u>48,584</u>	\$ <u>169,000</u>	\$ <u>(120,416)</u>	-71%
Restricted expenses:				
Administrative Costs Emergency Aid	-	9,000	9,000	100%
Administrative Costs Paid Internship	-	30,000	30,000	100%
Student Funds Emergency Aid	10,343	30,000	19,657	66%
Advertising & Promotion	3,296	-	(3,296)	0%
Office Supplies	424	-	(424)	0%
Student Funds Paid Internship	-	100,000	100,000	100%
Meeting Expense	543	-	(543)	0%
	<u>14,606</u>	<u>169,000</u>	<u>154,937</u>	<u>92%</u>
Excess (deficiency)	\$ <u>33,978</u>	\$ <u>-</u>	\$ <u>(33,978)</u>	

Ed stabilization Fund Covid 19 Assistance (20-8021) (July 1, 2019 - June 30, 2024)

Restricted revenues:				
Federal government grant	\$ <u>6,546,126</u>	\$ <u>4,910,968</u>	\$ <u>1,635,158</u>	33%
Restricted expenses:				
Cleaning Supplies	1,223	-	(1,223)	0%
Student Assistance	-	4,910,968	4,910,968	100%
Employee related expenses	131,246	-	(131,246)	0%
Consultants	1,440	-	(1,440)	0%
Contracts/subcontracts	4,380	-	(4,380)	0%
Computer equipment	-	-	-	0%
Payment to SCAC	91,537	-	(91,537)	0%
Other Structural Improvements	-	-	-	0%
Education supplies	22,954	-	(22,954)	0%
	<u>251,557</u>	<u>4,910,968</u>	<u>4,659,411</u>	<u>95%</u>
Excess (deficiency)	\$ <u>6,294,569</u>	\$ <u>-</u>	\$ <u>(6,294,569)</u>	

TOTAL RESTRICTED EXPENSES

Restricted revenues:				
Federal government grants	\$ <u>18,467,612</u>	\$ <u>29,507,209</u>	\$ <u>(11,625,781)</u>	-39%
State government grants	<u>3,118,009</u>	<u>4,402,516</u>	<u>1,284,507</u>	29%
Grant from Other Sources	<u>2,162,268</u>	<u>2,423,217</u>	<u>260,949</u>	11%
Total Restricted Revenues	\$ <u>23,747,889</u>	\$ <u>36,332,942</u>	\$ <u>(10,080,325)</u>	-28%
Restricted expenses:	<u>10,113,051</u>	<u>37,700,402</u>	<u>27,877,041</u>	74%

Excess (deficiency)	\$	<u>13,634,838</u>	\$	<u>(1,367,460)</u>	\$	<u>(17,796,716)</u>
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STUDENT FINANCIAL AID

AICF Food Security Emergency Aid (21-1221) 9/15/20 - 7/31/21

Restricted revenue:						
Federal government grant	\$	<u>5,700</u>	\$	<u>5,700</u>	\$	<u>-</u> 0%
Restricted expenses:						
Grants to or expenditures for TOCC students		<u>-</u>		<u>5,700</u>		<u>5,700</u> 100%
		<u>-</u>		<u>5,700</u>		<u>5,700</u> 100%
Excess (deficiency)	\$	<u>5,700</u>	\$	<u>-</u>	\$	<u>(5,700)</u>

Scholarships- 20-1353/1351 AICF Online Instruction (May 26, 2020 - July 31, 2020)

mmaint Restricted revenues:						
Scholarship Award	\$	<u>20,000</u>	\$	<u>10,000</u>	\$	<u>10,000</u> 100%
Restricted expenses:						
Online Instruction		<u>-</u>				
Computer Equipment		<u>10,000</u>		<u>10,000</u>		<u>-</u> 0%
		<u>10,000</u>		<u>10,000</u>		<u>-</u> 0%
Excess (deficiency)	\$	<u>10,000</u>	\$	<u>-</u>	\$	<u>10,000</u>

Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)

Restricted revenues:						
Scholarship Award	\$	<u>564,082</u>	\$	<u>242,904</u>	\$	<u>321,178</u> 0%
Restricted expenses:						
Travel/Meeting/Office Expense		<u>744</u>		<u>5,185</u>		<u>4,441</u> 86%
Scholarships		<u>555,082</u>		<u>395,552</u>		<u>(159,530)</u> 0%
		<u>555,826</u>		<u>400,737</u>		<u>(155,089)</u> 0%
Excess (deficiency)	\$	<u>8,256</u>	\$	<u>(157,833)</u>	\$	<u>476,267</u>

Dept of Ed Cares Act Title III TCU Fund 3/13/20-6/30/23 (20-8026)

Restricted revenue:						
Federal government grant	\$	<u>3,295,160</u>	\$	<u>7,001,292</u>	\$	<u>(3,706,132)</u> 0%
Restricted expenses:						
Compensation	380,906		-		(380,906)	0%
Employee related expenses	25,513		-		(25,513)	0%
SCAC Grants to or expenditures for students	24,000		274,665		250,665	91%
Postage & Delivery	16,986				(16,986)	0%
Communications	5,099				(5,099)	0%
Building R&M	4,441				(4,441)	0%
Building Rent	24,914				(24,914)	0%
Consultant Fees	255,289		-		(255,289)	0%
Staff Development	6,588				(6,588)	0%
Education Supplies	8,883				(8,883)	0%
Meeting Expense	5,718		-		(5,718)	0%
Custodial and Cleaning Expenses	152,781				(152,781)	0%
CARES ACT Higher Ed Emergency Relief	2,095,488				(2,095,488)	0%
Residence Fees Lost	39,600		39,600		-	0%
Residence Fees Refunded TOCC	(22,072)		17,528		39,600	100%
Contracts/Subcontracts/consultants	-				-	0%
Indirect Costs	421,651				(421,651)	0%

Other Structural Improvements	94,079		(94,079)	0%
Computer Equipment	629,007		(629,007)	0%
Awards and Gifts	45,000		(45,000)	0%
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
	<u>4,213,871</u>	<u>7,001,292</u>	<u>2,787,421</u>	<u>40%</u>
Excess (deficiency)	\$ <u>(918,711)</u>	\$ <u>-</u>	\$ <u>(918,711)</u>	

20-8031 need entered

FSEOG 7/1/22 - 6/30/23 (21-8020)

Restricted revenue:				
Federal government grant	\$ -	\$ 7,001,292	\$ (7,001,292)	-100%
Restricted expenses:				
Tuition & Fee Waivers	<u>13,877</u>	-	(13,877)	0%
	<u>13,877</u>			
	\$ <u>(13,877)</u>	\$		

PELL -21- 8030 (July1, 2021 - June 30, 2022)

Restricted revenue:				
Federal government grant	\$ 1,033,851	\$ 1,100,000	\$ (66,149)	-6%
Restricted expenses:				
Office Supplies		-	-	
Refunds	1,623		(1,623)	0%
Grants to students	<u>1,049,281</u>	<u>1,100,000</u>	<u>50,719</u>	<u>5%</u>
	<u>1,050,904</u>	<u>1,100,000</u>	<u>(49,096)</u>	<u>4%</u>
Excess (deficiency)	\$ <u>(15,430)</u>	\$ <u>-</u>	\$ <u>(15,430)</u>	

21-8031 needs entered

TOTAL STUDENT FINANCIAL AID

Restricted revenue:				
Federal government grants	\$ 4,918,793	\$ 8,359,896	\$ (3,441,103)	-41%
Restricted donations	<u>5,844,478</u>	<u>248,604</u>	<u>5,595,874</u>	<u>0%</u>
	<u>10,763,271</u>	<u>8,608,500</u>	<u>2,154,771</u>	<u>25%</u>
Restricted expenses	<u>5,830,601</u>	<u>8,507,729</u>	<u>2,677,128</u>	<u>31%</u>
Excess (deficiency)	\$ <u>4,932,670</u>	\$ <u>100,771</u>	\$ <u>4,831,899</u>	

INTEROFFICE MEMORANDUM

TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE
FROM: MIKE MAINUS - CONTROLLER
DATE:
AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR December 31, 2022

EXECUTIVE SUMMARY

Enclosed are the financial reports for December 2022, as detailed budget reports by department. The format correlates with the audited financial statements, generally accepted accounting principles and internal account structure. December 31, 2022, as follows:

* Bank of America, regular operational checking account	\$ 17,632,676
* LLC Cash Available	221
* Bank of America - TPT Construction Needs	701,100
* Bank of America Capital Campaign	6,550
* Bookstore Cash	16,134
* Petty Cash	100
	<hr/>
Cash and cash equivalents in all accounts	\$ 18,356,781
Investments Follow:	\$ 399,649
* Community Foundation	1,743,690
* Wells Fargo Securities, Building/Operating Reserves	<hr/>
Investment total	\$ 2,143,339
Other Assets	\$ 12,021,328
Buildings (net of Depreciation)	9,914,775
Student A/R	104,807
Grants Receivable	1,610,392
Inventory	297,603
Prepays	93,751
	<hr/>
	12,021,328
Total Unrestricted assets	<hr/> <hr/>
	\$ 32,521,448

Recommendation: The President recommends that the Board of Trustees shall accept the financial report for the Month Ended December 31, 2022

Operating Ending Cash Balance for December 2022 \$ 6,770,431

Note: Operating Ending Cash Balance will fluctuate greatly each month during FY ending June 30, 2023. The major reason for this fluctuation is monthly net cash activity of grant expenses/receipts. The FY 2023 ending operating cash will decrease to an estimated balance of \$3,064,373 as of the report based upon FY 2023 operating budget expectations.

Tohono O'odham Community College
Statements of Financial Position
December 31, 2022 November 30, 2022, and June 30, 2021 (Audited)
(Intended for internal management purposes only)

Assets	(Unaudited) December 31 2022	(Unaudited) November 30 2022	(Audited) June 30, 2021
Bank of America - operating account	\$ 17,632,676	\$ 18,609,759	11,524,743
Bank of America - TPT Construction Needs	701,100	653,923	-
Bank of America - capital campaign account	6,550	6,550	6,550
Bookstore cash	16,134	16,234	8,123
Petty cash	100	100	100
LLC Checking and Cash on Hand All Accounts	221	221	268,659
* Student accounts receivable, net of allowance for doubtful accounts	104,807	104,807	207,442
Contribution Receivable TO Nation	-	-	300,000
Contracts and grants receivable	1,610,392	1,610,392	3,391,692
Bookstore inventory	297,603	245,305	273,991
Prepaid expenses	93,751	83,718	4,584
Wells Fargo Investments - Building and Operating reserves	1,743,690	1,773,929	1,969,507
Community Foundation of Southern Arizona - endowment	399,649	399,649	445,771
* Land, buildings and equipment, net of accumulated depreciation	9,914,775	9,914,775	10,265,244
Other receivables Fraudulent Checks Cashed)	-	-	12,329
Total Assets	\$ 32,521,448	\$ 33,419,362	\$ 28,678,735
Liabilities and Net Equity			
Accounts payable	\$ 272,311	\$ 272,311	889,851
Salary related payable	1,024,068	1,024,068	513,705
Deposits/Funds Held for others	29,870	29,870	29,870
Other Payables and Accrued Expenses	18,557	18,557	75,992
Deferred grant revenue	11,850,560	11,850,560	10,768,426
Total Liabilities	\$ 13,195,366	\$ 13,195,366	\$ 12,277,844
Equity:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	1,818,011
Designated Endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	7,633,810	8,531,724	4,708,619
Unrestricted Equity	\$ 18,300,957	\$ 19,198,871	\$ 15,375,766
Temporarily restricted	\$ 691,460	\$ 691,460	\$ 691,460
Permanently restricted	333,665	333,665	333,665
Restricted Equity	\$ 1,025,125	\$ 1,025,125	\$ 1,025,125
Total Liabilities and Equity	\$ 32,521,448	\$ 33,419,362	\$ 28,678,735
*Recap #1			
* Recap Explained of Net Students Accounts Receivable	December 2022	November 2022	\$ June 2021
Accounts Receivable	\$ 278,093	\$ 278,093	293,863
Allowance for Bad Debt	(173,286)	(173,286)	(86,421)
* Student accounts receivable, net of allowance	\$ 104,807	\$ 104,807	207,442
*Recap #2			
* Recap Explained of Net Net Fixed Assets	December 2022	November 2022	June 2021
Land Buildings & Equipment	\$ 18,599,726	\$ 18,599,726	\$ 18,156,232
Allowance for Depreciation	(8,684,951)	(8,684,951)	(7,890,988)
* Land building and Equipment, net of Accumulated Depreciation	\$ 9,914,775	\$ 9,914,775	\$ 10,265,244

Unrestricted Budget Activity
For the Month Ended December 31, 2022

Tohono O'odham Community College
Corrected Statement of Activities - Budget and Actual
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

UNRESTRICTED OPERATING BUDGET	FY 2023		Budget	Remaining %
	Year-to-Date Actual	Annual Budget	Variance	
Unrestricted revenues:				
Tuition and fees	\$ 46,618	\$ 101,000	\$ (54,382)	-54%
Student Housing		82,000	(82,000)	-100%
Legislative Contribution - Tohono O'odham Nation	5,096,045	5,096,045	-	0%
Tribal Community College Act	4,959,735	4,102,000	857,735	0%
Indirect costs recovered on restricted federal grants	1,801	345,000	(343,199)	-99%
Unrestricted gifts and donations	4,441	10,000	(5,559)	-56%
Bookstore sales	32,726	100,150	(67,424)	-67%
Miscellaneous income	29,833	33,000	(3,167)	-10%
Total Unrestricted Revenues	\$ 10,171,199	\$ 9,869,195	\$ 302,004	0%
Unrestricted expenses:				
Educational program services:				
Instruction	\$ 997,895	\$ 2,301,433	\$ 1,303,538	57%
Student services	466,118	1,257,906	791,788	63%
Auxiliary enterprises	133,276	523,120	389,844	75%
Supporting services:				
Academic support	142,786	574,981	432,195	75%
Institutional support without Depreciation/Bad Debts	1,122,605	2,282,929	1,160,324	51%
Facility operations and maintenance	441,573	1,248,786	807,213	65%
Sustainability	62,226	262,186	199,960	76%
Cultural Liason	25,472	88,245	62,773	71%
Student Life	237,783	500,309	262,526	52%
San Carlos BIE Funds and Tuition and Fees	858,603	809,190	(49,413)	0%
Culinary Arts Program	14,002	91,942	77,940	85%
Grant Match (1117/	39,240	119,873	80,633	67%
Total Unrestricted Expenses	\$ 4,541,579	\$ 10,060,900	\$ 5,519,321	55%
Unrestricted excess (deficiency) w/o Bad Debts/Depreciati	\$ 5,629,620	\$ (191,705)	\$ 5,821,325	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
INSTRUCTION					
Instruction - 1100					
Compensation	\$ 764,308	\$	1,582,106	\$ 817,798	52%
Employee related expenses	136,474		388,698	252,224	65%
Employee tuition waivers			1,500	1,500	100%
Travel and training	1,344		20,000	18,656	93%
Mileage	160		3,800	3,640	96%
Per Diem	50			(50)	0%
Commuter Allowance	1,752		3,600	1,848	51%
Consultant Fees	3,870		4,200	330	8%
Education Supplies	2,578		11,000	8,422	77%
Office Supplies	1,889		4,000	2,111	53%
Art program Supplies	10,839		10,000	(839)	0%
Meeting expense	938		5,000	4,062	81%
Subscriptions/Periodicals	136		5,000	4,864	97%
Furniture & Fixtures			1,000	1,000	100%
	<u>\$ 924,338</u>	<u>\$</u>	<u>2,039,904</u>	<u>\$ 1,115,566</u>	<u>55%</u>
Work Force Comm Development - 1500					
Compensation	\$ 55,355	\$	133,450	\$ 78,095	59%
Employee related expenses	16,136		92,429	76,293	83%
Travel & Training	343		3,000	2,657	89%
Registrations			1,500	1,500	100%
Commuter Allowance	905		1,800	895	50%
Advertising & Promotion			1,000	1,000	100%
Consultant Fees			5,500	5,500	100%
Education Supplies			2,500	2,500	100%
Office supplies			600	600	100%
Meeting Expense			2,000	2,000	100%
Guest Speakers/Honorariums	300		12,000	11,700	98%
Minor Equipment	88		1,000	912	91%
	<u>\$ 73,127</u>	<u>\$</u>	<u>256,779</u>	<u>\$ 183,652</u>	<u>72%</u>
ABE-GED - 1800					
Travel/training	\$ 430	\$	2,500	\$ 2,070	83%
Registrations			500	500	100%
Memberships			500	500	100%
Education Supplies			500	500	100%
Office Supplies			375	375	100%
Other Office Supplies			375	375	100%
	<u>\$ 430</u>	<u>\$</u>	<u>4,750</u>	<u>\$ 4,320</u>	<u>91%</u>
				-	
				-	
TOTAL INSTRUCTION	<u>\$ 997,895</u>	<u>\$</u>	<u>2,301,433</u>	<u>\$ 1,303,538</u>	<u>57%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

Note: Remaining Budget Target for Operational expenses is 50%		Year-to-Date	2023 Annual Budget	Remaining Budget	Remaining %
	Actual				
STUDENT SERVICES					
Student services - 5100					
Compensation	\$ 269,994	\$ 572,387	\$ 302,393	53%	
Employee related expenses	61,545	222,996	161,451	72%	
Recruiting	2,096	18,000	15,904	88%	
Employee tuition waivers		1,800	1,800	100%	
Travel and training	846	30,000	29,154	97%	
Mileage	544	750	206	27%	
Registrations		1,950	1,950	100%	
Commuter Allowance	2,225	1,800	(425)	-24%	
Graduation		10,000	10,000	100%	
Printing		3,300	3,300	100%	
Memberships		1,205	1,205	100%	
Advertising		4,900	4,900	100%	
Comm/student events		13,000	13,000	100%	
Consultant Fees	2,500	10,000	7,500	75%	
Education supplies		2,500	2,500	100%	
Office supplies		4,500	4,500	100%	
Meeting expense	508	3,000	2,492	83%	
Promotional		1,500	1,500	100%	
Furniture and Fixtures	1,249	5,094	3,845	75%	
Office Equipment		3,200	3,200	100%	
	\$ 341,507	\$ 911,882	\$ 570,375	63%	
Financial aid office - 5200					
Compensation	\$ 71,435	\$ 163,528	\$ 92,093	56%	
Employee related expenses	24,355	63,411	39,056	62%	
Travel and training	2,604	8,000	5,396	67%	
Registrations		2,000	2,000	100%	
Memberships	440	1,000	560	56%	
Office supplies		1,000	1,000	100%	
	\$ 98,834	\$ 238,939	\$ 140,105	59%	
Residence Life - 5400					
Compensation	\$ 12,420	\$ 44,930	\$ 32,510	72%	
Employee related expenses	5,511	15,056	9,545	63%	
Travel and training expense		2,000	2,000	100%	
Mileage		200	200	100%	
Registration expenses		500	500	100%	
Communications	116	-	(116)	0%	
Memberships		300	300	100%	
Advertising		500	500	100%	
Comm/student events	947	4,000	3,053	76%	
Office supplies		600	600	100%	
Meeting Expense		1,000	1,000	100%	
Custodial Expenses	3,975	4,000	25	0%	
Subscriptions/periodicals	159	4,000	3,841	96%	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

Note: Remaining Budget Target for Operational expenses is 50%		Year-to-Date		2023 Annual Budget		Remaining Budget		Remaining %	
		Actual							
Stipends		2,800		9,000		6,200		69%	
Furniture & Fixtures		(151)		20,000		20,151		100%	
		25,777		\$ 106,086		\$ 80,309		76%	
Student senate - 1410									
Office supplies				400		400		100%	
Meeting expense		\$ -		\$ 600		\$ 600		100%	
		\$ -		\$ 1,000		\$ 1,000		100%	
-									
TOTAL STUDENT SERVICES		\$ 466,118		\$ 1,257,907		\$ 791,789		63%	

AUXILIARY ENTERPRISES

Athletics - 5300							
Compensation	\$	36,072	\$	109,721	\$	73,649	67%
Employee related expenses		12,700		47,786		35,086	73%
Recruiting Expense		229		2,000		1,771	89%
Printing		954		-		(954)	0%
Travel				6,000		6,000	100%
Machinery/Equipment Repairs				7,000		7,000	100%
Vehicle Rental				4,000		4,000	100%
Fuel				2,000		2,000	100%
Hotel				5,000		5,000	100%
Uniform/Retail Purchases		3,123		8,000		4,877	61%
Meals		3,028		7,000		3,972	57%
Memberships		8,235		10,000		1,765	18%
Advertising & Promotion		1,258		7,500		6,242	83%
Consultant Fees		4,110		12,000		7,890	66%
On Travel Medical				3,000		3,000	100%
Other Professional Fees		150		11,000		10,850	99%
Office Supplies				2,500		2,500	100%
Tuition Waivers				25,000		25,000	100%
Contracts/Subcontracts		7,330		18,000		10,670	59%
Program Supplies		799		20,000		19,201	96%
Archery Expense				10,000		10,000	100%
		<u>77,988</u>		<u>317,507</u>		<u>239,519</u>	<u>75%</u>
Bookstore - 9100							
						-	
Compensation	\$	44,749	\$	84,200	\$	39,451	47%
Employee related expenses		7,939		43,913		35,974	82%
Tuition Waivers				200		200	100%
Cost of Goods Sold-Retail				60,000		60,000	100%
Office supplies		1,775		4,300		2,525	59%
Promotional		825		13,000		12,175	94%
	\$	<u>55,288</u>	\$	<u>205,613</u>	\$	<u>150,325</u>	<u>73%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

Note: Remaining Budget Target for
Operational expenses is 50%

	<u>Year-to-Date</u>			<u>2023 Annual</u>		<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>			<u>Budget</u>		<u>Budget</u>	<u>%</u>
TOTAL AUXILIARY ENTERPRISES	\$ <u>133,276</u>	\$		<u>523,120</u>	\$	<u>389,844</u>	<u>75%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

Note: Remaining Budget Target for Operational expenses is 50%		Year-to-Date		2023 Annual		Remaining		Remaining	
		Actual		Budget		Budget		%	
ACADEMIC SUPPORT									
Academic support - 1200									
Compensation	\$	71,882	\$	138,708	\$	66,826		48%	
Employee related expenses		14,641		85,517		70,876		83%	
Employee Tuition Waivers		-		400		400		100%	
Travel and training		154		2,500		2,346		94%	
Registrations				1,000		1,000		100%	
Memberships				1,000		1,000		100%	
Advertising				2,000		2,000		100%	
Community Student Events				8,000		8,000		100%	
Consultant fees		1,000		2,500		1,500		60%	
Education Supplies		160		1,000		840		84%	
Office supplies				1,000		1,000		100%	
Meeting Expense		1,812		2,000		188		9%	
Contracts/Subcontracts				25,000		25,000		100%	
Promotional				900		900		100%	
	\$	<u>89,649</u>	\$	<u>271,525</u>	\$	<u>181,876</u>		<u>67%</u>	
Library - 4130									
Compensation	\$	25,336	\$	156,830	\$	131,494		84%	
Employee related expenses		11,819		67,234		55,415		82%	
Travel and training				2,000		2,000		100%	
Registrations				150		150		100%	
Commuter Allowance				1,800		1,800		100%	
Memberships				160		160		100%	
Consultant Fees		7,900		15,600		7,700		49%	
Office supplies				5,000		5,000		100%	
Meeting expenses				400		400		100%	
Subscriptions/periodicals		5,432		30,719		25,287		82%	
Contracts/subcontracts		1,610		13,963		12,353		88%	
Promotional				600		600		100%	
Office equipment				4,000		4,000		100%	
Library collection		1,040		5,000		3,960		79%	
	\$	<u>53,137</u>	\$	<u>303,456</u>	\$	<u>250,319</u>		<u>82%</u>	
TOTAL ACADEMIC SUPPORT		\$	142,786	\$	574,981	\$	432,195		75%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

Note: Remaining Budget Target for Operational expenses is 50%		Year-to-Date	2023 Annual	Remaining	Remaining
	Actual		Budget	Budget	%
INSTITUTIONAL SUPPORT					
President's office - 6100					
Compensation	\$ 88,196	\$ 164,837	\$ 76,641	46%	
Employee related expenses	24,280	49,802	25,522	51%	
Student related travel		2,000	2,000	100%	
Travel and training		1,000	1,000	100%	
Mileage		400	400	100%	
Registrations		1,000	1,000	100%	
Car Allowance	3,776	7,200	3,424	48%	
Office supplies	25	500	475	95%	
Meeting expenses		2,000	2,000	100%	
	\$ 116,277	\$ 228,739	\$ 112,462	49%	
Himdag - 6150					
Comm/Student/Events	\$ 1,850	\$ 2,000	\$ 150	8%	
Meeting Expense	200	700	500	71%	
	\$ 2,050	\$ 2,700	\$ 650	24%	
Board of Trustees - 6190					
Trustee fees	\$ 6,600	\$ 14,000	\$ 7,400	53%	
Travel and training	71	4,500	4,429	98%	
Mileage	1,189	2,500	1,311	52%	
Communications	400	900	500	56%	
Meeting expenses	1,254	7,500	6,246	83%	
	\$ 9,514	\$ 29,400	\$ 19,886	68%	
Institutional Effectiveness - 1300					
Compensation	\$ 29,161	\$ 53,392	\$ 24,231	45%	
Employee related expenses	7,341	16,335	8,994	55%	
Travel and training	(94)	1,000	1,094	109%	
Mileage	-	200	200	100%	
Registrations	-	200	200	100%	
Vehicle Rental		250	250	100%	
Office Supplies		100	100	100%	
Office Equipment		300	300	100%	
	\$ 36,408	\$ 71,777	\$ 35,369	49%	
Administration & Finance - 6200					
Compensation	\$ 175,066	\$ 403,800	\$ 228,734	57%	
Employee related expenses	46,076	169,065	122,989	73%	
Employee Tuition Waivers		650	650	100%	
Travel and training		1,000	1,000	100%	
Mileage		100	100	100%	
Registrations		250	250	100%	

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
Commuter Allowance	2,715		5,400	2,685	50%
Auditing	59,000		72,500	13,500	19%
Office supplies	2,268		4,000	1,732	43%
Meeting expenses			400	400	100%
Contracts/subcontracts	73,513		109,200	35,687	33%
Bank Charges	1,942		4,500	2,558	57%
	<u>\$ 360,580</u>		<u>\$ 770,865</u>	<u>\$ 410,285</u>	<u>53%</u>
General support services - 6300					
Benefits Unemployment	\$		\$ 20,000	\$ 20,000	100%
Postage & Delivery	11,014		12,000	986	8%
Insurance	159,371		165,000	5,629	3%
Memberships	1,000		40,000	39,000	98%
Legal Fees	19,833		50,000	30,167	60%
Meeting expenses	2,045		5,000	2,955	59%
Subscriptions & Periodicals			2,000	2,000	100%
Promotional	418		4,000	3,582	90%
	<u>\$ 193,681</u>		<u>\$ 298,000</u>	<u>\$ 104,319</u>	<u>35%</u>
IT - 6350					
Compensation	\$ 78,266	\$	168,176	\$ 89,910	53%
Employee related expenses	25,668		92,682	67,014	72%
Employee Tuition Waivers			600	600	100%
Travel and training	1,127		3,000	1,873	62%
Registrations			3,000	3,000	100%
Communications	46,535		232,720	186,185	80%
Machine Equip Repairs and Service	-		15,000	15,000	100%
Memberships	-		730	730	100%
Consultant Fees & Expenses	17,400		33,000	15,600	47%
Licenses and fees	7,472		39,686	32,214	81%
Office supplies	174		500	326	65%
Meeting Expense			150	150	100%
Contracts/subcontracts	124,359		68,373	(55,986)	0%
Other Equipment & Tools			20,000	20,000	100%
Office Equipment			3,500	3,500	100%
Computer Related Items	29,434		20,000	(9,434)	0%
	<u>\$ 330,435</u>		<u>\$ 701,117</u>	<u>\$ 370,682</u>	<u>53%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
Human resources - 6700					
Compensation	\$ 60,033	\$	111,080	\$ 51,047	46%
Employee related expenses	8,782		41,840	33,058	79%
Recruiting			1,289	1,289	100%
Employee Tuition Waivers			200	200	100%
Travel and training			6,718	6,718	100%
Registrations	-		4,580	4,580	100%
Commuter Allowance	904		1,800	896	50%
Memberships			904	904	100%
Advertising	2,434		6,570	4,136	63%
Other professional fees	1,507		4,990	3,483	70%
Office supplies			360	360	100%
	\$ <u>73,660</u>	\$	<u>180,331</u>	\$ <u>106,671</u>	<u>59%</u>
TOTAL INSTITUTIONAL SUPPORT	\$ <u>1,122,605</u>	\$	<u>2,282,929</u>	\$ <u>1,160,324</u>	<u>51%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
(Intended for internal management purposes only)

**Note: Remaining Budget Target for
Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
OPERATIONS AND MAINTENANCE - 7100					
Compensation	\$ 235,331	\$	468,179	\$ 232,848	50%
Employee related expenses	63,481		208,416	144,935	70%
Employee tuition waivers			350	350	100%
Travel and training			2,000	2,000	100%
Commuter Allowance	904		1,800	896	50%
Vehicle & Building R&M	1,036		25,000	23,964	96%
Auto expenses	1,069		20,000	18,931	95%
Vehicle rental	16,156		110,000	93,844	85%
Building Rent	66,253		114,311	48,058	42%
Utilities			180,230	180,230	100%
Office supplies			1,000	1,000	100%
Custodial expense	7,138		17,500	10,362	59%
Contracts/subcontracts	50,205		100,000	49,795	50%
TOTAL OPERATIONS AND MAINTENANCE	\$ 441,573	\$	1,248,786	\$ 807,213	65%
SUSTAINABILITY - 5160					
Compensation	\$ 51,767	\$	118,539	\$ 66,772	56%
Employee related expenses	8,085		34,190	26,105	76%
Employee Tuition Waivers			500	500	100%
Travel and training			2,000	2,000	100%
Mileage			500	500	100%
Registrations			500	500	100%
Commuter Allowance	974		1,800	826	46%
Advertising & Promotion			500	500	100%
Office supplies			1,500	1,500	100%
Meeting Expense	1,400		500	(900)	0%
Contracts/Subcontracts			1,000	1,000	100%
TOTAL SUSTAINABILITY	\$ 62,226	\$	161,529	\$ 99,303	61%
Solar Program (5161)					
Compensation	\$ -	\$	61,650	\$ 61,650	100%
Employee related expenses	-		33,507	33,507	100%
Employee Tuition Waivers			300	300	100%
Travel and training			500	500	100%
Mileage			200	200	100%
Registrations			500	500	100%
Machine Equipment Repairs	-		1,000	1,000	100%
Memberships			500	500	100%
Consultants			1,000	1,000	100%
Office supplies			100	100	100%
Meeting Expense	-		300	300	100%
Subscriptions/Periodicals			300	300	100%
Guest Speakers			300	300	100%
Office Equipment			500	500	100%
TOTAL SOLAR	\$ -	\$	100,657	\$ 100,657	100%

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
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Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
TOTAL SUSTAINABILITY AND SOLAR	<u>62,226</u>		<u>262,186</u>	<u>199,960</u>	<u>76%</u>
CULTURAL LIAISON - 6160					
Compensation	\$ 19,840	\$	66,895	\$ 47,055	70%
Employee related expenses	5,632		20,350	14,718	72%
Community & Student Events			1,000	1,000	100%
TOTAL CULTURAL LIAISON	<u>\$ 25,472</u>	\$	<u>88,245</u>	<u>\$ 62,773</u>	<u>71%</u>
STUDENT LIFE - 5150					
Compensation	\$ 194,900	\$	345,948	\$ 151,048	44%
Employee related expenses	39,210		112,711	73,501	65%
Employee Tuition Waivers	-		250	250	100%
Travel and training	58		2,500	2,442	98%
Registrations			600	600	100%
Commuter Allowance	905		1,800	895	50%
Advertising and Promotion	544		-	(544)	0%
Community & Student Events	1,641		2,000	359	18%
Office supplies			1,500	1,500	100%
Meeting Expense			500	500	100%
Contracts/Subcontracts			1,500	1,500	100%
Program Supplies			6,000	6,000	100%
Student Meals	525		25,000	24,475	98%
TOTAL STUDENT LIFE	<u>\$ 237,783</u>	\$	<u>500,309</u>	<u>\$ 262,526</u>	<u>52%</u>

Tohono O'odham Community College
Unrestricted Expenses and Budget by Department
For the Month Ended December 31, 2022
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Operational expenses is 50%**

	<u>Year-to-Date</u>		<u>2023 Annual</u>	<u>Remaining</u>	<u>Remaining</u>
	<u>Actual</u>		<u>Budget</u>	<u>Budget</u>	<u>%</u>
SAN CARLOS - 6900					
Cost of Goods Sold	\$ -	\$	32,230	32,230	100%
Tuition & Fees			52,880	52,880	100%
ISC BIE Annual Funds	858,603		724,080	\$(134,523)	0%
TOTAL SAN CARLOS	<u>\$ 858,603</u>	<u>\$</u>	<u>809,190</u>	<u>\$(49,413)</u>	<u>0%</u>
CULINARY ARTS PROGRAM - 1498					
Compensation	\$ 12,966	\$	55,620	\$ 42,654	77%
Employee related expenses	1,036		15,247	14,211	93%
Employee Tuition Waivers			300	300	100%
Travel and training			1,000	1,000	100%
Mileage			425	425	100%
Registrations	-		300	300	100%
Printing	-		250	250	100%
Reg Mach/Equipment Repairs	-		5,000	5,000	100%
Licenses and Fees	-		3,000	3,000	100%
Education Supplies			10,500	10,500	100%
Office Supplies	-		300	300	100%
TOTAL CULINARY ARTS PROGRAM	<u>\$ 14,002</u>	<u>\$</u>	<u>91,942</u>	<u>\$ 77,940</u>	<u>85%</u>
Grant Match (1117/	39,240		119,873	80,633	67%
TOTAL UNRESTRICTED	<u>\$ 4,541,579</u>	<u>\$</u>	<u>10,060,244</u>	<u>\$ 5,418,665</u>	<u>54%</u>

TOHONO O'ODHAM COMMUNITY COLLEGE

Restricted Budget Activity

For the Month Ended December 31, 2022

For the Month Ended December 31, 2022

SPONSORED PROJECTS**AT&T TCU/High School Completion Project B - AICF - (1111)
(10/20/16 - Until Expended)**

	Grant Revenues/Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
Restricted revenues:				
Grant from Other Sources	\$ 184,000	\$ 184,000	\$ -	0%
Restricted expenses:				
Compensation	4,445	36,190	31,745	88%
High School tutors	-	1,500	1,500	100%
College Mentors	-	4,000	4,000	100%
Parent Liaison	-	500	500	100%
Travel/professional Development	55,296	15,650	(39,646)	0%
Transportation	6,080	5,650	(430)	0%
Printing and Marketing	3,577	9,400	5,823	62%
Meeting Expenses	10,244		(10,244)	0%
Tuition/Programming	29,006	39,210	10,204	26%
Stipends	3,600	3,000	(600)	0%
Contracts/Subcontracts	41,804	-	(41,804)	0%
Program Supplies	5,728	10,900	5,172	47%
Honorariums/Speakers	-	5,000	5,000	100%
Student Incentives & Awards	6,000	6,000	-	0%
	<u>165,780</u>	<u>137,000</u>	<u>(28,780)</u>	<u>0%</u>
Excess (deficiency)	\$ <u>18,220</u>	\$ <u>47,000</u>	\$ <u>28,780</u>	

**NSF -TCUP Pathways to Indigenous STEM - 1114
(9/1/18 - 8/31/23)**

Restricted revenues:				
Federal government grant	\$ 1,282,504	\$ 2,514,278	\$ (1,231,774)	-49%
Restricted expenses:				
Compensation	809,855	1,243,273	433,418	35%
Employee Related Benefits	142,689	254,730	112,041	44%
Travel/professional Development/Registrations	19,346	43,200	23,854	55%
Memberships	1,750	1,800	50	3%
Consultants	150,490	200,000	49,510	25%
Materials & Supplies	12,211	47,800	35,589	74%
Publication Costs/Documentation/Dissemination	1,200	3,500	2,300	66%
Stipends/Honorariums	46,425	-	(46,425)	0%
Other Direct Costs	-	120,375	120,375	100%
Participant Costs	11,799	51,140	39,341	77%
Indirect Costs	237,731	520,528	282,797	54%
Equipment	-	15,000	15,000	100%
	<u>1,433,496</u>	<u>2,501,346</u>	<u>1,067,850</u>	<u>43%</u>
Excess (deficiency)	\$ <u>(150,992)</u>	\$ <u>12,932</u>	\$ <u>(2,299,624)</u>	

**ANA Increase Technical Capacity - (1117) Federal Share
(9/30/18 - 9/29/2022)**

Restricted revenues:				
Federal government grant **	\$ 250,126	\$ 1,200,000	\$ (949,874)	-79%
Restricted expenses:				
Compensation	412,625	496,047	83,422	17%
Employee Related Benefits	84,025	138,894	54,869	40%
Travel/professional Development	8,595	25,188	16,593	66%
Commuter Allowance	4,403	-	(4,403)	0%
Advertising & Promotion	850	-	(850)	0%
Tuition/Books	5,501	18,189	12,688	70%
Communication Data Service	-	14,400	14,400	100%

Office Supplies/Program Support	92,744	188,847	96,103	51%
Meeting Expenses	3,428	-	(3,428)	0%
Indirect Costs Charged to TOCC Match	-	235,335	235,335	100%
Other Equipment & Tools	16,000		(16,000)	0%
Computers/GIS Devices/Printer	64,334	64,200	(134)	0%
	<u>692,505</u>	<u>1,181,100</u>	<u>488,595</u>	<u>41%</u>
Excess (deficiency)	\$ <u>(442,379)</u>	\$ <u>18,900</u>	\$ <u>(1,438,469)</u>	

AICF AT&T TCU BRAIDING Success Project (1118)

(Until all funds are expended)

Restricted revenues:				
Grant from Other Sources	\$ 167,200	\$ 168,630	\$ (1,430)	-1%
			-	
Restricted expenses:				
Compensation	25,135	35,520	10,385	29%
Employee Related Benefits	1,922	2,718	796	29%
Travel	17,032	10,406	(6,626)	0%
Transportation	877	1,406	529	38%
Meeting Expenses	20,628	20,448	(180)	0%
Contracts/Subcontracts	5,250	250	(5,000)	0%
Tuition & Fees	13,079	1,920	(11,159)	0%
Stipends	1,600	6,600	5,000	76%
Participant Support	736	-	(736)	0%
Honorariums/Speakers	6,131	3,666	(2,465)	0%
Programming & Supplies	36,251	7,684	(28,567)	0%
Awards/Gifts	9,580	5,952	(3,628)	0%
	<u>138,221</u>	<u>96,570</u>	<u>(41,651)</u>	<u>0%</u>
Excess (deficiency)	\$ <u>28,979</u>	\$ <u>72,060</u>	\$ <u>40,221</u>	

Dollar General GED Language & Writing Dev (1121)

(Until all Funds Expended)

Restricted revenues:				
Grant from Other Sources	\$ 170,450	\$ 170,450	\$ -	0%
			-	
Restricted expenses:				
Compensation	32,140	48,264	16,124	33%
Employee related expenses	2,392	3,999	1,607	40%
Mileage	4,615	4,440	(175)	0%
Communications	4,101	2,400	(1,701)	0%
Registrations/Professional Dev/Memberships	22,792	32,760	9,968	30%
Education Materials & Supplies	67,351	56,836	(10,515)	0%
Contracts/Subcontracts	3,100	4,650	1,550	33%
Program Incentives	12,950	13,351	401	3%
Computer Equipment	2,474	3,750	1,276	34%
	<u>151,915</u>	<u>170,450</u>	<u>17,259</u>	<u>10%</u>
			-	
Excess (deficiency)	\$ <u>18,535</u>	\$ <u>-</u>	\$ <u>(17,259)</u>	

TO Nation TOCC Language Center (1124)

(3/1/20 - 2/28/23)

Grant From Other Sources	\$ 900,000	\$ 900,000	\$ -	0%
			-	
Restricted expenses:				
Compensation	500,509	598,680	98,171	16%
Employee Related Benefits	126,076	179,172	53,096	30%
Commuter Allowance	8,190	-	(8,190)	0%
Consultants	14,940	45,000	30,060	67%
Office & Technical Supplies	1,069	10,400	9,331	90%
Meeting Expense	3,508		(3,508)	0%

Program Meals/Supplies/Honorariums	4,299	15,000	10,701	71%
Computer Equipment	3,964	-	(3,964)	0%
	<u>662,555</u>	<u>848,252</u>	<u>185,697</u>	22%
Excess (deficiency)	\$ <u>237,445</u>	\$ <u>51,748</u>	\$ <u>(185,697)</u>	

Dollar General Native Americans Stepping Forward (GED) (1127)

(7/1/20 - 6/30/22)

Restricted revenues:				
Grant from Other Sources	\$ <u>147,000</u>	\$ <u>50,000</u>	\$ <u>97,000</u>	0%
			-	
Restricted expenses:				
Compensation	45,975	8,500	(37,475)	0%
Employee related expenses	3,516	500	(3,016)	0%
Travel (Field Trips)/Professional Dev/Memberships	2,745	6,100	3,355	55%
Communications (Hot Spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	0%
Mileage	-	6,000	6,000	100%
Education Materials/Supplies /Testing	31,889	19,620	(12,269)	0%
Computer Equipment	12,884	6,800	(6,084)	0%
Awards & gifts	7,675	-	(7,675)	0%
	<u>104,809</u>	<u>50,000</u>	<u>(47,134)</u>	0%
Excess (deficiency)	\$ <u>42,191</u>	\$ <u>-</u>	\$ <u>144,134</u>	

AICF AT & T Digitized Career Success Program (1128)

(7/1/22 - 6/30/24)

Restricted revenues:				
Grant from Other Sources	\$ <u>75,000</u>	\$ <u>150,000</u>	\$ <u>(75,000)</u>	-100%
			-	
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Employee related expenses	-	-	-	0%
Travel (Field Trips)/Professional Dev/Memberships	-	-	-	0%
Communications (Hot Spots)	-	-	-	0%
Memberships	-	-	-	0%
Mileage	-	-	-	0%
Education Materials/Supplies /Testing	-	-	-	0%
Computer Equipment	-	-	-	0%
Awards & gifts	75,000	75,000	-	0%
	<u>75,000</u>	<u>150,000</u>	<u>75,000</u>	50%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(150,000)</u>	

NIST/NTIA Connecting Communities 1140

(11/1/22 -10/31/24

Restricted revenues:				
Grant from Other Sources	\$ <u>-</u>	\$ <u>1,912,357</u>	\$ <u>(1,912,357)</u>	-100%
			-	
Restricted expenses:				
Compensation	-	441,580	441,580	100%
Employee related expenses	-	158,970	158,970	100%
Travel	-	2,400	2,400	100%
Mileage	-	157,080	157,080	100%
Supplies	-	459,700	459,700	100%
Contracts	-	363,300	363,300	100%
Indirect	-	329,327	329,327	100%
	<u>-</u>	<u>1,912,357</u>	<u>1,912,357</u>	100%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>(3,824,714)</u>	

NEH/ATALMA RevitalizeTO Oral History (1150)

Undefined

Restricted revenues:				
Grant From Other Sources	\$ <u>-</u>	\$ <u>49,790</u>	\$ <u>(49,790)</u>	-100%
			-	
Restricted expenses:				
Compensation	-	23,328	23,328	100%

Employee Related Expenses	-	2,135	2,135	100%
Consultants	-	19,800	19,800	100%
Indirect Costs	-	4,527	4,527	100%
	<u>-</u>	<u>49,790</u>	<u>19,800</u>	40%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	

NEH Cultural Preservation (1215)**6/1/2022 - 5/31/2022**

Restricted revenues:				
Grant From Other Sources	\$ 12,088	\$ 6,028	\$ 6,060	0%
Restricted expenses:				
Stipends	-	528	528	100%
Professional Fees	12,088	5,500	(6,588)	0%
	<u>12,088</u>	<u>6,028</u>	<u>(6,060)</u>	0%
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>12,120</u>	

AICF Community Based Native Arts Learning Sharing (1216)**6/15/2021 - 4/30/2022**

Restricted revenues:				
Grant From Other Sources	\$ 34,000	\$ 9,000	\$ 25,000	278%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/Gas/Mileage	976	1,296	320	25%
Promtion/Advertising	-	-	-	0%
Meetings	699	3,429	2,730	80%
Awards & Honorariums	4,275	4,275		0%
Program Supplies	1,643	4,275	2,632	62%
	<u>7,593</u>	<u>9,000</u>	<u>(1,407)</u>	
Excess (deficiency)	\$ <u>26,407</u>	\$ <u>-</u>	\$ <u>23,593</u>	

AICF/TCU Preview Day (1217)**10/15/2021 - 5/31/2022**

Restricted revenues:				
Grant From Other Sources	\$ 2,500	\$ 2,500	\$ -	0%
Restricted expenses:				
Promotion/Advertising	704	800	96	12%
Other Supplies	903	1,200	297	25%
Meeting Expense	-	500		100%
	<u>1,607</u>	<u>2,500</u>	<u>393</u>	16%
Excess (deficiency)	\$ <u>893</u>	\$ <u>-</u>	\$ <u>(393)</u>	

AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)**6/1/2022 - 5/31/2024**

Restricted revenues:				
Grant From Other Sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				
Other Professional Fees	-		-	0%
Education Supplies	-		-	0%
Office Supplies	-			
Meeting Expenses	-	100,000		100%
Contracts/Subcontracts	-			
Program Supplies	-			
	<u>-</u>	<u>100,000</u>	<u>-</u>	
Excess (deficiency)	\$ <u>100,000</u>	\$ <u>-</u>	\$ <u>-</u>	

AICF Community Aid for Student Success (1222)-(CASS)

(Jur 1/1/2021 - 10/31/2021)

Restricted revenues:				
Grant From Other Sources in dec reported 12/31/2021	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office Supplies	7,610	2,000	(5,610)	0%
Stipends	7,250	26,000	18,750	72%
Education/Program Supplies	2,181	8,500	6,319	74%
Office Equipment/Computers	22,227	7,500	(14,727)	0%
	39,268	40,500	1,232	3%
Excess (deficiency)	\$ 8,732	\$ 7,500	\$ (1,232)	

BIA 93-638 - Occupational Training TCCU -(1301)**Program Revenue and Costs
(July 01, 2019 - June 30, 2022)**

Restricted revenues:				
Federal government grant	\$ 490,436	\$ 200,000	\$ 290,436	0%
Restricted expenses:				
Compensation	81,970	200,000	118,030	59%
	81,970	200,000	118,030	59%
Excess (deficiency)	\$ 408,466	\$ -	\$ (408,466)	

BIA 93-638 - Occupational Training TCCU -(1302)**Program Revenue and Costs
(July 01, 2019 - June 30, 2022)**

Restricted revenues:				
Federal government grant	\$ 162,234	\$ 300,000	\$ (137,766)	-46%
Restricted expenses:				
Employee related expenses	9,188	175,000	165,812	95%
Mileage	-	5,000	5,000	100%
Supplies/Other Program Cost	-	25,000	25,000	100%
Consultants/Contracts	-	95,000	95,000	100%
	9,188	300,000	290,812	97%
Excess (deficiency)	\$ 153,046	\$ -	\$ (428,578)	

Better Way Foundation (1303)**Program Revenue and Costs
(January 01, 2022- December 31, 2022)**

Restricted revenues:				
Federal government grant	\$ 50,400	\$ 80,400	\$ (30,000)	-37%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and Delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion Advertising	-	2,592	2,592	100%
Professional Fees	3,616	16,100	12,484	78%
Office Supplies	-	3,000	3,000	100%
Meeting Expense	200	6,135	5,935	97%
Program Supplies/materials	455	6,480	6,025	93%
Indirect Costs	-	17,093	17,093	100%
	-	80,400	80,400	100%
	8,146			
Excess (deficiency)	\$ 42,254	\$ -	\$ (110,400)	

HHS ANA Native American Language & Materials Project (1310)

9/1/21 - 9/1/24

Restricted revenues:

Federal Government Grant	\$	<u>-</u>	\$	<u>82,609</u>	\$	<u>(82,609)</u>	-100%
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Restricted expenses:

Office Supplies	4,398	6,666	2,268	34%
Mileage	-	2,088	2,088	100%
Program Supplies	-	10,452	10,452	100%
Professional Fees	-	10,400	10,400	100%
Indirect Costs	-	9,545	9,545	100%
Other Equipment & Tools	5,821	5,744	(77)	0%
	<u>10,219</u>	<u>44,895</u>	<u>34,676</u>	77%

Excess (deficiency)	\$	<u>(10,219)</u>	\$	<u>37,714</u>	\$	<u>(117,285)</u>
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AICF/TCU Emergency Student Aid Success - (1352)**(5/13/20 - 12/31/20)**

Restricted revenues:

Grant From Other Sources	\$	<u>26,700</u>	\$	<u>26,700</u>	\$	<u>-</u>	0%
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Restricted expenses:

Student Emergency Aid	26,400	2,400	(24,000)	0%
Computer Equipment	-	24,300	24,300	100%
	<u>26,400</u>	<u>26,700</u>	<u>300</u>	1%

Excess (deficiency)	\$	<u>300</u>	\$	<u>-</u>	\$	<u>(300)</u>
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AZ TPT State Construction Needs Funding - (1400)**(July 1, 2017 - June 30, 2021)**

Restricted revenues:

State government grant	\$	<u>1,380,280</u>	\$	<u>3,120,000</u>	\$	<u>(1,739,720)</u>	-56%
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Restricted expenses:

Contracts/subcontracts	642,110	3,120,000	2,477,890	79%
Construction Supplies	266,867		(266,867)	0%
	<u>914,816</u>	<u>3,120,000</u>	<u>2,477,890</u>	79%

Excess (deficiency)	\$	<u>465,464</u>	\$	<u>-</u>	\$	<u>(4,217,610)</u>
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Workforce Development - (1401)**(July 1, 2017 - June 30, 2021)**

Restricted revenues:

State government grant	\$	<u>1,322,061</u>	\$	<u>897,810</u>	\$	<u>424,251</u>	0%
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Restricted expenses:

Compensation	73,732		(73,732)	0%
Employee related expenses	34,731		(34,731)	0%
Commuter Allowance	736		(736)	0%
Printing	151		(151)	0%
Vehicle Rental	7,160		(7,160)	0%
Office Supplies	2,013		(2,013)	0%
Meeting Expense	124		(124)	0%
Stipends	7,786		(7,786)	0%
Office Equipment	-		-	0%
Contracts/subcontracts	975,205	897,810	(77,395)	0%
Construction Materials	1,490			
	<u>1,103,128</u>	<u>897,810</u>	<u>(95,365)</u>	0%

Excess (deficiency)	\$	<u>218,933</u>	\$	<u>-</u>	\$	<u>501,646</u>
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Univ of AZ NASA Space Grant - (1402)

(12/14/16 -12/13/22)

Restricted revenues:				
State government grant	\$ 35,500	\$ 29,500	\$ (6,000)	0%
Restricted expenses:				
Stipends	1,500		(1,500)	0%
Program Supplies	24,116	29,500	5,384	18%
	<u>25,616</u>	<u>29,500</u>	<u>5,384</u>	18%
Excess (deficiency)	\$ <u>9,884</u>	\$ <u>-</u>	\$ <u>(11,384)</u>	

Univ of AZ Diversity Planning Grant - (1404)**(9/1/18 - 8/31/22)**

Restricted revenues:				
State government grant	\$ 25,000	\$ 40,000	\$ 15,000	0%
Restricted expenses:				
Program Supplies	-	-	-	
Contracts/Subcontracts	32,560	40,000	7,440	19%
	<u>32,560</u>	<u>40,000</u>	<u>7,440</u>	0%
Excess (deficiency)	\$ <u>(7,560)</u>	\$ <u>-</u>	\$ <u>7,560</u>	

U of A Haury Program A Student's Journey - (1406)**(7/1/19 - 6/30/22)**

Restricted revenues:				
State government grant	\$ 315,838	\$ 315,206	\$ 632	0%
Restricted expenses:				
Compensation	131,425	129,000	(2,425)	0%
Employee related expenses	19,422	40,764	21,342	52%
Events	-	10,104	10,104	100%
Travel	1,750	3,338	1,588	48%
Office/Education Supplies	2,139	6,000	3,861	64%
Meeting Expenses	5,873	30,000	24,127	80%
Honorariums/Guest Speakers	36,000	6,000	(30,000)	0%
Awards & Gifts	42,470	6,000	(36,470)	0%
Stipends	-	90,000	90,000	100%
	<u>239,079</u>	<u>321,206</u>	<u>82,127</u>	26%
Excess (deficiency)	\$ <u>76,759</u>	\$ <u>(6,000)</u>	\$ <u>(82,759)</u>	

NIFA Equity Planting the Seeds of Culture & Food 1421)**(9/1/2022 - 8/31/2026)**

Restricted revenues:				
Federal government grant	\$ -	\$ 157,142	\$ (157,142)	-100%
Restricted expenses:				
Compensation	6,113	69,038	62,925	91%
Employee related expenses	1,871	20,449	18,578	91%
Commuter Allowance	168	20,449	20,281	99%
Indirect	-	33,408	33,408	100%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
	<u>8,152</u>	<u>177,593</u>	<u>169,441</u>	95%
Excess (deficiency)	\$ <u>(8,152)</u>	\$ <u>(20,451)</u>	\$ <u>(12,299)</u>	

BIE TCU Facilities & Improvements (1430) PL 116-260 (1430)**(4/15/2020 -6/30/2024)**

Restricted revenues:				
Federal Government Grant	\$ 428,571	\$ 857,142	\$ 428,571	-50%
Restricted expenses:				
Other Structural Improvement	116,002	857,142	741,140	86%
	<u>116,002</u>	<u>857,142</u>	<u>741,140</u>	86%

Excess (deficiency)	\$	<u>312,569</u>	\$	<u>-</u>	\$	<u>(312,569)</u>
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NIFA Endowment - (20-1502)
(Sept 1, 2020- Aug 31, 2022)

Restricted revenues:

Federal government grant	\$	<u>511,857</u>	\$	<u>243,073</u>	\$	<u>(268,784)</u>	0%
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Restricted expenses:

Compensation	-	-	-	0%		
Employee related expenses	-	-	-	0%		
Travel/professional Development	-	-	-	0%		
Advertising	-	-	-	0%		
Commuter Allowance	-	-	-	0%		
Moving Expenses	5,000	-	(5,000)	0%		
Communications	1,382	-	(1,382)	0%		
Vehicle Rental	26,936	-	(26,936)	0%		
Promotion/Advertising	20,109	36,000	15,891	44%		
Consultants/Professionals	100,362	86,677	(13,685)	0%		
Building Materials	1,689	-	(1,689)	0%		
Education Supplies	-	-	-	0%		
Meeting Expense	1,536	7,500	5,964	80%		
Stipends	-	-	-	0%		
Participant Support	-	-	-	0%		
Guest Speaker/Honorariums	-	-	-	0%		
Program Supplies	31,117	96,000	64,883	68%		
Other Structural Improvements	810	-	(810)	0%		
Office Supplies	-	7,500	7,500	100%		
Library Collections	-	-	-	0%		
Computer Equipment	-	9,396	9,396	100%		
	<u>188,941</u>	<u>243,073</u>	<u>54,132</u>	<u>22%</u>		
Excess (deficiency)	\$	<u>322,916</u>	\$	<u>-</u>	\$	<u>(322,916)</u>

NIFA Education Sustainable Tomorrow - (20-1508)
(Sept 1, 2018- Aug 31, 2022)

Restricted revenues:

Federal government grant	\$	<u>174,852</u>	\$	<u>442,259</u>	\$	<u>(267,407)</u>	-60%
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Restricted expenses:

Compensation	120,655	315,345	194,690	62%		
Employee related expenses	14,993	40,165	25,172	63%		
Commuter Allowance	2,141	1,606	(535)	0%		
Consultants	2,000	1,606	(394)	0%		
Program Supplies	-	-	-	0%		
Participant Support	-	-	-	0%		
Indirect Cost	21,770	85,143	63,373	74%		
	<u>161,559</u>	<u>443,865</u>	<u>282,306</u>	<u>64%</u>		
Excess (deficiency)	\$	<u>13,293</u>	\$	<u>(1,606)</u>	\$	<u>(549,713)</u>

USDA Furniture Arts & Science (20-1509)
(Aug 1, 2021- July 30, 2024)

Restricted revenues:

Federal government grant	\$	<u>-</u>	\$	<u>166,200</u>	\$	<u>(166,200)</u>	-100%
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Restricted expenses:

Furniture	170,131	166,200	(3,931)	0%		
	<u>170,131</u>	<u>166,200</u>	<u>(3,931)</u>	<u>0%</u>		
Excess (deficiency)	\$	<u>(170,131)</u>	\$	<u>-</u>	\$	<u>(162,269)</u>

USDA Disaster Relief Health & Wellness (1526)
(May 12, 2021- May 12, 2026)

Restricted revenues:				
Federal government grant	\$ -	\$ 99,975	\$ (99,975)	-100%
Other Tools/Structural Improvements	121,284	99,975	(21,309)	0%
	121,284	99,975	(21,309)	0%
Excess (deficiency)	\$ (121,284)	\$ -	\$ 121,284	

TOCC Grant Match Grant 1526 USDA (1005)

(May 12, 2021- May 12, 2026) No additional expenditures after 6/30/2022

Operational expenses:				
Furniture & Equipment	-	33,000	33,000	100%
	-	33,000	33,000	100%
Excess (deficiency)	\$ -	\$ (33,000)	\$ (33,000)	

USDA NIFA Extension Capacity (20-1531)

(Sept 1, 2018- Aug 31, 2022)

Restricted revenues:				
Federal government grant	\$ 201,546	\$ 177,238	\$ (24,308)	0%
Compensation & Employee related Expenses	151,837	99,528	(52,309)	0%
Travel/ Per Diem/ Lodging/Registrations	3,154	2,198	(956)	0%
Youth Programs	-	8,000	8,000	100%
Other Participant/trainee Support Costs	-	13,312	13,312	100%
Workshops	-	4,000	4,000	100%
Education and Program supplies	45,734	11,500	(34,234)	0%
Stipends	1,604	2,700	1,096	41%
Equipment	3,995	36,000	32,005	89%
	206,324	177,238	(29,086)	0%
Excess (deficiency)	\$ (4,778)	\$ -	\$ 29,086	

NIFA Extension Capacity Bldg Together III - (20-1541)

(Sept 1, 2018- Aug. 31, 2022)

Restricted revenues:				
Federal government grant	\$ 323,449	\$ 660,000	\$ (336,551)	-51%
Honorarium	1,500	1,500	-	0%
Restricted expenses:				
Compensation	306,052	283,000	(23,052)	0%
Employee related expenses	67,624	65,980	(1,644)	0%
Travel/Lodging/Mileage/Transportation	10,428	12,960	2,532	20%
Registration	1,500	760	(740)	0%
Equipment Rental	510	-	(510)	0%
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting Expense	2,940	-	(2,940)	0%
Program Materials & Supplies	1,240	6,120	4,880	80%
	390,494	366,500	(23,994)	0%
Excess (deficiency)	\$ (65,545)	\$ 295,000	\$ (312,557)	

NIFA Extension Sovereign O'oidag for SovereNation (1542)

(Sept 1, 2022- Aug. 31, 2026)

Restricted revenues:				
Federal government grant	\$ -	\$ 246,000	\$ (246,000)	-100%
Restricted expenses:				
Compensation	13,076	152,287	139,211	91%
Employee related expenses	3,077	47,210	44,133	93%
Travel	-	11,250	11,250	100%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and Supplies	-	17,253	17,253	100%

Consultants	-	3,200	3,200	100%
	<u>16,153</u>	<u>246,000</u>	<u>229,847</u>	93%
Excess (deficiency)	\$ <u>(16,153)</u>	\$ <u>-</u>	\$ <u>(475,847)</u>	

2019 USDA TCI E Campus Community Facilities (20-1621)
(9/1/19-9/30/20)

Restricted revenues:				
Federal government grant	\$ <u>102,436</u>	\$ <u>137,702</u>	\$ <u>(35,266)</u>	-26%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	0%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
	<u>109,683</u>	<u>144,949</u>	<u>35,266</u>	24%
Excess (deficiency)	\$ <u>(7,247)</u>	\$ <u>(7,247)</u>	\$ <u>(70,532)</u>	

2018 USDA TCI E Campus Solar Project (20-1622)
(9/1/18- Nov 2023)

Restricted revenues:				
Federal government grant	\$ <u>-</u>	\$ <u>129,000</u>	\$ <u>(129,000)</u>	-100%
TOCC Match	<u>-</u>	<u>-</u>	<u>-</u>	0%
		129,000		
Restricted expenses:				
Other costs to complete /consultants	91,490		(91,490)	0%
Equipment and Construction Costs	-	129,000	129,000	100%
	<u>91,490</u>	<u>129,000</u>	<u>37,510</u>	29%
Excess (deficiency)	\$ <u>(91,490)</u>	\$ <u>-</u>	\$ <u>(166,510)</u>	

2018 USDA TCI E Campus Solar Project Match (10-1622)

Restricted expenses:				
Equipment and Construction Costs	<u>6,450</u>	<u>6,450</u>	<u>-</u>	0%
		6,450	-	

2020 USDA TCI Wellness Ctr (20-1628)
(9/1/20- 8/31/21)

Restricted revenues:				
Federal government grant	\$ <u>74,547</u>	\$ <u>181,367</u>	\$ <u>(106,820)</u>	-59%
		181,367		
Restricted expenses:				
Equipment and Construction Costs	-	181,367	181,367	100%
	<u>-</u>	<u>181,367</u>	<u>181,367</u>	100%
Excess (deficiency)	\$ <u>74,547</u>	\$ <u>-</u>	\$ <u>(181,367)</u>	

Title III Part A Our Circle of Strength - (20-1632)
(Oct. 1, 2020 - Sept. 30, 2025)

Restricted revenues:				
Federal government grant	\$ <u>1,031,769</u>	\$ <u>6,559,520</u>	\$ <u>(5,527,751)</u>	-84%
			-	
Restricted expenses:				
Compensation	749,298	1,520,000	770,702	51%
Employee related expenses	185,726	420,000	234,274	56%
Travel Expense	-	86,000	86,000	100%
Commuter Allowance	3,742	-	(3,742)	0%
Vehicle rental	4,825	-	(4,825)	0%
Consultant fees and expenses	35,900	200,000	164,100	82%
Education supplies and Outreach	6	36,000	35,994	100%
Office supplies	406	-	(406)	0%
Contracts/subcontracts	19,544	-	(19,544)	0%

Other Structural Improvements	311,199	3,619,520	3,308,321	0%
Office equipment	24,671	100,000	75,329	75%
Other	-	578,000	578,000	100%
	<u>1,335,317</u>	<u>6,559,520</u>	<u>5,224,203</u>	<u>80%</u>
Excess (deficiency)	\$ <u>(303,548)</u>	\$ <u>-</u>	\$ <u>303,548</u>	

Title III Part F Honoring Yesterday to Build Tom. - (20-1642)

(Oct. 1, 2020 - Sept. 30, 2025)

Restricted revenues:				
Federal government grant	\$ <u>607,127</u>	\$ <u>4,655,008</u>	\$ <u>(4,047,881)</u>	-87%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	607,127	4,655,008	4,047,881	87%
Education supplies	-	-	-	100%
	<u>607,127</u>	<u>4,655,008</u>	<u>4,047,881</u>	<u>87%</u>
Excess (deficiency)	\$ <u>-</u>	\$ <u>-</u>	\$ <u>-</u>	

American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)

(July 1, 2019 - June 30, 2024)

Restricted revenues:				
Federal government grant	\$ <u>5,581,278</u>	\$ <u>5,581,278</u>	\$ <u>-</u>	0%
Restricted expenses:				
Student Assistance	-	5,581,278	5,581,278	100%
Employee related expenses	-	-	-	
Contracts/subcontracts	-	-	-	
Computer equipment	-	-	-	
Other Structural Improvements	-	-	-	
Education supplies	-	-	-	
	<u>-</u>	<u>5,581,278</u>	<u>5,581,278</u>	<u>100%</u>
Excess (deficiency)	\$ <u>5,581,278</u>	\$ <u>-</u>	\$ <u>(5,581,278)</u>	

TO Gaming Back to Campus Daily Meals and Archery Range (1716)

May 27, 2022 - Until funds expended)

Restricted revenues:				
Federal government grant	\$ <u>9,247</u>	\$ <u>9,247</u>	\$ <u>-</u>	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery Costs	-	1,847	1,847	100%
	<u>-</u>	<u>9,247</u>	<u>9,247</u>	<u>100%</u>
Excess (deficiency)	\$ <u>9,247</u>	\$ <u>-</u>	\$ <u>(9,247)</u>	

Community of Practice - (20-1720)

(July 1, 2022 - June 30, 2023)

Restricted revenues:				
Grants From Other Sources	\$ <u>152,582</u>	\$ <u>108,000</u>	\$ <u>44,582</u>	41%
Restricted expenses:				
Compensation	69,346	45,501	(23,845)	0%
Employee related expenses	23,840	12,285	(11,555)	0%
Travel	998	-	(998)	0%
Scholarships	-	1,129	1,129	100%
Registrations	160	-	(160)	0%
Vehicle Rental	4,975	-	(4,975)	0%
Office Supplies	-	500	500	100%
Meeting Expense	-	5,100	5,100	100%
Staff Development	-	5,015	5,015	100%
Advertising/Printing	-	489	489	100%
Contracts/Subcontracts/Consultants	9,200	27,245	18,045	66%

Program Incentives	1,553	900	(653)	0%
Program Supplies & Materials	-	800	800	100%
Indirect Cost	8,722	9,036	314	0%
	<u>118,794</u>	<u>108,000</u>	<u>(10,794)</u>	<u>0%</u>
Excess (deficiency)	\$ <u>33,788</u>	\$ <u>-</u>	\$ <u>(33,788)</u>	

Great Lakes - Paid Internship - (1726) (5/1/17 - 10/31/19)

Restricted revenues:				
Grants From Other Sources	\$ <u>49,105</u>	\$ <u>100,000</u>	\$ <u>(50,895)</u>	-51%
Restricted expenses:				
Student Employment Salary and taxes	20,844	75,000	54,156	72%
Consulting	3,480	23,000	19,520	85%
Meeting expense	-	1,000	1,000	100%
Promotion	-	1,000	1,000	100%
	<u>24,324</u>	<u>100,000</u>	<u>75,676</u>	<u>76%</u>
	\$ <u>24,781</u>	\$ <u>-</u>	\$ <u>(24,781)</u>	

Project Success Ascendium (1727) Emergency Aid/Paid Internship (Jan 1, 2020 - Sept 30, 2020)

Restricted revenues:				
Grants From Other Sources	\$ <u>48,584</u>	\$ <u>169,000</u>	\$ <u>(120,416)</u>	-71%
Restricted expenses:				
Administrative Costs Emergency Aid	-	9,000	9,000	100%
Administrative Costs Paid Internship	-	30,000	30,000	100%
Student Funds Emergency Aid	10,343	30,000	19,657	66%
Advertising & Promotion	3,296	-	(3,296)	0%
Office Supplies	424	-	(424)	0%
Student Funds Paid Internship	-	100,000	100,000	100%
Meeting Expense	543	-	(543)	0%
	<u>14,606</u>	<u>169,000</u>	<u>154,937</u>	<u>92%</u>
Excess (deficiency)	\$ <u>33,978</u>	\$ <u>-</u>	\$ <u>(33,978)</u>	

Ed stabilization Fund Covid 19 Assistance (20-8021) (July 1, 2019 - June 30, 2024)

Restricted revenues:				
Federal government grant	\$ <u>6,546,126</u>	\$ <u>4,910,968</u>	\$ <u>1,635,158</u>	33%
Restricted expenses:				
Cleaning Supplies	1,223	-	(1,223)	0%
Student Assistance	183,500	4,910,968	4,727,468	96%
Employee related expenses	128,846	-	(128,846)	0%
Consultants	1,440	-	(1,440)	0%
Contracts/subcontracts	4,380	-	(4,380)	0%
Computer equipment	-	-	-	0%
Payment to SCAC	91,537	-	(91,537)	0%
Other Structural Improvements	-	-	-	0%
Education supplies	-	-	-	0%
	<u>409,703</u>	<u>4,910,968</u>	<u>4,501,265</u>	<u>92%</u>
Excess (deficiency)	\$ <u>6,136,423</u>	\$ <u>-</u>	\$ <u>(6,136,423)</u>	

TOTAL RESTRICTED EXPENSES

Restricted revenues:				
Federal government grants	\$ <u>17,775,308</u>	\$ <u>29,507,209</u>	\$ <u>(11,460,943)</u>	-39%
State government grants	<u>3,078,679</u>	<u>4,402,516</u>	<u>1,323,837</u>	<u>30%</u>
Grant from Other Sources	<u>2,162,268</u>	<u>2,423,217</u>	<u>260,949</u>	<u>11%</u>
Total Restricted Revenues	\$ <u>23,016,255</u>	\$ <u>36,332,942</u>	\$ <u>(9,876,157)</u>	-27%
Restricted expenses:				
	<u>9,947,109</u>	<u>37,700,402</u>	<u>28,019,236</u>	<u>74%</u>
Excess (deficiency)	\$ <u>13,069,146</u>	\$ <u>(1,367,460)</u>	\$ <u>(18,143,079)</u>	

STUDENT FINANCIAL AID
AICF Food Security Emergency Aid (21-1221) 9/15/20 - 7/31/21

Restricted revenue:				
Federal government grant	\$ 5,700	\$ 5,700	\$ -	0%
Restricted expenses:				
Grants to or expenditures for TOCC students	-	5,700	5,700	100%
	-	5,700	5,700	100%
Excess (deficiency)	\$ 5,700	\$ -	\$ (5,700)	

Scholarships- 20-1353/1351 AICF Online Instruction (May 26, 2020 - July 31, 2020)

mmaint Restricted revenues:				
Scholarship Award	\$ 20,000	\$ 10,000	\$ 10,000	100%
Restricted expenses:				
Online Instruction	-			
Computer Equipment	10,000	10,000	-	0%
	10,000	10,000	-	0%
Excess (deficiency)	\$ 10,000	\$ -	\$ 10,000	

Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)

Restricted revenues:				
Scholarship Award	\$ 558,957	\$ 242,904	\$ 316,053	0%
Restricted expenses:				
Travel/Meeting/Office Expense	744	5,185	4,441	86%
Scholarships	398,457	395,552	(2,905)	0%
	399,201	400,737	1,536	0%
Excess (deficiency)	\$ 159,756	\$ (157,833)	\$ 314,517	

Dept of Ed Cares Act Title III TCU Fund 3/13/20-6/30/23 (20-8026)

Restricted revenue:				
Federal government grant	\$ 3,295,160	\$ 7,001,292	\$ (3,706,132)	0%
Restricted expenses:				
Compensation	380,906	-	(380,906)	0%
Employee related expenses	25,513	-	(25,513)	0%
SCAC Grants to or expenditures for students	24,000	274,665	250,665	91%
Postage & Delivery	16,986		(16,986)	0%
Communications	5,099		(5,099)	0%
Building R&M	4,441		(4,441)	0%
Building Rent	24,914		(24,914)	0%
Consultant Fees	239,747	-	(239,747)	0%
Staff Development	6,588		(6,588)	0%
Education Supplies	8,883		(8,883)	0%
Meeting Expense	5,718	-	(5,718)	0%
Custodial and Cleaning Expenses	150,721		(150,721)	0%
CARES ACT Higher Ed Emergency Relief	1,908,388		(1,908,388)	0%
Residence Fees Lost	39,600	39,600	-	0%
Residence Fees Refunded TOCC	(22,072)	17,528	39,600	100%
Contracts/Subcontracts/consultants	-		-	0%
Indirect Costs	421,651		(421,651)	0%
Other Structural Improvements	94,079		(94,079)	0%
Computer Equipment	551,329		(551,329)	0%

Awards and Gifts	44,250		(44,250)	0%
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
	<u>3,930,741</u>	<u>7,001,292</u>	<u>3,070,551</u>	44%
Excess (deficiency)	\$ <u>(635,581)</u>	\$ -	\$ <u>(635,581)</u>	
20-8031 need entered				
FSEOG 7/1/22 - 6/30/23 (21-8020)				
Restricted revenue:				
Federal government grant	\$ -	\$ 7,001,292	\$ (7,001,292)	-100%
Restricted expenses:				
Tuition & Fee Waivers	<u>13,627</u>	-	(13,627)	0%
	<u>13,627</u>			
	\$ <u>(13,627)</u>	\$		
PELL -21- 8030 (July1, 2021 - June 30, 2022)				
Restricted revenue:				
Federal government grant	\$ 1,033,851	\$ 1,100,000	\$ (66,149)	-6%
Restricted expenses:				
Office Supplies		-	-	
Refunds	1,623		(1,623)	0%
Grants to students	<u>1,022,361</u>	<u>1,100,000</u>	<u>77,639</u>	7%
	<u>1,023,984</u>	<u>1,100,000</u>	<u>(76,016)</u>	7%
Excess (deficiency)	\$ <u>11,490</u>	\$ -	\$ <u>11,490</u>	
21-8031 needs entered				
TOTAL STUDENT FINANCIAL AID				
Restricted revenue:				
Federal government grants	\$ 4,913,668	\$ 8,359,896	\$ (3,446,228)	-41%
Restricted donations	<u>5,377,553</u>	<u>248,604</u>	<u>5,128,949</u>	0%
	<u>10,291,221</u>	<u>8,608,500</u>	<u>1,682,721</u>	20%
Restricted expenses	<u>5,363,926</u>	<u>8,507,729</u>	<u>3,143,803</u>	37%
Excess (deficiency)	\$ <u>4,927,295</u>	\$ <u>100,771</u>	\$ <u>4,826,524</u>	



July 25, 2022

Board of Trustees
Tohono O'odham Community College
Highway 86
Milepost 115.5N
Sells, Arizona 85634

Attention: Joann Miguel, Dean of Finance

The Objective and Scope of the Audit of the Consolidated Financial Statements

You have requested that Keegan Linscott & Associates, PC (the "Firm", "we", "us", or "our") audit the consolidated financial statements of Tohono O'odham Community College and Tohono O'odham Community Development Corporation (collectively, the "Entity"), which comprise the consolidated statement of financial position as of June 30, 2022, and the related consolidated statements of activities, expenses by function and nature and cash flows for the year then ending, and the related notes to the consolidated financial statements. You have also requested that we report on whether the schedule of expenditures of federal awards ("SEFA") is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter ("Arrangement Letter").

The objectives of our audit are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America ("GAAS") and *Government Auditing Standards* issued by the Comptroller General of the United States ("GAS"), will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.

You have also requested that we perform the audit of the Entity as of June 30, 2022 as to satisfy the audit requirements imposed by the Single Audit Act and Subpart F of Title 2 U.S. Code of Federal Regulations ("CFR") Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance").

The Responsibilities of the Auditor

We will conduct our audit in accordance with GAAS, GAS, the Uniform Guidance, and the U.S. Office of Management and Budget's ("OMB") Compliance Supplement. Those standards, regulations, and supplements require that we comply with applicable ethical requirements. As part of an audit in accordance with GAAS, GAS, and the Uniform Guidance, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, based on an understanding of the entity and its environment, the applicable financial reporting framework, and the entity's system of internal control, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.
- Consider the entity's system of internal control in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the consolidated financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Entity's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of controls, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS and GAS. Because the determination of waste or abuse is subjective, GAS does not require auditors to perform specific procedures to detect waste or abuse in financial statement audits.

We will communicate to the board of trustees (a) any fraud involving senior management and fraud (whether caused by senior management or other employees) that causes a material misstatement of the consolidated financial statements that becomes known to us during the audit, and (b) any instances of noncompliance with laws and regulations that we become aware of during the audit (unless they are clearly inconsequential).

We are responsible for the compliance audit of major programs under the Uniform Guidance, including the determination of major programs, the consideration of internal control over compliance, and reporting responsibilities.

Our report(s) on internal control over financial reporting and over compliance for major programs will include any significant deficiencies and material weaknesses in internal controls over financial reporting and over compliance for major programs of which we become aware as a result of obtaining an understanding of internal control and performing tests of internal control over financial reporting and over compliance for major programs consistent with requirements of the standards and regulations identified above. Our report(s) on compliance matters will address material errors, fraud, violations of compliance obligations, and other responsibilities imposed by state and federal statutes and regulations or assumed by contracts, and any state or federal grant, entitlement or loan program questioned costs of which we become aware, consistent with requirements of the standards and regulations identified above.

We will maintain our independence in accordance with the standards of the American Institute of Certified Public Accountants and GAS.

The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Management is responsible for:

- a. Identifying and ensuring that the Entity complies with the laws and regulations applicable to its activities, and for informing us about all known violations of such laws or regulations, other than those that are clearly inconsequential;
- b. The design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the consolidated financial statements; and
- c. Informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, short sellers, vendors, customers or others.

Management is responsible for the preparation of the supplementary information to include the SEFA in accordance with the requirements of the Uniform Guidance. Management agrees to include the auditor's report on the supplementary information in any document that contains the supplementary information and indicates that the auditor has reported on such supplementary information. Management also agrees to present the supplementary information with the audited consolidated financial statements or, if the supplementary information will not be presented with the audited consolidated financial statements, to make the audited consolidated financial statements readily available to the intended users of the supplementary information no later than the date of issuance of the supplementary information and the auditor's report thereon.

The board of trustees is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud waste or abuse or suspected fraud, waste or abuse affecting the entity.

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP");
2. To evaluate subsequent events through the date the consolidated financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the consolidated financial statements. Management also agrees that it will not conclude on subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error;
4. For establishing and maintaining effective internal control over financial reporting, and for informing us of all significant deficiencies and material weaknesses in the design or operation of such controls of which it has knowledge;
5. For report distribution; and
6. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the consolidated financial statements, including information relevant to disclosures;

- b. Draft consolidated financial statements, including information relevant to their preparation and fair presentation, when needed, to allow for the completion of the audit in accordance with the proposed timeline;
- c. Additional information that we may request from management for the purpose of the audit; and
- d. Unrestricted access to persons within the Entity from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management and, when appropriate, those charged with governance written confirmation concerning representations made to us in connection with the audit, including among other items:

- 1. That management has fulfilled its responsibilities as set out in the terms of this Arrangement Letter; and
- 2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the consolidated financial statements taken as a whole.

Because the audit will be performed in accordance with the Single Audit Act and the Uniform Guidance, management is responsible for (a) identifying all federal awards received and expended; (b) preparing and the fair presentation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with Uniform Guidance requirements; (c) internal control over compliance; (d) compliance with federal statutes, regulations, and the terms and conditions of federal awards; (e) making us aware of significant vendor relationships where the vendor is responsible for program compliance; (f) following up and taking corrective action on audit findings, including the preparation of a summary schedule of prior audit findings and a corrective action plan; (g) timely and accurate completion of the data collection form and (h) submitting the reporting package and data collection form.

Reporting

We will issue a written report upon completion of our audit of the Entity's consolidated financial statements. Our report will be addressed to the Board of Trustees of the Entity. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, or add an emphasis-of-matter paragraph or other-matter paragraph to our auditor's report.

If circumstances arise relating to the condition of the Entity's records, the availability of appropriate audit evidence or indications of a significant risk of material misstatement of the consolidated financial statements because of error, fraudulent financial reporting or misappropriation of assets which, in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including, but not limited to, declining to express an opinion or issue a report, or withdrawing from the engagement.

In addition to our report on the Entity's consolidated financial statements, we will also issue the following types of reports:

- A report on the fairness of the presentation of the Entity's schedule of expenditures of federal awards for the year ending June 30, 2022;

- Reports on internal control over the financial statements and over compliance for major programs. These reports will describe the scope of testing of internal control over the consolidated financial statements and over compliance for major programs and the results of our tests of internal controls over the consolidated financial statements and over compliance for major programs;
- Reports on compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any noncompliance that could have a material effect on the consolidated financial statements and any noncompliance that could have a material effect, as defined by the Uniform Guidance, on each major program; and
- A schedule of findings and questioned costs.

Records and Assistance

During the course of our engagement, we may accumulate records containing data that should be reflected in the Entity's books and records. The Entity will determine that all such data, if necessary, will be so reflected. Accordingly, the Entity will not expect us to maintain copies of such records in our possession.

The assistance to be supplied by Entity personnel, including the preparation of schedules and analyses of accounts, will be discussed and coordinated with Joann Miguel, Dean of Finance. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit reports.

Non-audit Services, including Tax Services

In connection with our audit, you have requested us to perform certain non-audit services:

1. Preparation of the consolidated financial statements and notes to the consolidated financial statements.
2. Assessing the impact of new accounting standards (if applicable).
3. Preparation of the SEFA and notes to the SEFA.
4. Preparation of the Entity's tax returns.
5. Preparation of the data collection form.

The GAS independence standards require that the auditor maintain independence so that opinions, findings, conclusions, judgments and recommendations will be impartial and viewed as impartial by reasonable and informed third parties. Before we agree to provide a non-audit service to the Entity, we determine whether providing such a service would create a significant threat to our independence for GAS audit purposes, either by itself or in aggregate with other non-audit services provided. A critical component of our determination is consideration of management's ability to effectively oversee the non-audit service to be performed. The Entity has agreed that Michael Mainus, Controller, possesses suitable skill, knowledge or experience and that the individual understands the non-audit services listed above to be performed sufficiently to oversee them. Accordingly, the management of the Entity agrees to the following:

1. The Entity has designated Michael Mainus, Controller, as a senior member of management, who possesses suitable skill, knowledge, and experience to oversee the services;
2. Michael Mainus, Controller, will assume all management responsibilities for subject matter and scope of the non-audit services;
3. The Entity will evaluate the adequacy and results of the services performed; and

4. The Entity accepts responsibility for the results and ultimate use of the services.

GAS further requires that we establish an understanding with the Entity's management (and those charged with governance) of the objectives of the non-audit services, the services to be performed, the Entity's acceptance of its responsibilities, the auditor's responsibilities, and any limitations of the non-audit services. We believe this letter documents that understanding.

Our services under this Arrangement Letter do not include services for tax return preparation, tax advice or representation in any tax matter. Nevertheless, we may discuss with you certain tax considerations or provide you with tax information that may be relevant to our services. Any such discussions or information would be based upon limited tax research, limited due diligence and limited analysis regarding the underlying facts. Because additional research or a more complete review of the facts could affect our analysis and conclusions, the information provided during these discussions shall not be used as the basis for proceeding with any transaction or any tax return reporting.

Separate arrangements, including fee arrangements, are required for tax preparation, tax advice or tax representation services.

Parties' Understandings Concerning Situation Around COVID-19

The Firm and the Entity acknowledge that, at the time of the execution of this arrangement letter, federal, state and local governments, both domestic and foreign, have imposed certain restrictions on travel and/or the movement of their citizens due to the ongoing and evolving situation around COVID-19. In addition, like many organizations and companies in the United States and around the globe, the Firm has restricted its employees from certain travel and onsite work, whether at a client facility or the Firm's facility, to protect the health of both the Firm's and its clients' employees. Accordingly, to the extent that any of the services described in this arrangement letter requires or relies on the Firm or the Entity's personnel to travel and/or perform work onsite, either at the Entity's or the Firm's facilities, including, but not limited to, maintaining business operations and/or IT infrastructure, the Firm and the Entity acknowledge and agree that the performance of such work may be delayed, significantly or indefinitely, and thus certain services described herein may need to be rescheduled and/or suspended at either the Firm's or the Entity's sole discretion. The Firm and the Entity agree to provide the other with prompt written notice (email will be sufficient) in the event any of the services described herein will need to be rescheduled and/or suspended. The Firm and the Entity also acknowledge and agree that any delays or workarounds due to the situation surrounding COVID-19 may increase the cost of the services described herein. Costs also may increase if services provided include matters such as consideration of going concern, impairment analysis, debt forgiveness or lease concessions, not already considered within the stated fees. The Firm will obtain the Entity's prior written approval (email will be sufficient) for any increase in the cost of the Firm's services that may result from the situation surrounding COVID-19.

Other Relevant Information

In accordance with GAS, a copy of our most recent peer review report has been provided to you for your information.

Fees, Costs, and Access to Workpapers

Our fees for the audit and accounting services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement. Our fee for the consolidated financial statement audit will be \$54,000, and our fee for the compliance audit will be \$5,000, which is inclusive of one major program (additional major programs will increase our compliance audit fee by \$3,500 per additional major program). Our fees and completion of our work are based upon the following criteria:

- a. Anticipated cooperation from Entity personnel;

- b. Timely responses to our inquiries;
- c. Timely completion and delivery of client assistance requests;
- d. Timely communication of all significant accounting and financial reporting matters;
- e. The assumption that unexpected circumstances will not be encountered during the engagement; and
- f. The assumption that there will not be more than ten audit adjustments during the course of our audit (e.g., adjusting entries, reclassification entries, uncorrected misstatements, and client-prepared entries).

If any of the aforementioned criteria are not met, then fees may increase. Billings are due upon submission. The payment schedule for the aforementioned services is as follows:

First billing	October 2022	\$ 29,500
Final billing	November 2022	29,500
Total		<u>\$ 59,000</u>

All matters related to the Entity's adoption of FASB ASC 842, *Leases*, will be accounted for and billed separately.

Use of Subcontractors and Third-Party Products

From time to time and depending upon the circumstances, we may, in our sole discretion, use qualified third-party service providers to assist us in providing professional services to you. In such circumstances, it may be necessary for us to disclose Personal Information or Confidential Information (as both terms are defined below) to them. You hereby consent to us sharing your information, including Confidential Information and Personal Information, with these third-party service providers within or outside of the United States; provided that such recipients are bound by written obligations of confidentiality that are as protective of your Confidential Information as the confidentiality terms set forth herein. You acknowledge and agree that our use of a third-party service providers may involve the processing, input, disclosure, movement, transfer, and storage of your information and data outside of our technology infrastructure.

We also may provide services to you using certain third-party hardware, software, software services, managed services (including, but not limited to, web hosting, data security, data back-up, email security, or similar services subject to direct end-user or subscription agreements), applications, and equipment (collectively, "Third-Party Products"). You acknowledge that your or our use of a Third-Party Product may involve the processing, input, disclosure, movement, transfer, and storage of information provided by you to us, including Personal Information and Confidential Information, within the Third-Party Product's infrastructure and not ours, and that the terms of use and service set forth in the end-user license, subscription, or other agreement with the licensor of such Third-Party Product, including, but not limited to, applicable laws, will govern all obligations of such licensor relating to data privacy, storage, recovery, security, and processing within such Third-Party Product's infrastructure, as well as, the service levels associated with such Third-Party Product. You hereby consent to the disclosure of your information, including your Confidential Information and Personal Information, to the licensors of such Third-Party Products for the purpose described herein.

You acknowledge that your or our use of Third-Party Products may be subject to limitations, delays, interruptions, errors, and other problems which are beyond our control, including, without limitation, internet outage or lack of availability related to updates, upgrades, patches, fixes, maintenance, or other issues. We will not be liable for any delays, delivery failures, or other losses or damages resulting from such issues. Nor will we be held responsible or liable for any loss, or unauthorized use or disclosure, of any information or data provided by you, including, without limitation, Personal Information provided by you, resulting from your or our use of a Third-Party Product.

Use and Ownership; Access to Audit Documentation

The Audit Documentation for this engagement is the property of the Firm. For the purposes of this Arrangement Letter, the term "Audit Documentation" shall mean the confidential and proprietary records of the Firm's audit procedures performed, relevant audit evidence obtained, other audit-related workpapers, and conclusions reached. Audit Documentation shall not include custom-developed documents, data, reports, analyses, recommendations, and deliverables authored or prepared by the Firm for the Entity under this Arrangement Letter, or any documents belonging to the Entity or furnished to the Firm by the Entity.

Review of Audit Documentation by a successor auditor or as part of due diligence is subject to applicable the Firm policies, and will be agreed to, accounted for and billed separately. Any such access to our Audit Documentation is subject to a successor auditor signing an Access & Release Letter substantially in the Firm's form. The Firm reserves the right to decline a successor auditor's request to review our workpapers.

In the event we are required by government regulation, subpoena or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for the Entity, the Entity will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The documentation for this engagement is the property of the Firm. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of the Firm audit personnel and at a location designated by our Firm.

Indemnification, Limitation of Liability, and Claim Resolution

Because the Firm will rely on the Entity and its management and Board of Trustees to discharge the foregoing responsibilities, the Entity agrees to indemnify, hold harmless and release the Firm and its directors and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a knowing misrepresentation by a member of the Entity's management.

THE ENTITY AND THE FIRM AGREE THAT NO CLAIM ARISING OUT, FROM, OR RELATING TO THE SERVICES RENDERED PURSUANT TO THIS ARRANGEMENT LETTER SHALL BE FILED MORE THAN TWO YEARS AFTER THE DATE OF THE AUDIT REPORT ISSUED BY THE FIRM OR THE DATE OF THIS ARRANGEMENT LETTER IF NO REPORT HAS BEEN ISSUED. IN NO EVENT SHALL THE FIRM OR THE ENTITY, OR ANY OF THEIR RESPECTIVE DIRECTORS, OFFICERS, EMPLOYEES, AFFILIATES, SUBSIDIARIES, CONTRACTORS, SUBCONTRACTORS, AGENTS, REPRESENTATIVES, SUCCESSORS, OR ASSIGNS (COLLECTIVELY, THE "COVERED PARTIES" AND EACH INDIVIDUALLY, A "COVERED PARTY"), BE LIABLE FOR THE INTERRUPTION OR LOSS OF BUSINESS, ANY LOST PROFITS, SAVINGS, REVENUE, GOODWILL, SOFTWARE, HARDWARE, OR DATA, OR THE LOSS OF USE THEREOF (REGARDLESS OF WHETHER SUCH LOSSES ARE DEEMED DIRECT DAMAGES), OR INCIDENTAL, INDIRECT, PUNITIVE, CONSEQUENTIAL, SPECIAL, EXEMPLARY, OR SIMILAR SUCH DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF THE COVERED PARTIES ARISING OUT OF, FROM, OR RELATING TO THIS ARRANGEMENT LETTER, OR THE REPORT ISSUED OR SERVICES PROVIDED HEREUNDER, REGARDLESS OF THE CIRCUMSTANCES OR NATURE OR TYPE OF CLAIM, INCLUDING, WITHOUT LIMITATION, CLAIMS ARISING FROM A COVERED PARTY'S NEGLIGENCE OR BREACH OF CONTRACT OR WARRANTY, OR RELATING TO OR ARISING FROM A GOVERNMENT, REGULATORY OR ENFORCEMENT ACTION, INVESTIGATION, PROCEEDING, OR FINE, WILL NOT EXCEED THE TOTAL AMOUNT OF THE FEES PAID BY THE ENTITY TO THE FIRM UNDER THIS ARRANGEMENT LETTER.

NOTWITHSTANDING THE FOREGOING, NOTHING IN THIS LIMITATION OF LIABILITY PROVISION SHALL, OR SHALL BE INTERPRETED OR CONSTRUED TO, RELIEVE THE ENTITY OF ITS PAYMENT OBLIGATIONS TO THE FIRM UNDER THIS ARRANGEMENT LETTER.

Confidentiality

The Firm and the Entity may, from time to time, disclose Confidential Information (as defined below) to one another. Accordingly, the Firm and the Entity agree as the recipient of such Confidential Information (the "Receiving Party") to keep strictly confidential all Confidential Information provided to it by the disclosing party (the "Disclosing Party") and use, modify, store, and copy such Confidential Information only as necessary to perform its obligations and exercise its rights under this Arrangement Letter. Except as otherwise set forth herein, the Receiving Party may only disclose the Confidential Information of the Disclosing Party to its personnel, agents, and representatives who are subject to obligations of confidentiality at least as restrictive as those set forth herein and only for the purpose of exercising its rights and fulfilling its obligations hereunder. To avoid any doubt, the Firm is permitted to disclose the Entity's Confidential Information to the Firm's personnel, agents, and representatives to provide the services or exercise its rights under this Arrangement Letter or for the purpose of maintaining compliance with applicable laws and professional, regulatory, and/or ethical standards.

As used herein, "Confidential Information" means, information in any form, oral, graphic, written, electronic, machine-readable or hard copy consisting of: (i) any nonpublic information provided by the Disclosing Party, including, but not limited to, all of its inventions, designs, data, source and object code, programs, program interfaces, know-how, trade secrets, techniques, ideas, discoveries, marketing and business plans, pricing, profit margins and/or similar information; (ii) any information that the Disclosing Party identifies as confidential; or (iii) any information that, by its very nature, a person in the same or similar circumstances would understand should be treated as confidential, including, but not limited to, this Arrangement Letter.

As used herein, the term "Confidential Information" will not include information that: (i) is publicly available at the time of disclosure by the Disclosing Party; (ii) becomes publicly available by publication or otherwise after disclosure by the Disclosing Party, other than by breach of the confidentiality obligations set forth herein by the Receiving Party; (iii) was lawfully in the Receiving Party's possession, without restriction as to confidentiality or use, at the time of disclosure by the Disclosing Party; (iv) is provided to the Receiving Party without restriction as to confidentiality or use by a third party without violation of any obligation to the Disclosing Party; or (v) is independently developed by employees or agents of the Receiving Party who did not access or use the Confidential Information.

The Receiving Party will treat the Disclosing Party's Confidential Information with the same degree of care as the Receiving Party treats its own confidential and proprietary information, but in no event will such standard of care be less than a reasonable standard of care. The Receiving Party will promptly notify the Disclosing Party if it becomes aware that any of the Confidential Information of the Disclosing Party has been used or disclosed in violation of this Arrangement Letter.

Notwithstanding the foregoing, in the event that the Receiving Party becomes legally compelled to disclose any of the Confidential Information of the Disclosing Party, or as may be required by applicable regulations or professional standards, the Receiving Party will use commercially reasonable efforts to provide the Disclosing Party with notice prior to disclosure, to the extent permitted by law.

Preexisting Nondisclosure Agreements

In the event that the parties have executed a separate nondisclosure agreement and such agreement does not automatically terminate or expire upon execution of this Arrangement Letter, such agreement shall be terminated as of the effective date of this Arrangement Letter.

Personal Information

As used herein, the term "Personal Information" means any personal information that directly or indirectly identifies a natural person as may be defined by applicable privacy, data protection or cybersecurity laws, and includes, but is not limited to, nonpublic, personally identifiable information such as Social Security numbers, Social Insurance numbers, driver's license numbers or state- or province-issued identification card numbers, credit or debit card numbers with or without any required security code, number or passwords, health information, and other personal information as defined by applicable laws, whether of the Entity or the Entity's customers or other third parties.

Each party agrees to transmit Personal Information consistent with applicable laws and any other obligations with the respective party may have. In the event you transmit to us Personal Information in an unencrypted format or via unencrypted means, you agree that we have no obligation to notify you of the foregoing.

You represent and warrant that you have provided all notices and obtained all consents required under applicable data protection laws prior to your collection, use and disclosure to us or our Subcontractors of such Personal Information and shall take reasonable steps to ensure that such Personal Information does not include irrelevant or unnecessary information about individuals.

Where we are acting as a service provider under the California Consumer Privacy Act, including as amended or replaced ("CCPA"), we (i) will not sell any Personal Information received from the Entity, (ii) will not disclose Personal Information to another business, person, or third party, except for the purpose of maintaining or providing the services or exercising our rights as specified in this Letter Arrangement, including to provide Personal Information to advisers or sub-contractors, or to the extent such disclosure is required by law. We certify that we understand and will comply with the requirements enumerated in (i) and (ii). For the avoidance of doubt, all permitted uses of Personal Information by service providers that are enumerated in the CCPA are understood to apply to the Personal Information processed by us.

We are permitted to use all such Personal Information to perform our obligations and exercise our rights under this Arrangement Letter. The parties agree that as part of the performance of the services as described in this Arrangement Letter, and as part of the direct business relationship between the parties, we may use the Personal Information to improve and develop services and for other similar internal and business purposes. We agree to maintain appropriate security measures to protect such Personal Information in accordance with applicable laws.

If we become aware of an unauthorized acquisition or use of Entity-provided Personal Information, we will promptly inform you of such unauthorized acquisition or use as required by applicable laws and, upon your written request, reasonably cooperate with you at your sole cost in support of any breach notification requirements as imposed upon you by applicable laws.

Retention of Records

We will return to you all original records you provide to us in connection with this engagement. Further, in addition to providing you with those deliverables set forth in this Arrangement Letter, we will provide to you a copy of any records we prepare or accumulate in connection with such deliverables which are not otherwise reflected in your books and records without which your books and records would be incomplete. You have the sole responsibility for retaining and maintaining in your possession or custody all of your financial and nonfinancial records related to this engagement. We will not host, and will not accept responsibility to host, any of your records. We, however, may maintain a copy of any records of yours necessary for us to comply with applicable law and/or professional standards or to exercise our rights under this Arrangement Letter. Any such records retained by us will be subject to the confidentiality obligations set forth herein and destroyed in accordance with our record retention policies.

Termination

Your failure to make full payment of any and all undisputed amounts invoiced in a timely manner constitutes a material breach for which we may refuse to provide deliverables and/or, upon written notice, suspend or terminate our services under this Arrangement Letter. We will not be liable to you for any resulting loss, damage or expense connected with the suspension or termination of our services due to your failure to make full payment of undisputed amounts invoiced in a timely manner.

In the event you terminate this engagement, you will pay us for all services rendered (including deliverables and products delivered), expenses incurred, and noncancelable commitments made by us on your behalf through the effective date of termination.

We will not be responsible for any delay or failure in our performance resulting from acts beyond our reasonable control or unforeseen or unexpected circumstances, such as, but not limited to, acts of God, government or war, riots or strikes, disasters, fires, floods, epidemics, pandemics or outbreaks of communicable disease, cyberattacks, and internet or other system or network outages. At your option, you may terminate this Arrangement Letter where our services are delayed more than 120 days; however, you are not excused from paying us for all amounts owed for services rendered and deliverables provided prior to the termination of this Arrangement Letter.

When an engagement has been suspended at the request of management or those charged with governance and work on that engagement has not recommenced within 120 days of the request to suspend our work, we may, at our sole discretion, terminate this Arrangement Letter without further obligation to you. Resumption of our work following termination may be subject to our client acceptance procedures and, if resumed, will require additional procedures not contemplated in this Arrangement Letter. Accordingly, the scope, timing and fee arrangement discussed in this Arrangement Letter will no longer apply. In order for us to recommence work, the execution of a new Arrangement Letter will be required.

We may terminate this Arrangement Letter upon written notice if: (i) we determine that our continued performance would result in a violation of law, regulatory requirements, applicable professional or ethical standards, or our client acceptance or retention standards; or (ii) you are placed on a verified sanctioned Entity list or if any director or executive of, or other person closely associated with, you or any of your affiliates is placed on a verified sanctioned person list, in each case, including, but not limited to, lists promulgated by the Office of Foreign Assets Control of the U.S. Department of the Treasury, the U.S. State Department, the United Nations Security Council, the European Union, or any other relevant sanctioning authority.

The parties agree that those provisions of this Arrangement Letter which, by their context, are intended to survive, including, but not limited to, payment, limitations on liability, claim resolution, use and ownership, and confidentiality obligations, shall survive the termination of this Arrangement Letter.

Miscellaneous

We may mention your name and provide a general description of the engagement in our client lists and marketing materials. Notwithstanding anything stated to the contrary in this Arrangement Letter, the Entity acknowledges and consents that we also may utilize Confidential Information and Personal Information that you have provided to us in connection with this engagement to develop, enhance, modify, and improve technologies, tools, methodologies, services and offerings and/or for development or performance of data analysis, business analytics or insights, or other insight generation. Information developed in connection with these purposes may be used or disclosed to you or current or prospective clients to provide them services or offerings. We will not use or disclose such Confidential Information or Personal Information in a way that would permit the Entity or an individual to be identified by third parties without your prior written consent.

The Entity agrees that it will not include our reports or otherwise associate us with any public or private securities offering without first obtaining our consent. Therefore, the Entity agrees to contact us before it includes our reports, or otherwise makes reference to us, in any public or private securities offering. Our association with an official statement is a matter for which separate arrangements may be necessary. The Entity agrees to provide us with printer's proofs or masters of such offering documents for our review and approval before printing, and with a copy of the final reproduced material for our approval before it is distributed. In the event our auditor/client relationship has been terminated when the Entity seeks such consent, we will be under no obligation to grant such consent or approval.

Our professional standards require that we perform certain additional procedures, on current and previous years' engagements, whenever a director or professional employee leaves the Firm and is subsequently employed by or associated with a client in a key position. Accordingly, the Entity agrees it will compensate the Firm for any additional costs incurred as a result of the Entity's employment of a director or professional employee of the Firm.

Notices

Unless otherwise expressly agreed upon by the parties in this Arrangement Letter, all notices required to be given hereunder will be in writing and addressed to the party at the business address provided in this Arrangement Letter, or such other address as such party may indicate by a notice delivered to the other party. A copy of any legal notice (e.g., any claimed breach or termination of this Arrangement Letter) sent by the Entity to the Firm shall also be sent to the following address: 3443 N. Campbell Ave, Suite #115, Tucson, AZ 85719. Except as otherwise expressly provided in this Arrangement Letter, notices hereunder will be deemed given and effective: (i) if personally delivered, upon delivery; (ii) if sent by registered or certified mail or by overnight courier service with tracking capabilities, upon receipt; and, (iii) if sent by electronic mail (without indication of delivery failure), at such time as the party that sent the notice receives confirmation of receipt, whether by read-receipt confirmation or otherwise.

Governing Law

This Arrangement Letter, including, without limitation, its validity, interpretation, construction, and enforceability, and any dispute, litigation, suit, action, claim, or other legal proceeding arising out of, from, or relating in any way to this Arrangement Letter, any provisions herein, a report issued or the services provided hereunder, will be governed and construed in accordance with the laws of the State of Arizona, without regard to its conflict of law principles, and applicable U.S. federal law.

Entire Agreement

This Arrangement Letter constitutes the complete and exclusive statement of agreement between the Firm and the Entity and supersedes all prior agreements, understandings, and proposals, whether oral or written, relating to the subject matter of this Arrangement Letter.

If any term or provision of this Arrangement Letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken, and all other terms and provisions will remain in full force and effect.

This Arrangement Letter may be amended or modified only by a written instrument executed by both parties.

Electronic Signatures and Counterparts

Each party hereto agrees that any electronic signature of a party to this agreement or any electronic signature to a document contemplated hereby (including any representation letter) is intended to authenticate such writing and shall be as valid, and have the same force and effect, as a manual signature. Any such electronically signed

document shall be deemed (i) to be "written" or "in writing," (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Each party hereto also agrees that electronic delivery of a signature to any such document (via email or otherwise) shall be as effective as manual delivery of a manual signature. For purposes hereof, "electronic signature" includes, but is not limited to, (i) a scanned copy (as a "pdf" (portable document format) or other replicating image) of a manual ink signature, (ii) an electronic copy of a traditional signature affixed to a document, (iii) a signature incorporated into a document utilizing touchscreen capabilities or (iv) a digital signature. This agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement. Paper copies or "printouts," of such documents if introduced as evidence in any judicial, arbitral, mediation or administrative proceeding, will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party shall contest the admissibility of true and accurate copies of electronically signed documents on the basis of the best evidence rule or as not satisfying the business records exception to the hearsay rule.

Please sign and return a copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the consolidated financial statements, including our respective responsibilities.

Acknowledgement and Acceptance

Each party acknowledges that it has read and agrees to all of the terms and conditions contained herein. Each party and its signatory below represents that said signatory is a duly authorized representative of such party and has the requisite power and authority to bind such party to the undertakings and obligations contained herein.

Sincerely,



KEEGAN LINSYCOTT & ASSOCIATES, PC


Confirmed on behalf of **Tohono O'odham Community College**:


 Board Chair

2/3/2023
 Date


 President

February 3, 2023
 Date


 Dean of Finance

2/6/2023
 Date

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PAUL ROBERTSON, PRESIDENT
FROM: SONYA JUAN, HUMAN RESOURCES DIRECTOR
SUBJECT: AGENDA ITEM—JANUARY 2023 RESOURCE LIST
DATE: 1/30/2023
CC: FILE

Background

The following employees are recommended for the Board's consideration as new hires and a separation.

Recommendation

The President recommends the approval of the employees on the attached list as new hires and a separation for the Tohono O'odham Community College.

RESOURCE LIST
January 2023

New Hires:

Name	Position	Date
Laura Sujo-Montes	Academic Dean	01/17/2023
	<p>Dr. Laura Sujo-Montes was English Instructor with Dona Ana Branch Community College for one year and five months she was Home School Liaison with Sierra Middle School for eight months. She was Graduate Assistant Level II with New Mexico State University for two years and three months. Dr. Sujo-Montes was Regional Educational Technology Assistance Instructor for eight months and College Instructor with New Mexico State University for seven months. She was Assistant Professor with Northern Arizona University for four years and 10 months. Dr. Sujo- Montes was Associate Professor with Northern Arizona University for nine years and four months. She was Full Professor with Northern Arizona University for seven years and four months. She was Department Chair, Education Specialties with Norther Arizona University for three years and six months.</p> <p>Dr. Laura Sujo-Montes receive her Doctor of Philosophy from New Mexico State University, her Master of Arts in Curriculum and Instruction from New Mexico State University and Agronomy/Agricultural Engineer from Universidad Jua'rez del Edo De Durango.</p>	
Ernestine Segundo	Office Coordinator-Apprentice Program	1/31/2023
	<p>Ms. Ernestine Segundo was Enrollment Specialist with Tohono O'odham Nation Membership Services for eight years, she was Back Office Clerk /Cashier for one year and she was Supervisor for one year with Sells District- Sells District Service Station. Ms. Segundo was Store Manager with Gu Achi Trading Post.</p> <p>Ms. Ernestine Segundo earned her High School Diploma from Baboquivari High School.</p>	

Separation:

Name	Position	Date
Tashina Machain	Phoenix Center Site Technician	1/30/2023

Tohono O'odham Community College
Employment Vacancy Activity Log
January 2023
Administrative/Faculty/Exempt

Vacant Position	Division	Number of Applicants	Tohono O'odham			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
			Native American	Other		Yes	No		Yes	No		Yes	No	
Academic Advising & Career Specialist	Edu	4	1	3		1	3	1/30/2023						Pending manager review
Academic Dean	Edu	11	1	10		1	10	1/3/2023	2		12/01/22 & 12/12/22			Position filled 1/17/2023
Business Instructor	Edu	0						1/30/2023	1	2	12/09/2022 & 12/21/22	1	2	Offer not accepted- Continue to Advertise
Computer Literacy Training Coordinator	Sustain													
Dual-Enrollment Coordinator	Stud Svs	0						1/31/2023						Continue to advertise
Financial Aid Manager	Stu Svs	0						1/31/2023						Pending Manager review
NTIA Project Director	Sustain	0						1/31/2023						Pending additional documents
Office Coordinator	Apprentice Prog.	0						1/31/2023	2		12/16/2022 & 1/4/2023	1	1	Position filled effective 1/31/2023
Plumbing Apprentice Instructor	Apprentice Prog.	0						1/31/2023						Continue to advertise
Pre-College GED Instructor (1)	Workforce Comm. Devlp.	2	1	1		2		1/31/2023	2		1/24&31/2023		2	Continue to advertise
Social Work Instructor	Edu	3	1	2		1	2	1/31/2023						Pending manager review
Solar Energy Instructor	Sustain	2		2			2	1/31/2023						Pending additional documents
Student Success Coordinator	Stu Svs	0						1/31/2023	1		12/20/2022	1		Pending start date

Wellness Program Coordinator	Stud Life	2			1	1	1/31/2023					Pending manager review
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Tohono O'odham Community College
Employment Vacancy Activity Log
January 2023
Hourly

Vacant Position	Division	Number of Applicants	Tohono O'odham		Native American		Other		Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
									Yes	No		Yes	No		Yes	No	
Computer Literacy Trainer	Sustain	0									1/31/2023	1					Pending interview
Human Resources Generalist	Admin/Fin.	2	1	1	1					2	1/31/2023						Pending manager review
Payroll Technician	Finance	1		1	1				1		1/31/2023	1		1/24/2023		1	Continue to advertise
Project Specialist	Lang Center	0									1/31/2023						Continue to advertise
Security Guard	Stud Life	4	3	1	1					4	1/31/2023						Pending additional documents
Tohono O'odham Agriculture & Natural Resources Assistant	Sustain	4	2	2					3	1	12/16/2022	2	2	12/21/2022	1	1	Offer rescinded

TOCC EMPLOYEE STATISTICS (January 2023)

FULL TIME POSITIONS

	<u>Numbers</u>	<u>Percentages</u>
Full-time positions:	<u>115</u>	
Filled Positions	92	80%
Vacant Positions	23	20%
Female	53	58%
Male	39	42%
Ethnicity		
Tohono O'odham	63	68%
Native American Other	7	8%
Hispanic	4	4%
White	13	14%
Black	3	3%
Asian	2	2%
Regular Staff	96	
Filled	76	79%
Vacant	20	21%
Instructors Positions	19	
Filled	16	84%
Vacant	3	16%
Commuters	47	51%
Local	45	49%

PART-TIME & TEMP POSITIONS

	<u>Numbers</u>	<u>Percentages</u>
Part-time & Temp positions:	26	
Filled Positions	16	62%
Vacant Positions	10	38%
Female	12	75%
Male	4	25%
Ethnicity		
Tohono O'odham	7	44%
Native American Other	3	19%
Hispanic	1	6%
White	5	31%
Black	0	0%
Asian	0	0%
Commuters	9	56%
Local	7	44%

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: TOCC ADMIN (APPROVED FOR SUBMISSION TO BOT
ON JAN 31, 2023)
FROM: JAY JUAN, CHIEF OF OPERATIONS &
PAUL ROBERTSON, PRESIDENT
SUBJECT: FACILITY USE POLICY
CC: EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

Background: TOCC is experiencing numerous requests for facility use, both by persons employed at the College and from community groups.

Justification: A policy regulating use of facilities is needed to bring order and support for facility use.

Action Requested: Request review of the attached Draft Facility Use Policy at the February 9, 2023 BOT meeting.

Recommendation:
President recommends Board approval

Policy Statement

As an educational institution, TOCC's campus sites, including its buildings and grounds, are used to support the College's educational mission. This Policy aims to: 1) facilitate the safe, effective and responsible use and enjoyment of the College's campuses in a manner consistent with the College's operations; and 2) identify the responsibilities which attach to such use.

The College has designated specific indoor and outdoor locations (i.e., all public facilities at these TOCC sites: S-cuk Du'ag Maščamakud - Black Mountain Campus, Wişag Koş Maščamakud - Hawk's Nest Campus, and S-ki:kig Maščama Ki: - Phoenix Site) that can generally be reserved by the following people/entities:

- By faculty and staff for College purposes
- By TOCC student organizations for activities associated with such organizations
- By third parties, including Tohono O'odham Nation entities and other educational and nonprofit entities outside of the Tohono O'odham Nation

This Policy does not cover the use of the following facilities:

- Office spaces and academic spaces typically used solely for instructional purposes
- Facilities at San Carlos Apache College (SCAC) site, which are administered by SCAC

Reserving College Facilities

Faculty and Staff Reservations

Staff and faculty seeking to reserve College Facilities must do so by placing a request through School Dude and completing the online registration form NOTE: there are currently two forms – one for in-house and one for external requestors. Can these be integrated into one form? Jay working on this. . The Facilities and Operations Office will confirm a reservation after receiving the form and whatever additional information may be required.

Third Party Reservations

Reservations must be booked and approved through the Facilities and Operations Office. A reservation to use the College's grounds or facilities requires completion of an online registration form.

Processing Requests for Facilities Use

Normally, use of TOCC Facilities is determined on a first come, first serve basis. However, there may be circumstances in which there is a need to re-locate or re-schedule a previously-reserved activity. In such circumstances, the priority for use will be considered in the following order:

- Academic/curricular activities
- Administrative activities
- Social activities
- Third Party activities

The College anticipates that it generally will be able to address potential conflicts through re-locating or re-scheduling an activity. However, the Chief of Operations will resolve any remaining conflicts. This decision is final and not subject to appeal.

TOCC Support for Facility Use

The College has established a baseline level of services which will be provided for approved reservations in which the services were timely requested (5 business days before the event). Examples include room/space include the moving of chairs and tables. For reservations in which more than minor adjustments will be made to the room/space configuration or in which items will be brought to campus in support of the reservation, such set up/take down services must be timely arranged through Facilities and Operations or other TOCC department including IT, etc.

The following large-scale, official College events are not subject to the analysis of a baseline level of services: Orientation, blessings, cleansings, ground breakings, and Commencement/Commencement-related events. All available College resources will support such events.

Cleanup after facility use: The party or parties using space under the guidelines in this policy is/are responsible for moving furniture and other elements in the space used back to the original configuration unless instructed otherwise by TOCC Operations.

It is the College's responsibility to ensure that activities are staffed and managed appropriately to ensure the safety and security of the participants as well as College Facilities. Responsible planning therefore requires sufficient lead time for the College to assess the needs of the reservation, and to make necessary adjustments.

While no specific lead time is required by this Policy, please be aware that if the College determines that insufficient time exists to properly prepare for a reserved activity, the College may require the activity to be rescheduled at a future date. Such determinations will be made based on objective factors associated with the activity and not on the content of the activity or views associated with it. The College thus encourages anyone planning an activity to factor in an appropriate amount of time on the front-end for planning. Generally, higher profile or larger activities (in excess of 100 persons) will require two weeks' notice. For this reason, until the reservation is confirmed, the College strongly discourages the department/organization planning an activity from advertising the activity or signing any contracts with third parties concerning the activity.

Before finalizing the reservation, the College will consider the following factors:

- Appropriateness of venue for the activity;
- Appropriateness of the date/time for the activity given any academic or administrative events scheduled at the same time;
- Whether food will be served;
- Whether the activity implicates any municipal, county or state Codes/regulations (i.e. Fire Code, Health Code);
- The number of expected attendees;
- Whether minors will be in attendance;
- Whether any external speaker/performer is coming (and whether they bring personal security details to the activity);
- Whether the activity will include live streaming, broadcasting, or news media; and
- Overall safety and security needs. Appropriate measures may include security checkpoints; buffer zones; additional health screening check in stations, provision for COVID antibody tests for those without proof of vaccination, alternate ticketing or check-in methods; hiring additional security guards or law enforcement officers; and searches of attendees.

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: DR. PAUL ROBERTSON, PRESIDENT
FROM: YOLANDA PACHECO, DEAN OF STUDENT SERVICES
SUBJECT: ADDITIONAL STUDENT SUPPORT SPECIALIST I POSITION
CC: SONYA JUAN, HUMAN RESOURCES DIRECTOR

Background:

Tohono O'odham Community College began offering free tuition to Native American students in the Summer of 2020. With the onset of the pandemic and the need to move to online course offerings, plus free tuition, student enrollment increased considerably. However, the staffing within the Admissions office did not increase. Going from an average of 420-450 students to over 900 students has created quite a work load for the Admissions office. This has resulted in current staff taking on additional duties, working additional hours at peak times and delays in some student services such as transcript requests, transcript evaluations, credit transfers, etc. With the increase in enrollment the request for basic student services has increased thus creating the extra load.

Justification:

An additional Student Support Specialist I will allow the Student Support Specialist II to perform needed job duties which the Registrar had taken on. The Student Support Specialist I will focus on processing applications, uploading documents, assisting students with registration when needed and other duties within the job description. The extra duties taken on by other Admissions staff will revert back to the original position responsible for those tasks.

Action Requested:

Student Services is requesting to add an additional Student Support Specialist I to the Admissions staff.

Recommendation: President recommends BOT approval. (TOCC Administration has discussed this proposal and is in support of it.)



TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

Job Title: Student Support Specialist I
Reports To: Registrar
Status: Full time / Regular / Non Exempt
Salary: \$17.00 an hour

SUMMARY: The Student Support Specialist will perform a variety of services in specialized areas for students and provide support services related to the college programs. Oversees general support for Tohono O'odham Community College in all aspects of enrollment management services including admissions, registration, advising, and assessment. Serves in the capacity of student services generalist, responding to inquiries regarding programs, degrees, certification and general academic issues from students, faculty, staff, and the general public. The Student Support Specialist I will support the T-Šo:šon (Our Core Values) including T-Wohocudadag – Our Beliefs, T-Apedag – Our Well-Being, T-Pi:k Elida – Our Deepest Respect and I-We:mta – Working Together.

ESSENTIAL DUTIES:

- Directs incoming and returning students to an assigned student service, which may include admissions, enrollment, and/or other student service related programs.
- Assists students with registering for classes; planning schedules to meet student needs in accordance with program requirements and reviewing the course catalog.
- Assist the Academic Advisor with advising returning students who have an established program of study.
- Once the Academic Advisor has completed an official transcript evaluation, the Student Support Specialist will complete the credit transfer transaction.
- Assist as needed with Student Services Retention efforts.
- Represents the College at a variety of meetings, public events, training sessions, on committees, and/or other related events or groups in order to receive and convey information; assists with coordinating College advising, enrollment and registration offerings.
- Compiles, reviews, and analyses a variety of data and information; determines programs successes and deficiencies and recommends appropriate actions.
- Performs other duties of a similar nature or level

TRAINING AND EXPERIENCE:

Minimum Qualifications:

- Associate's degree in education, business, or closely related field; and two to three years of general clerical, office support, or enrollment experience.

Additional Consideration May Be Given To Individuals with the Following Qualifications:

- Bachelor's degree in education or related field.
- Ability to speak and understand O'odham and/or Spanish.
- Knowledge and understanding in the history and contemporary issues facing Native people.

LICENSING REQUIREMENTS:

- Valid Arizona Driver's license with no DUI's or major traffic offenses within the past year.
- Must successfully pass a Background Check.

KNOWLEDGE:

- Applicable academic programs, financial aid, internships, careers, -, and/or other related programs;
- Mathematical concepts and practices;
- Applicable Federal, State, and local laws, rules, regulations, policies, and procedures;
- Public relations principles.

SKILLS:

- Providing academic advisement services;
- Basic data entry knowledge
- Providing program support;
- Using a computer and related software applications;
- Compiling and reviewing data and information and making sound recommendations based on findings;
- Maintaining confidentiality;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

WORK ENVIRONMENT:

TOCC is a tribal college located on the Tohono O'odham Nation, 60 miles west of Tucson. The student support specialist will work closely with members of the Tohono O'odham Nation within a multicultural setting.

BENEFITS:

The College offers a comprehensive benefit package and 401(k).

HOW TO APPLY

Applications are available on line at www.tocc.edu. Interested applicants must submit a completed TOCC application for employment, resume, related degrees, transcripts, certificates, a list of two (2) references (name, position, organization and work phone numbers), and two (2) letters of recommendation dated within the past 24 months. If claiming Indian Preference under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/ or if claiming Veteran Preference, submit a copy of the DD214 form to:

TOHONO O'ODHAM COMMUNITY COLLEGE
ATTENTION: HUMAN RESOURCES
P.O. BOX 3129
SELLS, AZ 85634
VOICE (520) 383-0049
FAX (520) 383-0029

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TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PAUL ROBERTSON, PRESIDENT
FROM: MARIO MONTES-HELU, DEAN FOR SUSTAINABILITY
SUBJECT: **REQUEST FOR TWO POSITIONS OF THE TOHONO O'ODHAM AGRICULTURE AND NATURAL RESOURCES ASSISTANT**
DATE: FEB 2, 2023
CC: SONYA JUAN, HR DIRECTOR, JUAN CERVANTES, LGOS DIRECTOR

Background

The Extension NIFA grant received a no-cost extension for one year. At the same time, Extension activities have increased at the Student Learning Farm (SLF) and the new Oidag at Wişag Koş Mascamacud. We are also working with the communities to establish gardens in each district for the new grant cycle.

We have been using student interns to support the SLF activities, which are very valuable, and at the same time, we introduce students to agricultural work. However, there is a high turnover of student interns working at the SLF. Two full-time TOANR assistants will help with activities related to the grant. The positions are for one year.

Justification

We need to have reliable support for the SLF and the Extension activities to complete the scope of work of the no-cost extension of the NIFA Extension grant. Since the positions are full-time and are eligible for healthcare benefits, it will help with recruiting and filling the vacancy.

Action Requested

Approval of having two positions of Tohono O'odham Agriculture & Natural Resources (TOANR) Assistant.

Recommendation

The President recommends the approval of two positions for the Extension program.

ATTACHMENT: Tohono O'odham Agriculture & Natural Resources Assistant job description



TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

Job Title: Tohono O'odham Agriculture & Natural Resources Assistant
Reports To: Farm Manager/ Extension Agent
FLSA Status: Full-time/ Regular/
Salary: \$17.00 per hour

SUMMARY:

The Tohono O'odham Agriculture & Natural Resources Assistant will utilize their agricultural knowledge, hands-on experience, and talents in assisting with farming, gardening, and youth programs to enhance learning about agriculture and natural resources. The assistant will work closely with the Farm Manager / Extension Agent of the Land Grant Office of Sustainability. The technician will support the T-Şo:şon (Our Core Values) including T-Wohocudadag – Our Beliefs, T-Apedag – Our Well-Being, T-Pi:k Elida – Our Deepest Respect and I-We:mta – Working Together.

ESSENTIAL DUTIES:

- Assist the Farm Manager/ Extension Agent with farming, gardening, and youth program activities in the Tohono O'odham Nation communities and Wişag Koş Maşcamakuđ (West campus);
- Ensure program participants' safety and well-being;
- Acknowledge and greet the general public and staff politely and professionally;
- Have a basic understanding of equipment operator manuals and how to operate and maintain machinery;
- Have a basic understanding of plumbing, flood and drip irrigation systems;
- Follow instructions in written or oral form. Asks questions when the instructions are not fully understood;
- Attend workshops, seminars, meetings and other training sessions as required and approved by the supervisor;
- Participate in all of programming activities related to the job;
- Take accurate notes, make reports, and share information;
- Perform other job related duties as assigned.

TRAINING AND EXPERIENCE:

Minimum Qualifications:

- Must be at least 18 years of age and have a high school diploma or GED.
- Must have at least six months prior experience working in agriculture, livestock, youth development, range and natural resources, and / or farm machinery operation and maintenance, and plumbing.

Additional Consideration May Be Given To Individuals with the Following Qualifications:

- Ability to speak and understand O'odham and/or Spanish.
- Knowledge and understanding in the history and contemporary issues facing Native peoples.

LICENSING REQUIREMENTS

- Valid Arizona Driver's license with no DUI's or major traffic offenses within the past year.
- Must successfully pass a background check and fingerprint card clearance.

KNOWLEDGE:

- Customer service principles;
- Interact and maintain good working relationships with individuals of various social and cultural backgrounds;
- Desire to work outside, work with plants and animals, and work with youth;
- Basic knowledge of computers such as email, word processing, etc.

SKILLS:

- Communicate efficiently and effectively both verbally and in writing;
- Carry out multiple tasks and meet deadlines;
- Follow instructions furnished in verbal or written format.

WORK ENVIRONMENT:

TOCC is a tribal college located on the Tohono O'odham Nation, 60 miles west of Tucson. The assistant will work closely with members of the Tohono O'odham Nation within a multicultural setting.

BENEFITS

The College offers a comprehensive benefit package.

HOW TO APPLY

Interested applicants must submit a completed TOCC application for employment, resume, related degrees, transcripts, certificates, a list of three references (name, position, organization, email, and work phone numbers), and one (one) letter of recommendation dated within the past 24 months. If claiming Indian Preference under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/ or if claiming Veteran Preference, submit a copy of the DD214 form to:

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TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PAUL ROBERTSON, PRESIDENT
FROM: MARTHA S. LEE, SPECIAL PROJECTS CONSULTANT
SUBJECT: ANNUAL REPORT 2022 – NEAR-FINAL DRAFT
DATE: JANUARY 28, 2023
CC: EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

Background:


Every year Tohono O’odham Community College prepares an annual report that the College President, Trustees, and others use in presentations to the Tohono O’odham Nation’s Districts and to the Tohono O’odham Legislative Council. Recent annual reports and financial statements appear on the College website at www.tocc.edu/Publications/.

Justification:

The current Annual Report is designed to cover fiscal 2022 (7/1/2021-6/30/2022) as well as material from fall 2022 that fits with other topics in the annual report. Likewise, certain material will be covered in the next annual report. For example, the opening of Apedag Ki: will be featured in the 2023 report so that the associated wellness programs can be fully introduced.


Actions Requested: 1) Kindly look over the report and make note of anything needing to be changed. 2) Please check and confirm your individual entries on page 1 of the report. You may also wish to follow the QR code on this page and read the short article to which it leads, namely “Interested in Serving on Our Board of Trustees?” at <https://tocc.edu/board/>.

**Scan Me to
Learn How
To Become a
Trustee**



This QR code leads to tocc.edu/board. Scroll down that page for information.

Leads to

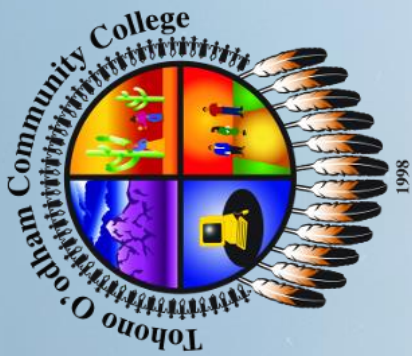


Interested in Serving on Our Board of Trustees?

Please consider joining this dedicated group who provides guidance to Tohono O’odham Community College. Current trustees have described how rewarding and enjoyable their experiences have been. To serve on the Board, an individual needs to meet these

[Visit tocc.edu/board/ to see the rest.]

Recommendation: The President recommends agreement by voice during the February 2023 meeting to the action requested. Thank you for your consideration.



Tohono O'odham Kekel Ha-Maşcamakuḍ 2022 Ahidag Ha'icu A:ga 2022 Annual Report

Ñia, Oya G T-Taccui Am Hab E-ju: — Our Dream Fulfilled

TOCC Vision

Our vision is to become the Tohono O'odham Nation's center for higher education, and to enhance the Nation's participation in the local, state, national, and global communities.

Mission

As an accredited and land-grant institution, TOCC's mission is to enhance the unique Tohono O'odham Himdag by strengthening individuals, families, and communities through holistic, quality higher education services. These services will include research opportunities and programs that address academic, life, and development skills.

TOCC's Goals, 2023-2026

1. Strengthen the Himdag
2. Enhance Access, Reach and Community
3. Establish Curricular Pathways
4. Model Sustainability
5. Foster Excellence

What Does the Future Hold?

Since 2020, humanity has been in a time of transition. Tohono O'odham Community College invites participation and input from the Tohono O'odham community in navigating its future.

About the Front Cover

The cover shows Tohono O'odham Community College students, employees, and guests who participated in the harvest of bahidaj (the fruit of the ha:sañ). Several harvesters are holding their ku'ipad, the traditional gathering stick made of dried saguaro ribs. Through the annual Bahidaj Harvest, TOCC maintains a Tohono O'odham tradition, sharing it with the next generation.

T-Şo:şon – Our Core

T-Wohocudadag – Our Beliefs

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Wohocudadag provides balance, strengthens us and helps us respect ourselves, other people and cultures.

Things in our lives (e.g. nature, people, the environment, animals) keep us in balance. Everything is here for a reason, to learn from, to care for and to respect.

T-Apedag – Our Wellbeing

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Apedag is inclusive of what is healthy and good for us (physically, spiritually, emotionally and mentally), and for the things around us.

How we interact with the world and our relationships influences our health. Well-being is how you give, how others give to you, and about taking care of oneself and others – mentally, spiritually, emotionally and physically. Self reflection provides understanding of one's place in the world, and one's effect on others and vice versa.

T-Pi:k Elida – Our Deepest Respect

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that T-Pi:k Elida is a deep sense of respect for the land, your surroundings, the people, things upon the land, and also for your own self and your life.

This includes valuing the people and the culture.

I-We:mta – Working Together

We at Tohono O'odham Kekel Ha-Maşcamakuđ believe that I-We:mta is crucial for the success of the college.

In years past, when someone shot a deer they shared it with the people. This was also true when planting and harvesting the fields where everyone helped one another. Providing food was not just for oneself; it included the concept of sharing, taking care of others, and giving back to the community. Tohono O'odham provided help when help was needed, particularly in times of loss and death.

The Board of Trustees Guides Our Path Forward



Dr. Ofelia Zepeda
Chair
Trustee since 2002
From Stanfield, Arizona



Mr. Bernard G. Siquieros
Vice Chair
Trustee since 2002
From Sells District



Ms. Mary Bliss
Member
Trustee since 2019
From San Xavier District



Mr. Jonas R. Robles
Elder Member
Trustee since 2007
From Ge Aji District

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down that page for
information.

1

In Memoriam

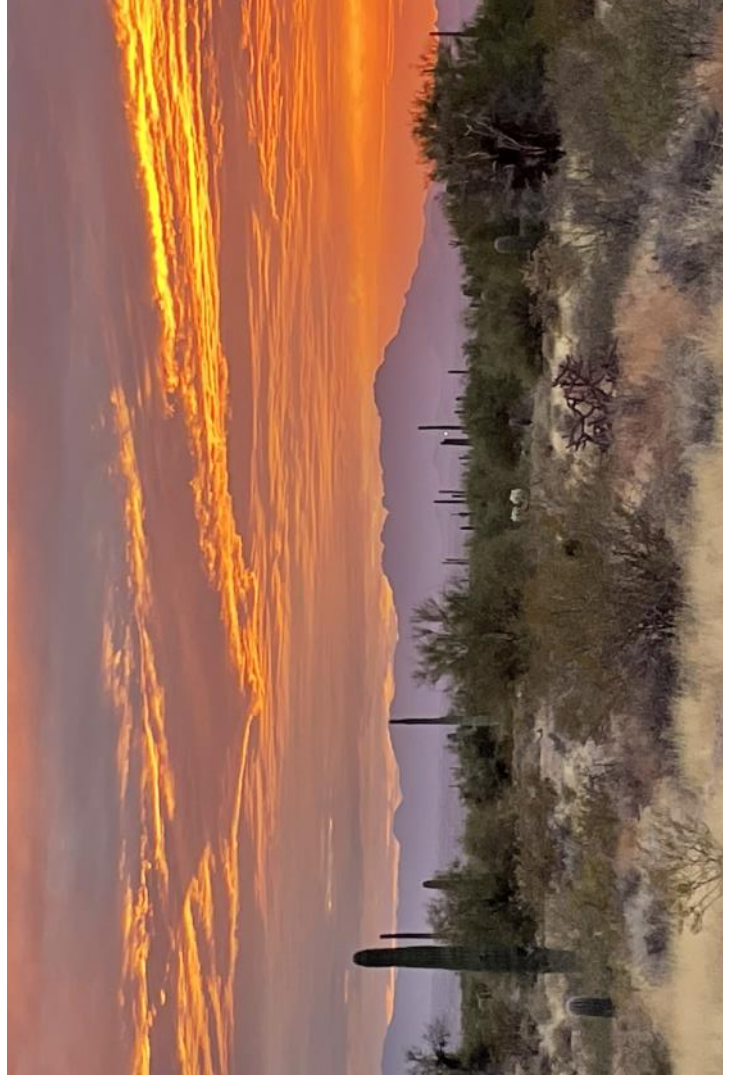
The Board and the College community were saddened to lose two long-time trustees in April and July 2022. Their legacy inspires us.

Elizabeth ‘Libby’ Francisco-baq

1960-2022
Trustee 2002-2022
Board of Trustees Chair 2005-2006
Vice Chair in 2007 and 2009
Board Secretary 2012-2016

Anthony ‘Tony’ Chana-baq

1939-2022
Elder Trustee 2007-2022
Board of Trustees Vice Chair in 2008
Board Secretary 2017-2022



President's Message



Dr. Paul Robertson,
College President.
Photo by Bernard G.
Siquieros.

Şa: 'am 'a'i masma? Greetings and welcome!

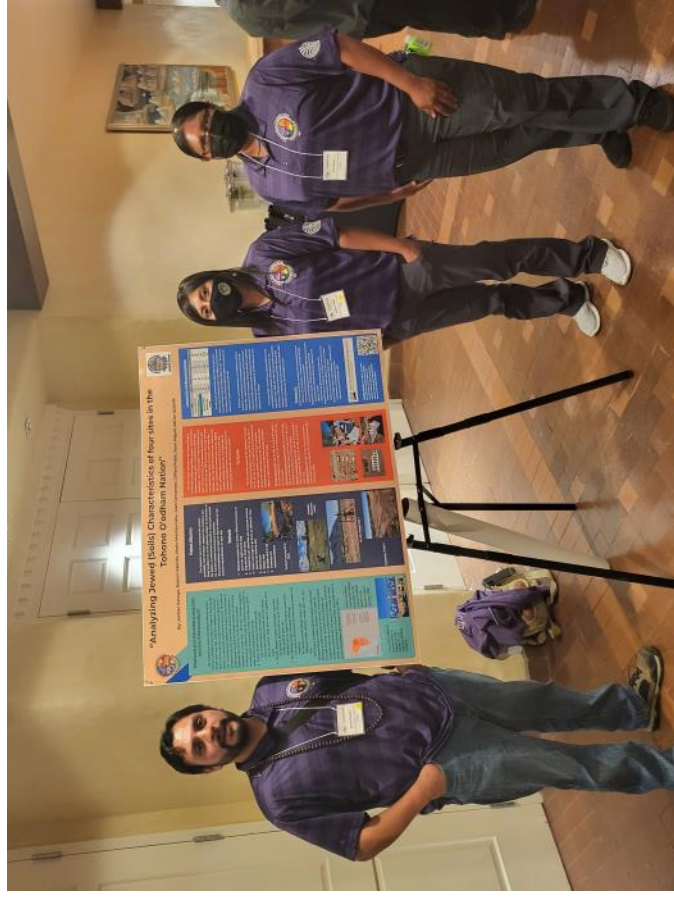
One highlight of the past year was welcoming students to campus for face-to-face classes in Spring 2022. This high point was matched by the re-opening of E-Maşcamdam Ki:kĩ, the College's dormitories, in Fall 2022. Having students here in person has energized the faculty and staff.

For students who attend online, we continue to develop new and better ways of interacting.

I hope you will enjoy the photos in this Annual Report. They show the people who make up our vibrant community. In case you missed previous years' reports, you can see them at tocc.edu/publications/.

Respectfully,

Paul Robertson, Ph.D.
President



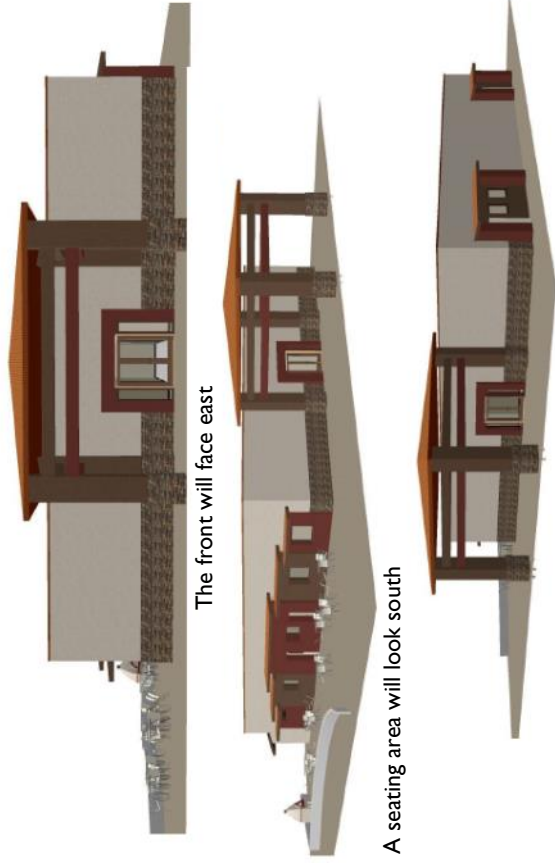
Agriculture Interns Ramon Salcido and Amber Ortega, joined by Farm Manager/Extension Agent Assistant Joyce Miguel, right, presented a poster at the First Americans Land-Grant Consortium 2022 Conference. Everyone in the Land Grant Office of Sustainability contributed to the poster. Photo courtesy of R. Salcido.

Student Enrollment	
Fall 2022	
FTE (at 12 credit hours)	624
Unduplicated Headcount	922
Female (78%)	723
Male (22%)	199
Average Age	34



It is good to see students walking around on campus. Photograph by Jai Juan.

Construction Update: Plans for Language Center Progress



The front will face east

A seating area will look south

A groundbreaking for the O'odham Language Center was held on December 15, 2022. Above left: O'odham Language Center Co-Directors Leslie Luna and Ronald Geronimo, along with TOCC Board Chair Dr. Ofelia Zepeda, center, hold ceremonial ironwood digging sticks. The 6,500-square-foot Language Center building will house meeting space, reading and curation rooms, media and recording studios, a healing space, and offices. Renderings from ESB Design+Build.

3

Wişag Koş Maşcamakuḍ – Hawk's Nest Campus Improvements



In 2022, the Apprenticeship Program was reaccredited by the U.S. Department of Labor, thanks to the leadership of TOCC's new Apprenticeship Program Director Jackson Doe. In early 2023, there are nineteen active apprentices, and interest is high.

From left: Alvin Thomas and Isabelle Encinas are two apprentices renovating the Apprenticeship Building. Isabelle Encinas (Electrical) works on ordering. Norbert Wilson (Carpentry) measures an angle. Left to right, photos by Jackson Doe, LeAnn Miles, and Martha Lee.

Students Return to Campus and Enjoy the Food Service

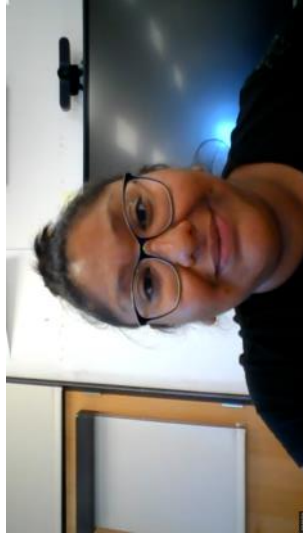


Above: Students gather in the kitchen in one of the dorms of E-Maşcamdam Ki:ki. From left: Molly Sanriquez, Landis Reed, Shenelle Zeena, Amaya Burnette, and Diavian Zazueta. Photo by Jai Juan.

With over 20 students living on campus, the College is holding in-person classes, events, and activities. Dorm residents are full-time students who enjoy room and board, books, tuition, and fees at no cost. This benefit is provided by a federal grant. The Residence Life Coordinator is Anne Miguel.



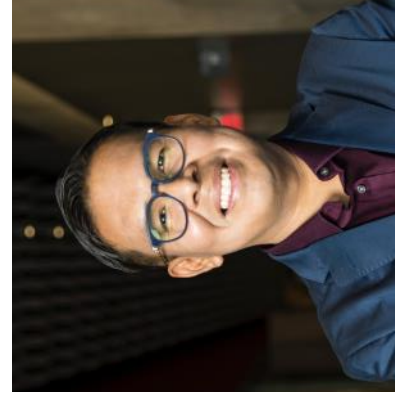
In 2022, Tyrone Mandre joined Food Service Head Cook Gracie Garcia, as Assistant Cook. The pair prepare three meals each day, Monday-Friday, for dormitory residents. Breakfast and lunch are available for free to those on campus.



Profiles: Student of the Year and Full Circle Scholar



Elizabeth Palmatier (Tohono O'odham) was the College's 2022 Student of the Year, for which she received an American Indian College Fund Scholarship. Elizabeth is pursuing an Associate of Arts in Early Childhood Education with plans to continue to university and then pursue a career working with children. She loves how little kids are so creative and how their faces light up when they suddenly understand.



Clay O'Brien Begay (Diné) was TOCC's American Indian College Fund Full Circle Scholar in 2022, a scholarship sponsored by Indian Motorcycle. Clay is pursuing an Associate of Arts in Computer Information Systems and is set to graduate in May 2023. He then plans to study Machine Learning Engineering. He is currently interning with the Arizona State Museum.

Jegos Athletics: 2021 and 2022 Cross Country Seasons

“Runners bless the path and clear the way. It is the way we pray and honor the land and others.”
 – Cross Country Coach Anthony Francisco, Jr.



2021 Team, from left: Diavian Zazueta, Kristy Segundo, Dyani Palimo, and Coach Anthony Francisco, Jr. Not pictured: Shaunanthy Pashano.

Women – 2021	High School	Hometown
Dyani Palimo	Baboquivari High School	Sells, Arizona
Kristy Segundo	Baboquivari High School	Sells, Arizona
Diavian Zazueta	Sherman Indian High School	Sells, Arizona
Men – 2021		
Shaanthy Pashano	Hopi High School	Polacca, Arizona

Photographs courtesy of Tohono O'odham Community College Athletics.



2022 Team, from left: Manager Amaya Burnette, Shaunthy Pashano, Diavian Zazueta, Shenelle Zeena, Landis Reed, and Coach Anthony Francisco, Jr. Highlights of the season included the student athletes living on campus and sharing meals together while building team camaraderie.

Women – Runners, 2022	High School	Hometown
Diavian Zazueta	Sherman Indian High School	Sells, Arizona
Shenelle Zeena	Tuba City High School	Tuba City, Arizona
Men – Runners, 2022		
Shaanthy Pashano	Hopi High School	Polacca, Arizona
Landis Reed	Alchesay High School	White Mountain Apache Nation
Student Manager		
Amaya Burnette	Alchesay High School	White Mountain Apache Nation

Meet T-Ba'itk (Our Voice) – The Faculty Senate



All full-time faculty are members of T-Ba'itk—the Faculty Senate, which shares governance of the College, with a focus on Curriculum, Faculty Development, and Continuous Improvement for Student Learning. The Faculty Senate paused for a photo during its January 2023 meeting. In person, from left to right: Wendi Cline, J.D., Interdisciplinary Instructor; Kimberly Danny, M.S. (Diné), Agriculture and Natural Resources Instructor; Jacelle Ramon-Sauberan, M.A. (Tohono O'odham), Tohono O'odham Language and Culture Instructor; Curtis Peterson, Ph.D., Social and Behavioral Science Instructor; Edison Cassadore, Ph.D. (San Carlos Apache), Literature and Humanities Instructor; Diona Williams, M.Ed., Early Childhood Education Instructor; Frances Benavidez, M.A. (Tohono O'odham), Director of Tohono O'odham Studies; Neal Wade, MBA, Business Instructor. On Zoom, from left, top row: Linda Chappel, M.A., Art Instructor; Teresa Newberry, Ph.D., Science Instructor; Dwayne Pierce, M.A. (Tohono O'odham), Tohono O'odham History Instructor (and Representative of Adjunct Instructors on the Faculty Senate); next row: Mobarak Hossain, Ph.D., Mathematics Instructor; Timothy Foster, M.A., Information Technology Instructor; Hamidou Keita, Ph.D., Chemistry Instructor; third row: Heidi Wallace, Ph.D., Writing and Humanities Instructor. Photo by Ashlynn Siquieros.

Not pictured: Shadong Lin, M.S., Mathematics Instructor; Dwayne Manuel, M.F.A. (Salt River Pima Maricopa Indian Community), Art Instructor; Jason Post, Ph.D., Geographic Information Systems Instructor.

Bahidaj Harvest and O'odham Taş Focus on the Himdag



The Himdag Committee hosted the Bahidaj Harvest. The harvest group gathered after picking bahidaj near Wişag Koş. In front of truck, from left: Frank Espinoza, Liz Zepeda, Evan Thomas, Ingrid Rain-Cloud, Pauline Nasewytewa, Martha Lee, Reia Li, Stephanie Grater, Padraig Grater, and Berni Felix. Family members gathered in the truck. Photograph by Pamela Golden. Below: Summer Narcho showed the group how to clean the bahidaj. Joseph enjoyed this hands-on activity. The big pot of juice was boiled down to make sitol (syrup).



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O'odham Taş in September 2022 focused on sharing Himdag traditions with the College's students, staff, neighbors, and community. Far left: Competitors in the cecemait-making contest prepare their wa:ga (dough). Left: A student from Santa Rosa Ranch School shows the piece he made at the O'odham pottery booth. The week of celebration included a blessing, arts & crafts, a run/walk, and much more.



Class of 2022 — TOCC's Largest Graduating Class

Associate of Business in Business Administration

Tamara Corben
Saundra Flores
Clarrisia Johnson
Zachary Jose
Michelle Pina
Julian Twitty

Associate of Arts in Liberal Arts – Open Pathways

Jessica Garcia

Associate of Arts in Life Science

Kayla Nelson

Associate of Science in Life Science – Natural Resources

Pachynne Ignacio

Associate of Arts in Social Work

Earldon Anhill
Michelle Bartlett
Winona Boado
Marcilla Cruz
Arica Dosela
Dionne Leonard
Sofia Martinez
Mariena Mendez
Carmella Thompson

Associate of Arts in Computer Information Systems

Sebastian Preston

Associate of Arts in Early Childhood Education

Farrah McCraith
Kelsea Smith

Associate of Arts in Elementary Education

Samantha Clark
Rachel Hendricks

Associate of Arts in Liberal Arts

Winona Boado
Dhanielle Declay
Winona Gayton
Jennifer Grisenti
Natalie Hanley
Christopher Julian
Arron Julian
Dani Elizaveta Kouyoumdjian
Lonnie Langston
Robert Lewis, III
Cheryl Lopez
Bertha McFadden
Dedria Mitchell
Corey Reeder
Rubyn Sloan
Artie Steele

Associate of Arts in Tohono O'odham Studies

Teresa Choyguha

Certificate in Casino Gaming

Vetsha Smith

Certificate in Social Services

Victoria Joe
Agatha Quiyo

Certificate in Substance Abuse and Addiction Studies

Winona Boado
Jordan Haney
Rhonda Mina
Steven Pahe
Jolie Sestiaga

Pre-College GED Graduates

Alisa Orduno, May 2022
Angela Francisco, December 2022

Congratulations, Class of 2022!



Tohono O'odham Kekel Ha-Maşcamakuḍ Class of 2022. From left to right – **Back:** Zachary Jose, Corissa Shepherd, Rhonda Mina, Roseanna Bearpaw, Teresa Choyguha, Pachynne Ignacio, Winona Gayton, Earldon Anhill, Arron Julian, Cheryl Roman, Clarissia Johnson. **Front:** Marcilla Cruz, Tamara Corben, Jolie Sestiaga, Farrah McCraith, Kelsea Smith, Jessica Garcia, Dhanielle Declay, Cheryl Lopez, and Dani Elizaveta Kouyoumdjian. Forty-nine individuals earned a total of 53 college degrees or certificates. Photo by Alejandro Higuera.

The College celebrated an in-person Commencement for the first time since 2019. The ceremony was held in Gewkdag Šon Ki: and was concurrently streamed on TOCC's YouTube channel. Twenty graduates received their diplomas in person.

The keynote speaker was Dr. Rea Goklish, Principal of Rice Primary School in San Carlos Unified School District. The student speaker was graduate Dani Kouyoumdjian, and the alumni speaker was Cissimarie Juan, Class of 2018.

Financials, Fiscal Year 2022

Statement of Financial Position as of 6/30/2022 and 6/30/2021

Assets	Unaudited – 2022	Audited – 2021
Cash and cash equivalents	\$13,857,890	\$11,808,175
Student accounts receivable	\$191,450	\$207,442
Contribution receivable from the Tohono O'odham Nation	\$300,000	\$300,000
Grants and contracts receivable	\$3,391,692	\$3,391,692
Inventory	\$439,806	\$273,991
Investments	\$2,186,895	\$2,415,278
Capital assets, net of depreciation	\$10,265,244	\$10,265,244
Prepays and other current assets	\$61,576	\$16,913
Total assets:	\$30,694,553	\$28,678,735
Liabilities	\$11,984,562	\$12,277,844
Equity:	\$18,709,991	\$16,400,891

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Liabilities	Unaudited – 2022	Audited – 2021
Accounts payable	\$524,428	\$889,851
Salary-related payables	\$595,889	\$513,705
Deposits held (AIHEC & other)	\$29,870	\$29,870
Other payables and accrued expenses	\$65,949	\$75,992
Deferred grant revenue	\$10,768,426	\$10,768,426
Total liabilities	\$11,984,562	\$12,277,844

Tohono O'odham Community College ended 2022 in a strong position with equity of \$18.7 million. TOCC's financial statements, audited by Keegan Linscott & Associates, PC, are available at tocc.edu/publications/. The figures shown here are from the Financial Statements for the August 2022 Board of Trustees meeting, available at tocc.edu/board/.

Income Statement for 7/1/2021 – 6/30/2022

2022 Unaudited Revenues		
Tuition and fees		\$119,120
Student housing		-
Legislative contribution - Tohono O'odham Nation		\$4,853,376
Tribal Community College Act funds		\$2,302,313
Indirect costs from restricted federal grants		\$215,601
Unrestricted gifts and donations		\$18,236
Bookstore sales		\$111,869
LLC contract		\$49,324
Miscellaneous income		\$62,580
Cross country sales and donations		-
San Carlos Apache College (SCAC) Admin Fees		-
Subtotal—Unrestricted Revenues		\$7,732,419
Restricted Revenues (grants and contracts)		\$17,071,298
Total Revenues		\$24,803,717
2022 Unaudited Expenses		
Educational program services		
Instruction		\$1,739,155
Student services		\$1,030,217
Athletics (cross country)		\$202,193
Bookstore		\$82,169
Supporting services		
Academic support		\$239,653
Institutional support (without depreciation and bad debt)		\$1,985,369
Facility operations and maintenance		\$906,783
Sustainability		\$153,305
Cultural Liaison		\$84,018
Student Life		\$339,913
SCAC BIE funds, tuition, and fees		\$554,065
Culinary Arts		\$15,840
Subtotal—Unrestricted Expenses		\$7,332,680
Restricted Expenses (grants and contracts)		\$5,438,066
Total Expenses		\$12,770,746

Personnel in December 2022

Full-time employees	90
Gender	51 female, 39 male
Gender percentage	57% female, 43% male
Tohono O'odham	62 or 69%
Other Native American.....	8 or 9%
Of other ancestry.....	20 or 22%
Part-time employees	15

Staff - 58

Tohono O'odham	50 or 86%
Other Native American.....	4 or 7%
Non-Native	4 or 7%

Administrators - 18

Tohono O'odham	10 or 56%
Other Native American.....	2 or 11%
Non-Native	6 or 33%

Full-time Faculty - 15

Tohono O'odham	2 or 13%
Other Native American.....	2 or 13%
Non-Native	11 or 74%
Faculty with Ph.D. or other doctoral degree.....	6
Faculty with master's degrees	9

Adjunct Faculty – 32

Tohono O'odham	7 or 22%
Other Native American.....	5 or 16%
Non-Native	20 or 62%



Information Technology Department, Fall 2022



Deshon Miguel
Senior Systems Administrator



Dr. Mario Montes-Helu
Dean for Sustainability



Shawn Nez
IT Support Technician



June Starr
IT Technical Support Manager

D. Miguel photo by Jai Juan, others by M. Lee, collage by D. Armstrong.

S-sape, Information Technology Team

The Information Technology Department worked at all TOCC campuses throughout the pandemic. Among the department's many achievements were installing a new telephone system, wiring a new building, and working with other campus units and IT consultant Aaron Bates to complete the College's electronic application for admissions.

Sustainability Division Based at Wişag Koş Maşcamakuđ



The College's Sustainability Division focuses on long-term support for the lands, livelihood, and culture of the Tohono O'odham and also on internal operations that sustain TOCC. Sustainability includes the Land Grant Office of Sustainability, Workforce and Community Development, Institutional Effectiveness, and Information Technology. The Sustainability Division is housed at Wişag Koş Campus.

In August 2022, Workforce & Community Development hosted Indianpreneurship Training for local entrepreneurs seeking to start or expand their businesses. Kristen White and Chase Vanover from ONABEN facilitated the workshop. ONABEN stands for Our Native American Business and Entrepreneurial Network (onaben.org). **Above:** Anselmo Ramon, Chair of Workforce and Community Development, listens as Jennelle Galvez from Sells Community explains her business in wreaths, corsages, and more.

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Below: Back row: Anselmo Ramon, Nico Black Owl, Chase Vanover, Joanna Robles, Bernard Mandre, Jennelle Galvez, Kristen Wright, Pauline Naseywtewa. Front row: Deshon Miguel, Tara Arviso, Kimberly Ramon, Kendrick Lopez, Analyssa Jose.



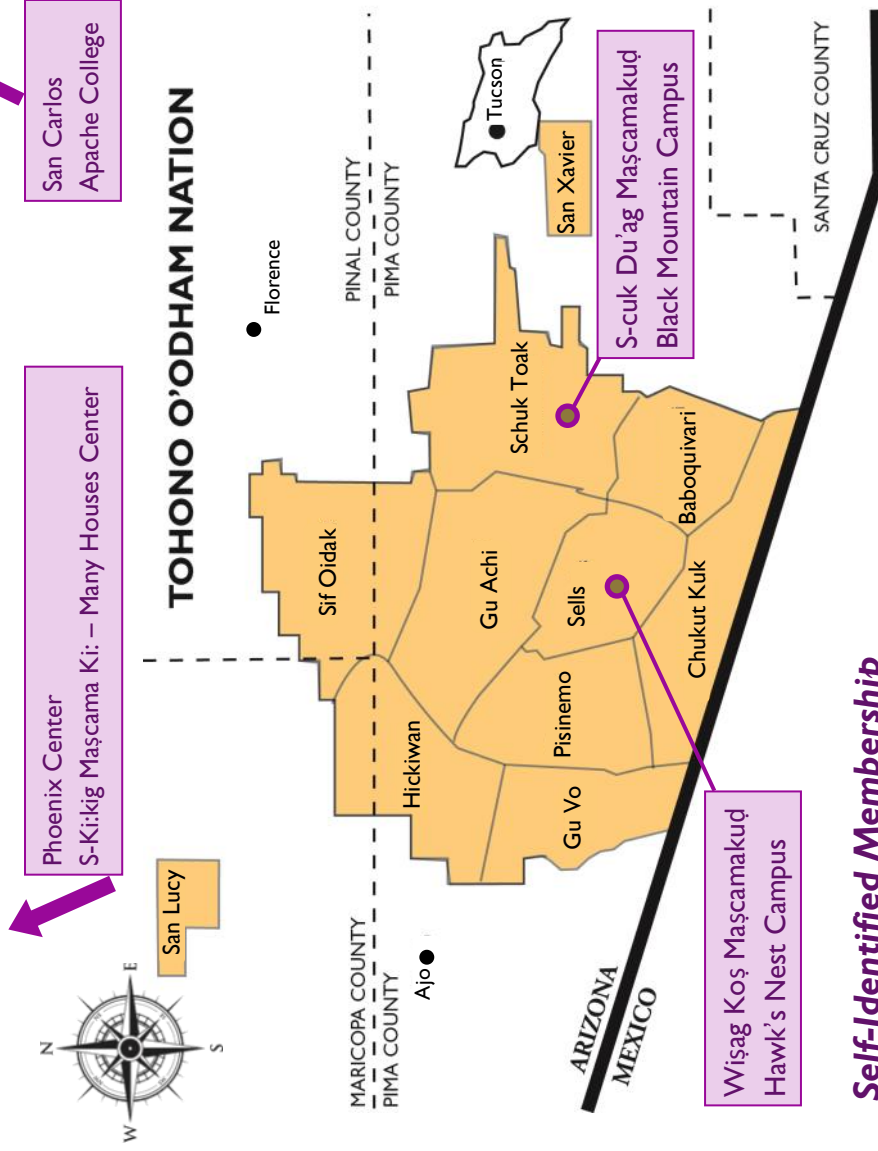
Top: Artist Kevin Throssell shows a wire basket to Lead Security Guard Valentine Lee. Under the aegis of Workforce & Community Development, Mr. Throssell led two workshops on wire basketry for community members and TOCC employees.

Above: Dr. Adrian Quijada, Biodiversity & Research Specialist, talks with his former students and TOCC alumni, Duran Andrews, Class of 2018, and Amy Juan, Class of 2014, at the 2022 Youth Agriculture Day. The two alumni are managers of the San Xavier Co-op Farm.

District-by-District Enrollment of TOCC Students

District	Fall 2019	Fall 2020	Fall 2021	Fall 2022
Baboquivari	37	30	36	37
Chukut Kuk	35	32	29	32
Gu Achi	28	30	25	29
Gu Vo	12	14	17	21
Hickiwan	14	13	10	18
Pisinemo	19	13	14	12
San Lucy	4	8	6	7
San Xavier	10	15	24	16
Schuk Toak	29	22	20	21
Sells	53	52	47	58
Sif Oidak	7	12	12	17
No District	3	2	6	3
Tohono O'odham Students	251	243	246	271
San Carlos Apache Students*	96	151	137	148
Other Native American Students	38	340	350	468
Non-Native Students	58	45	31	35
Total Unduplicated Headcount	443	779	764	922

*In 2019, the label for this row was "Apache Students Enrolled at SCAC. For 2020-2022, this row counts all students from the San Carlos Apache Nation, whether at TOCC or SCAC.



Self-Identified Membership

Our Application for Admission asks students to indicate their district membership and membership in the Tohono O'odham Nation or other Native sovereign nations. **The table to the left** shows the students' self-identified membership over the past four years. The data set was provided by TOCC's Institutional Effectiveness unit in October 2022.

Annual Report Notes

Tohono O'odham Community College (TOCC) Annual Report 2022, copyright by TOCC in 2023. TOCC is an equal opportunity provider and employer. Content was assembled by TOCC staff and by Martha S. Lee and was finalized in February 2023. Page 1 photos of trustees: Mary Bliss photo by Bernard G. Siquieros; others by Evan Thomas. Page 4 Student of the Year and Full Circle Scholar photos provided by awardees; photos of Food Service staff and photos on page 12 by M. Lee. Other credits in photo captions.

Ñia, Oya G T-Taccui Am Hab E-ju: — Our Dream Fulfilled



*The Elder Panel at the O’odham and Pee Posh Early Childhood Symposium
Held on October 6, 2022 at S-cuk Du’ag Maščamakuḍ – Black Mountain Campus
Elders spoke about the meaning of O’odham and Pee Posh childhood at this important event.*

The symposium was sponsored by the Better Way Foundation, Indigenous Mothers and Early Childhood, the A’al Ha-Maşcam (Children and Their Learning) TOCC Community of Practice, and Tohono O’odham Community College.

Tohono O’odham Kekel Ha-Maşcamakuḍ

Tohono O’odham Community College ❖ P.O. Box 3129 ❖ Sells, AZ 85634 ❖ Tel. 520-479-2300 ❖ Fax 520-383-8403 ❖ www.tocc.edu

Item	Actions	Discussion/Resolution/Comments
1) Personnel shortages issue	Career Ladder position approved by BOT at Jan 2023 meeting; One student worker being relocated from Library to assist in Book Store; Finance set interview for payroll but interviewee was a no-show; Reviewed with other administrators request for additional Student Support Specialist I position for Admissions and all concurred.	Continuing to address this matter. This is a critical and ongoing need. We are making headway.
2) American Indian Higher Education Consortium Student Congress	Around a dozen students plus staff and faculty and three BOT members will attend Albuquerque Student Congress.	Student Services Division is working on this regularly.
3) Academic Dean position filled. Onboarding process can be improved.	Dr. Laura Sujo-Montes' first day of work was January 17, 2023. While we assisted her in getting set up it is clear that our onboarding process needs to improve so that new workers will have their access to information and other tools they need more readily available.	We will review and codify the onboarding process for new employees.
4) Better Way Foundation visit to TOCC	The Better Way Foundation Board, with representatives from a number of states and from Tanzania, will be at TOCC for a brief meeting on February 7 from 2-4 p.m. Purpose will be to learn about Early Childhood efforts on the Nation and by the TOCC. Possible funding could emerge from this encounter.	This visit follows an earlier Early Childhood Symposium that was held at TOCC recently. That symposium included a number of elders from the Nation in addition to Early Childhood employees.
5) Events, both recurring and upcoming. Calendars needed	TOCC will create a Recurring Events and Upcoming Events Calendar. Both will be accessible through the homepage on TOCC's website.	Evan Thomas, Special Assistant to the President will be the focal point for information about these calendar dates.

6) Facilities Use requests are frequent. Processes need to be regularized.	Admin and Operations assisted in review of a Facilities Use Policy that will be presented to the BOT in February.	Tracking upcoming events and facilities use should improve if the proposed facility use policy is approved.
7) Tohono Kosin updates	Jay Juan, Anselmo Ramon, Mario Montes-Helu, and I met with two Tohono O'odham Nation members at the Kosin on February 1 to discuss their interest in the plan for the facility.	Discussion helped focus on our short-term objectives: 1) Free up the facility (e.g. relation with BUSD); 2) Complete needed changes (minor) and have final inspections, 3) Determine what the options are as far as On the Job Learning (OJL) and certifications to include micro credentials for students, 4) Open the Kosin for business.
8) Possible development of Certified Nurse Assistant pathway.	Met with Yolanda Stokes, Director of Nursing from Pima Community College (PCC) and with Carol Wilson, Entry Level Program Manager, from PCC on January 26 at S-cuk Du'ag to discuss steps to create a CNA pathway through TOCC. Meeting included Sylvia Hendricks, Ofelia Liz Zepeda, Laura Sujo-Montes, Mario Montes-Helu, and myself.	TOCC could most likely develop a CNA offering. Next step: Meet with the Dean at PCC. That is being arranged and will take place in February. The total CNA program is 120 hours, 3 blocks of 40 hours each, including 40 hours classroom, 40 hours of lab, and 40 hours in a long-term facility (though the Hospital in Sells can qualify for this last 40 hours). Next meeting will involve inviting
9) Mini BOT Retreat January 12-13, 2023.	Facilitated mini-BOT retreat at Desert Diamond Casino on the afternoon of January 12 and ½ day on January 13.	Retreat included all BOT members plus Deans, Directors, Chief of Operations and others. Excellent discussions focused on the growth of the College and the need to address and support the growth of O'odham student numbers, which are at a high as of Fall Semester 2023.

Key Issues/Items addressed January HR Director Report

Issues/Items	Discussion/ Situation	Summary/ Resolution
HR Archive	HR file inventory	Continuing to purge documents for shredding.
Interviews	Conducted six (6) interviews: Office Coordinator-Apprentice Program (2), Pre-College GED Instructor (2) Security (1), Radio Center Intern(1)-	Continuing to advertise; one pending background check; and one pending offer.
Recruitment	Career Fair	Attended 33 rd Annual Diversity and Career Fair at Desert Diamond Casino on January 18, 2023.
Personnel Issues	Personnel Issues	Addressed two supervisor's concerns regarding their three staff members.

Report to TOCC Board of Trustees:

Jay Juan

Chief of Operations

January 2023

Issues/Items	Actions/Assessment
Schedule meeting for concrete work at Apedag Ki:.	Met with concrete company at the Apedag Ki: to setup the forms/strings for ground/dirt work. Facilities and Apprenticeship will start dirt prep for concrete work.
Need to schedule duct installation at the Kosin.	The duct was installed at the Kosin on the 19 th . We will finish installing the propane lines for the new equipment.
Setup a meeting with keyless lock company-Assa Abloy for quote.	Assa Abloy came out to do an assessment of both, S-cuk Du'ag and Wişag Koş Maşcamakud on the 24 th . We should be receiving a quote mid-February.
Need to prepare a trailer to be used in the parade. Trailer deck has to be removed and replaced	Ordered and purchased wood for trailer. Removed and replaced trailer decking. Trailer is ready for use.
Pest control services needed.	Established a contract for pest control for S-cuk Du'ag, Wişag Koş Maşcamakud, and the Kosin. Services started on the 30 th .

TOHONO O'ODHAM COMMUNITY COLLEGE

To: Tohono O'odham Community College Board of Trustees
 Thru: Paul Robertson, President
 From: Ronald Geronimo, Co-Director
 Leslie Luna, Co-Director
 Subject: February 2023 Board Report
 Date: January 31, 2023
 cc: file

O'odham Ñi'okĩ Ki:

Strategic Initiative	Issues/Items	Actions/Assessments
Language Documentation - Print and Video	<ul style="list-style-type: none"> Oral History Project S-cuk Du'ag Campus Video Project 	<p>Continue working with three identified elders from S-cuk Du'ag District for their interviews. One interview is scheduled for the month of February pending confirmation of date and time.</p> <p>Continue working on the S-cuk Du'ag Mašcamakuḍ video this project is in collaboration with Martha Lee, Consultant and Jai Juan, Recruiter. Next meeting is February 15, 2023.</p>
Language Documentation - O'odham Dictionary		
Capacity Building: Training for speakers on transcribing, translating, and Teaching O'odham.		
Networking and Outreach - Organizing with the Community	Amza Park Project	Assist on the Arizona School for the Deaf and Blind (ASDB) and National Park Service on the Anza Park Project which will be used as an outdoor classroom for ASDB. Recorded O'odham names for some animals and provided translations. The grand opening was held on January 28, 2023.
Association of Tribal Archives, Libraries, and Museums Grant.	<ul style="list-style-type: none"> Doris Duke Project 	<ul style="list-style-type: none"> Doris Duke Project Conference in Tucson on March 7th and 8th. The O'odham Language Center group has been asked to present at the conference on the progress of the project. Reviewed permission form for person or family, if deceased, regarding levels of restrictions. Recordings of the University of Arizona anthropology classes that were recorded under the Doris Duke Project during the 1960's and 1970's on the Tohono

		O'odham are available on Murkurtu now via Arizona State Museum website.
Association of Native American Grant	<ul style="list-style-type: none"> ● O'odham Language Resources and Materials Project 	Preparing to submit a request to carryover funds from year one to year two for uncompleted activities.
Arizona State Museum O'odham/PeePosh Project		
Meetings/Other	<ul style="list-style-type: none"> ● Himdag Committee: 1/3/2023 Faculty Training Meeting 1/3/2023 Himdag Committee Meeting ● OLC Weekly Meeting: 1/5/2023 OLC Meeting 1/11/2023 OLC Meeting 1/25/2023 OLC Meeting ● Leadership Council Meeting 1/9/2023 LC Meeting 1/23/2023 LC Meeting ● ANA Grant Meeting Meeting with Ingrid Segundo, Sponsored Projects Director, and Carmella Pablo on ANA grant carryover request. 1/10/2023 Meeting 1/27/2023 Meeting ● Board of Trustees Meeting 1/12/2023 ● Doris Duke Project Meeting 1/12/2023 ● AIHEC Language Advisory Group Meeting. 1/13/2023 	

Board of Trustees Report
Laura Sujo-Montes, Dean of Academics
Education Division January 2023

Issue	Discussion	Summary/resolution
All staff meeting		Dr. Robertson introduced me to all the staff during the meeting. Ms. Liz Zepeda, Morningstar Carroll, and Rosemarie Ramon played a major role in having breakfast ready for all staff during the meeting.
Education Division Faculty Meeting	First business meeting with faculty	All faculty (full time and adjunct) were invited to participate in the meeting.
	Faculty presence on campus	It was communicated to faculty of the requirement to be on campus three days a week, including Fridays. Those days will coincide with their office hours, which will be divided as 3 hours in person and 2 hours online. Each Friday of the month has been designated for different faculty activities.
	Open Educational Resources (OER)	Faculty were communicated of the intention to move all textbooks to Open Educational Resources (OER) by the fall semester. There are some faculty who are already using OERs but other faculty resist the idea.
	Culture in teaching	With the auspices and help of Ms. Frances Benavidez and the TOS faculty, a series of workshops for faculty are being prepared to incorporate culture in teaching. The workshops will happen once a month on the third Friday.
	Academic policies	Some policies, such as the no driving policy and video on/off during virtual classes were discussed
Certified Nurse Assistant (CNA) program	Possibility of offering a CNA program	President Robertson organized a meeting with Pima CC administrators in charge of the CNA program there. The meeting results were positive with the possibility of offering the program at TOCC soon. Pima CC administrators said they will help the college to set up and start running the program. Because admission into the program requires an American Heart Association CPR card, it could be offered to potential students and the public as a microcredential.
HIS 122	Tohono O'odham History and Culture	I started taking classes with Mr. Dwayne Pierce

Liz Zepeda, O'ohana Ki:

Issue	Discussion	Summary/resolution
Staffing shortage and increase	The library has 3 full-time employed positions.	The staffing has been a challenge, but will improve now that the new academic dean has

	Currently, the library director spot is the one filled. The two library assistant spots are vacant. The 2 student worker positions have been filled.	started the library director can devote more time to the library. The positions for the library assistant are being advertised. The student workers have started and are being trained. Our contract cataloger spends two days a week which is a tremendous help.
Donations	After trying to coordinate with Dr. K. Tsianina Lomawaima for a few weeks, we were able to arrange a day for the delivery.	She donated over 800 items. We are going to assess the donations for items to add to the College collection. Dr. Lomawaima agreed to parsing out the items to other libraries. There may be more items to follow.
Student Engagement	Students have been frequenting the library.	We have been assisting students with navigating their Canvas pages, homework, and requests for assistance. The library director has attended information sessions and the New Student Orientation. The library had approximately 97 in-person visitors for the month of January.

Tohono O'odham Studies

Report Month: January 2023

Submitted by: Frances Benavidez

Topic	Discussion	Summary/resolution		
Tohono O'odham Studies	TOS is keeping up with the growth of the college by providing additional courses each semester and supporting several in-person course options to bring students to campus.	This spring semester we saw a near 100 student increase in enrollment in language, history, and other TOS courses when comparing the enrollment numbers to the start of the spring 2022 semester classes.		
		Spring 2021 (12)	Spring 2022 (14)	Spring 2023 (19)
		HIS122 (3) HIS125 (1) THO101 (3) THO102 (2) THO107 (1) THO202 (1) TOS230 (1) -- Student Count-NA	HIS122 (4) THO101 (5) THO102 (1) THO202 (1) TOS115 (1) TOS121 (1) TOS230 (1) -- 242 Students	HIS122 (6) HIS125 (1) THO101 (5) THO102 (1) THO202 (1) TOC 150- hybrid (1) TOS114 (1) TOS115 (1) TOS121 (1) TOS230 (1) -- 336 Students

Tohono O'odham Language Teacher Preparation Course	There is a continuous need to support the development of O'odham language and culture teachers. In the fall 2022 semester, the Tohono O'odham Language Teacher Preparation course for continuing education units was developed. A second part to this class is being offered this spring semester with more teachers joining us from several schools across the Nation.	<p>For the Spring 2023 Semester, the Tohono O'odham Language Teacher Preparation course has an enrollment of 16 students representing several school districts/sites across the Nation. Student count by entity:</p> <ul style="list-style-type: none"> ▪ BUSD: 7 ▪ BIE: 2 ▪ Ha:san Preparatory Leadership School: 1 ▪ Community-based Lang. Program: 1 ▪ Child Care Program: 1 ▪ Other: 4 <p>This course is taught by Ms. Andrea Ramon every Wednesday from 4:30-7:30pm at the S-cuk Du'ag Mašcamakuđ.</p>
Start of the New Semester Training, Events, and Other Collaborations	<p>There are ongoing semesterly activities designed to support the strategic priority of strengthening the Himdag.</p> <p>--</p> <p>Building partnerships and collaborating with community programs and entities to reach our goals of strengthening the Himdag at TOCC are also ongoing.</p>	<p><u>Annual Spring Himdag Related Events:</u> worked closely with the Himdag Committee to plan and organize the spring cleansing, spring welcome, and Himdag Faculty Training.</p> <p><u>Chair Lowes Visit to TOCC:</u> worked closely with a planning team (<i>Jacelle Ramon-Sauberan, Dr. Edison Cassadore, Dr. Robertson and Dr. Sujo-Montes</i>) to prepare for the visit of NEH Chair Lowe to TOCC. NEH has funding opportunities that align with the unique mission of tribal colleges. Chair Lowe will share about the new NEH American Tapestry initiative and learn more about TOCC during her visit. Special thanks to Jacelle Ramon-Sauberan for making this connection with Chair Lowe.</p> <p><u>Special Topics Related to Himdag (Monthly Session):</u> began initial planning toward a new monthly cultural learning opportunity Tohono O'odham Studies will offer with the support of Academic Dean Dr. Sujo-Montes and TOCC faculty.</p>
Student Support- Advising and Programs of Study	In preparation for the spring semester scheduled several advising sessions and updated programs of study the first three weeks of January.	

Participated and Followed-up as Needed on Items from Scheduled Mtgs.	Participated in collaboration, planning and partnership meetings, followed-up on action items from discussions.	<ul style="list-style-type: none"> ● Campus Cleansing (1) ● Spring Welcome (1) ● Anatomy Diagram Resources (1) ● Native FEWS Planning Mtg. (2) ● Planning: NEH Chair Visit to TOCC (2) ● Faculty Development Committee- Retreat Planning (1) ● Standing Meetings (10) ● Other (12)
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NSF STEM Grant

Report Month: January 2023

Submitted by: Teresa Newberry, Ph.D.

Issue	Discussion	Summary/resolution
Create Faculty Learning Community (FLC) with on-going mentoring by education consultants and cultural mentor.	<p>Changing instructional practice and developing cultural competence requires significant time, effort, and commitment by faculty members. This Maci:dag Wo:g (MW) Faculty Learning Community (FLC) has an active learning group engaged in the development of culturally-centered curriculum projects.</p> <p>Planning continues for the activities for the AY 2022-2023 year. The theme for the year is “Critical and Action-oriented Pedagogy situated in the Community”. The FLC will be working closely with the Faculty Senate Faculty Development Committee this year to ensure continuation of this activity beyond the lifetime of the grant.</p>	<p>The FLC met on 1/27 from 9:30-12. Discussion and Sharing Group included a discussion on “Reflection as a Core Learning Activity” and the ways in which we can incorporate the Man in the Maze workbook in our courses. The Active Learning Group continued work on revising the A.S. Life Science Zais model for their curriculum units based on this year’s theme of “Critical and action-oriented pedagogy situated in the community.”</p> <p>This work supports <i>Goal 5: Faculty Support and Development to provide culturally responsive curriculum and Goal 2: Indigenize and transform TOCC STEM curriculum.</i></p>

Issue	Discussion	Summary/resolution
This project is piloting the use of the Man in the Maze Educational Journey to increase student success and resilience in their academic programs.	PI Teresa Newberry has been piloting the use of the Man in the Maze Educational Journey in courses for students to reflect on their learning journey throughout her courses based on the Pathways to Completion worksheet developed by Camillus Lopez. This work has proven very successful based on student feedback. This work is being extended into other areas by a group of 5 faculty who will also be piloting this work in their courses.	<p>Camillus Lopez presented the Man in the Maze Workbook to the Board on 1/12 along with Teresa Newberry. There was a very positive discussion with very good suggestions for next steps in this work. Additional updates and corrections were made to the workbook and the workbook was distributed to the 5 faculty piloting this work. We are also exploring alternative electronic versions of the workbook including the use of google forms. We will continue to meet to refine the workbook and work with the faculty group.</p> <p><i>This work supports Goal 2: Indigenize and transform TOCC STEM Curriculum. Obj. 3.2 MiME Educational Journey with support by Cultural Mentor and Student Self-Assessment.</i></p>
Research experiences involving student researchers working with faculty members and other mentors is an important strategy that has been shown to support students along the STEM pathway	This project is committed to increasing research experiences for students as an essential and transformative element for their academic preparation and success. We will institutionalize undergraduate research by requiring a Research Methods course in the Associate of Science degrees. This course incorporates Indigenous Research Methodologies, TEK and Community-based Participatory Research.	<p>BIO 232 Principles of Research in Natural Sciences is a required course in our Associate of Science degrees and is being offered for the second time in Spring 2023.</p> <p><i>This work supports Goal 2: Objective 1: Indigenize the TOCC STEM and transform STEM curriculum. (Objective 2: Increase rigor of TOCC STEM curriculum through problem-solving and research experiences)</i></p>
Increase student enrollment and increase rigor of our science programs.	The new A.S. Physical Science and additional Physical Science courses are being offered to fill a need identified in the NSF Pre-TI planning grant visioning sessions. These courses provide support for Life Science/Pre-Health Students and an educational pathway	<p>Enrollment remains strong in our Physical Science courses with our offerings including: PHY 121N, CHM 121N, CHM 151N, CHM 152N, and AST 102N. NSF STEM Technician Kea Skeate sent out science kits for PHY 121N, CHM 151N, CHM 152N and BIO 182N.</p> <p><i>This work supports Goal 1: Expand STEM curricular offerings in the Physical Sciences.</i></p>

Issue	Discussion	Summary/resolution
	for students interested in physical science careers such as engineering or hydrology.	

Student Services Highlights January 2023

Dean of Student Services – Yolanda Pacheco

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Financial Aid Office reorganization	Two additional Financial Aid Officer positions added.	Division of tasks and responsibilities. Weekly meetings established to discuss tasks, reports, trainings needed and completed.
Admissions office	Reviewed workload with Registrar to determine the support needed to alleviate extra workload on all staff.	Determined an additional Student Support Specialist I is needed to support the workload and allow other staff to focus on their position duties. Brought the proposal to the President and Administration team who are all in support of the additional position.
Student Success Coordinator	Was awaiting clearance of fingerprints and background check.	Katherine Gader will begin Monday, February 6, 2023.
I-We:mta Ki: refresh	Student Services staff discussed the need to refresh the halls of I-We:mta Ki: to make it more inviting and accommodating for students and visitors. Also to make better use of the space for staff.	Dean requested use of the room previously used for testing which may be used for additional office space. Students from the Art classes may be able to contribute art for the walls, still in discussion with the Art department.

Counselor – Alberta Espinoza

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Director through the Tribal Affairs Division (TAD) at the Office on Violence Against Women, Sherriann Moore, would like to tour 2-3 campuses to meet and learn more about the campus and the needs of campuses to respond to victims/survivors in April.	This writer via email, welcomed Raquel De Herrera and Director of TAD to visit.	Proposed April dates of 12th, 19th and 21st for visit with TOCC. The TOCC Counseling office utilized Redwind Consulting for Technical Assistance.

TalkCampus Quarterly Report	Dean of SS, Kelsey Mulcahy, Director of Clinical Services TalkCampus and this writer meet to discuss report	28 students are utilizing TalkCampus. Action points we spoke about in regard to the promotion of TalkCampus: -Social Media reminders throughout the semester, one a month could work really well here. We have our new positive campaign coming out next week as part of TalkCampus Connect which I think could resonate really well, especially with new students. -I will look to pull together a resource around grief and loss while studying for your feedback. -Our asset repository is available for your review. Please let me know if there are any changes we can make to any of the materials to help them resonate with TOCC students. -I will add Yolanda to our TalkCampus Connect mailing list.
Students utilizing Accommodations through Wraparound Services.	32 students have self-reported for ADA accommodations	Most students have chosen to meet once a week for updates and how accommodations are working/not working for them.
4 students have not been taking their medication for psychological maintenance.	This writer discussed with students the withdrawal effect on the body and how medication is important to their mental health.	Student's made follow up appointments with their Doctors. Called for medical refills and for therapy re-scheduling. Students agreed to their Safety Plan for decompensation and whom to call for help.

Recruiter – Jai Juan

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Outreach	1. Facebook Post a. Free Tuition & Covering Books and Fees b. College Credit Pathway Program	1. a. Shared a semester announcement, frequently asked questions, and required documents needed for admissions.

	2. FAFSA Follow-up emails	<p>The post received 295 reactions, 52 comments, and 401 shares.</p> <p>b. Shared CCP fact sheet with semester admissions deadline. The post received ten reactions and five shares.</p> <p>2. Sent 96 emails to prospective students using TOCC's school code in their FAFSA. Received two responses.</p>
Admissions	<p>1. New Student Orientation</p> <p>2. Admissions Deadline and Registration Deadline</p>	<p>1. Held new student orientation session. We had four new students in attendance.</p> <p>2. Helped direct traffic and answer questions in the admissions email, information email, admissions phone line, and office.</p>
Ongoing Projects	<p>1. Himdag Committee SDM Campus Video</p> <p>2. Website</p> <p>3. Dual Enrollment</p> <p>4. Data Clean Up</p>	<p>1. The Language Center is working on filming the sound bites for the overview video and the individual buildings.</p> <p>2. Evaluating current content on the website and deciding what is necessary, what can be grouped together and what needs to be removed/updated.</p> <p>3. Working with Baboquivari High School to get Dual Enrollment Students signed up for Math 151 and Writing 101. Two Tohono O'odham Students at Sherman Indian High School are registered for the THO 101-4 course. One student from Ha:şan Preparatory & Leadership School is signed up for an in-person writing course.</p> <p>4. Working on the Name and Student Master google sheet verifying and entering information. Each</p>

		admissions team member was assigned ~ 900 students.
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Phoenix Center Director – Cassandra Scott

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Visitors over the past couple months	Beginning with Dec. 2022 records of students vs. TOCC employee/staff visitors	November = 11 (2 Main Campus staff) December = 5 January = 39 students, 4 Main Campus staff
Outreach		December outreach events: AZ Tri Universities for Indian Education networking meeting, Navajo Preparatory School Board meeting attendance. January outreach events: Mesa Public Schools back to school event x2, exhibitor 28th Annual Tribal Legislative Day, guest on Native Talk Arizona radio broadcast, Navajo Preparatory School Board meeting attendee, Phoenix Indian Center Meet n Greet networking event, Phoenix Indian Center building move meeting with administration, collaborative brainstorming with TOCC GED program, attendee American Indian Education Association meeting, Westwood High School Indigenous Pathways to Success resource fair for all 400 WHS native students.
Phoenix Center Technician position open	Tashina Machain resigned, effective January 30, 2023	Human Resources will post the position soon.

Board of Trustees Report
Dean for Sustainability Mario Montes-Helu, Ph.D.

Key Issues/Items addressed in **January 2023**

Issues/Items	Discussion/Situation	Summary/Resolution
Workforce and Community Development (WCD)	Tohono Kosin	The Tohono Kosin renovations are still in progress. The duct for the new hood has been installed. After that, the new equipment will be installed. We had a meeting with the BUSD interim superintendent, Ruben Diaz, to discuss the collaboration with the culinary arts program for TOCC and BUSD students. The collaboration with BUSD will probably not continue due to challenges they are having with their budget. The TOCC administration is searching for alternatives to open without the participation of BSUD as a partner. We are looking for ways to be able to use their equipment that is still at the Tohono Kosin.
	GED program	The new GED instructor is working on contacting potential GED students who applied for the program about two years ago. The purpose is to have them tested using the MyGED software to decide whether they can work on their own or they need to attend face-to-face classes. We are still working online and some students have passed the test and got their GED. Twelve students are working in the College Credit Pathway (CCP) that are taking college-level classes to fulfill their 25 credits to get the High School Equivalent certificate. We had a presentation from the Aztec Software company where they demonstrated their system for introduction to computer skills. We may use the system to prepare GED students that have no basic computer skills to take the GED placement test. Also, we may use it for the work that we are doing with the NTIA grant.
	Solar Panel Installer Certificate	We are offering the BCT 120H class during the spring semester with 2 students and the Basic Electricity class (SLR 104) with 3 students. We will have interviews for the Solar Panel Instructor position in the coming days. We hope that we can have a full-time instructor soon. We are waiting for the Operations Division to start the

		renovations of the welding shop to transform it into a Solar Program lab.
NTIA Grant	Activities	We have posted the positions for the Project Director and the Computer Literacy Trainer Coordinator on the TOCC website. There are some applications that we are processing and we want to have some interviews soon. We are also preparing to participate in the Rodeo to promote the program and also to collect some information regarding internet connectivity.
LGOS	USDA-NIFA grants	<p>We are working on the development of the Equity grant regarding the training of community members in Tohono O'odham agriculture. To that end, courses are being prepared to teach the basics of taking care of a garden.</p> <p>The Extension Department of the LGOS is identifying locations where sovereign o'oidag can be developed. With the Extension grant, we will have at least one garden per district.</p> <p>As part of a request to provide information on food production, the LGOS will participate in the meeting of the Food, Energy, and Water System (FEWS) that will take place at TOCC on March 22, 2023. The group will present the work that the LGOS is doing to preserve the traditional Tohono O'odham agriculture.</p>
IT Department	IT issues	<p>The online payment system is in a testing phase and we expect it to be running in March 2023.</p> <p>There is going to be a replacement of old computers for staff members in the coming weeks.</p> <p>Some other projects include the development of the College dashboard where student information can be presented in a dynamic form.</p>
Institutional Effectiveness Office	IPeds report	<p>Ben Jose is working on completing the spring IPeds report. Data, such as graduation and retention rates, are part of that report as it is student financial information. He also has been working with data requests for the Board retreat and administration requests.</p> <p>We also met with the Tohono O'odham Studies Program to discuss a survey they are working on. They are planning to deploy the survey and we are helping to develop the right tool to collect</p>

		information from members of the community that are not part of TOCC.
UArizona meeting	College of Architecture, Planning & Landscape Architecture (CAPLA)	Anselmo Ramon and I met with Dr. Nataliya Apanovich from CAPLA to discuss a collaboration and articulation with TOCC. We will pass the information to the Education Department for an articulation of our Science programs. We also talked about the participation of their students on some projects here at TOCC.
US Economic Development Administration	Meeting with the Economic Development Administration Arizona-representative.	Jay Juan, Anselmo Ramon, Jackson Doe, and I met with Jeff Hayes from US EDA to discuss the possibility of applying for programs related to economic development at the Tohono O'odham Nation in which the College can participate. He also shared contact information from some of their partners in southern Arizona. They are getting support from EDA in areas such as health, culinary arts, trades, etc. We are following up with these partners to learn about the opportunities that EDA can provide to the college.

Key Issues/Items addressed in January 2023

Issues/Items	Actions/Assessment
Ticketing System Report	Total: 172 Resolved – 100 SNez - 27, JStarr - 17, DMiguel – 50, No Agent 6 Closed – 49 SNez - 9, JStarr - 18, DMiguel – 12, No Agent - 10 Pending – 19 SNez - 4, JStarr - 5, DMiguel – 10, No Agent - 0 Open – 4 JStarr - 2, DMiguel – 2
Wireless (WiFi) upgrade	10 Access Points were installed and configured in the Mecidag Gewkdag Ki building.
Solar System Network Connection	Scheduled telephone conference with the manufacture and RDS was completed on 01/17. RDS wasn't able to troubleshoot the system on site it was recommended by the manufacture for RDS to replace some of the existing device and configure setup. A site visit will be scheduled for 02/6-02/10 for them to complete the setup for the new device.
Jenzabar EX upgrade (v7.5.4)	The end of Year upgrade was due and was completed on 01/30. This release contained the mandatory changes for 1098T processing, W2 forms and 1095-C and 1099 changes. This upgrade was successful and there were no issues reported to SSA.
Digital Arts Lab - Adobe Student Licenses	Mac Lab was upgraded to the latest version of Adobe CC Suite. In-person students were granted access to the lab for in person courses. Online Students who are enrolled in several of the ART courses were granted a Student Adobe Licenses (full suites).
NTU-NSF Workshop 01/30-01/31	SSA attended the workshop at ASU campus. I presented the latest updates on campus cyber infrastructure and internet connectivity.

Ben Jose's January 2023 Report to TOCC Board of Trustees

Key Issues/Items addressed in January, 2023

Issues/Items	Actions/Assessment	Summary/Resolution
BOT Retreat – Desert Diamond Casino	Extract, compile and organize data	I attended the 2023 January BOT Retreat in Tucson and presented data to help the BOT view trends on Tohono O'odham student demographics. A comparison of previous year student information was provided for discussion in using data to plan for the future.
Leadership committee Mtgs.	Attend and Partake	OIE has been in attendance of the bi-monthly Leadership meetings. The focus was on the 2023 Spring term. OIE provided student enrollment data to assist the college administration with planning efforts.
IPEDS-Winter and Spring reports	Extract, compile and organize data	In the month of January, OIE completed the Graduation Rates and Graduation Rates 200 of the IPEDS Winter surveys. I am currently working towards completing the third and final of the winter cycle reports for IPEDS.

Board of Trustees Report
 Anselmo Ramon, M.Ed.
 Chair of Workforce & Community Development
January 2023 Report

Challenges-Resolutions and Accomplishments

Program	Status	Recruitment	Summary
Apprenticeship (WCD) Directs any new Apprenticeship inquiries and former students who would like to re-enroll or enroll to Mr. Jackson Doe, Apprenticeship Director	Solar Installer Program WCD division began the solar curriculum instruction with BCT 120 H, held every Saturday for the Fall 2022 and Spring 2023 semester.	As part of the solar curriculum the SLR 104 Basic Electricity course has been added to the spring 2023 schedule of classes. This will be an 8 week session held on Saturdays at Wisag Kos Mascamakud, along with the BCT 120H course a 16 week 6 credit course.	TOCC/Workforce Development will have a table at the Rodeo grounds to advertise the Solar Panel Installer program, CCP/HSE/GED, the NTIA positions and to conduct a survey in order to plan to begin to offer computer literacy training throughout the Tohono O'odham Nation. The Apprenticeship Program has also been invited to the table.
Culinary Arts Program	In preparation for the CUA program we are looking at the possibility of an Apprenticeship Model that may be more suited to the hands on training necessary in a Culinary Arts Program.	Mr. Jay Juan, Chief of Operations continues to keep us updated on the work that is being done at the Tohono Kosin.	TOCC office of Sustainability and WCD will continue to communicate with BHS and TOHS for services associated with the Culinary Arts Program and dual enrollment.
Pre-College GED	<p>The Pre-College GED program maintains contact with students and is offering tutoring services for those students currently enrolled in our program.</p> <p>One Pre-College GED position is currently open and interviews are being scheduled as candidates apply and who meet the criteria for the position.</p> <p>The Pre-College GED program has Aztec software that assist students in building academic skills in all of the GED content areas, 4 computers are available for student use in the GED classroom.</p>	<p>The Pre-College GED program held its first GED Student Orientation on January 26, 2023. The event took place at Wisag Kos GED classroom and via Zoom. Approximately 6 attended in person and another 5 students participated via zoom.</p> <p>Math tutor continues to work with students via zoom to prepare student who only need to pass the GED math exam to complete their program.</p> <p>The Pre-College GED program has added a "GED FAST TRACK" option to the program, this option will identify students who are ready to take the official GED exam after</p>	<p>Bridget Pre-College GED Online Instructor has been to identify students who were/are on the list of possible GED candidates who have applied to the program this past spring and fall 2022.</p> <ul style="list-style-type: none"> • 155 students were contacted • 38 students are in the process of assessment <p>HR TOCC Job Announcements – Open positions for hire.</p> <p>NTIA positions are currently posted on TOCC</p>

	<p>Pre-College GED students now have the opportunity to take the practice test from home as well as the official GED test.</p> <p>The Office of Sustainability and WCD have been working to establish the workflow for the (NTIA) The National Telecommunications Information Administration Grant. This work is in tandem with Apex Applied Technology. A preliminary detailed work plan has been set up to begin the process of establishing the following.</p> <ol style="list-style-type: none"> 1. TON Computer Literacy Needs assessment (Apex & WCD) 2. Positions necessary to begin the work of the NTIA grant (TOCC) 3. Series of planning meetings to be sure we are in line with our federal lead person. 	<p>completing the GED ready exams in each of the subjects.</p> <p>Another option for individuals to want to complete their High school education is by the College Credit Pathway Option</p> <p>The CCP Advisor is now Christina Hoffman, Academic Advising Manager</p> <p>A standing meeting with TOUA Management is held monthly to communicate the needs we anticipate for the Connecting Minority Communities initiative through the NTIA grant. This meeting serves to collaborate on the end user needs and the IT infrastructure that will be necessary to connect community members to the internet. Computer equipment will also need to be purchased and be ready to offer the computer literacy skills to begin leaning the internet road.</p> <p>WCD office plans to have a table at the Nation's Rodeo to advertise our NTIA positions, the Solar Program and the GED/CCP program. We have included the Apprenticeship program to be a part of this outreach to the community</p>	<p>HR. This is a 2-year project. Connecting Tohono O'odham Communities with the Internet.</p> <ul style="list-style-type: none"> • NTIA Project Director • Curriculum Coordinator • Computer Literacy Instructor <p>LeAnn & Pauline have been working to coordinate with Student Services on this outreach opportunity at the TON Rodeo. A table has been reserved and we will be advertising the NTIA positions, WCD programs along with the Apprenticeship Program. As part of our NTIA work we will have the opportunity to collect surveys for those who stop at our TOCC/WCD table for information.</p> <ul style="list-style-type: none"> • A technology survey will be conducted at our table and participants will be entered into a drawing to win a 'free laptop' at the end of the day Saturday February 4, 2023. Courtesy of the President's office.
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**Ñia, Oya G-T-Taccul Am Hab E-Ju:
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees
 THRU: Paul Robertson, President
 FROM: Sylvia Hendricks, Director of Student Life
 DATE: January 31, 2023
 SUBJECT: Student Life Staff **February 2023** Board Reports

Sylvia Hendricks- Director of Student Life
Key Issues/Items addressed in 2023 January

Issues/Items	Actions/Assessment
Director of Student Life meetings, activities & training.	<p>Meetings and events scheduled for the month of January in Student Life:</p> <ul style="list-style-type: none"> • I've attended all Leadership meetings, Admin Meetings, O'odham Niok Sessions (was only able to attend 1 session this month), Himdag Committee Meetings during the month of December in regards to the following: <ul style="list-style-type: none"> ○ Providing updates on Security, Athletics, the Food Program and the Residence. ○ Setting up meeting and planning sessions for upcoming events. ○ Areas of concern and planning that is related to the upcoming semester and beyond. • Additional events & meeting during the month of January: <ul style="list-style-type: none"> ○ Meeting w/Annmarie Stevens Re: Food Program- 1/5/2023 ○ Security Guard Interview- 1/9/2023 ○ Faculty Training Run Through- 1/9/2023 ○ Faculty Training, Himdag Committee Presentation- 1/10/2023 ○ TOCC BOT Meeting- 1/12/2023 ○ TOCC BOT Retreat- 1/12-13/2023 ○ Annual Cleansing for 2023 Spring Session- 1/13/2023 ○ Welcome Back Blessing for 2023 Spring Session- 1/17/2023 ○ Tohono Kosin Meeting- 1/18/2023 ○ Meeting w/Anselmo Ramon Re: Food Program- 1/18/2023 ○ Native FEWS Planning Meeting- 1/19/2023 ○ All Staff Meeting- 1/20/2023 ○ TOCC Logistic Meeting Re: Native FEWS Conf.- 1/23/2023 ○ Meeting w/Drew Harris- 1/23/2023 <p>Just a few Highlights for the month of January 2023:</p>

	<ul style="list-style-type: none"> ➤ I am still focusing on and working with HR on vacated Student Life positions: <ul style="list-style-type: none"> ○ 1 Security Position ○ Assistant Cook-Student Position ○ Wellness Program Coordinator. ➤ Meeting with TOCC staff and Cooks on upcoming event that have requested for the Food Program provide meals for: <ul style="list-style-type: none"> ○ GED Program Orientation for Breakfast & Lunch on 1/26/2023 ○ Shelly Long, NEH Visit- 2/2/2023 ○ Native FEWS Conference for Breakfast & Lunch on 3/22/2023 ➤ I have begun working on Student Life Staff 2022 Evaluations and working and completing Credit Card Bank Statement Reconciliations for FY2023 (2022 July-December) ➤ I continue to work with Staff on a number of projects they are working on. Making sure they have all the resources they need to complete projects. <ul style="list-style-type: none"> ○ Worked with the Lead Security on reminders, Security vehicle issues and other assigned duty needed done by Security ○ Continue working with the New Residence Life Coordinator, Anne Miguel issues in regards to residence and processes, along with making some changes to the program to improve and evaluate the processes of the Residence Program. ○ The Wellness Program continues to offer a number of Wellness events for students and staff along with continuing use of the facility by students and staff.
Food Program Information	<p>The Food Program continues to provide delicious and nutritious meals for TOCC Students and Staff and in particularly the Dorm students for Breakfast, Lunch and Dinner. .</p> <p>The Lead Cook also continues to shop weekly for Food Supplies and provides a weekly menu.</p> <p>I continue to work on researching Food Supply companies on food deliveries for TOCC Food Program and should have an update in next month report.</p> <p>Head cook has been attending meetings with Director of Student Life on event planning to answer and provide information in the area of providing food for events.</p>
Community relations and outside college contacts	<p>Collaboration with other entities have all been done virtually due to the ongoing Pandemic situation in Arizona and the nation. But we continue to collaborate with the different division here at TOCC.</p>

Anne Miguel- Residence Life Coordinator

Key Issues/Items addressed in 2023 January

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> - 21 students are residing in the 3 dorms. 7 males and 14 females. - 2 students did not return after break for personal/family matters. - 3 new students have moved in and are getting used to the campus and the services offered.

	<ul style="list-style-type: none"> - Students continue to visit and use the Wellness Center and have also started to make a change in their diets to eating healthy food
Preparation of physical structures	<ul style="list-style-type: none"> - Exterior security lights are in working condition which provides adequate lighting around the residence area. - Washing machine in Co-Ed dorm still needs to be repaired. 5 Students are affected by the non-working machine. - Air conditioning/Heaters are out of service. Part is on order. - Portable heaters are presently being used in the dorm rooms and office for Residence Life Coordinator.
Alarm System	<ul style="list-style-type: none"> - Alarms continue to have the beeping sound in all the dorms.
Residence Life Coordinator position	<ul style="list-style-type: none"> - The Coordinator continues to process applications for the Student Resident Program. 3 new students (2 females and 1 male) applications were approved and 2 more are in the process. - 2 new Resident Assistants were selected and met for their introduction to the program. January schedule was discussed and posted. - Training was discussed with the RA's and Fire safety was highly recommended. - Students will be participating in the preparations for the Rodeo event, parade and other events during Rodeo weekend. - 1 student became ill and went home to prevent other students from becoming sick. Date of return is at the end of January. - Dorm student was selected as student speaker for the Welcome Blessing on the first day of classes. - 1 Art student participated in a program at the Tucson Museum of Art. - Student found bottle of alcoholic beverage in dorm refrigerator. Item was removed by RLC without incident and was properly disposed. - Many students are interested in employment while attending TOCC. 2 students presently work off campus in Tucson, and 1 student employed on campus. - Met with Dorm students of the unclaimed Alcoholic beverage found in dorm refrigerator and could not determine who the items belonged to. In meeting with the dorm students I reminded them of our Student Conduct requirements and Residence Life Policies and agreements.
Residence Assistants	<ul style="list-style-type: none"> - The new Student Resident Assistants have started to experience their duties and responsibilities. - The RA phone assigned for their use during their on-call assignment has been of assistance to them. - A meeting was held to introduce the RA's to the program and discuss the schedule for them. - A lot of information was provided and some topics will require additional instruction or assistance. - Training is a priority to them and Fire protection was on top of list. - LRC Miguel will work with the group that is planning training to include the RA's and students. -

Drew Harris- Athletic/Wellness Manager
Key Issues/Items addressed in 2023 January

Issues/Items	Actions/Assessment
Working status	a) The Apedag Ki: has now confirmed a full program schedule.

	<ul style="list-style-type: none"> b) For weekly events: <ul style="list-style-type: none"> a. Mondays & Fridays are open workouts. b. On Tuesdays Zumba will be offered, c. on Wednesdays Tai Chi will be offered, d. On Wednesdays Nutrition Ed. Will be offered. c) For monthly events: <ul style="list-style-type: none"> a. Massage Therapy & Acupuncture will be offered to students and staff. d) The Athletic/Wellness Manager has also inquired and submitted a backhoe and tractor request to the Schuk Toak District. The backhoe and tractor will be used to clear space for the Apedag Ki:’s Volleyball Court/Parking. e) Volleyball equipment will be available for checkout for staff and students recreationally. f) The court will also be used for the AHIEC Volleyball practice. g) The Athletic Program will assist with the funding of both the Archery & newly added Volleyball teams. h) The Athletic/Wellness Manager recruited a coach for the AHIEC Volleyball competition.
Coaching and Recruiting	<ul style="list-style-type: none"> a) One recruit was signed to a LOI in January. The goal/requirement from the ACCAC is to have 5 Men and 5 Women on each team. b) TOCC Head Coach was appointed to the ACCAC cross-country committee at the ACCAC 2nd qtr. meeting. c) The 3rd qtr. meeting will take place in March in Mesa. d) Off-season workouts have started at the Apedag Ki: on Tuesdays & Thursdays.
Scheduling	<ul style="list-style-type: none"> a) 2023-2024 schedule will start to be planned for the next season. b) The Apedag Ki: Event/Class Schedule has been set and finalized with both Weekly & Monthly Events. As described in the working status section of this report.
Academics	<ul style="list-style-type: none"> a) The Student Life Coordinator, Athletic/Wellness Manager, and the Cross-Country Head Coach met to discuss a plan for Academic accountability amongst the Student-Athletes. A Study Hall has been discussed for Fridays. b) Continuous follow up with runners on classes/credits and class schedule. c) Encouraging runners to get involved with programs being shared through TOCC email. Internships and summer programs.
Administration	<ul style="list-style-type: none"> a) TOCC continues to recruit for Wellness Program Coordinator position. b) Athletic/Wellness Manager has started to process to attain a student intern until we find a program coordinator. There are two interested students ready to start once approved. c) Meetings with consultants to provide programing for the Apedag Ki: has taken place. The Apedag Ki: Event/Class Schedule has been set and finalized with both Weekly & Monthly Events. As described in the working status section of this report. d) Attended multiple meetings regarding the AHIEC competitions.
Wellness	<ul style="list-style-type: none"> a) Internet/WIFI has been installed at the gym. TV’s are working properly. b) Soap dispensers, water dispensers, towel dispensers as well as battle ropes have been installed and working properly. The medicine ball holders are still needed to be installed. c) Working with facilities to address issues with the bathrooms. Athletic/Wellness Manager found that there is unblocked visual access to both women and men’s bathrooms/ shower. Operation had informed manager and Student Life Director that a measurement and estimate has been made for a divider to block easy visual access. d) Needed equipment are First Aid Kits, jump ropes, and foam rollers.

Budget/Fundraising	a) The Athletic/Wellness Manager is working on a budget for the rest of the 2022/2023 budget year. Currently on track.
Outreach/Community Service	<p>a) The Athletic Program has recently made an effort to connect with the local high school's athletics programs. The purpose is find solutions to lack of local O'odham athletes attending and participating in sports and school at TOCC.</p> <p>b) The TOCC Athletic program recently meet with the AD of Baboquivari HS and decided to assist with team/individual pictures.</p> <p>c) The TOCC Athletics program has donated team warm-ups and travel bags for the Baboquivari Boys/Girls Basketball programs. Items have been inventoried and will be presented in front of the Baboquivari High School Board.</p> <p>d) The Athletic/Wellness Manager was recently appointed to the TOCC's Event Planning Committee.</p> <p>e) Events that has been planned as of now have been the</p> <ol style="list-style-type: none"> Student Relaxation week event and The TOCC TON Rodeo Parade Float. The Athletic/Wellness manager has ordered TOCC stickers, candy, t-shirts, and has obtained a speaker for the float. Goodie bags have also been ordered and assembly of the bags will take place on Feb 1st at the Apeadag Ki:

Valentine Lee- Lead Security

Key Issues/Items addressed in 2023 January

Issues/Items	Actions/Assessment
Student Issue/Disciplines Incidents reports	- We had zero reports for the month of January.
Temperature Check Station	<ul style="list-style-type: none"> - The Temperature Check Station machine continues to work well. - Some employees still use the paper check in form. - We continue to perform rapid tests for employees and vendors as needed. - We have had a few employees and vendors test positive over this month. - Security continues to follow protocol after someone tests positive. - We have had a small increase in the number of employees incoming. - Security has turned away a few students due to not having proof of the vaccine. - We continue to have students/visitors who try to come into I-We:mta Ki: without checking they are referred back to the check in station.
Security Staff	<ul style="list-style-type: none"> - Security is continuing to work hard to insure Employees are safe and following guidelines. - We check on buildings at both campuses to make sure all is locked and secure after hours. - Lead Security attends Planning meeting regarding Events to ensure that Security is set up to ensure the safety of everyone attending the event.

TOHONO O'ODHAM COMMUNITY COLLEGE

TO: BOARD OF TRUSTEES
THRU: PAUL ROBERTSON, PRESIDENT
FROM: SONYA JUAN, HUMAN RESOURCES DIRECTOR
SUBJECT: **ADENDUM-AGENDA ITEM—JANUARY 2023 RESOURCE LIST**
DATE: 2/8/2023
CC: FILE

Background

The following employees are recommended for the Board's consideration as new hire and a transfer.

Recommendation

The President recommends the approval of the employees on the attached list as new hire and a transfer for the Tohono O'odham Community College.

RESOURCE LIST **January 2023**

New Hires:

Name	Position	Date
Katherine Gader	Student Success Coordinator	2/6/2023
	<p>Ms. Katherine Gader was Student and Community Relations with Institute for Applied Mediation on the Heart for five years, and she was Student Service Specialist in Adult Education/Placement Coach with Pima Community College for seven years and one month</p> <p>Ms. Katherine Gader earned her Bachelor's Degree from University of Colorado at Denver.</p>	

Transfer:

Name	Position	Date
Celia Andrews	Payroll Technician	2/8/2023

Tohono O'odham Community College
Employment Vacancy Activity Log
January 2023
Administrative/Faculty/Exempt

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Academic Advising & Career Specialist	Edu	4		1	3	1	3	1/30/2023						Pending additional documents
Academic Dean	Edu	11	1		10	1	10	1/3/2023	2		12/01/22 & 12/12/22			Position filled 1/17/2023
Business Instructor	Edu	0						1/30/2023	1	2	12/09/2022 & 12/21/22	1	2	Offer not accepted- Continue to Advertise
Computer Literacy Training Coordinator	Sustain	0												Continue to advertise
Dual-Enrollment Coordinator	Stu Svs	0						1/31/2023						Continue to advertise
Financial Aid Manager	Stu Svs	0						1/31/2023						Pending additional documents
NTIA Project Director	Sustain	0						1/31/2023						Pending interview
Office Coordinator	Apprentice Prog.	0						1/31/2023	2		12/16/2022 & 1/4/2023	1	1	Position filled effective 1/31/2023
Plumbing Apprentice Instructor	Apprentice Prog.	0						1/31/2023						Continue to advertise
Pre-College GED Instructor (1)	Workforce Comm. Devlp.	2	1		1	2		1/31/2023	2		1/24&31/2023		2	Continue to advertise
Social Work Instructor	Edu	3		1	2	1	2	1/31/2023						Pending manager review
Solar Energy Instructor	Sustain	2			2		2	1/31/2023						Pending interview
Student Success Coordinator	Stu Svs	0						1/31/2023	1		12/20/2022	1		Position filled 2/6/2023

