



**Tohono O'odham Kekel Ha-Maşcamakuđ**  
**Board of Trustees Regular Meeting**  
**November 09, 2023**  
**TOCC Boardroom, Gewkdag Ma:cidag Ki:**  
**S-cuk Du'ag Maşcamakuđ**  
**In Person & Virtual Meeting**

**Addendums are attached to the end of this document**



## ***Tohono O'odham Kekel Ha-Maşcamakuđ***

Board of Trustees Regular Meeting

November 09, 2023, 9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:, S-cuk Du'ag Maşcamakuđ

In Person and Virtual Meeting – Phone, Internet via Zoom

### **AGENDA**

#### **General Matters**

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| 1. Call to Order / Roll Call                         |    |
| 2. Invocation                                        |    |
| 3. Review and Approval of Agenda                     |    |
| 4. Announcements and Upcoming Events                 |    |
| 5. Minutes from October 12, 2023 BOT Regular Meeting | 02 |
| 6. Call to the Audience                              |    |
| 7. Coronavirus Update                                |    |

#### **New Business**

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| 2. TOCC FY2023 Audit Report – Dean of Finance                                |    |
| 3. Human Resources Report – Chief HR Officer                                 |    |
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| • Job Description & Organizational Chart                                     |    |
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| 6. Future Construction Planning – President and Others                       |    |
| • Update and Discussion                                                      |    |
| 7. Building Plaque – President and Others                                    |    |
| • Past and Present TOCC Board of Trustees Members Named                      |    |

#### **Reports – by Division and Division Components**

- |                                                                                                                       |    |
|-----------------------------------------------------------------------------------------------------------------------|----|
| 1. President, Human Resources, Operations, O'odham Ńi'okĩ Ki:, Apprenticeship Program                                 | 60 |
| 2. Education Division, O'ohana Ki:, NSF STEM, T-Ba'itk (Faculty Senate)                                               |    |
| 3. Student Services Division                                                                                          |    |
| 4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development | 63 |
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#### **General Matters**

- |                      |  |
|----------------------|--|
| 8. Executive Session |  |
|----------------------|--|

#### **Adjournment**

Tohono O'odham Kekel Ha-Maşcamakuđ

**Board of Trustees Regular Meeting**

Thursday, October 12, 2023

9:00 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki, S-cuk Du'ag Maşcamakuđ

In Person / Virtual Meeting

**GENERAL MATTERS**

1. Call to Order / Roll Call

The Board of Trustees Regular Meeting was Called to Order at 9:16 a.m. by Vice Chairperson Bernard Siquieros. Three (03) members present. Quorum established.

Present	Excused Absence	Unexcused Absence	Attendance Time	Board of Trustees
	X			Dr. Ofelia Zepeda, Chairperson
X			9:16 a.m.	Bernard Siquieros, Vice-Chairperson
X			9:16 a.m.	Treena Parvello, Secretary
X			9:16 a.m.	Jonas Robles, Elder Member
	X			Mary Bliss, Member
				<b>Administration Members</b>
X			9:16 a.m.	Dr. Paul Robertson, President
X			9:16 a.m.	Dr. Laura Sujo-Montes, Academic Dean
X			9:16 a.m.	Joann Miguel, Dean of Finance
X			9:16 a.m.	Dr. Mario Montes-Helu, Dean for Sustainability
X			9:16 a.m.	Yolanda Pacheco, Dean of Student Services
				<b>Recorder</b>
X			9:16 a.m.	Evan Thomas, Special Assistant to the President
				<b>Guests</b>
X			9:16 a.m.	Joseph Renegar, Human Resources Generalist
X			9:16 a.m.	Anne Miguel, Residence Life Coordinator
X			9:16 a.m.	Anselmo Ramon, Chair of Workforce and Community Development
X			9:16 a.m.	Ingrid Segundo, Director of Sponsored Projects
X			9:16 a.m.	Sylvia Hendricks, Director of Student Life
X			9:16 a.m.	Alohilani Felix, Wellness Program Specialist
X			9:16 a.m.	Carmella Ortega, Grants Coordinator
X			9:16 a.m.	Liz (Ofelia) Zepeda, Library Director
X			9:16 a.m.	Christina Coffman, Academic Advising Manager
X			9:16 a.m.	Kristin Eberhardt, Project Director, Title III Grant
X			9:16 a.m.	Frances Benavidez, Program Director, NSF TEAC, O'odham Ńi'okĩ Ki:
X			9:16 a.m.	Jai Juan, Recruiter
X			9:16 a.m.	Neal Wade, Business Instructor
X			9:16 a.m.	Jenny Narcho, Program Coordinator, O'odham Ńi'okĩ Ki:
X			9:16 a.m.	Cassandra Scott, Phoenix Center Director

X			9:16 a.m.	DZ (Dehpue) Zuo, Director, NTIA Grant
X			9:16 a.m.	Curtis Peterson, Social & Behavioral Science Instructor
X			9:16 a.m.	Dee (Delores) Felix, Bookstore / Office Assistant
X			9:16 a.m.	Diana Antone, Financial Aid Manager
X			9:16 a.m.	Katherine Gader, Student Success Coordinator
X			9:16 a.m.	Nicole Boni, Financial Aid Officer
X			9:16 a.m.	LeAnn Miles, Office Coordinator, Division for Sustainability
X			9:16 a.m.	Wendi Cline, Business Instructor
X			9:16 a.m.	June Starr, Computer Literacy Coordinator Instructor, NTIA Grant
X			9:16 a.m.	Iris Nez, Bookstore Supervisor
X			9:16 a.m.	Brandi Espuma, Dual Enrollment Coordinator
X			9:16 a.m.	Alberta Espinoza, Counselor
X			9:16 a.m.	Kimberly Danny, Agriculture & Natural Resources Instructor

**Executive Summary: TOCC BOT acted on the following at the October 12, 2023 regular meeting:**

- Approved the September 14, 2023 TOCC Board of Trustees regular meeting minutes as presented.
- Accepted the August 2023 Financial Report as presented.
- Accepted the Human Resources Report for September 2023 as presented.
- Approved an Additional Residence Life Coordinator position as presented.
- Approved a Traditional Foods Systems Outreach position as presented.
- Approved the clarification in the Faculty Withdrawal Policy as presented.
- Approved the Change in Residency Requirement as presented.
- Approved the request for a ten percent (10%) across the board raise for all staff and full-time faculty.

2. Invocation

Trustee Jonas Robles gave the invocation.

3. Review and Approval of Agenda

The meeting agenda was reviewed and the following item was added:

- Request for Ten Percent (10%) Across the Board Raise for all Staff and Full-Time Faculty

A motion was made to approve the meeting agenda with the additional item.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to approve the meeting agenda with the additional item.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT.

**MOTION APPROVED**



## 5. Announcements and Upcoming Events

The TOCC O’odham Taş on Wednesday, September 27, 2023 was well attended by the public and the activities throughout the day had great participation.

TOCC Cross Country team will be competing in the Highlander Invitational, Riverside, California Saturday, October 14, 2023.

AICF Board Members - TCU Visit @ TOCC

Tuesday, October 24, 2023

10:00 a.m.

S-cuk Du’ag Maşcamakuđ

Several TOCC BOT members have confirmed to attend

Achieving the Dream

Thursday and Friday, October 19 & 20, 2023

8:30 a.m.

TOCC Boardroom, Ma:cidag Gewkdag Ki:

S-cuk Du’ag Maşcamakuđ

Recognition was given to Sylvia Hendricks, Director of Student Life, for receiving the Barbara Robey Board Member of the Year Award as a member of the Baboquivari Unified School District Governing Board by the Arizona School Board Association (ASBA). Acknowledgement will be given at the upcoming Annual ASBA Conference in December.

## 6. Minutes from the September 14, 2023 regular meeting of the TOCC Board of Trustees

Minutes from the September 14, 2023 BOT regular meeting were reviewed.

A motion was made to approve the September 14, 2023 TOCC Board of Trustees regular meeting minutes as presented.

**MOTION:** Motion by Jonas Robles, Seconded by Treena Parvello to approve the September 14, 2023 TOCC Board of Trustees regular meeting minutes as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

## 7. Call to the Audience – None

## 8. Coronavirus Update – Paul Robertson, President, Yolanda Pacheco, Dean of Student Services

The Tohono O’odham Nation Health Care (TONHC) will be at the I-We:mta Ki: Patio, S-cuk Du’ag Maşcamakuđ on Tuesday, November 21, 2023, 9:00 a.m. – 1:00 p.m. to administer COVID-19

variant vaccinations and flu shots. Any questions may be directed to Alberta Espinoza, Counselor.

### **NEW BUSINESS**

1. August 2023 Financials – Joann Miguel, Dean of Finance

Dean Miguel presented the August 2023 Financial Report.

A motion was made to accept the August 2023 Financial Report as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to accept the August 2023 Financial Report as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

Dean Miguel informed the board that the TOCC FY2023 Audit has commenced and is being conducted by Keegan Linscott & Associates, PC (KLA, PC).

2. Human Resources Report – John Renegar, Chief Human Resources Generalist

Generalist Renegar reviewed the September 2023 Addendum Resource List and Employee Vacancy Activity Log.

A motion was made to accept the Human Resources Report for September 2023 as presented.

**MOTION:** Motion by Jonas Robles, Seconded by Treena Parvello to accept the Human Resources Report for September 2023 as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

3. Request for Additional Residence Life Coordinator Position – Sylvia Hendricks, Director of Student Life

An additional Residence Life Coordinator position is needed to assist in managing programming, facility upkeep and ensuring adequate supervision of the student residents.

The existing Residence Life Coordinator works regular business hours and weekends in addition to scheduled overnight supervision in case of emergencies.

A motion was made to approve the request for an additional Residence Life Coordinator position as presented.

**MOTION:** Motion by Jonas Robles, Seconded by Treena Parvello to approve the request for an additional Residence Life Coordinator position as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

4. Request for a Traditional Foods Systems Outreach position – Mario Montes-Helu, Dean for Sustainability

The “Sovereign O’oidag for a Sovereign Nation is a USDA / NIFA-funded program engaging successfully with participant communities and districts of the Nation. To support extension and outreach efforts, a Traditional Food Systems Outreach (TFSO) person will provide expertise and knowledge on nutrition and traditional food systems linked to the project. The TFSO will educate community members on the importance of preserving their traditional food systems based on current knowledge of sustainable nutrition and food systems.

A motion was made to approve the request for a Traditional Food Systems Outreach position as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to approve the request for a Traditional Food Systems Outreach position as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

5. Faculty Withdrawal Policy Refinement – Laura Sujo – Montes, Academic Dean

Confusion arose regarding the clarity of the Faculty Withdrawal (FW) policy. The Registrar noted what is labeled as Faculty Withdrawal in the Catalog should be called Faculty Drop. The existing policies approved on August 10, 2023 are as follows:

“Faculty Withdrawals

The Faculty Withdrawal process entails the possibility of a student being withdrawn from a course due to a lack of active participation in the enrolled class. The final date by which a Faculty Withdrawal can be initiated aligns with the Drop/Full Refund Deadline, leading to the cancellation of the student's registration in the respective course. Consequently, all records related to the course enrollment are expunged from the student's permanent academic record. Should a student perceive the faculty-initiated withdrawal as unjustified, an avenue for appeal is available. The student has the right to contest the withdrawal decision and seek redress through a written appeal directed to the Dean of Academics, who will consider the merits of the case and make a determination regarding the validity of the faculty-initiated withdrawal.

**Withdrawing from a Course** The process of withdrawing from a course enables students to formally discontinue their enrollment in a specific class during the period spanning from the Drop/Full Refund Deadline up until the semester's Withdrawal Deadline. Upon successful withdrawal, a grade of "W" is assigned, irrespective of the student's academic standing at the time of withdrawal. No prior approval is required for the withdrawal; however, students must submit a withdrawal form to initiate the process. The "W" designation will be recorded on the student's permanent academic record, but it will have no impact on the calculation of the student's grade-point-average (GPA). It serves as an indicator that the student withdrew from the course, and it does not carry any academic weight in terms of GPA assessment.”

In order to amend the existing policy, a Faculty Drop policy was crafted. and The proposed amendment, quoted below, was presented to the BOT for consideration

#### “Faculty Drop

The Faculty Drop process entails the possibility of a student being withdrawn from a course due to lack of active participation in the enrolled class. The Faculty Drop process is ongoing until the Drop/Full Refund Deadline. The process consists on faculty entering the W grade in the Learning Management System (LMS) so it is automatically transferred to the Student Information Management System (SIMS). The purpose of the Faculty Drop process is to cancel the student's registration in the respective course so it will not carry unwanted consequences for Financial Aid procedures. Consequently, all records related to the course enrollment are expunged from the student's permanent academic record. Should a student perceive the faculty-initiated drop as unjustified, an avenue for appeal is available. The student has the right to contest the drop decision and seek redress through a written appeal directed to the Dean of Academics, who will consider the merits of the case and make a determination regarding the validity of the faculty-initiated drop. Faculty Withdrawal A Faculty Withdrawal enables faculty to withdraw a student from a course due to lack of active participation in the enrolled class. The Faculty Withdrawal process starts on the day after the Drop/Full Refund Deadline and ends at the 45th Day Census date. Faculty Withdrawals occur when both or one of these conditions happen: (a) violation to the Attendance Policy of “Four unexcused absences may result in a withdrawal...” as outlined in the Student Handbook, or (b) a student fails to have active participation in the enrolled course, such as lack of submission of assignments, no attendance, etc. The process consists on faculty entering the W grade in the Learning Management System (LMS) so it is automatically transferred to the Student Information Management System (SIMS). If the withdrawal occurs on the 45th day, faculty will enter FW into the LMS. Should a student perceive the faculty-initiated drop as unjustified, an avenue for appeal is available. The student has the right to contest the drop decision and seek redress through a written appeal directed to the Dean of Academics, who will consider the merits of the case and make a determination regarding the validity of the faculty-initiated withdrawal. Withdrawing from a Course The process of withdrawing from a course enables students to formally discontinue their enrollment in a specific class during the period spanning from the Drop/Full Refund Deadline up until the semester's Withdrawal Deadline. Upon successful withdrawal, a grade of "W" is assigned, irrespective of the student's academic standing at the time of withdrawal. No prior approval is required for the withdrawal; however, students must submit a withdrawal form to initiate the process. 58 The "W" designation will be recorded on the student's permanent academic record, but it will have no impact on the calculation of the student's grade-point-average (GPA). It serves as an indicator that the student withdrew from the course, and it does not carry any academic weight in terms of GPA assessment, although it may have consequences for Financial Aid Satisfactory Academic Plan requirements. Visit Chapter 3 for more information.”

After some discussion, a motion to approve the amended Faculty Drop/Withdrawal Policy as presented.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to approve the amendment to the Faculty Withdrawal Policy.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

6. Change in Residency Requirement – Laura Sujo-Montes, Academic Dean

In a recent reading of the 2023-2024 Academic Catalog, an oversight was discovered. The Residency Requirement in the Academic Catalog (p. 61) reads:

“Residency requirement: If working on a Certificate or Associate of Applied Science degree, at least 6 credit hours must be earned at TOCC in order to graduate from TOCC. If working on an Associate degree at least 15 credit hours must be earned at TOCC. This residency requirement must be met through courses numbered 100 or higher.”

The typical percentage of courses required to graduate from an institution is 25%, which is represented by 15 cr. hrs. out of the total 60 cr. hrs. for an Associate of Arts/Science degree. However, six cr. hrs. out of the total of 60 hrs. for an Associate of Applied Science degree is only 10% of the total degree. Given that Certificates fluctuate in the number of credit hours, it will be more practical to state the residency requirement in percentage form as opposed to number of credit hours.

The following change is requested to the Academic Catalog wording regarding the Residency Requirement:

“Residency requirement: Regardless of the type of degree, at least 25% of credit hours must be earned at TOCC in order to graduate from TOCC. This residency requirement must be met through courses numbered 100 or higher.”

A motion was made to approve the request for a change in Residency Requirement as presented.

**MOTION:** Motion by Jonas Robles, Seconded by Treena Parvello to approve the request for a Change in Residency Requirement as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

7. Request for Ten Percent (10%) Across the Board Raise for all Staff and Full-time Faculty – Paul Robertson, President

TOCC staff and full-time faculty have contributed a great deal to TOCC’s recent success. They continue to serve because they believe what TOCC stands for and see it as a pathway for their people to achieve their dreams. Because the amount TOCC realizes from PL471 is based on the “prior prior year” distribution and TOCC’s Indian Student Count has continued to grow, PL471 revenues will continue to grow correspondingly. A portion of this revenue can be shared with employees in the form of a 10% across the board increase in pay, retroactive to July 1, 2023. This can be done without any strain on TOCC finances.

A motion was made to approve the request for a Ten Percent (10%) Across the Board Raise for all Staff and Full-time Faculty as presented. This retroactive increase is in addition to the 3% COLA previously approved by the Board earlier in the year.

**MOTION:** Motion by Treena Parvello, Seconded by Jonas Robles to approve the request for a Ten Percent (10%) Across the Board Raise for all Staff and Full-time Faculty as presented.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

### ***REPORTS – BY DIVISION and DIVISION COMPONENTS***

The TOCC Division and Division Component Reports were reviewed and high points summarized.

1. President, Human Resources, Operations, O'odham Ñi'okĩ Ki:, Apprenticeship Program
2. Education Division, O'ohana Ki:, NSF STEM
3. Student Services Division
4. Sustainability, Information Technology, Office of Institutional Effectiveness, Workforce and Community Development
5. Student Life, Residence Life, Athletics & Wellness, Security

### ***GENERAL MATTERS***

8. Executive Session  
No Executive Session

### ***ADJOURNMENT – 1:03 p.m.***

A motion was made to adjourn the October 12, 2023 TOCC BOT regular meeting.

**MOTION:** Motion by Jonas Robles, Seconded by Treena Parvello to adjourn the October 12, 2023 BOT regular meeting.

**VOTE:** 3 FOR, 0 OPPOSED, 0 ABSTAIN, 2 ABSENT

**MOTION APPROVED**

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**INTEROFFICE MEMORANDUM**

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**TO: BOARD OF TRUSTEES, TOHONO O'ODHAM COMMUNITY COLLEGE**  
**FROM: Finance Department**  
**DATE 11/9/2023**  
**AGENDA ITEM: MONTHLY FINANCIAL REPORTS FOR September 30, 2023**

**EXECUTIVE SUMMARY**

Enclosed are the financial reports for September 2023, and detailed budget reports by department. The format was prepared and "Intended For Internal Management Use Only".

For the month ending September 30, 2023, as follows:

* Bank of America, regular operational checking account	\$ 13,367,847
* Bank of America - TPT Construction Needs	994,185
* Bank of America Capital Campaign	6,550
* Bookstore Cash	1,670
* Petty Cash	100
	<hr/>
Cash and cash equivalents in all accounts	\$ 14,370,351

Investments Follow:

* Community Foundation	\$ 422,012
* Wells Fargo Securities, Building/Operating Reserves	1,823,149
	<hr/>
Investment total	\$ 2,245,161

Other Assets

Buildings (net of Depreciation)	10,228,014	
Student A/R	625,908	
Grants Receivable	6,836,951	
Inventory	362,140	
Prepays	133,028	
	<hr/>	
		\$ 18,186,041

Total Assets	<hr/> <hr/>	\$ 34,801,553
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**Recommendation:** The President recommends the Board of Trustees accept the financial report for the month ended September 30, 2023.

**Operating Ending Cash Balance for September 30, 2023**

Bank of America, regular operational checking account	\$ 13,367,847
Plus: Cash Transactions not yet entered	\$ 1,166,022
Less: Restricted Sponsored Projects Net Activity	(9,740,241)
Less: Restricted Student Financial Aid Net Activity	2,361,875
Less: Estimated Cash needed for accrued benefits payment to TON	(1,308,711)
	<hr/>
Ending Operating Cash Balance	\$ 5,846,791



**Tohono O'odham Community College**  
**Statements of Financial Position**  
**As of September 30, 2023, August 31, 2023, and June 30, 2023 (Unaudited)**  
**(Intended for internal management purposes only)**

<b>Assets</b>	<b>(Unaudited) September 2023</b>	<b>(Unaudited) August 2023</b>	<b>(Unaudited) June 2023</b>
Bank of America - operating account	\$ 13,367,847	\$ 15,217,392	\$ 12,795,915
Bank of America - TPT Construction Needs	994,185	994,185	956,574
Bank of America - capital campaign account	6,550	6,550	6,550
Bookstore cash	1,670	1,252	141
Petty cash	100	100	100
LLC Checking and Cash on Hand All Accounts	-	-	221
* Student accounts receivable, net of allowance for doubtful accounts	625,908	195,871	192,378
Contracts and grants receivable	6,836,951	3,918,011	3,918,011
Bookstore inventory	362,140	327,310	232,317
Prepaid expenses	133,028	121,891	102,757
Wells Fargo Investments - Building and Operating reserves	1,823,149	1,823,149	1,823,149
Community Foundation of Southern Arizona - endowment	422,012	422,012	422,012
* Land, buildings and equipment, net of accumulated depreciation	10,228,014	10,228,014	10,228,012
<b>Total Assets</b>	<b>\$ 34,801,553</b>	<b>\$ 33,255,737</b>	<b>\$ 30,678,137</b>
<b>Liabilities and Net Equity</b>			
Accounts payable	\$ 795,898	\$ 247,401	\$ 371,398
Salary related payable	1,854,965	1,881,407	1,650,204
Deposits/Funds Held for others	29,870	29,870	29,870
Other Payables and Accrued Expenses	2,890	72,960	121,065
Deferred grant revenue	11,594,152	11,494,715	11,494,715
<b>Total Liabilities</b>	<b>\$ 14,277,775</b>	<b>\$ 13,726,352</b>	<b>\$ 13,667,252</b>
Equity:			
Unrestricted:			
Designated by the board of trustees	\$ 1,818,011	\$ 1,818,011	\$ 1,818,011
Designated Endowment CFSA	210,340	210,340	210,340
Expended for property and equipment	8,638,796	8,638,796	8,638,796
Designated for operating budget plus grants	8,831,507	7,837,113	5,318,613
<b>Unrestricted Equity</b>	<b>\$ 19,498,654</b>	<b>\$ 18,504,260</b>	<b>\$ 15,985,760</b>
Temporarily restricted	\$ 691,460	\$ 691,460	\$ 691,460
Permanently restricted	333,665	333,665	333,665
<b>Restricted Equity</b>	<b>\$ 1,025,125</b>	<b>\$ 1,025,125</b>	<b>\$ 1,025,125</b>
<b>Total Liabilities and Equity</b>	<b>\$ 34,801,553</b>	<b>\$ 33,255,737</b>	<b>\$ 30,678,137</b>
<b>*Recap #1</b>			
* Recap Explained of Net Students Accounts Receivable	September 2023	August 2023	June 2022
Accounts Receivable	\$ 970,402	\$ 540,364	\$ 536,872
Allowance for Bad Debt	(344,494)	(344,494)	(344,494)
* Student accounts receivable, net of allowance	<u>\$ 625,908</u>	<u>\$ 195,871</u>	<u>\$ 192,378</u>
<b>*Recap #2</b>			
* Recap Explained of Net Fixed Assets	September 2023	August 2023	June 2022
Land Buildings & Equipment	\$ 19,744,382	\$ 19,744,382	\$ 19,744,381
Allowance for Depreciation	(9,516,368)	(9,516,368)	(9,516,368)
* Land building and Equipment, net of Accumulated Depreciation	<u>\$ 10,228,014</u>	<u>\$ 10,228,014</u>	<u>\$ 10,228,012</u>

**TOHONO O'ODHAM COMMUNITY COLLEGE**  
**Unrestricted Budget Activity**  
**For the Three Months Ended September 30, 2023**

**Tohono O'odham Community College**  
**Statement of Activities - Budget and Actual**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

<b>UNRESTRICTED OPERATING BUDGET</b>	<b>Year-to-Date Actual</b>	<b>2024 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Unrestricted revenues:</b>				
Tuition and fees	\$ 58,505	\$ 98,000	\$ (39,495)	-40%
Student Housing	-	82,000	(82,000)	-100%
Legislative Contribution - Tohono O'odham Nation	5,096,045	5,096,045	0	0%
Tribal Community College Act	-	4,959,735	(4,959,735)	-100%
Indirect costs recovered on restricted federal grants	-	832,000	(832,000)	-100%
Unrestricted gifts and donations	695	13,000	(12,305)	-95%
Bookstore sales	17,041	162,800	(145,759)	-90%
Miscellaneous income	1	33,000	(33,000)	-100%
<b>Total Unrestricted Revenues</b>	<b>\$ 5,172,287</b>	<b>\$ 11,276,580</b>	<b>\$ (6,104,293)</b>	<b>-54%</b>
<b>Unrestricted expenses:</b>				
Educational program services:				
Instruction	\$ 484,228	\$ 2,552,915	\$ 2,068,687	81%
Student services	273,879	1,456,450	1,182,571	81%
Auxiliary enterprises	71,903	502,441	430,538	86%
Supporting services:				
Academic support	101,166	683,557	582,391	85%
Institutional support without Depreciation/Bad Debts	662,054	2,618,878	1,956,824	75%
Facility operations and maintenance	238,033	1,407,578	1,169,545	83%
Sustainability and Solar	59,044	329,691	270,647	82%
Student Life	124,408	588,895	464,487	79%
San Carlos BIE Funds and Tuition and Fees	-	943,713	943,713	100%
Culinary Arts Program	-	95,167	95,167	100%
Grant Match (1117/1526)	2,746	119,873	117,127	98%
Tohono Kosin	-	242,796	242,796	100%
<b>Total Unrestricted Expenses</b>	<b>\$ 2,017,462</b>	<b>\$ 11,541,954</b>	<b>\$ 9,281,696</b>	<b>80%</b>
 Unrestricted excess (deficiency) w/o Bad Debts/Depreciation	 <b>\$ 3,154,825</b>	 <b>\$ (265,374)</b>	 <b>\$ 3,177,403</b>	

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
<b>INSTRUCTION</b>					
<b>Instruction - 1100</b>					
Compensation	\$	372,060	\$ 1,686,437	\$ 1,314,377	78%
Employee related expenses		68,956	438,137	369,181	84%
Art program Supplies		1,023	20,000	18,977	95%
Commuter Allowance		-	3,600	3,600	100%
Consultant Fees		-	9,700	9,700	100%
Education Supplies		120	20,000	19,880	99%
Employee tuition waivers		-	2,000	2,000	100%
Furniture & Fixtures		-	10,000	10,000	100%
Meeting expense		300	16,170	15,870	98%
Mileage		161	4,000	3,839	96%
Office Supplies		-	8,000	8,000	100%
Registrations		-	6,800	6,800	100%
Subscriptions/Periodicals		244	4,000	3,756	94%
Travel and training		-	90,000	90,000	100%
	\$	442,864	\$ 2,318,844	\$ 1,875,980	81%
<b>Work Force Comm Development - 1500</b>					
Compensation	\$	28,090	\$ 113,557	\$ 85,467	75%
Employee related expenses		7,829	71,749	63,920	89%
Advertising & Promotion		673	1,000	327	33%
Commuter Allowance		455	1,800	1,345	75%
Consultant Fees		-	5,500	5,500	100%
Education Supplies		926	2,500	1,574	63%
Guest Speakers/Honorariums		1,050	12,000	10,950	91%
Meeting Expense		2,081	2,000	(81)	-4%
Office supplies		-	1,000	1,000	100%
Other Office Supplies		-	600	600	100%
Registrations		-	3,000	3,000	100%
Travel & Training		-	6,000	6,000	100%
	\$	41,103	\$ 220,706	\$ 179,603	81%
<b>ABE-GED - 1800</b>					
Education Supplies		-	3,100	3,100	100%
Meeting Expense		-	540	540	100%
Memberships		-	750	750	100%
Other Office Supplies		-	375	375	100%
Registrations		-	4,000	4,000	100%
Mileage		108			0%
Travel/training	\$	153	\$ 4,600	\$ 4,447	97%
	\$	261	\$ 13,365	\$ 13,104	98%
<b>TOTAL INSTRUCTION</b>	\$	484,228	\$ 2,552,915	\$ 2,068,687	81%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
<b>STUDENT SERVICES</b>					
<b>Student services - 5100</b>					
Compensation		\$ 170,962	\$ 709,264	\$ 538,302	76%
Employee related expenses		42,161	257,579	215,418	84%
Comm/student events		500	13,000	12,500	96%
Commuter Allowance		1,365	5,400	4,035	75%
Consultant Fees		2,700	10,000	7,300	73%
Education supplies		-	3,000	3,000	100%
Employee tuition waivers		-	1,000	1,000	100%
Furniture and Fixtures		-	5,000	5,000	100%
Graduation		-	10,000	10,000	100%
Meeting expense		323	3,000	2,677	89%
Memberships		604	1,205	601	50%
Mileage		215	2,000	1,785	89%
Office supplies		-	5,000	5,000	100%
Printing		209	3,500	3,291	94%
Program Supplies		-	500	500	100%
Promotional		-	5,000	5,000	100%
Recruiting		990	22,000	21,010	96%
Registrations		-	2,500	2,500	100%
Travel and training		301	45,000	44,699	99%
		<u>\$ 220,330</u>	<u>\$ 1,103,948</u>	<u>\$ 883,618</u>	<u>80%</u>
<b>Financial aid office - 5200</b>					
Compensation		\$ 23,180	\$ 147,305	\$ 124,125	84%
Employee related expenses		11,197	78,007	66,810	86%
Memberships		-	3,000	3,000	100%
Office supplies		62	1,000	938	94%
Program Supplies		-	500	500	100%
Registrations		-	3,000	3,000	100%
Travel and training		1,303	10,000	8,697	87%
		<u>\$ 35,742</u>	<u>\$ 242,812</u>	<u>\$ 207,070</u>	<u>85%</u>
<b>Residence Life - 5400</b>					
Compensation		\$ 10,490	\$ 41,698	\$ 31,208	75%
Employee related expenses		1,514	13,492	11,978	89%
Advertising		-	1,000	1,000	100%
Comm/student events		-	4,000	4,000	100%
Custodial Expenses		3,900	8,000	4,100	51%
Furniture & Fixtures		205	20,000	19,795	99%
Meeting Expense		300	1,000	700	70%
Memberships		-	300	300	100%
Mileage		-	200	200	100%
Office supplies		-	600	600	100%
Registration expenses		-	500	500	100%
Stipends		1,050	11,900	10,850	91%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Subscriptions/periodicals		349	4,000	3,651	91%
Travel and training expense		-	2,000	2,000	100%
		<u>\$ 17,808</u>	<u>\$ 108,690</u>	<u>\$ 90,882</u>	<u>84%</u>

**Student senate - 1410**

Office supplies	\$	-	\$ 400	\$ 400	100%
Meeting expense		-	600	600	100%
		<u>\$ -</u>	<u>\$ 1,000</u>	<u>\$ 1,000</u>	<u>100%</u>

**TOTAL STUDENT SERVICES**

	\$	273,879	\$ 1,456,450	\$ 1,182,571	81%
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**AUXILIARY ENTERPRISES**

**Athletics - 5300**

Compensation	\$	14,836	\$ 107,294	\$ 92,458	86%
Employee related expenses		1,933	42,844	40,911	95%
Advertising & Promotion		874	7,500	6,626	88%
Archery Expense		-	6,000	6,000	100%
Consultant Fees		3,600	17,000	13,400	79%
Contracts/Subcontracts		3,000	27,000	24,000	89%
Meals		2,900	7,000	4,100	59%
Memberships		6,650	10,000	3,350	34%
Office Supplies		-	2,500	2,500	100%
On Travel Medical		-	3,000	3,000	100%
Printing		331	10,000	9,670	97%
Program Supplies		6,002	20,000	13,998	70%
Recruiting Expense		-	2,500	2,500	100%
Travel		84	15,000	14,916	99%
Tuition Waivers		-	8,000	8,000	100%
Uniform/Retail Purchases		3,579	10,000	6,421	64%
Vehicle Rental		218	4,000	3,782	95%
		<u>\$ 44,005</u>	<u>\$ 299,638</u>	<u>\$ 255,633</u>	<u>85%</u>

**Bookstore - 9100**

Compensation	\$	22,740	\$ 85,415	\$ 62,675	73%
Employee related expenses		5,158	19,188	14,030	73%
Cost of Goods Sold-Retail		-	60,000	60,000	100%
Office supplies		-	8,000	8,000	100%
Promotional		-	30,000	30,000	100%
Tuition Waivers		-	200	200	100%
		<u>\$ 27,898</u>	<u>\$ 202,803</u>	<u>\$ 174,905</u>	<u>86%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
<b>TOTAL AUXILIARY ENTERPRISES</b>		<u>\$ 71,903</u>	<u>\$ 502,441</u>	<u>\$ 430,538</u>	<u>86%</u>
<b>ACADEMIC SUPPORT</b>					
<b>Academic support - 1200</b>					
Compensation		\$ 38,447	\$ 200,879	\$ 162,432	81%
Employee related expenses		11,474	92,546	81,072	88%
Community Student Events		-	10,000	10,000	100%
Consultant fees		-	3,000	3,000	100%
Contracts/Subcontracts		6,000	10,000	4,000	40%
Education Supplies		-	1,000	1,000	100%
Employee Tuition Waivers		-	1,500	1,500	100%
Meeting Expense		990	5,000	4,010	80%
Memberships		-	3,000	3,000	100%
Office supplies		-	3,000	3,000	100%
Program Supplies		-	4,000	4,000	100%
Promotional		-	4,000	4,000	100%
Registrations		-	5,000	5,000	100%
Travel and training		-	7,000	7,000	100%
		<u>\$ 56,911</u>	<u>\$ 349,925</u>	<u>\$ 293,014</u>	<u>84%</u>
<b>Library - 4130</b>					
Compensation		\$ 31,286	\$ 159,352	\$ 128,066	80%
Employee related expenses		1,136	99,768	98,632	99%
Commuter Allowance		455	1,800	1,345	75%
Consultant Fees		3,288	17,000	13,713	81%
Contracts/subcontracts		1,691	7,142	5,451	76%
Employee Tuition Waivers		-	260	260	100%
Library collection		-	5,000	5,000	100%
Meeting expenses		-	400	400	100%
Memberships		-	160	160	100%
Office Equipment		-	10,000	10,000	100%
Other Office Supplies		-	5,000	5,000	100%
Program Supplies		-	600	600	100%
Registrations		-	150	150	100%
Subscriptions/periodicals		6,400	25,000	18,600	74%
Travel and training		-	2,000	2,000	100%
		<u>\$ 44,255</u>	<u>\$ 333,632</u>	<u>\$ 289,377</u>	<u>87%</u>
<b>TOTAL ACADEMIC SUPPORT</b>		<u>\$ 101,166</u>	<u>\$ 683,557</u>	<u>\$ 582,391</u>	<u>85%</u>



**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
<b>INSTITUTIONAL SUPPORT</b>					
<b>President's office - 6100</b>					
Compensation		\$ 43,522	\$ 164,837	\$ 121,315	74%
Employee related expenses		12,416	49,802	37,386	75%
Car Allowance		1,820	7,200	5,380	75%
Office supplies		3	500	497	99%
Registrations		-	1,000	1,000	100%
Student related travel		-	2,000	2,000	100%
Travel and training		-	2,000	2,000	100%
		<u>\$ 57,761</u>	<u>\$ 227,339</u>	<u>\$ 169,578</u>	<u>75%</u>
<b>Himdag - 6150</b>					
Comm/Student/Events		\$ 698	\$ 8,000	\$ 7,302	91%
Construction Materials		\$ -	\$ 2,000	\$ 2,000	100%
Program Supplies		\$ 453	\$ -	\$ (453)	0%
Meeting Expense		705	4,000	3,295	82%
		<u>\$ 1,856</u>	<u>\$ 14,000</u>	<u>\$ 12,144</u>	<u>87%</u>
<b>Board of Trustees - 6190</b>					
Communications		240	900	660	73%
Meeting expenses		1,903	10,000	8,097	81%
Mileage		880	2,500	1,620	65%
Travel and training		-	5,500	5,500	100%
Trustee fees		\$ 4,157	\$ 14,000	\$ 9,843	70%
		<u>\$ 7,180</u>	<u>\$ 32,900</u>	<u>\$ 25,720</u>	<u>78%</u>
<b>Institutional Effectiveness - 1300</b>					
Compensation		\$ 13,764	\$ 54,978	\$ 41,214	75%
Employee related expenses		3,792	19,194	15,402	80%
Mileage		-	200	200	100%
Office Equipment		-	300	300	100%
Other Office Supplies		-	100	100	100%
Registrations		-	200	200	100%
Travel and training		848	3,000	2,152	72%
Vehicle Rental		-	250	250	100%
		<u>\$ 18,405</u>	<u>\$ 78,222</u>	<u>\$ 59,817</u>	<u>76%</u>
<b>Administration &amp; Finance - 6200</b>					
Compensation		\$ 76,139	\$ 459,972	\$ 383,833	83%
Employee related expenses		23,979	191,000	167,021	87%
Auditing		32,281	72,500	40,219	55%
Bank Charges		230	4,500	4,270	95%
Commuter Allowance		910	5,400	4,490	83%

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	75%	Year-to-Date Actual	2024 Annual Budget	Remaining Budget	Remaining %
Contracts/subcontracts		44,550	150,000	105,450	70%
Employee Tuition Waivers		-	325	325	100%
Meeting expenses		-	400	400	100%
Mileage		-	100	100	100%
Office supplies		804	5,500	4,696	85%
Registrations		-	250	250	100%
Travel and training		-	1,000	1,000	100%
		<u>\$ 178,893</u>	<u>\$ 890,947</u>	<u>\$ 712,054</u>	<u>80%</u>

**General support services - 6300**

Benefits Unemployment	\$	2,817	\$	6,000	\$	3,183	53%
Insurance		184,221		190,000		5,779	3%
Legal Fees		-		50,000		50,000	100%
Meeting expenses		-		7,000		7,000	100%
Memberships		29,824		45,000		15,176	34%
Postage & Delivery		5,648		19,000		13,352	70%
Promotional		33		2,000		1,967	98%
Subscriptions & Periodicals		11,832		5,000		(6,832)	-137%
		<u>\$ 234,375</u>		<u>\$ 324,000</u>		<u>\$ 89,625</u>	<u>28%</u>

**IT - 6350**

Compensation	\$	32,353	\$	172,255	\$	139,902	81%
Employee related expenses		11,338		37,230		25,892	70%
Communications		17,934		175,855		157,921	90%
Computer Related Items		-		30,000		30,000	100%
Consultant Fees & Expenses		-		78,000		78,000	100%
Contracts/subcontracts		51,150		205,000		153,850	75%
Employee Tuition Waivers		-		200		200	100%
Licenses and fees		-		70,000		70,000	100%
Machine Equip Repairs and Service		656		10,000		9,344	93%
Memberships		-		730		730	100%
Office Equipment		-		5,000		5,000	100%
Office supplies		-		300		300	100%
Other Equipment & Tools		-		10,000		10,000	100%
Registrations		-		3,000		3,000	100%
Travel and training		434		4,000		3,566	89%
		<u>\$ 113,865</u>		<u>\$ 801,570</u>		<u>\$ 687,705</u>	<u>86%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	<b>75%</b>	<b>Year-to-Date Actual</b>	<b>2024 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Human resources - 6700</b>					
Compensation		\$ 40,534	\$ 162,028	\$ 121,494	75%
Employee related expenses		7,094	59,804	52,710	88%
Advertising		642	6,570	5,928	90%
Commuter Allowance		519	1,800	1,281	71%
Employee Tuition Waivers		-	200	200	100%
Memberships		200	1,050	850	81%
Office supplies		-	360	360	100%
Other professional fees		729	4,990	4,261	85%
Recruiting		-	1,800	1,800	100%
Registrations		-	4,580	4,580	100%
Travel and training		-	6,718	6,718	100%
		<u>\$ 49,719</u>	<u>\$ 249,900</u>	<u>\$ 200,181</u>	<u>80%</u>
<b>TOTAL INSTITUTIONAL SUPPORT</b>		<u>\$ 662,054</u>	<u>\$ 2,618,878</u>	<u>\$ 1,956,824</u>	<u>75%</u>
<b>OPERATIONS AND MAINTENANCE - 7100</b>					
Compensation		\$ 121,386	\$ 521,096	\$ 399,710	77%
Employee related expenses		37,961	223,791	185,830	83%
Auto expenses		2,545	20,000	17,455	87%
Building Rent		28,194	144,311	116,117	80%
Commuter Allowance		455	1,800	1,345	75%
Contracts/subcontracts		19,212	100,000	80,788	81%
Custodial expense		-	17,500	17,500	100%
Employee tuition waivers		-	350	350	100%
Office supplies		-	1,500	1,500	100%
Travel and training		-	2,000	2,000	100%
Utilities		21,968	240,230	218,262	91%
Vehicle & Building R&M		-	25,000	25,000	100%
Vehicle rental		6,312	110,000	103,688	94%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>		<u>\$ 238,033</u>	<u>\$ 1,407,578</u>	<u>\$ 1,169,545</u>	<u>83%</u>
<b>SUSTAINABILITY - 5160</b>					
Compensation		\$ 32,836	\$ 130,969	\$ 98,133	75%
Employee related expenses		2,836	51,576	48,740	95%
Commuter Allowance		455	1,800	1,345	75%
Contracts/Subcontracts		-	1,000	1,000	100%
Employee Tuition Waivers		-	500	500	100%
Guest Speakers/Honorariums		100	-	(100)	0%
Meeting Expense		317	1,500	1,183	79%
Mileage		-	600	600	100%
Office Equipment		-	500	500	100%
Office supplies		195	1,500	1,305	87%
Program Supplies		73	-	(73)	0%
Registrations		-	1,000	1,000	100%
Travel and training		-	4,000	4,000	100%
<b>TOTAL SUSTAINABILITY</b>		<u>\$ 36,812</u>	<u>\$ 194,945</u>	<u>\$ 158,133</u>	<u>81%</u>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

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<b>Solar Program (5161)</b>					
Compensation		\$ 14,734	\$ 68,145	\$ 53,411	78%
Employee related expenses		1,788	35,601	33,813	95%
Consultants		-	4,000	4,000	100%
Education Supplies		2,678	15,000	12,322	82%
Employee Tuition Waivers		-	300	300	100%
Guest Speakers		-	1,000	1,000	100%
Machine Equipment Repairs		-	1,000	1,000	100%
Meeting Expense		-	1,000	1,000	100%
Memberships		-	1,200	1,200	100%
Mileage		-	1,500	1,500	100%
Office Equipment		2,138	500	(1,638)	-328%
Other Office Supplies		-	1,000	1,000	100%
Registrations		895	1,500	605	40%
Travel and training		-	3,000	3,000	100%
<b>TOTAL SOLAR</b>		<b>\$ 22,232</b>	<b>\$ 134,746</b>	<b>\$ 112,514</b>	<b>84%</b>
<b>TOTAL SUSTAINABILITY AND SOLAR</b>		<b>\$ 59,044</b>	<b>\$ 329,691</b>	<b>\$ 270,647</b>	<b>82%</b>
<b>STUDENT LIFE - 5150</b>					
Compensation		\$ 99,172	\$ 386,184	\$ 287,012	74%
Employee related expenses		23,215	119,411	96,196	81%
Community & Student Events		1,061	5,000	3,939	79%
Commuter Allowance		455	1,800	1,345	75%
Contracts/Subcontracts		345	1,500	1,155	77%
Employee Tuition Waivers		-	1,000	1,000	100%
Meeting Expense		-	500	500	100%
Office supplies		-	1,500	1,500	100%
Program Supplies		160	8,000	7,840	98%
Registrations		-	1,000	1,000	100%
Student Meals		-	60,000	60,000	100%
Travel and training		-	3,000	3,000	100%
<b>TOTAL STUDENT LIFE</b>		<b>\$ 124,408</b>	<b>\$ 588,895</b>	<b>\$ 464,487</b>	<b>79%</b>
<b>SAN CARLOS - 6900</b>					
Cost of Goods Sold		\$ -	\$ 32,230	\$ 32,230	100%
ISC BIE Annual Funds		-	858,603	858,603	100%
Tuition & Fees		-	52,880	52,880	100%
<b>TOTAL SAN CARLOS</b>		<b>\$ -</b>	<b>\$ 943,713</b>	<b>\$ 943,713</b>	<b>100%</b>

**Tohono O'odham Community College**  
**Unrestricted Expenses and Budget by Department**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

**Note: Remaining Budget Target for  
Operational expenses is:**

	<b>75%</b>	<b>Year-to-Date Actual</b>	<b>2024 Annual Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>CULINARY ARTS PROGRAM - 1498</b>					
Compensation		\$ -	\$ 55,620	\$ 55,620	100%
Employee related expenses		-	15,247	15,247	100%
Education Supplies		-	10,500	10,500	100%
Employee Tuition Waivers		-	300	300	100%
Gue Mach/Equipment Repairs		-	500	500	100%
Licenses and Fees		-	3,000	3,000	100%
Mileage		-	1,500	1,500	100%
Office Supplies		-	1,000	1,000	100%
Printing		-	2,000	2,000	100%
Registrations		-	1,500	1,500	100%
Travel and training		-	4,000	4,000	100%
<b>TOTAL CULINARY ARTS PROGRAM</b>		<b>\$ -</b>	<b>\$ 95,167</b>	<b>\$ 95,167</b>	<b>100%</b>
<b>TOHONO KOSIN</b>					
Compensation		\$ -	\$ 63,500	\$ 63,500	100%
Employee Related Benefits		-	35,696	35,696	100%
Cleaning Supplies		-	5,000	5,000	100%
Communications		-	1,200	1,200	100%
Contracts/Subcontracts		-	5,000	5,000	100%
Education Supplies		-	50,000	50,000	100%
Employee Tuition Waivers		-	600	600	100%
Equipment		-	10,000	10,000	100%
Licenses & Fees		-	3,000	3,000	100%
Mach/Equip Rep (service)		-	10,000	10,000	100%
Mileage		-	500	500	100%
Office Equipment		-	1,000	1,000	100%
Other Office Supplies		-	1,000	1,000	100%
Program Supplies		-	55,000	55,000	100%
Registrations		-	300	300	100%
Travel		-	1,000	1,000	100%
<b>TOTAL TOHONO KOSIN</b>		<b>\$ -</b>	<b>\$ 242,796</b>	<b>\$ 242,796</b>	<b>100%</b>
Grant Match (1117/1526)		\$ 2,746	\$ 119,873	\$ 117,127	98%
<b>TOTAL UNRESTRICTED</b>		<b>\$ 2,017,462</b>	<b>\$ 11,541,954</b>	<b>\$ 9,524,492</b>	<b>83%</b>

**TOHONO O'ODHAM COMMUNITY COLLEGE**

**Restricted Expenses and Budget by Project**

**For the Three Months Ended September 30, 2023**

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>SPONSORED PROJECTS</b>				
<b>NSF -TCUP Pathways to Indigenous STEM - 1114</b>				
<b>(9/1/18 - 8/31/23) NCE for 12 mos new end date 08/31/2024</b>				
Restricted revenues:				
Federal government grants	\$ 1,282,504	\$ 2,514,278	\$ (1,231,774)	-49%
Restricted expenses:				
Compensation	974,022	1,243,273	269,251	22%
Employee Related Benefits	171,786	254,730	82,944	33%
Travel/Professional Development/Registrations	19,346	43,200	23,854	55%
Memberships	1,750	1,800	50	3%
Consultants	189,840	200,000	10,160	5%
Materials & Supplies	22,423	47,800	25,377	53%
Publication Costs/Documentation/Dissemination	-	3,500	3,500	100%
Stipends	49,425	-	(49,425)	0%
Honorariums	-	-	-	0%
Other Direct Costs	-	120,375	120,375	100%
Participant Costs	16,199	51,140	34,941	68%
Indirect Costs	237,731	520,528	282,797	54%
Registrations	-	15,000	15,000	100%
Total Restricted Expenses	1,682,521	2,501,346	818,825	33%
Excess (deficiency)	\$ (400,017)	\$ 12,932	\$ (2,050,599)	
<b>ANA Increase Technical Capacity - (1117) Federal Share</b>				
<b>(9/30/18 - 1/31/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 250,126	\$ 1,200,000	\$ (949,874)	-79%
Restricted expenses:				
Compensation	465,988	496,047	30,059	6%
Employee Related Benefits	91,449	138,894	47,445	34%
Travel/professional Development	8,595	25,188	16,593	66%
Commuter Allowance	4,403	-	(4,403)	0%
Travel	1,203	-	(1,203)	0%
Advertising & Promotion	850	-	(850)	0%
Tuition/Books	5,501	18,189	12,688	70%
Communication Data Service	-	14,400	14,400	100%
Office Supplies/Program Support	109,885	188,847	78,962	42%
Meeting Expenses	4,313	-	(4,313)	0%
Indirect Costs Charged to TOCC Match	-	235,335	235,335	100%
Other Equipment & Tools	-	-	-	0%
Computers/GIS Devices/Printer	64,334	64,200	(134)	0%
Total Restricted Expenses	756,521	1,181,100	424,579	36%
Excess (deficiency)	\$ (506,395)	\$ 18,900	\$ (1,374,453)	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF AT&amp;T TCU BRAIDING Success Project (1118)</b>				
<b>(Until all funds are expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 167,200	\$ 168,630	\$ (1,430)	-1%
Restricted expenses:				
Compensation	26,320	35,520	9,200	26%
Employee Related Benefits	2,013	2,718	705	26%
Travel	17,032	10,406	(6,626)	-64%
Transportation	877	1,406	529	38%
Meeting Expenses	20,628	20,448	(180)	-1%
Contracts/Subcontracts	5,250	250	(5,000)	-2000%
Tuition & Fees	13,079	1,920	(11,159)	-581%
Stipends	1,600	6,600	5,000	76%
Participant Support	736	-	(736)	0%
Honorariums/Speakers	6,131	3,666	(2,465)	-67%
Programming & Supplies	36,251	7,684	(28,567)	-372%
Awards/Gifts	9,580	5,952	(3,628)	-61%
Total Restricted Expenses	139,496	96,570	(42,926)	-44%
Excess (deficiency)	\$ 27,704	\$ 72,060	\$ 41,496	
<b>TO Nation TOCC Language Center (1124)</b>				
<b>(3/1/20 - 2/28/23)</b>				
Grant from other sources	\$ 900,000	\$ 900,000	\$ -	0%
Restricted expenses:				
Compensation	737,027	598,680	(138,347)	-23%
Employee Related Benefits	183,750	179,172	(4,578)	-3%
Commuter Allowance	11,111	-	(11,111)	0%
Consultants	14,940	45,000	30,060	67%
Office & Technical Supplies	1,069	10,400	9,331	90%
Meeting Expense	4,864		(4,864)	0%
Participant Support	898		(898)	0%
Promotion/Advertising	130		(130)	0%
Program Meals/Supplies/Honorariums	6,208	15,000	8,792	59%
Computer Equipment	3,964	-	(3,964)	0%
Total Restricted Expenses	963,961	848,252	(115,709)	-14%
Excess (deficiency)	\$ (63,961)	\$ 51,748	\$ 115,709	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	<b>Grant Revenues / Expenses-to-Date</b>			
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Dollar General Native Americans Stepping Forward (GED) (1127)</b>				
<b>(8/1/22 - 6/30/23)</b>				
Restricted revenues:				
Grant from other sources	\$ 147,000	\$ 50,000	\$ 97,000	194%
Restricted expenses:				
Compensation	68,792	8,500	(60,292)	-709%
Employee related expenses	5,263	500	(4,763)	-953%
Travel (Field Trips)/Professional Dev/Membership	2,790	6,100	3,310	54%
Communications (Hot Spots)	40	2,480	2,440	98%
Memberships	85	-	(85)	0%
Mileage	-	6,000	6,000	100%
Education Materials/Supplies /Testing	40,541	19,620	(20,921)	-107%
Computer Equipment	19,688	6,800	(12,888)	-190%
Awards & gifts	7,675	-	(7,675)	0%
Total Restricted Expenses	144,873	50,000	(94,873)	-190%
Excess (deficiency)	\$ 2,127	\$ -	\$ 191,873	
<b>AICF AT &amp; T Digitized Career Success Program (1128)</b>				
<b>(7/1/22 - 7/31/23)</b>				
Restricted revenues:				
Grant from other sources	\$ 75,000	\$ 150,000	\$ (75,000)	-50%
Restricted expenses:				
Compensation	-	75,000	75,000	100%
Employee related expenses	-	-	-	0%
Travel (Field Trips)/Professional Dev/Membership	555	-	(555)	0%
Communications (Hot Spots)	-	-	-	0%
Meeting Expense	6,904	-	(6,904)	0%
Mileage	-	-	-	0%
Education Materials/Supplies /Testing	11,503	-	(11,503)	0%
Computer Equipment	-	-	-	0%
Awards & gifts	12,575	75,000	62,425	83%
Total Restricted Expenses	31,538	150,000	118,462	79%
Excess (deficiency)	\$ 43,462	\$ -	\$ (193,462)	
<b>AICF Faculty Professional Development (1129)</b>				
<b>(11/7/22 -7/31/2023)</b>				
Restricted revenues:				
Grant from other sources	\$ 7,000	\$ 7,000	\$ -	0%
Restricted expenses:				
Professional Development	4,000	7,000	3,000	43%
Total Restricted Expenses	4,000	7,000	3,000	43%
Excess (deficiency)	\$ 3,000	\$ -	\$ (3,000)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NIST/NTIA Connecting Communities 1140</b>				
<b>(11/1/22 -10/31/24)</b>				
Restricted revenues:				
Grant from other sources	\$ -	\$ 1,912,357	\$ (1,912,357)	-100%
Restricted expenses:				
Compensation	44,784	441,580	396,796	90%
Employee related expenses	73	158,970	158,897	100%
Travel	4,935	2,400	(2,535)	-106%
Mileage	-	157,080	157,080	100%
Supplies	131,377	459,700	328,323	71%
Contracts	-	363,300	363,300	100%
Indirect	-	329,327	329,327	100%
Total Restricted Expenses	181,169	1,912,357	1,731,188	91%
Excess (deficiency)	\$ (181,169)	\$ -	\$ (3,643,545)	
<b>NEH/ATALMA RevitalizeTO Oral History (1150)</b>				
<b>3/1/2022 - 2/28/2023 extended to 7/31/2023</b>				
Restricted revenues:				
Grant from other sources	\$ -	\$ 49,790	\$ (49,790)	-100%
Restricted expenses:				
Compensation	3,843	23,328	19,485	84%
Employee Related Expenses	286	2,135	1,849	87%
Consultants	19,800	19,800	-	0%
Indirect Costs	-	4,527	4,527	100%
Total Restricted Expenses	23,929	49,790	25,861	52%
Excess (deficiency)	\$ (23,929)	\$ -	\$ (75,651)	
<b>TEA Center: Reclaiming the O'odham Language</b>				
<b>04/01/2023-03/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ -	\$ 1,000,000	\$ (1,000,000)	-100%
Restricted expenses:				
Compensation	29,564	146,360	116,796	80%
Employee Related Expenses	2,812	46,250	43,438	94%
Travel	208	12,045	11,837	98%
Stipends	-	316,718	316,718	100%
Printing	-	36,000	36,000	100%
Equipment	-	1,500	1,500	100%
Consulting Fees	2,454	153,657	151,202	98%
Meeting Expense	3,615	33,830	30,215	89%
Honorariums	2,356	20,000	17,644	88%
Contracts/Subcontracts	-	3,600	3,600	100%
Program Supplies	-	113,200	113,200	100%
Indirect Costs	-	116,840	116,840	100%
Total Restricted Expenses	41,010	1,000,000	958,990	96%
Excess (deficiency)	\$ (41,010)	\$ 0	\$ (1,958,990)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF Community Based Native Arts Learning Sharing (1216)</b>				
<b>6/15/2022 - 4/30/2023</b>				
Restricted revenues:				
Grant from other sources	\$ 35,000	\$ 9,000	\$ 26,000	289%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/Gas/Mileage	2,976	1,296	(1,680)	-130%
Promotion/Advertising	704	-	(704)	0%
Meetings	3,153	3,429	276	8%
Other Professional Fees	9,150	-	(9,150)	0%
Stipends	8,750	4,275	(4,475)	-105%
Program Supplies	4,893	-	(4,893)	0%
Total Restricted Expenses	29,627	9,000	(20,627)	-229%
Excess (deficiency)	\$ 5,374	\$ -	\$ 46,627	
<b>AICF Pres Fund Lang/Cultural/HW6/22-5/24 (1218)</b>				
<b>6/1/2022 - 5/31/2024</b>				
Restricted revenues:				
Grant from other sources	\$ 100,000	\$ 100,000	\$ -	0%
Restricted expenses:				
Other Professional Fees	-	-	-	0%
Education Supplies	-	-	-	0%
Office Supplies	-	-	-	0%
Meeting Expenses	2,400	100,000	97,600	98%
Guest Speakers/Honorariums	450	-	(450)	0%
Program Supplies	2,625	-	(2,625)	0%
Total Restricted Expenses	5,475	100,000	94,525	95%
Excess (deficiency)	\$ 94,525	\$ -	\$ (94,525)	
<b>AICF Community Aid for Student Success (1222)-(CASS)</b>				
<b>1/1/2021 - 10/31/2021</b>				
Restricted revenues:				
Grant from other sources	\$ 48,000	\$ 48,000	\$ -	0%
Restricted expenses:				
Compensation	-	3,717	3,717	100%
Employee related expenses	-	283	283	100%
Office Supplies	7,610	2,000	(5,610)	-281%
Stipends	7,250	26,000	18,750	72%
Education/Program Supplies	2,181	8,500	6,319	74%
Office Equipment/Computers	22,227	7,500	(14,727)	-196%
Total Restricted Expenses	39,268	40,500	1,232	3%
Excess (deficiency)	\$ 8,732	\$ 7,500	\$ (1,232)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>AICF 2023 Summer Success Conference</b>				
<b>04/01/2023 - 06/30/2023</b>				
Restricted revenues:				
Grant from other sources	\$ 10,000	\$ 10,000	-	0%
Restricted expenses:				
Transportation	1,713	1,713	(0)	0%
Stipends	-	4,000	4,000	100%
Promotion/Advertisitng	2,587	2,894	307	11%
Meeting Expenses	1,429	1,393	(35)	-3%
Total Restricted Expenses	5,728	10,000	4,272	43%
Excess (deficiency)	\$ 4,272	\$ -	\$ (4,272)	
<b>BIA 93-638 - Occupational Training TCCU -(1301)</b>				
<b>Program Revenue and Costs</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 636,740	\$ 200,000	\$ 436,740	218%
Restricted expenses:				
Compensation	83,789	200,000	116,211	58%
Employee related expenses	-	-	-	0%
Total Restricted Expenses	83,789	200,000	116,211	58%
Excess (deficiency)	\$ 552,951	\$ -	\$ 320,529	
<b>BIA 93-638 - Occupational Training TCCU -(1302)</b>				
<b>Program Revenue and Costs</b>				
<b>(July 01, 2019 - June 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 162,234	\$ 300,000	\$ (137,766)	-46%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	8,350	175,000	166,650	95%
Mileage	-	5,000	5,000	100%
Supplies/Other Porgram Cost	-	25,000	25,000	100%
Consultants/Contracts	10,265	95,000	84,735	89%
Total Restricted Expenses	18,615	300,000	281,385	94%
Excess (deficiency)	\$ 143,619	\$ 125,000	\$ (304,416)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Better Way Foundation (1303)</b>				
<b>Program Revenue and Costs</b>				
<b>(January 01, 2022- December 31, 2022)</b>				
Restricted revenues:				
Grant from Other Sources	\$ 50,400	\$ 80,400	\$ (30,000)	-37%
Restricted expenses:				
Travel	3,875	13,000	9,125	70%
Mileage	-	2,000	2,000	100%
Postage and Delivery	-	1,000	1,000	100%
Printing	-	13,000	13,000	100%
Promotion Advertising	-	2,592	2,592	100%
Professional Fees	11,114	16,100	4,986	31%
Office Supplies	455	3,000	2,545	85%
Meeting Expense	2,910	6,135	3,225	53%
Program Supplies/materials	-	6,480	6,480	100%
Indirect Costs	-	17,093	17,093	100%
Total Restricted Expenses	18,354	80,400	62,046	77%
Excess (deficiency)	\$ 32,046	\$ -	\$ (92,046)	
<b>HHS ANA O'odham Language &amp; Materials Project (1310)</b>				
<b>9/1/21 - 9/1/24</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 82,609	\$ (82,609)	-100%
Restricted expenses:				
Office Supplies	4,398	6,666	2,268	34%
Mileage	-	2,088	2,088	100%
Program Supplies	2,531	10,452	7,921	76%
Professional Fees	-	10,400	10,400	100%
Indirect Costs	-	9,545	9,545	100%
Other Equipment & Tools	5,821	5,744	(77)	-1%
Total Restricted Expenses	12,750	44,895	32,145	72%
Excess (deficiency)	\$ (12,750)	\$ 37,714	\$ (114,754)	
<b>AZ TPT State Construction Needs Funding - (1400)</b>				
<b>(July 1, 2017 - June 30, 2037)</b>				
Restricted revenues:				
State government grants	\$ 1,759,843	\$ 3,120,000	\$ (1,360,157)	-44%
Restricted expenses:				
Contracts/subcontracts	642,110	3,120,000	2,477,890	79%
Equipment Rental	500	-	(500)	0%
Construction Supplies	402,635	-	(402,635)	0%
Bank Charges	106	-	(106)	0%
Total Restricted Expenses	1,045,351	3,120,000	2,074,649	66%
Excess (deficiency)	\$ 714,492	\$ -	\$ (3,434,805)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Workforce Development - (1401)</b>				
<b>(July 1, 2017 - June 30, 2021)</b>				
Restricted revenues:				
Grant from Other Sources	\$ 1,411,056	\$ 897,810	\$ 513,246	57%
State government grant	\$ 70,619			0%
Restricted expenses:				
Compensation	249,595	-	(249,595)	0%
Employee related expenses	58,470	-	(58,470)	0%
Commuter Allowance	2,469	-	(2,469)	0%
Printing	216	-	(216)	0%
Vehicle Rental	40,945	-	(40,945)	0%
Office Supplies	15,634	-	(15,634)	0%
Communications	3,147	-	(3,147)	0%
Meeting Expense	6,014	-	(6,014)	0%
Stipends	268,009	-	(268,009)	0%
Training	22,991	-	(22,991)	0%
Subscriptions/Periodicals	6,008	-	(6,008)	0%
Office Equipment	8,962	-	(8,962)	0%
Computer Equipment	8,433	-	(8,433)	0%
Contracts/subcontracts	957,752	897,810	(59,942)	-7%
Construction Materials	1,702	-	(1,702)	0%
Total Restricted Expenses	1,650,345	897,810	(752,535)	-84%
Excess (deficiency)	\$ (168,670)	\$ -	\$ 1,265,780	
<b>Univ of AZ NASA Space Grant - (1402)</b>				
<b>(12/14/16 -12/13/22 )</b>				
Restricted revenues:				
State government grants	\$ 35,500	\$ 29,500	\$ 6,000	20%
Restricted expenses:				
Stipends	3,000	-	(3,000)	0%
Program Supplies	24,116	29,500	5,384	18%
Total Restricted Expenses	27,116	29,500	2,384	8%
Excess (deficiency)	\$ 8,384	\$ -	\$ 3,616	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	<b>Grant Revenues / Expenses-to-Date</b>			
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>U of A Haury Program A Student's Journey - (1406)</b>				
<b>(7/1/21 - 6/30/23)</b>				
Restricted revenues:				
State government grants	\$ 315,838	\$ 315,206	\$ 632	0%
Restricted expenses:				
Compensation	172,953	129,000	(43,953)	-34%
Employee related expenses	26,000	40,764	14,764	36%
Events	-	10,104	10,104	100%
Travel	8,625	3,338	(5,287)	-158%
Office/Education Supplies	1,596	6,000	4,404	73%
Meeting Expenses	14,542	30,000	15,458	52%
Honorariums/Guest Speakers	37,750	6,000	(31,750)	-529%
Awards & Gifts	46,567	6,000	(40,567)	-676%
Stipends	2,900	90,000	87,100	97%
Total Restricted Expenses	310,934	321,206	10,272	3%
Excess (deficiency)	\$ 4,904	\$ (6,000)	\$ (9,640)	
<b>NIFA Equity Planting the Seeds of Culture &amp; Food 1421)</b>				
<b>(9/1/2022 - 8/31/2026)</b>				
Restricted revenues:				
Grant from Other Sources	\$ -	\$ 157,142	\$ (157,142)	-100%
Restricted expenses:				
Compensation	24,865	69,038	44,173	64%
Employee related expenses	2,014	20,449	18,435	90%
Commuter Allowance	138	20,449	20,311	99%
Indirect	-	33,408	33,408	100%
Consultants	-	3,200	3,200	100%
Materials	-	11,049	11,049	100%
Stipends	-	20,000	20,000	100%
Total Restricted Expenses	27,018	177,593	150,575	85%
Excess (deficiency)	\$ (27,018)	\$ (20,451)	\$ (307,717)	
<b>BIE TCU Facilities &amp; Improvements (1430) PL 116-260 (1430)</b>				
<b>(4/15/2020 -6/30/2024)</b>				
Restricted revenues:				
Federal government grants	\$ 1,314,285	\$ 857,142	\$ 457,143	53%
Restricted expenses:				
Construction Supplies	43,753	-	(43,753)	0%
Program Supplies	90,928	-	(90,928)	0%
Equipment	57,756	-	(57,756)	0%
Consultants	800	-	(800)	0%
Other Structural Improvements	271,325	857,142	585,817	68%
Total Restricted Expenses	464,562	857,142	392,580	46%
Excess (deficiency)	\$ 849,723	\$ -	\$ 64,563	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	<b>Grant Revenues / Expenses-to-Date</b>			
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>NIFA Endowment - (20-1502)</b>				
<b>(Sept 1, 2020- Aug 31, 2023)</b>				
Restricted revenues:				
Federal government grants	\$ 314,681	\$ 243,073	\$ 71,608	29%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Travel/professional Development	246	-	(246)	0%
Printing	3,442	-	(3,442)	0%
Commuter Allowance	-	-	-	0%
Moving Expenses	5,000	-	(5,000)	0%
Communications	2,068	-	(2,068)	0%
Vehicle Rental	32,194	-	(32,194)	0%
Promotion/Advertising	28,691	36,000	7,310	20%
Consultants/Professionals	167,375	86,677	(80,698)	-93%
Building Materials	1,689	-	(1,689)	0%
Education Supplies	-	-	-	0%
Meeting Expense	5,811	7,500	1,689	23%
Stipends	-	-	-	0%
Staff Development	2,000	-	(2,000)	0%
Guest Speaker/Honorariums	-	-	-	0%
Program Supplies	53,947	96,000	42,053	44%
Other Structural Improvements	810	-	(810)	0%
Office Supplies	-	7,500	7,500	100%
Furniture and Fixtures	1,477	-	(1,477)	0%
Computer Equipment	-	9,396	9,396	100%
Total Restricted Expenses	304,750	243,073	(61,677)	-25%
Excess (deficiency)	\$ 9,931	\$ -	\$ 133,285	
<b>NIFA Education Sustainable Tomorrow - (20-1508)</b>				
<b>(Sept 1, 2018- Aug 31, 2022)</b>				
Restricted revenues:				
Federal government grants	\$ 185,279	\$ 442,259	\$ (256,980)	-58%
Restricted expenses:				
Compensation	152,135	315,345	163,210	52%
Employee related expenses	29,283	40,165	10,882	27%
Commuter Allowance	2,631	1,606	(1,025)	-64%
Consultants	3,500	1,606	(1,894)	-118%
Program Supplies	-	-	-	0%
Participant Support	-	-	-	0%
Indirect Cost	21,770	85,143	63,373	74%
Total Restricted Expenses	209,319	443,865	234,546	53%
Excess (deficiency)	\$ (24,040)	\$ (1,606)	\$ (491,526)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>USDA Furniture Arts &amp; Science (20-1509)</b>				
<b>(Aug 1, 2021- July 30,2026)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 166,200	\$ (166,200)	-100%
Restricted expenses:				
Furniture	170,131	166,200	(3,931)	-2%
Total Restricted Expenses	170,131	166,200	(3,931)	-2%
Excess (deficiency)	\$ (170,131)	\$ -	\$ (162,269)	
<b>USDA Disaster Relief Health &amp; Wellness (1526)</b>				
<b>(May 12, 2021- May 12, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 99,975	\$ (99,975)	-100%
Other Tools/Structural Improvements	121,284	99,975	(21,309)	-21%
Total Restricted Expenses	121,284	99,975	(21,309)	-21%
Excess (deficiency)	\$ (121,284)	\$ -	\$ (78,666)	
<b>USDA NIFA Extension Capacity (20-1531)</b>				
<b>(Sept 1, 2018- Aug 31, 2022)</b>				
Restricted revenues:				
Federal government grants	\$ 201,546	\$ 177,238	\$ 24,308	14%
Compensation	186,133	99,528	(86,605)	-87%
Employee Related Benefits	154,241		(154,241)	0%
Travel/ Per Diem/ Lodging/Registrations	1,053	2,198	1,145	52%
Youth Programs	-	8,000	8,000	100%
Other Participant/trainee Support Costs	-	13,312	13,312	100%
Workshops	-	4,000	4,000	100%
Education and Program supplies	45,734	11,500	(34,234)	-298%
Stipends	1,604	2,700	1,096	41%
Equipment	3,995	36,000	32,005	89%
Total Restricted Expenses	392,760	177,238	(215,522)	-122%
Excess (deficiency)	\$ (191,214)	\$ -	\$ 239,830	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	<b>Grant Revenues / Expenses-to-Date</b>			
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>NIFA Extension Capacity Bldg Together III - (20-1541)</b>				
<b>(Sept 1, 2018- Aug. 31, 2023)</b>				
Restricted revenues:				
Federal government grants	\$ 323,449	\$ 660,000	\$ (336,551)	-51%
Grant from other sources	1,500	1,500	-	0%
Restricted expenses:				
Compensation	463,446	283,000	(180,446)	-64%
Employee related expenses	90,482	65,980	(24,502)	-37%
Travel	10,205	12,960	2,755	21%
Registration	5,812	760	(5,052)	-665%
Equipment Rental	510	-	(510)	0%
Consultants	200	1,800	1,600	89%
Honorariums	-	2,000	2,000	100%
Meeting Expense	2,970	-	(2,970)	0%
Program Materials & Supplies	33,805	6,120	(27,685)	-452%
Total Restricted Expenses	607,430	372,620	(234,810)	-63%
Excess (deficiency)	\$ (282,481)	\$ 288,880	\$ (101,741)	
<b>NIFA Extension Sovereign O'oidag for SovereNation (1542)</b>				
<b>(Sept 1, 2022- Aug. 31, 2026)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 246,000	\$ (246,000)	-100%
Restricted expenses:				
Compensation	10,710	152,287	141,577	93%
Employee related expenses	1,861	47,210	45,349	96%
Travel	-	11,250	11,250	100%
Stipends	-	8,800	8,800	100%
Meals	-	6,000	6,000	100%
Materials and Supplies	14,030	17,253	3,223	19%
Consultants	-	3,200	3,200	100%
Total Restricted Expenses	26,601	246,000	219,399	89%
Excess (deficiency)	\$ (26,601)	\$ -	\$ (465,399)	
<b>2019 USDA TCIE Campus Community Facilities (20-1621)</b>				
<b>(10/2/19-9/2/24)</b>				
Restricted revenues:				
Federal government grants	\$ 102,436	\$ 137,702	\$ (35,266)	-26%
Restricted expenses:				
Excavation	-	36,000	36,000	100%
Excavation TOCC	-	6,250	6,250	100%
Utility Infrastructure	55,296	64,700	9,404	15%
Concrete	54,387	31,000	(23,387)	-75%
Framing	-	6,002	6,002	100%
Framing TOCC	-	997	997	100%
Total Restricted Expenses	109,683	144,949	35,266	24%
Excess (deficiency)	\$ (7,247)	\$ (7,247)	\$ (70,532)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>2018 USDA TCI E Campus Solar Project (20-1622)</b>				
<b>(10/2/19- 9/2/2024)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 129,000	\$ (129,000)	-100%
TOCC Match	-	-	-	0%
Restricted expenses:				
Other costs to complete /consultants	91,490	-	(91,490)	0%
Consultants	-	-	-	0%
Equipment and Construction Costs	-	129,000	129,000	100%
Total Restricted Expenses	91,490	129,000	37,511	29%
Excess (deficiency)	\$ (91,490)	\$ -	\$ (166,511)	
<b>2018 USDA TCI E Campus Solar Project Match (10-1622)</b>				
Restricted expenses:				
Equipment and Construction Costs	6,450	6,450	-	0%
Total Restricted Expenses	6,450	6,450	-	0%
Excess (deficiency)	\$ (6,450)	\$ (6,450)	\$ -	
<b>2020 USDA TCI Wellness Ctr (20-1628)</b>				
<b>(9/11/20- 8/31/25)</b>				
Restricted revenues:				
Federal government grants	\$ -	\$ 181,367	\$ (181,367)	-100%
Restricted expenses:				
Equipment and Construction Costs	-	181,367	181,367	100%
Total Restricted Expenses	-	181,367	181,367	100%
Excess (deficiency)	\$ -	\$ -	\$ (181,367)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Title III Part A Our Circle of Strength - (20-1632)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 1,295,502	\$ 6,559,520	\$ (5,264,018)	-80%
Restricted expenses:				
Compensation	990,728	1,520,000	529,272	35%
Employee related expenses	230,352	420,000	189,648	45%
Travel Expense	-	86,000	86,000	100%
Commuter Allowance	5,365	-	(5,365)	0%
Vehicle rental	4,825	-	(4,825)	0%
Consultant fees and expenses	35,900	200,000	164,100	82%
Education supplies and Outreach	6	36,000	35,994	100%
Office supplies	646	-	(646)	0%
Registrations	75	-	(75)	0%
Contracts/Subcontracts	24,121	-	(24,121)	0%
Other Structural Improvements	811,199	3,619,520	2,808,321	78%
Office equipment	24,671	100,000	75,329	75%
Other	-	578,000	578,000	100%
Total Restricted Expenses	2,127,888	6,559,520	4,431,632	68%
Excess (deficiency)	\$ (832,386)	\$ -	\$ (9,695,651)	
<b>Title III Part F Honoring Yesterday to Build Tom. - (20-1642)</b>				
<b>(Oct. 1, 2020 - Sept. 30, 2025)</b>				
Restricted revenues:				
Federal government grants	\$ 725,127	\$ 4,655,008	\$ (3,929,881)	-84%
Restricted expenses:				
Compensation	-	-	-	0%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	1,887,127	4,655,008	2,767,881	59%
Education supplies	-	-	-	0%
Total Restricted Expenses	1,887,127	4,655,008	2,767,881	59%
Excess (deficiency)	\$ (1,162,000)	\$ -	\$ (6,697,762)	
<b>American Rescue Plan Fund (ARP) BIE PL 117-2 (1680)</b>				
<b>(July 1, 2019 - June 30, 2024)</b>				
Restricted revenues:				
Federal government grants	\$ 5,581,278	\$ 5,581,278	\$ -	0%
Restricted expenses:				
Student Assistance	-	5,581,278	5,581,278	100%
Employee related expenses	-	-	-	0%
Contracts/subcontracts	-	-	-	0%
Computer equipment	-	-	-	0%
Other Structural Improvements	-	-	-	0%
Education supplies	-	-	-	0%
Total Restricted Expenses	-	5,581,278	5,581,278	100%
Excess (deficiency)	\$ 5,581,278	\$ -	\$ (5,581,278)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>TO Gaming Back to Campus Daily Meals and Archery Range (1716)</b>				
<b>May 27, 2022 - Until funds expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 9,247	\$ 9,247	\$ -	0%
Restricted expenses:				
Meals	-	7,400	7,400	100%
Archery Costs	-	1,847	1,847	100%
Total Restricted Expenses	-	9,247	9,247	100%
Excess (deficiency)	\$ 9,247	\$ -	\$ (9,247)	
<b>Community of Practice - (20-1720)</b>				
<b>(July 1, 2022 - June 30, 2023)</b>				
Restricted revenues:				
Grant from other sources	\$ 197,844	\$ 108,000	\$ 89,844	83%
Restricted expenses:				
Compensation	76,840	45,501	(31,339)	-69%
Employee related expenses	39,132	12,285	(26,847)	-219%
Travel	998	-	(998)	0%
Scholarships	-	1,129	1,129	100%
Registrations	160	-	(160)	0%
Vehicle Rental	7,408	-	(7,408)	0%
Office Supplies	-	500	500	100%
Meeting Expense	-	5,100	5,100	100%
Staff Development	-	5,015	5,015	100%
Advertising/Printing	-	489	489	100%
Contracts/Subcontracts	9,200	27,245	18,045	66%
Consultants	2,503	900	(1,603)	-178%
Program Supplies & Materials	-	800	800	100%
Indirect Cost	11,199	9,036	(2,163)	-24%
Total Restricted Expenses	147,440	108,000	(39,440)	-37%
Excess (deficiency)	\$ 50,403	\$ -	\$ (50,403)	
<b>Project Success Ascendium (1727)</b>				
<b>Emergency Aid/Paid Internship</b>				
<b>(Jan 1, 2020 - Dec 31, 2025)</b>				
Restricted revenues:				
Grant from other sources	\$ 60,584	\$ 169,000	\$ (108,416)	-64%
Restricted expenses:				
Administrative Costs Emergency Aid	-	9,000	9,000	100%
Administrative Costs Paid Internship	-	30,000	30,000	100%
Student Funds Emergency Aid	12,117	30,000	17,883	60%
Stipends	4,946	-	(4,946)	0%
Office Supplies	424	-	(424)	0%
Student Funds Paid Internship	-	100,000	100,000	100%
Meeting Expense	2,643	-	(2,643)	0%
Total Restricted Expenses	20,130	169,000	148,870	88%
Excess (deficiency)	\$ 40,454	\$ -	\$ (40,454)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

<b>Grant Revenues / Expenses-to-Date</b>				
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>Ed Stabilization Fund Covid 19 Assistance (20-8021)</b>				
<b>(July 1, 2019 - June 30, 2024)</b>				
Restricted revenues:				
Federal government grants	\$ 6,546,126	\$ 4,910,968	\$ 1,635,158	33%
Restricted expenses:				
Compensation	-	-	-	0%
Student Assistance	-	4,910,968	4,910,968	100%
Employee related expenses	128,846	-	(128,846)	0%
Consultants	49,511	-	(49,511)	0%
Staff Development	46,000	-	(46,000)	0%
Book waivers	231,583	-	(231,583)	0%
Computer equipment	9,999	-	(9,999)	0%
Payment to SCAC	91,537	-	(91,537)	0%
Cleaning Supplies	1,223	-	(1,223)	0%
Education supplies	22,954	-	(22,954)	0%
Total Restricted Expenses	581,652	4,910,968	4,329,316	88%
Excess (deficiency)	\$ 5,964,474	\$ -	\$ (5,964,474)	
<b>TOTAL RESTRICTED EXPENSES</b>				
Restricted revenues:				
Federal government grants	\$ 18,921,313	\$ 29,343,617	\$ (10,422,304)	-36%
State government grants	2,111,181	3,464,706	(1,353,525)	-39%
Grant from other sources	3,219,830	5,827,876	(2,608,046)	-45%
Total Restricted Revenues	\$ 24,252,325	\$ 38,636,199	\$ (14,383,874)	-37%
Restricted expenses:	\$ 14,512,083	\$ 38,188,219	23,676,136	62%
Excess (deficiency)	\$ 9,740,241	\$ 447,980	\$ (9,292,261)	



**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

Grant Revenues / Expenses-to-Date				
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>STUDENT FINANCIAL AID</b>				
<b>Scholarships- 21-8010 AICF (July1, 2021 - June 30, 2022)</b>				
Restricted revenues:				
Scholarship Award	\$ 916,195	\$ 242,904	\$ 673,291	277%
Restricted expenses:				
Travel/Meeting/Office Expense	1,044	5,185	4,141	80%
Travel/Meeting/Office Expense	744	-	(744)	0%
Scholarships	977,836	395,552	(582,284)	-147%
Total Restricted Expenses	979,624	400,737	(578,887)	-144%
Excess (deficiency)	\$ (63,429)	\$ (157,833)	\$ (94,404)	
<b>Dept of Ed Cares Act Title III TCU Fund 7/13/20-6/30/23 (20-8026)</b>				
Restricted revenue:				
Federal government grants	\$ 4,017,314	\$ 7,001,292	\$ (2,983,978)	-43%
Restricted expenses:				
Compensation	380,906	-	(380,906)	0%
Employee related expenses	25,513	-	(25,513)	0%
SCAC Grants to or expenditures for students	48,000	274,665	226,665	83%
Postage & Delivery	16,986	-	(16,986)	0%
Communications	5,099	-	(5,099)	0%
Building R&M	4,441	-	(4,441)	0%
Building Rent	24,914	-	(24,914)	0%
Consultant Fees	405,423	-	(405,423)	0%
Licenses & Fees	34,088	-	(34,088)	0%
Cleaning Supplies	15,921	-	(15,921)	0%
Meeting Expense	5,718	-	(5,718)	0%
Custodial and Cleaning Expenses	150,218	-	(150,218)	0%
CARES ACT Higher Ed Emergency Relief	2,777,088	-	(2,777,088)	0%
Residence Fees Lost	39,600	39,600	-	0%
Residence Fees Refunded TOCC	(22,072)	17,528	39,600	226%
Memberships	2,500	-	(2,500)	0%
Indirect Costs	403,032	-	(403,032)	0%
Other Structural Improvements	224,058	-	(224,058)	0%
Computer Equipment	702,687	-	(702,687)	0%
Awards and Gifts	45,500	-	(45,500)	0%
Grants to or expenditures for TOCC students	-	6,669,499	6,669,499	100%
Total Restricted Expenses	5,289,620	7,001,292	1,711,672	24%
Excess (deficiency)	\$ (1,272,306)	\$ -	\$ 1,272,306	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	<b>Grant Revenues / Expenses-to-Date</b>			
	<b>Actual</b>	<b>Grant Budget</b>	<b>Remaining Budget</b>	<b>Remaining %</b>
<b>FSEOG 7/1/22 - 6/30/23 (21-8020)</b>				
Restricted revenue:				
Federal government grants	\$ -		\$ -	0%
Restricted expenses:				
Tuition & Fee Waivers	19,503	-	(19,503)	0%
Total Restricted Expenses	19,503	-	(19,503)	0%
Excess (deficiency)	\$ (19,503)	\$ -	\$ 19,503	
<b>PELL -21- 8030 (July 1, 2021 - June 30, 2022)</b>				
Restricted revenue:				
Federal government grants	\$ 1,658,282	\$ 1,100,000	\$ 558,282	51%
Restricted expenses:				
Office Supplies	-	-	-	0%
Refunds	1,623	-	(1,623)	0%
Grants to students	2,663,296	1,100,000	(1,563,296)	-142%
Total Restricted Expenses	2,664,919	1,100,000	(1,564,919)	-142%
Excess (deficiency)	\$ (1,006,637)	\$ -	\$ 1,006,637	
<b>TOTAL STUDENT FINANCIAL AID</b>				
Restricted revenue:				
Federal government grants	5,675,597	8,101,292	\$ (2,425,696)	-30%
Scholarship Award	916,195	242,904	673,291	277%
	\$ 6,591,792	\$ 8,344,196	\$ 1,752,405	21%
Restricted expenses	8,953,667	8,502,029	(451,638)	-5%
Excess (deficiency)	\$ (2,361,875)	\$ (157,833)	\$ 2,204,042	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project - Inactive**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>SPONSORED PROJECTS</b>				
<b>AT&amp;T TCU/High School Completion Project B - AICF - (1111)</b>				
<b>(10/20/16 - Until Expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 184,000	\$ 184,000	\$ -	0%
Restricted expenses:				
Compensation	4,445	36,190	31,745	88%
High School tutors	-	1,500	1,500	100%
College Mentors	-	4,000	4,000	100%
Parent Liaison	-	500	500	100%
Travel/professional Development	55,296	15,650	(39,646)	-253%
Transportation	6,080	5,650	(430)	-8%
Printing and Marketing	3,577	9,400	5,823	62%
Meeting Expenses	10,244		(10,244)	0%
Tuition/Programming	29,006	39,210	10,204	26%
Stipends	3,600	3,000	(600)	-20%
Contracts/Subcontracts	41,804	-	(41,804)	0%
Program Supplies	5,728	10,900	5,172	47%
Honorariums/Speakers	-	5,000	5,000	100%
Student Incentives & Awards	6,000	6,000	-	0%
Total Restricted Expenses	165,780	137,000	(28,780)	-21%
Excess (deficiency)	\$ 18,220	\$ 47,000	\$ 28,780	
<b>Dollar General GED Language &amp; Writing Dev (1121)</b>				
<b>(Until all Funds Expended)</b>				
Restricted revenues:				
Grant from other sources	\$ 170,450	\$ 170,450	\$ -	0%
Restricted expenses:				
Compensation	32,140	48,264	16,124	33%
Employee related expenses	2,392	3,999	1,607	40%
Mileage	4,615	4,440	(175)	-4%
Communications	4,101	2,400	(1,701)	-71%
Registrations/Professional Dev/Memberships	22,792	32,760	9,968	30%
Education Materials & Supplies	67,351	56,836	(10,515)	-19%
Contracts/Subcontracts	3,100	4,650	1,550	33%
Program Incentives	12,950	13,351	401	3%
Computer Equipment	2,474	3,750	1,276	34%
Total Restricted Expenses	151,915	170,450	18,535	11%
Excess (deficiency)	\$ 18,535	\$ -	\$ (18,535)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project - Inactive**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>NEH Cultural Preservation (1215)</b>				
<b>6/1/2022 - 2/28/2023</b>				
Restricted revenues:				
Grant from other sources	\$ 12,088	\$ 6,028	\$ 6,060	101%
Restricted expenses:				
Stipends	-	528	528	100%
Professional Fees	12,088	5,500	(6,588)	-120%
Total Restricted Expenses	12,088	6,028	(6,060)	-101%
Excess (deficiency)	\$ -	\$ -	\$ 12,120	
<b>AICF/TCU Preview Day (1217)</b>				
<b>2/10/2023 - 5/1/2023</b>				
Restricted revenues:				
Grant from other sources	\$ 4,500	\$ 2,500	\$ 2,000	80%
Restricted expenses:				
Promotion/Advertising	1,431	800	(631)	-79%
Other Supplies	2,172	1,200	(972)	-81%
Meeting Expense	-	500	500	100%
Total Restricted Expenses	3,603	2,500	(1,103)	-44%
Excess (deficiency)	\$ 897	\$ -	\$ 3,103	
<b>AICF/TCU Emergency Student Aid Success - (1352)</b>				
<b>(5/13/20 - 12/31/20)</b>				
Restricted revenues:				
Grant from other sources	\$ -	\$ 26,700	\$ (26,700)	-100%
Restricted expenses:				
Student Emergency Aid	-	2,400	2,400	100%
Computer Equipment	-	24,300	24,300	100%
Total Restricted Expenses	-	26,700	26,700	100%
Excess (deficiency)	\$ -	\$ -	\$ (53,400)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project - Inactive**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>Univ of AZ Diversity Planning Grant - (1404)</b> <b>(9/1/18 - 8/31/22)</b>				
Restricted revenues:				
State government grants	\$ 25,000	\$ 40,000	\$ (15,000)	-38%
Restricted expenses:				
Program Supplies	-	-	-	0%
Contracts/Subcontracts	32,560	40,000	7,440	19%
Total Restricted Expenses	32,560	40,000	7,440	19%
Excess (deficiency)	\$ (7,560)	\$ -	\$ (22,440)	

**TOCC Grant Match Grant 1526 USDA (1005)**  
**(May 12, 2021- May 12, 2026) No additional expenditures afer 6/30/2022**

Operational expenses:				
Furniture & Equipment	-	33,000	33,000	100%
Total Restricted Expenses	-	33,000	33,000	100%
Excess (deficiency)	\$ -	\$ (33,000)	\$ (33,000)	

**Great Lakes - Paid Internship - (1726)**  
**(5/1/17 - 10/31/19)**

Restricted revenues:				
Grant from other sources	\$ 49,105	\$ 100,000	\$ (50,895)	-51%
Restricted expenses:				
Student Employment Salary and taxes	20,844	75,000	54,156	72%
Consulting	3,480	23,000	19,520	85%
Meeting expense	-	1,000	1,000	100%
Promotion	-	1,000	1,000	100%
Total Restricted Expenses	24,324	100,000	75,676	76%
	\$ 24,781	\$ -	\$ (24,781)	

**TOTAL RESTRICTED EXPENSES**

Restricted revenues:				
Federal government grants	\$ -	\$ -	\$ -	0%
State government grants	25,000	40,000	(15,000)	-38%
Grant from other sources	420,143	489,678	(69,535)	-14%
Total Restricted Revenues	\$ 445,143	\$ 529,678	\$ (84,535)	-16%
Restricted expenses:	\$ 390,270	\$ 515,678	125,408	24%
Excess (deficiency)	\$ 54,873	\$ 14,000	\$ (40,873)	

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project - Inactive**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %

**Tohono O'odham Community College**  
**Restricted Expenses and Budget by Project - Inactive**  
**For the Three Months Ended September 30, 2023**  
**(Intended for internal management purposes only)**

	Grant Revenues / Expenses-to-Date			
	Actual	Grant Budget	Remaining Budget	Remaining %
<b>STUDENT FINANCIAL AID</b>				
<b>AICF Food Security Emergency Aid (21-1221) 9/15/20 - 7/31/21</b>				
Restricted revenue:				
Federal government grants	-	\$ 5,700	\$ (5,700)	-100%
Restricted expenses:				
Grants to or expenditures for TOCC students	-	5,700	5,700	100%
Total Restricted Expenses	-	5,700	5,700	100%
Excess (deficiency)	\$ -	\$ -	\$ -	
<b>Scholarships- 20-1353/1351 AICF Online Instruction (May 26, 2020 - July 31, 2020)</b>				
Restricted revenues:				
Scholarship Award	\$ 20,000	\$ 10,000	\$ 10,000	100%
Restricted expenses:				
Online Instruction	-	-	-	
Computer Equipment	10,000	10,000	-	0%
Total Restricted Expenses	10,000	10,000	-	0%
Excess (deficiency)	\$ 10,000	\$ -	\$ (10,000)	
<b>TOTAL STUDENT FINANCIAL AID</b>				
Restricted revenue:				
Federal government grants	-	5,700	(5,700)	-100%
Scholarship Award	20,000	10,000	10,000	100%
	\$ 20,000	\$ 15,700	\$ (4,300)	-27%
Restricted expenses	10,000	15,700	5,700	36%
Excess (deficiency)	\$ 10,000	\$ -	\$ (10,000)	

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** SYLVIA HENDRICKS, DIRECTOR OF STUDENT LIFE  
**SUBJECT:** 2<sup>ND</sup> ASSISTANT COOK POSITION REQUEST  
**DATE:** NOVEMBER 3, 2023  
**CC:** AIMEE FARMER, CHIEF HUMAN RESOURCE OFFICER

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Background: The TOCC Food Program began providing meals for TOCC students and staff in fall semester of 2016. There has been a number of changes since 2016, from closure of the kitchen during the Pandemic, to renovating of the I-Wemta Ki: Kitchen to a more industrial functioning kitchen in 2021. An industrial stove, ice machine, and prepping stations were added. An additional full-time Assistant Cook was added to support the single Lead Cook in 2021. Then, with the opening up of the Dorm Residence Program in fall of 2022, the College added dinner for residents on M-Th along with provisions for Breakfast and Lunch for those residents and for employees and the occasional community member.

Currently, the Lead Cook cooks meals, and puts together the weekly menu with the assistance of the Assistant Cook. She also orders food and picks up the food & cooking supplies, and handles the functions of the entire operation. She also informs the College community about the weekly menu and drafts and provides other announcements regarding the food program. The assistant Cook prepares lunch, and dinner along with setting up and cleaning up the drink station. Prepping food, serving food, washing dishes, pots and pans, and ensuring that kitchen is cleaned up after each meal and at the end of the day is done by both Lead and Assistant Cooks. The Lead Cook comes in very early and prepares and serves Breakfast, sets up the drink station including coffee and juice. In the middle of the week she handles food ordering and handles paper work for the program, along with prepping and assisting with lunch. The Assistant Cook comes in later in the morning to assists with cleaning up after breakfast and begin the cooking for lunch, cleans up after lunch and begins cooking for dinner, cleans up again, and is done for the day.

The number of meals served is increasing, the workload is high, the expectations are also high. Another Assistant Cook is needed in order to keep the current staff from burning out, to ensure their safety, and to continue to provide a quality product for students, dorm residents and others.



Justification: The work our two cooks (i.e., Lead Cook and Assistant Cook) provide has been great but with the increase of students and staff along with the addition of the dinner meals and attendant work, we absolutely need an additional person. The number of meals served has increased tremendously too. In Fall of 2022, from 8/22 – 9/23/ 2022 there were 1286 meals served compared to Fall of 2023, from 8/21 – 9/21, 2023 there has been 2228 meals served an increase of 73%. the Food Service program needs to be prepared for the increases in student numbers we are experiencing. I know that this request would make a positive addition to the program and the service we provide.

The program itself is a success. It is one of the amenities that are drawing and maintaining an increase of face-to-face attendance at S-cuk Du'ag Maşcamakuđ.

Action Requested: Request Board of Trustees approval for an additional Assistant Cook Position for the Food Program

Recommendation: President recommends approval.



## TOHONO O'ODHAM COMMUNITY COLLEGE JOB ANNOUNCEMENT

**Job Title:** Assistant Cook  
**Reports To:** Student Life Director  
**Status:** Full time/ Regular/ Non-Exempt  
**Salary:** \$ 17.00 an hour

**SUMMARY:** The assistant cook will assist the Lead Cook to provide food of high nutritious quality in a safe and clean atmosphere.

### ESSENTIAL DUTIES:

- The Assistant Cook will cook and assist with the preparation of food and all functions of the Kitchen;
- Will work with the Lead Cook on the responsibility for checking that all equipment in the kitchen area is in safe, working condition and notifies the appropriate authority when repairs or replacement are needed;
- Maintains records on food and supplies purchased and used;
- Purchase and maintains an inventory of all foods, supplies, and equipment; security of food and supplies;
- Ensures the cleaning of kitchen, serving station, storage, and dining areas;
- Follow sanitation procedures;
- Provide kitchen assistance in the operation of the I-We:mta Ki: Kosin at S-Cuk Du'ag Maşcamakuḍ;
- Support the T-Şo:şon (Our Core Values) including T-Wohocudadag – Our Beliefs, T-Apedag – Our Well-Being, T-Pi:k Elida – Our Deepest Respect and I-We:mta – Working Together;
- Performs other duties of a similar nature or level.

### TRAINING AND EXPERIENCE:

#### *Minimum Qualifications:*

- Must have a high school diploma or equivalent.
- At least one year training and experience in the food industry or equivalent
- A proficiency in preparation of large quantities of food.

#### *Additional Consideration May Be Given To Individuals with the Following Qualifications:*

- Ability to speak and understand O'odham and/or Spanish.
- Knowledge and understanding in the history and contemporary issues facing Native peoples.

### LICENSING REQUIREMENTS:

- Valid Arizona Driver's license with no DUI's or major traffic offenses within the past year.
- Possess a Food Handlers Card.

### KNOWLEDGE:

- Must have the ability to communicate effectively with students, faculty, staff and community members in a professional and courteous manner;
- Customer service principles; responds promptly to customer needs and solicits customer feedback to improve service;
- Knowledge of good dietary practices;
- Demonstrates attention to detail and follows through on commitments; Maintains confidentiality;
- Manages difficult or emotional customer situations;
- Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds effectively to questions;
- Safe work practices;
- Ability to read and interpret documents such as procedures manuals, operating, and maintenance instructions;
- Work independently with minimal direction.

#### **SKILLS:**

- Using a computer and related software applications;
- Interpreting and applying applicable laws, rules, regulations, policies, and procedures;
- Implementing public relations initiatives;
- Managing projects;
- Provide customer service;
- Compiling and analyzing data and information and making sound recommendations based on findings;
- Communication, interpersonal skills as applied to interaction with subordinates, coworkers, supervisor, the public, etc. sufficient to exchange or convey information and to receive work direction.

#### **WORK ENVIRONMENT:**

TOCC is a tribal college located on the Tohono O'odham Nation, 60 miles west of Tucson. The assistant cook will work closely with members of the Tohono O'odham Nation within a multicultural setting.

#### **BENEFITS:**

The College offers a comprehensive benefit package and 401(k).

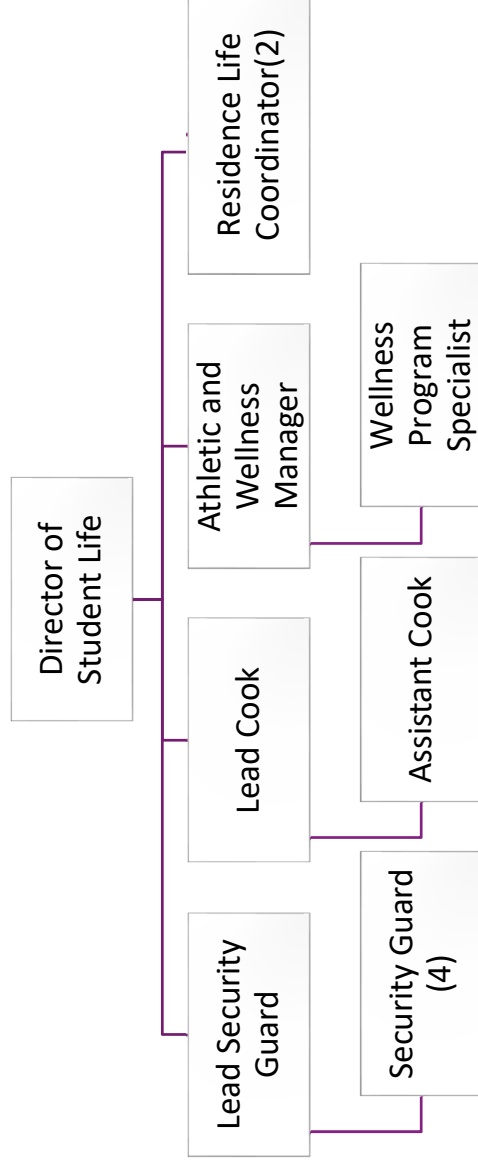
#### **HOW TO APPLY**

Applications are available on line at [www.tocc.edu](http://www.tocc.edu). Interested applicants must submit a completed TOCC application for employment, resume, related degrees, transcripts, certificates, a list of two (2) references (name, position, organization and work phone numbers), and two (2) letters of recommendation dated within the past 24 months. If claiming Indian Preference Under Tohono O'odham Ordinance 01-85, submit a copy of certification or enrollment card and/or if claiming Veteran Preference, submit a copy of the DD214 form to:

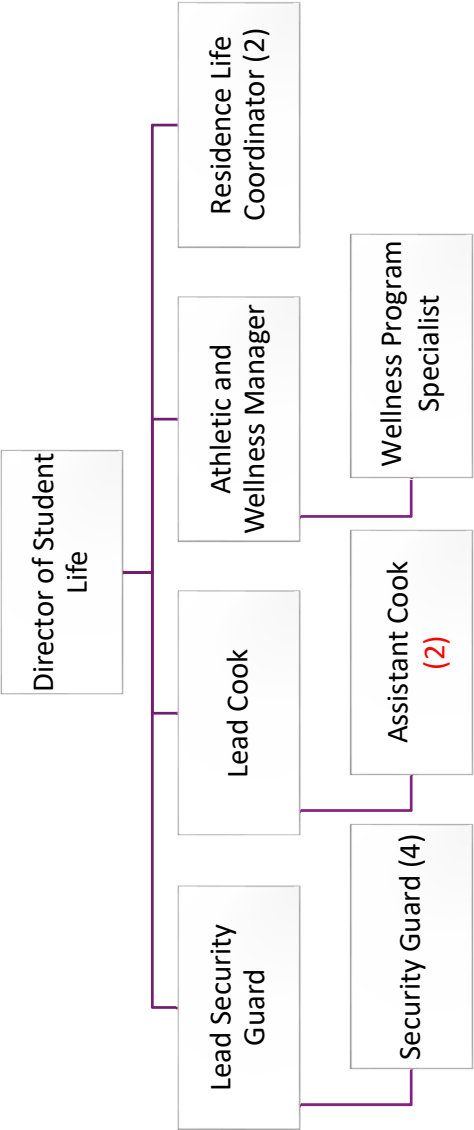
**TOHONO O'ODHAM COMMUNITY COLLEGE  
ATTENTION: HUMAN RESOURCES  
P.O. BOX 3129  
SELLS, AZ 85634  
VOICE (520) 479-2307 ext. 3215  
FAX (520) 383-0029**

# Student Life

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# Student Life



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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** ADMINISTRATION  
**FROM:** PRESIDENT ROBERTSON  
**SUBJECT:** SB 1720 GRANT PROCESS  
**DATE:** NOVEMBER 2, 2023  
**CC:** EVAN THOMAS, SPECIAL ASSISTANT TO THE PRESIDENT

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**Background:**

Tohono O’odham Community College is earmarked to receive a \$2.0 million appropriation from the Arizona Legislature designated to support “remedial education” for its students during the current academic year (fall 2023 – summer 2024). The College has already received \$500,000 from AZ via electronic transfer. The Board of Trustees is required to submit a report to several state offices by October 2024. The same amount of funding for TOCC was also made available to San Carlos Apache College, our site in San Carlos. They will provide their own report to the state.

The funding is described in Senate Bill 1720 (SB1720). The relevant section of the bill is as follows:

	<u>Appropriation from State General Funds</u>
Diné college remedial education	1,000,000
Tohono O’odham community college remedial education	2,000,000
San Carlos Apache college remedial education	2,000,000

On or before October 15, 2024, the Tohono O’odham community college board of trustees shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year.

SB 1720, page 22, lines 1-5 and 21-26

**Justification:**

In order to report on remedial education results, the College needs to implement a Remedial Education Plan. Our plan for delivering the remedial education involves these main points:

- Identify courses that pose the highest degree of concern for TOCC students (“problem courses”)
- Provide faculty training and other resources, including tutoring, with the aim of increasing student success in problem courses
- Track student performance in problem courses
- Academic Dean is the Lead on this grant from Arizona
- Second to the Lead are the Deans of Student Services and Dean for Sustainability

Actions Requested: 1) Kindly look over the “Steps for Reporting” document that follows. 2) Please acknowledge that a report is due from the Board of Trustees to the Executive and Legislative branches of Arizona state government by October 15, 2024. 3) Mark your calendars to add this topic to the Board of Trustees meeting agenda in Month 2024 to discuss with TOCC Administration. 4) Provide feedback on implementation plans.

Recommendation: The President recommends agreement by the BOT to the action requested, specifically to provision of the report to Arizona due October 15, 2024. Thank you for your consideration.

Senate Engrossed

general appropriations act; 2023-2024.

State of Arizona  
Senate  
Fifty-sixth Legislature  
First Regular Session  
2023

# SENATE BILL 1720

AN ACT

AMENDING LAWS 2022, CHAPTER 313, SECTION 49; AMENDING LAWS 2022, CHAPTER 313, SECTION 126; APPROPRIATING MONIES.

(TEXT OF BILL BEGINS ON NEXT PAGE)



1	Diné college remedial education	1,000,000
2	Tohono O'odham community college	
3	remedial education	2,000,000
4	San Carlos Apache college	
5	remedial education	2,000,000
6	Santa Cruz provisional community	
7	college funding	<u>200,000</u>
8	Total appropriation – Arizona community	
9	colleges	\$116,901,300

10 Fund sources:

11 State general fund \$116,901,300

12 Of the \$1,082,900 appropriated to the rural county reimbursement  
13 subsidy line item, Apache county receives \$699,300 and Greenlee county  
14 receives \$383,600.

15 On or before October 15, 2024, the Diné college board of regents  
16 shall submit to the governor, the speaker of the house of representatives,  
17 the president of the senate, the secretary of state and the joint  
18 legislative budget committee a report that details the course completion  
19 rate for students who received remedial education during the 2023-2024  
20 academic year.

21 On or before October 15, 2024, the Tohono O'odham community college  
22 board of trustees shall submit to the governor, the speaker of the house  
23 of representatives, the president of the senate, the secretary of state  
24 and the joint legislative budget committee a report that details the  
25 course completion rate for students who received remedial education during  
26 the 2023-2024 academic year.

27 On or before October 15, 2024, the San Carlos Apache college board  
28 of regents shall submit to the governor, the speaker of the house of  
29 representatives, the president of the senate, the secretary of state and  
30 the joint legislative budget committee a report that details the course  
31 completion rate for students who received remedial education during the  
32 2023-2024 academic year.

33 Sec. 21. REGISTRAR OF CONTRACTORS

34		<u>2023-24</u>
35	FTE positions	105.6
36	Operating lump sum appropriation	\$ 12,737,000
37	Office of administrative	
38	hearings costs	<u>1,017,600</u>
39	Total appropriation – registrar of	
40	contractors	\$ 13,754,600
41	Fund sources:	
42	Registrar of contractors fund	\$ 13,754,600

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## TOHONO O'ODHAM COMMUNITY COLLEGE

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### STEPS FOR REPORTING

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This document provides the details for how the Board of Trustees is to report on the appropriation for remedial education, as outlined in Senate Bill 1720:

On or before October 15, 2024, the Tohono O'odham community college board of trustees shall submit to the governor, the speaker of the house of representatives, the president of the senate, the secretary of state and the joint legislative budget committee a report that details the course completion rate for students who received remedial education during the 2023-2024 academic year.

SB 1720, page 22, lines 21-26

The way remedial education is offered, i.e., the program design for remedial services, is flexible. The report format is also flexible. While financial reporting is not strictly required, it is advisable to report on the funding and how it was spent. The report must include the course completion rate for students who received remedial education. Other metrics of success will be helpful as well.

There is not a program officer who will be monitoring the College's remedial education plans and implementation during the 2023-2024 academic year.

Before October 15, 2024, the report should be sent to the following individuals. Their mailing addresses are the same but are repeated here to make it easy to cut and paste the addresses into a cover letter. The report may be submitted by email, but a mailed copy is also recommended.

The Honorable Katie Hobbs, Governor  
c/o Mr. Jason Chavez, Director of Tribal Affairs  
State of Arizona  
1700 W. Washington Street  
Phoenix, AZ 85007

[jchavez@az.gov](mailto:jchavez@az.gov)

⇒ Also email to [khobbs@az.gov](mailto:khobbs@az.gov)

cc by email to the Governor's Office of Strategic Planning & Budget (OSPB), Analyst  
Rudy Cen: [rcen@az.gov](mailto:rcen@az.gov)

The Honorable Adrian Fontes  
c/o Ms. Keely Varvel, Assistant Secretary of State  
Secretary of State  
1700 W. Washington St., 7th Floor  
Phoenix, AZ 85007  
[kvarvel@azsos.gov](mailto:kvarvel@azsos.gov)  
⇒ Also email to [reports@azlibrary.gov](mailto:reports@azlibrary.gov)

The Honorable Warren Petersen  
President, Arizona Senate  
1700 West Washington Street  
Phoenix, Arizona 85007  
[wpetersen@azleg.gov](mailto:wpetersen@azleg.gov)

The Honorable Ben Toma  
Speaker, Arizona House of Representatives  
1700 West Washington Street  
Phoenix, Arizona 85007  
[btoma@azleg.gov](mailto:btoma@azleg.gov)

The Honorable David Livingston  
Member, Arizona House of Representatives  
Chairman of the Joint Legislative Budget Committee (JLBC)  
1700 West Washington Street  
Phoenix, Arizona 85007  
[dlivingston@azleg.gov](mailto:dlivingston@azleg.gov)

cc by email to JLBC Fiscal Analyst Cameron Mortensen, [cmortensen@azleg.gov](mailto:cmortensen@azleg.gov)

**Cameron Mortensen**

Oct 12, 2023,  
10:41 AM (3 day

to me

Hi Martha,

I have answered your questions below, but please feel free to give me a call as well. My phone number is in my signature at the bottom of this email.

#1 You are welcome to develop your own format. I have also attached a past report we received from Dine Community College for a similar appropriation as a reference.

#2 A financial report on the usage of funds is not required, but you are more than welcome to include anything that you think will be helpful for us.

#3 We typically ask for you to submit to all required individuals at one time. Please let me know if you need help finding contact information.

#4 Please give me a call any time, I am happy to help.

**Cameron Mortensen**

Fiscal Analyst

Joint Legislative Budget Committee

602-926-5474

[cmortensen@azleg.gov](mailto:cmortensen@azleg.gov)

## President's Report for October / November 2023

Page 1 of 1

Item	Actions	Discussion/Resolution/Comments
1. Presidential screening committee	Followed up with HR and had Special Assistant post the TOCC President's position on website and had HR Generalist post on Tribal College Journal and HigherEdJobs.com	HR will monitor responses to the postings for President and will make regular reports (at least x2/month at the start of the process) to the Screening Committee.
2. Audit	Monitoring the "basecamp" app regarding responses to KLA auditor requests for data.	TOCC has to move quickly to ensure that requests for data by KLA are responded to quickly and completely.
3. Visit of Board and CEO of American Indian College Fund on October 24, 2023.	Was unable to attend due to personal trip to Pine Ridge Reservation in SD and circumstances that precluded a quick return to TOCC.	Liz Zepeda, Library Director, acting as "in charge" person during President's absence did an outstanding job of coordinating the event with AICF.
4. Future construction planning	Chief of Operations, Jay Juan, and others have met with ESB+Design Build concerning construction options at Wişag Koş Maşcamakuđ. And S-cuk Du'ag Maşcamakuđ. Evaluating those plans for a report to BOT.	Working on a plan identifying the need for specific buildings, and infrastructure, vis-s-vis needs outlined in TOCC's Strategic Plans and more recent decisions as to overall direction of the College.
5. Entry level Salaries and wages	Base pay is too low for a number of positions, including administrators, staff and faculty. Met with HR regarding this matter.	A plan for adjustment of base pay for all regular positions at TOCC will be submitted to the BOT during the December 2023 meeting.
6. Cyberinfrastructure	TOCC continues to depend on external partners to provide needed high-end support, including, for example, the transition to a new generation of Jenzabar "J 1". Departure of key personnel and loss of that support will, for the next six months, be covered through the relationship with external partners.	Long term planning regarding the cyberinfrastructure that TOCC depends on has to be a priority. A plan is being developed by Dr. Montes-Helu, Dean for Sustainability.

To: Tohono O'odham Community College Board of Trustees  
 Thru: Paul Robertson, President  
 From: Ronald Geronimo, Director  
 Frances Benavidez, Program Director, NSF TEAC  
 Subject: October 2023 Board Report

**O'odham Ñi'okí Ki:**

**Key Issues / Items Addressed in October 2023**

**P. 1 of 2**

Strategic Initiative	Issues/ Items	Actions/Assessments
Language Documentation – O'odham Dictionary	Working with the Tohono O'odham Nation to produce a dictionary in the Alvarez/Hale orthography	<u>Editing Entries</u> reviewing the entries and definitions to ensure that they are correct and clear.
Capacity Building: Training Program for Speakers on Transcribing, Translating, and Teaching O'odham	Building capacity for TON Head Start Centers: Pisinemo, Santa Rosa, North Komelic to transition to immersion Head Start Centers and build the language fluency of the parents and families.	<u>Master – Apprentice Program Development and Training</u> <ul style="list-style-type: none"> <li>Developed the internal process the ONK will use to administer the master-apprentice language learning program, including essential forms, check in/ evaluation process, and policies.</li> <li>Actively recruited and followed up with interested families.</li> <li>Hosted initial program training Saturday, October 28, 2023 with trainer Jennie DeGroat. Will offer a follow-up session in mid-December.</li> </ul> <u>Monthly Family Engagement Nights</u> <ul style="list-style-type: none"> <li>On-site- The O'odham Ñi'okí Ki: (ONK) Program Coordinator met with parents/families to support language learning continues in the home through use of interactive games and activities.</li> <li>Material Development- created October activity aligned with the month's theme-the child and the body.</li> </ul> <u>Instructional Immersion Coaching</u> <ul style="list-style-type: none"> <li>On-site: The instructional immersion coach visited with the Head Start Centers to model and demonstrate methods for "staying-in" the O'odham language when teaching.</li> <li>Material Development: immersion coach began making short videos that may be used for teaching common phrases. Once complete, the videos will be available for public use as well.</li> </ul>

## O'odham Ñi'okí Ki:

## Key Issues / Items Addressed in September 2023

P. 2 of 2

<u>Strategic Initiative</u>	<u>Issues/ Items</u>	<u>Actions/Assessments</u>
Networking and Outreach – Organizing with the Community	Promoting Language Use and Language Visibility	<p><u>ECE 110 – Emergent Language and Literacy Class</u></p> <ul style="list-style-type: none"> <li>Shared presentation about the ONK with students in the early childhood development course. Modeled immersion through a hands-on activity.</li> </ul> <p><u>Weekly Immersion Lunch</u></p> <ul style="list-style-type: none"> <li>Hosted weekly immersion lunch in partnership with TOCC's Food Service Program: 10/3, 10/10, 10/17, 10/31.</li> <li>Participants learn through introduction of key words and phrases, collective practice, and reinforcement of words/phrases through a guided hands-on immersion activity.</li> </ul> <p><u>Language Awareness Campaign</u></p> <ul style="list-style-type: none"> <li>The advisory committee continues to meet. The group is determining symbols, colors, and approach for bringing greater visibility to the language and discussing strategies for promoting language use and opportunities to hear it.</li> </ul> <p><u>Meeting with Head Start Parents and Families</u></p> <ul style="list-style-type: none"> <li>Met with parents/families of the three partner Head Start Centers for O'odham language family engagement nights:             <ul style="list-style-type: none"> <li>Pisinemo Head Start (10/10)</li> <li>Santa Rosa Head Start (10/11)</li> <li>N. Komelic Head Start (10/12)</li> </ul> </li> </ul> <p><u>Preparing for November Outreach/ Community Organizing Sessions</u></p> <ul style="list-style-type: none"> <li>O'odham Taş with BUSD and BIE Schools</li> <li>Tohono O'odham Nation One Stop Program</li> <li>3<sup>rd</sup> Convening of Language Advocates (<i>to address gaps in language learning and visibility</i>)</li> </ul>
Other	Providing help and support for campus-wide events.	<p><u>Himdag Committee Participation</u></p> <ul style="list-style-type: none"> <li>Working closely with the Himdag Committee to organize meetings and plan upcoming events:             <ul style="list-style-type: none"> <li>Veterans Recognition</li> <li>Limoşañ</li> </ul> </li> </ul>

Board of Trustees Report  
 Anselmo Ramon, M.Ed.  
 Chair of Workforce & Community Development  
*October, 2023 Report*

*Challenges-Resolutions and Accomplishments*

Program	Status	Recruitment	Summary
Apprenticeship (WCD) Directs any new Apprenticeship inquiries and former students who would like to re-enroll or enroll to Mr. Jackson Doe, Apprenticeship Director	<p>Solar Installer Program</p> <p>Courses to be offered Spring 2024 session.</p> <p><b>SLR 104 (1) Basic Electricity 3 Credits</b></p> <p><b>SLR 225 (1) Load Calculation 3 Credits</b></p> <p>WCD, Office of Sustainability and Education Dean continue to meet with Tohono O’odham Health Care Professionals to discuss a partnership with TOCC’s health care related occupations.</p> <p>CNA classroom equipment has been arriving to campus and will be set up in a designated classroom at Schuk Du-ag.</p> <p>The collaboration with Education and Sustainability, WCD and TOHC will continue on a monthly basis and as needed to clarify areas of collaboration with TONHC</p>	<p>WCD program continues to advertise the Solar Panel Installer program and encourage more students and community members to take advantage of the ‘free books and tuition’ offered by Tohono O’odham Community College.</p> <p>WCD offers the solar course on Saturday AC/DC and this has provided them the flexibility to work during the week and take the courses on the weekends.</p> <p>Nolic Community, October 15, 2023 Pauline N provided an overview of an off-grid solar system. Its function, how its installed and the benefits of solar energy at home. The Nolic community is very receptive to exploring the idea of solar energy for their homes and community building.</p>	<p>The Solar program continues to advertise and promote the use of solar energy as a viable source of energy.</p> <p>The solar curriculum is designed to established the basics of electricity and the conversion of solar energy into useable electricity</p> <p>Student are provided with hands-on training in meter reading, NEC load calculations and conduit bending. Student have also had the opportunity to take trips to solar panel installer companies and job fairs.</p>
Culinary Arts Program	<p>Tohono Kosin is in a transition into a restaurant with courses on a short term basis (micro-credential) and continue to prepare courses for direct employment in the food industry.</p>	<p>Mr. Jay Juan, Chief of Operations continues to keep us updated on the work that is being done at the Tohono Kosin is safe and in good working condition.</p> <p>Interviews are to be set up for the Lead Cook and Assistant Cook positions. Ongoing process. A new hire should be determined by Mid-November 2023.</p>	<p>TOCC office of Sustainability and WCD will continue to communicate with BHS and TOHS for services associated with the food service industry.</p>
Pre-College GED	<p>One Pre-College in-person GED position is currently open and interviews are being scheduled as</p>	<p>GED Program October 2023</p> <p>Total/Active current students as of 10/31- 19 students</p>	<p>Bridget Pre-College GED Online Instructor continues to have classes four days each week. Students attend via zoom.</p>



	<p>candidates apply and who meet the criteria for the position.</p> <p>The Pre-College GED program has Aztec software that assist students in building academic skills in all of the GED content areas, 4 computers are available for student use in the GED classroom.</p> <p>Pre-College GED students now have the opportunity to take the practice test from home as well as the official GED test.</p> <p>The Office of Sustainability and WCD have been working to establish the workflow for the (NTIA) The National to be shared with the districts on the Tohono O'odham Nation. Mr. Zuo &amp; June Starr have been working with the districts to set up meetings with each district.</p> <p>Telecommunications Information Administration Grant. This work is in tandem with Apex Applied Technology. A preliminary detailed work plan has been used to begin the training for the districts.</p> <ol style="list-style-type: none"> <li>1. TON Computer Literacy Needs assessment (Apex &amp; WCD)</li> <li>2. Positions necessary to begin the work of the NTIA grant (TOCC)</li> <li>3. Series of planning meetings to be sure we are in line with our federal lead person.</li> </ol>	<p>- In my zoom classes - 9 - independent students - 10</p> <p>Mr. Zuo NTIA Director has been working on securing the equipment necessary to establish our Computer Literacy Training in the Districts on the Tohono O'odham Nation. 110 laptops were purchased and are in the process of being set up for community training in the 11 districts of the Tohono O'odham Nation</p> <p>NTIA project leads Mario, Anselmo and Dehpue and June Starr meet monthly with Karen, area grant director of NTIA on the status of or project and our work plan. The meetings have been very informative and helpful in keeping us on track to establish this opportunity to get out into the communities of the Tohono O'odham Nation.</p>	<p>Students who need to use our wifi are always welcome to come to Wisag Kos and connect with the instructor in our GED classroom.</p> <p>Our FAST Track program continues to be advertised as well the TOCC's CCP program.</p> <p>This is a 2-year project. Connecting Tohono O'odham Communities with the Internet.</p> <p>During the month of September Mr. Zuo and June Starr have visited with the following districts either via zoom/goto and/or in person. Baboquivari, Chukut, Kuk,Sells, Gu Achi ,Hickiwan, GuVo, Schuk Du-Ag, and San Lucy Districts.</p> <p>These meetings are to inform the Districts and communities about the opportunity of the NTIA grant in their districts and communities.</p>
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**Ñia, Oya G-T-Taccul Am Hab E-Ju:  
Our Dream Fulfilled**

TO: Tohono O'odham Community College Board of Trustees  
 THRU: Paul Robertson, President  
 FROM: Sylvia Hendricks, Director of Student Life  
 DATE: October 30, 2023  
 SUBJECT: Student Life Staff **November 2023** Board Reports

**Sylvia Hendricks- Director of Student Life**  
*Key Issues/Items addressed in 2023 October*

Issues/Items	Actions/Assessment
	<p>Just a few Highlights for the month for October 2023:</p> <ul style="list-style-type: none"> <li>➤ As we approach the end of October 2023, the Student Life Department continues to provide great meals, Health/Wellness events and programming, opportunities for the resident students to attend off campus events, study hall and tutoring, and last but not least a safe environment for everyone on our campuses.</li> <li>➤ As a selected individual for the Presidential Search and Screening Committee, I attended the first meeting held on Wednesday 10/11/2023 to go over the process, timeline and Job Description as approved by the TOCC Board of Trustees. It was determined that weekly meeting will be held moving forward.</li> <li>➤ Attended and participated in the Employee and Student Cleansing on October 20, 2023, sponsored by the Himdag Committee. There was approximately 40 participants throughout the entire day of the 20<sup>th</sup>.</li> <li>➤ I attended Day 1 of Achieving the Dream Project Success Coaches Visit on Thursday 10/19/2023, as TOCC continues to work with the project in the area of data collection in order to continue to best serve our students and staff with valuable succession service toward their goals here at TOCC. I was unable to attend the half day 2 session.</li> <li>➤ It was a great opportunity to attend and be part of the all-day American Indian College Fund (AICF) Fall 2023 Board visit on Tuesday, 10/24/2023 along with the TOCC Board of Trustees, TOCC Administrators and staff that manage AICF Grant Funded Programs. The 25 AICF group also consisted of</li> </ul>

	<p>Board Members, Past Board members, and employees of AICF. I think this is one of the highlights for TOCC to share and showcase accomplishments and growth of TOCC and how AICF is valuable to Tribal Colleges and especially students.</p> <ul style="list-style-type: none"> <li>➤ The Annual Campus Security &amp; Safety Survey (CSSS) was successfully submitted and locked on Monday 10/16/2023, this survey is required under section 485 of the Higher Education Act of 1965 (HEA), as amended, as a conditions of our institution's continued participation in the Federal Student Financial Assistance Programs. I have attached the Completion Certificate for your information.</li> <li>➤ Attended the October Board of Trustees Meeting (BOT) along with all weekly and bi weekly meetings, such as the Admin and Himdag Meetings, etc. I also continue to meet and work with the Food Program, Security, the Wellness Program and the Residence Life staff on a number of projects they are working on. Making sure they have all the resources they need to complete projects.</li> </ul>
Food Program Information	<p>The Food Program continues to plan and prepare for the 2023 Fall Session and will soon begin their planning for the 2024 Spring Session.</p> <p>The Food Program also provides special meals for some of the department events that occurred during the month of October. For example they provided a special lunch for the AICF on Tuesday, 10/24/2023. The attendees enjoyed the meal and were grateful to the cooks and the college as a whole for having them at TOCC.</p> <p>The Students Assistant Cook also has moved onto a new position here at TOCC, which leaves the program with 2 cooks. Moving forward, with the increase in the number of meals served and growth of the college as a whole we have decided to create and propose for a new full time position for the program. I am presently working with the Chief Human Resource Officer on creating the job description and justification for Board approval.</p> <p>The Food Program continues to provide Breakfast, Lunch and Dinner (dinner is for Dorm Students only) on Monday-Thursday and Breakfast and lunch on Friday.</p>
Community relations and outside college contacts	<p>All areas of Student Life as well as the Athletic/Wellness Program have begun collaborating with other programs on and off the nation and within the TOCC departments, as you will read in this report.</p>

**Anne Miguel- Residence Life Coordinator**  
***Key Issues/Items addressed in 2023 October***

Issues/Items	Actions/Assessment
Current Residents	<ul style="list-style-type: none"> <li>- All of the 27 students (15 women and 12 men) from August remain in Dorms</li> <li>- 2 online applications for Spring 2024 were submitted, approval pending</li> <li>- Nine open spaces available for spring, once the open spaces get filled the remainder will go onto a waiting list.</li> </ul>

	<ul style="list-style-type: none"> <li>- Fall Break held October 2-6 2023 most of the students left campus</li> </ul>
Preparation of physical structures	<ul style="list-style-type: none"> <li>- Minor repairs continue to be made</li> <li>- Cable Service in progress for dorms</li> <li>- Cleaning, patching up holes and painting of walls in dorms is pending.</li> <li>- Placement of security cameras in the dorm area, in progress.</li> <li>- 1 short power outage occurred during the month, dorms and student not affected</li> </ul>
Alarm System	<ul style="list-style-type: none"> <li>- Alarm system need to be repaired to stop the constant beeping,</li> <li>- Sprinkler system needs inspection. Operations Director has been informed.</li> <li>- Fire alarm activated, students evacuated the dorms until the arrival of TOFD. Smoke</li> <li>- Smoke detected in the restroom. No fire or damages found. Alarm reset by TOFD</li> </ul>
Residence Life Coordinator position	<ul style="list-style-type: none"> <li>- Residence Life Coordinator and Director meet regularly to provide update applications, including concerns from students, staff and others.</li> <li>- Met with Advisor on all resident student's academic progress, results is that they are within the required GPA guidelines. Some students are studying in groups, and in the library where tutors are available</li> <li>- Attended the October Board of Trustee meeting on the request to add a new position to the Residence Program. Board approved the position.</li> <li>- Monthly dorm inspections were made with improvements in discarding the trash regularly and basic housecleaning duties</li> <li>- Assisted student with intern position at the Ajo Center for Sustainable Agriculture Program</li> <li>- Tours of the dorms continued throughout the month of October</li> <li>- Assisted student with handling personal business such opening a bank account, medical refills, and updating health insurance.</li> <li>- Resident Life Coordinator attended the visit from the American Indian College Fund. Students shared their experiences of college at TOCC.</li> <li>- Organized two trips this month: <ul style="list-style-type: none"> <li>Students attended Tucson Meet Yourself Event</li> <li>The Slaughter Haunted House in Tucson.</li> </ul> </li> <li>- Continue to worked closely with Facilities on repairs,</li> <li>- Working with RAs in meal planning and order of supplies for weekends.</li> <li>- Students received training in fire alarm drills and evacuation from dorms.</li> </ul>
Resident Assistants	<ul style="list-style-type: none"> <li>- Resident Assistants participate in planning the trips and learning the process of reserving vehicles, determining if meals will be required, scheduling of events for students not to miss classes or study sessions.</li> <li>- Residents Assistants meet weekly with Residence Life Coordinator to become familiar with deadlines and time sensitive matters.</li> <li>- The RA Schedule are reviewed to have RAs on duty and available for students.</li> <li>- More training and scheduling of events for students will be planned and reviewed next month.</li> </ul>

**Drew Harris- Athletic/Wellness Manager**  
***Key Issues/Items addressed in 2023 October***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Working status	<ul style="list-style-type: none"> <li>a) As of today 10/28, overall registrants to the Apedag Ki is 160.</li> <li>b) In the month of October 16 new registrants have signed up to the utilize Apedag Ki:</li> <li>c) Overall user traffic in the month of October was 148.  Social Media- Instagram: 570 over Followers as of October. Facebook: 3.2K likes, 3.3K Followers.</li> </ul>
Coaching and Recruiting	<ul style="list-style-type: none"> <li>a) For the 23-24 XC Season Roster there are 6 student-athletes. 3 Women &amp; 3 Men.</li> </ul>
Scheduling	<ul style="list-style-type: none"> <li>a) 2023-2024 XC season will be finished on 10/28. That is the last meet and Conference Championships.</li> <li>b) The Apedag Ki: has now extended its working hours from 7am-3pm to 6am-7pm.</li> </ul>
Academics	<ul style="list-style-type: none"> <li>a) The Student Life Coordinator, Athletic/Wellness Manager, and the Cross-Country Head Coach met to discuss a plan for Academic accountability amongst the Student-Athletes.</li> <li>b) A Study Hall is scheduled for Fridays for fall semester.</li> <li>c) Continuous follow up with runners on classes/credits and class schedule.</li> </ul>
Administration	<ul style="list-style-type: none"> <li>b) A travel report and requisitions were submitted with all associated information, for the Wellness Program Specialist to attend a Personal Trainer Certification Training this month. This will allow the Apedag Ki: to offer more one on one Personal Training to the community and college.</li> </ul>
Wellness	<ul style="list-style-type: none"> <li>a) TOCC Athletics participated in the HOPP's Trunk or Treat event and the San Xavier Recreation on Friday 10/27/2023.</li> <li>b) The American Indian College Fund came to visit the Apedag Ki: and Athletic/Wellness Manager and Wellness Program Specialist shared information on what we offer.</li> <li>c) Communication with the San Xavier Co-Op Farm has been made to start offering Traditional Food Demonstrations at the Apedag Ki:. Schedule is TBD.</li> <li>d) Weekly classes still offered Mon-Fri; <ul style="list-style-type: none"> <li>a. Zumba,</li> <li>b. Tai Chi, Akido,</li> <li>c. Nutrition Education.</li> </ul> </li> <li>e) Monthly classes offered are: <ul style="list-style-type: none"> <li>a. Acupuncture, Massage Therapy;</li> <li>b. Wellness through Art event.</li> </ul> </li> </ul>
Budget/Fundraising	<ul style="list-style-type: none"> <li>c) The 2023 Equity in Athletics Disclosure Act (EADA) Survey was submitted on 10/26/23.</li> </ul>
Outreach/Community Service	<ul style="list-style-type: none"> <li>a) The Apedag Ki: staff and or XC Team will attended the Halloween Trunk or Treat Community Tabling Event October 27<sup>th</sup></li> </ul>

	b) The 2023 Employee Health Expo “Resilience through Health & Wellness in the Past, Present, & Future” has been rescheduled for a future date TBD.
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**Valentine Lee- Lead Security**

***Key Issues/Items addressed in 2023 October***

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Student Issue/Disciplines	<ul style="list-style-type: none"> <li>• One incident was reported for the dorms (Men’s) a fire alarm was set off on Tuesday 10/24/2023.</li> <li>• No discipline referral was issued.</li> </ul>
Incidents reports	<ul style="list-style-type: none"> <li>• One report of an illegal on campus on the reported on Wednesday 10/11/2023, Border Patrol was called</li> </ul>
Security Staff	<ul style="list-style-type: none"> <li>• Security continues to do a great job with helping around the college when needed.</li> <li>• Security continue checking on both campus and locks up after hours.</li> <li>• Students have been utilizing the classroom after hours in Gewkdag Ma:cidag Ki: (Art and Science building) to finish assignments. The Art room is the classroom being used after hours at S-cuk Du’ag campus.</li> </ul>

## Campus Safety and Security Survey Completion Certificate

The Campus Safety and Security data for  
**Tohono O'odham Community College**  
**(442781)**

were completed and locked on **October 16, 2023**.

<u>Campus Name (ID)</u>	<u>Date of Completion</u>
S-cuk Du'ag Mascamakud (Black Mountain Campus) (442781001)	October 16, 2023
Wisag Kos Mascamakud (Hawk's Nest Campus) (442781003)	October 16, 2023
San Carlos Site (442781004)	October 16, 2023
S-Ki:kig Mascama Ki: - (Phoenix Site) (442781005)	October 16, 2023

Thank you for your participation in the data collection.

This certificate was prepared on **October 16, 2023**



## 2023 XC Schedule

### September

#### 2 George Kyte Classic - Flagstaff, AZ

Runner	Place	Time (Pace)	Distance
Shenelle Zeena	35	19:45.4 (7:54)	2.5 Miles
Tristin Reidhead	46	22:10.6 (8:52)	2.5 Miles
Raven Alvarez	44	22:01.3 (8:48)	2.5 Miles
Jarren Tenakhongva	105	33:04.3 (7:21)	4.5 Miles
Shaunanthony ...	96	30:07.0 (6:41)	4.5 Miles
Isiah Pashano	99	30:32.6 (6:47)	4.5 Miles
Landen Goseyun	98	30:18.5 (6:44)	4.5 Miles

#### 16 UCR Invitational - Riverside, CA

Runner	Place	Time	Distance (Miles)
Shenelle Zeena	219	22:53.7 (7:22)	5000 Meters (3.1)
Tristin Reidhead	224	23:02.0 (7:25)	5000 Meters (3.1)
Raven Alvarez	230	23:42.4 (7:38)	5000 Meters (3.1)



Jarren Tenakhongva	211	30:10.3 (6:04)	8000 Meters (4.97)
Shaunanthony ...	217	30:41.9 (6:10)	8000 Meters (4.97)
Isiah Pashano	224	32:03.9 (6:27)	8000 Meters (4.97)
Landen Goseyun	225	32:47.4 (6:36)	8000 Meters (4.97)

### 30 ACCAC Conference - CAC, Coolidge, AZ

Runner	Place	Time	Distance
Shenelle Zeena	31	23:38 (7:37)	5000 Meters
Tristin Reidhead	34	24:51 (8:01)	5000 Meters
Raven Alvarez	35	25:00 (8:04)	5000 Meters
Jarren Tenakhongva	55	30:37 (6:09)	8000 Meters
Shaunanthony ...	56	30:45 (6:11)	8000 Meters
Isiah Pashano	61	33:10 (6:40)	8000 Meters
Landen Goseyun	65	36:21 (7:18)	8000 Meters

## **October**

### 7 George Young Invitational, CAC, Coolidge, AZ

Runner	Place	Time (Pace)	Distance
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Shenelle Zeena	23	26:55 (8:41)	5000 Meters
Tristin Reidhead	16	24:33 (7:55)	5000 Meters
Raven Alvarez	SICK		5000 Meters
Jarren Tenakhongva	INJURED		8000 Meters
Shaunanthony ...	27	30:43 (6:11)	8000 Meters
Isiah Pashano	DNR		8000 Meters
Landen Goseyun	38	35:53 (7:13)	8000 Meters

#### 14 Highlander Invitational - Riverside, CA

Runner	Place	Time (Pace)	Distance (Miles)
Shenelle Zeena	231	26:16.8 (7:02)	6000 Meters (3.73)
Tristin Reidhead	248	29:12.9 (7:50)	6000 Meters (3.73)
Raven Alvarez	DNR		6000 Meters (3.73)
Jarren Tenakhongva	292	31:46.0 (6:23)	8000 Meters
Shaunanthony ...	278	29:50.9 (6:00)	8000 Meters
Isiah Pashano	296	33:56.5 (6:49)	8000 Meters
Landen Goseyun	295	33:02.8 (6:38)	8000 Meters

#### 28 ACCAC Regional Championships - Host Mesa Community College

Runner	Place	Time	Distance
Shenelle Zeena	16	23:19.4 (7:30)	5000 Meters
Tristin Reidhead	DNC		5000 Meters
Raven Alvarez	17	24:01.6 (7:44)	5000 Meters
Jarren Tenakhongva	28	31:41.1 (6:23)	8000 Meters
Shaunanthony ...	25	31:19.1 (6:18)	8000 Meters
Isiah Pashano	34	34:39.0 (6:58)	8000 Meters
Landen Goseyun	32	33:59.3 (6:50)	8000 Meters

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**TOHONO O'ODHAM COMMUNITY COLLEGE**

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
**FROM:** AIMEE FARMER, CHIEF HUMAN RESOURCES OFFICER  
**SUBJECT:** AGENDA ITEM—OCTOBER 2023 RESOURCE LIST  
**DATE:** 10/31/2023  
**CC:** FILE

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Background

The following employees are recommended for the Board's consideration new hires, transfer, and separation.

Recommendation

The President recommends the approval of the employees on the attached list for new hires, transfer, and separation for the Tohono O'odham Community College.

**RESOURCE LIST**  
**October 2023**

**New Hire:**

Name	Position	Date
Kyle Begay	Computer Literacy Trainer	10/16/2023
	Mr. Begay was Warehouse Associate for 3 years. He was Theater Associate with Cinemark for 8 months.  Mr. Begay is working on earning his Undergraduate Major in Computer Science from University of Arizona.	

**Transfers:**

Name	Position	Date
Ashlynn Siqueros	Financial Aid Technician	10/23/2023
	Mrs. Siqueros was Social Services Intern with University of Arizona for 2 months. She has been an independent Digital Media Artist for 4 years. She was Student Kitchen Aid with TOCC for 8 months.  Mrs. Siqueros earned her Associate of Social Services from Tohono O'odham Community College. She is working on earning her Certificate in Digital Media & Photography from Tohono O'odham Community College. She is also working on earning her Associate of Fine Arts in Studio Emphasis from Tohono O'odham Community College.	

**Separations:**

Name	Position	Date
Jacelle Ramon-Sauberan	Tohono O'odham Language & Culture Instructor	10/13/2023

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**October 2023**  
**Administrative/Faculty/Exempt**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
Curriculum Specialist	Edu	2			2	1	1	10/31/2023						Pending HM review(s)
GIS Instructor	Sustain	13			13	2	11	10/31/2023		10				Pending HM review(s)/applicant documents
Mathematics Instructor	Edu	8			8	2	6	10/31/2023						Pending HM review(s)
Pre-College GED Instructor	Workforce Comm. Devlp.	7			7	3	4	10/31/2023	4					Pending HM review(s)/interview(s)
President	President's Office	3			3	1	2	10/31/2023						Final date for applications is 1/5/2024
Plumbing Instructor	Apprentice Program	2			2		2	10/31/2023		1				Pending HM review(s)
Residence Life Coordinator	Stu Life	2			2		2	10/31/2023						Pending HM review(s)
Senior Systems Administrator	Sustain	3			3		3	10/31/2023	2					Pending interview(s)
Tohono Kosin Lead Cook	Workforce Development	3	1		2		3	10/31/2023	3					Pending interview(s)
Tohono Kosin Restaurant Manager	Workforce Development	0						10/31/2023						Continue to advertise
Tohono O'odham Studies Director	Edu	2	1		1	1	1	10/31/2023						Pending HM review(s)

**Tohono O'odham Community College**  
**Employment Vacancy Activity Log**  
**October 2023**  
**Hourly**

Vacant Position	Division	Number of Applicants	Tohono O'odham Native American Other			Application w/documents Complete		Date forwarded to screening committee	Recommended for Interview		Interview Scheduled	Recommendation Made		Comments
						Yes	No		Yes	No		Yes	No	
Administrative Assistant- Finance	Admin.	1	1				1	10/31/2023						Pending HM review
Administrative Assistant-OLC	OLC	2			2		2	10/31/2023	1	1	11/3/2023	1		Tentative start date to be determined
Computer Literacy Trainer (2)	Sustain	2		1	1	2		10/31/2023	1		9/28/2023			1 Position filled 10/16/2023 1 Pending HM review
Facilities Maintenance Tech I (2)	Op	5	4		1	5		10/31/2023		4				Pending HM review
Financial Aid Technician	Stu Services	4	2		2		4	10/31/2023	1	3	10/12/2023	1		Position filled effective 10/23/2023
HR (Human Resources) Generalist	President's Office	6			6		6	10/31/2023	6		10/16/2023, 10/18/2023	1		Candidate declined position Pending interview(s)
Phoenix Center Site Technician	Stu Services	40	1	1	38	13	27	10/31/2023	8	32				Pending interview(s)
Receptionist	Stu Services	21	3		18	15	6	10/31/2023	8	5				Pending interview(s)
Tohono Kosin Assistant Cook	Workforce Development	7	4	1	2	4	3	10/31/2023	5					Pending interview(s)

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## TOHONO O'ODHAM COMMUNITY COLLEGE

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**TO:** BOARD OF TRUSTEES  
**THRU:** PAUL ROBERTSON, PRESIDENT  
LEADERSHIP COUNCIL – 11/6/2023  
**FROM:** TERESA NEWBERRY, HAMIDOU KEITA, KIMBERLY DANNY  
**SUBJECT:** **S-STEM GRANT PROPOSAL: WALKING TOGETHER IN STEM**  
**DATE:** NOVEMBER 6, 2023  
**CC:** EVAN THOMAS, SPECIAL ASST TO THE PRESIDENT

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### Background:

TOCC Science faculty have been collaborating with the University of Arizona College of Engineering on a 2-year planning grant “Walking together in STEM” with the goal of establishing partnerships between the University of Arizona (UA), Tohono O’odham Community College (TOCC) and San Carlos Apache College (SCAC). One goal of the partnership is to develop a Track 3 S-STEM proposal aimed at supporting undergraduate students in the STEM fields and to “walk together in STEM” as a step towards meeting national needs for a globally competitive STEM workforce. The team has collaborated to understand the best way to increase retention and graduation of students with science and engineering degrees and has created a Track 3 S-STEM project plan based on these collaborative meetings, discussions, and site visits. The full grant proposal is due February 20, 2024, and we are seeking Board approval to complete the grant proposal and move ahead with this project.

### Justification:

The Track 3 S-STEM proposal “Walking Together in STEM” is student-centered. It aims to develop a scalable model for increasing access to and persistence in science and engineering education among low income academically talented students with demonstrated financial need. A minimum of 60% of the NSF funding will directly support undergraduate students throughout their college education. We anticipate supporting undergraduate science and engineering students during their two years at TOCC and then for their first two to three years at UA. We will focus on degrees related to sustainability and engineering such as environmental science, environmental engineering, biosystems engineering, computer science, and software engineering. This grant will strengthen our science offerings at TOCC while supporting student success and participation in these critical fields.

### Action Requested:

We request BOT review and approval of the Grant Process Development form.

### Recommendation: Recommendation





## TOCC GRANT PROPOSAL SUBMISSION AUTHORIZATION

**DATE:** 9/12/2023 **SUBMITTED BY** Teresa Newberry, Hamidou Keita, Kimberly Danny

**Funding Agency:** NSF DUE

**Funding Number:** 23-527 **CFDA # if applicable:** \_\_\_\_\_

**Letter of Intent required?** No **Due Date (if applicable):** 2/20/2024

**Grant Submission Date:** 2/12/2024

**Entity for proposal submission (grants.gov, e-grants, Fastlane, etc.)** Researchget.gov

**Maximum Award:** \$5,000,000 (total all institutions) **Duration of grant:** 6 years

**Number of Awards\*:** 50 – 90 **Match Required?** No

\*There are 4 different tracks for this solicitation which vary in size from \$1M to \$5M but NSF expects to fund \$80 to \$120M worth of awards

This is a Track 3 Interinstitutional Consortia with subaward to TOCC

**Indirect Cost allowed?** Yes (for non-scholarship costs only) **Amount (%):** 28%

**Division Requesting Grant:** Education Division

### **Project Summary:**

The goal of this project is to establish partnerships between the University of Arizona (UA), a Hispanic Serving Institution (HSI), and two Tribal Colleges - Tohono O'odham Community College (TOCC) and San Carlos Apache College (SCAC) – to walk together in STEM as a step towards meeting national needs for a globally competitive STEM workforce. As the partnership is developed, the team will collaborate to understand the best way to increase retention and graduation of students with science and engineering degrees. This project aims to develop a scalable model for increasing access to and persistence in science and engineering education among low

income academically talented students with demonstrated financial need, with a particular focus on Indigenous students.

A minimum of 60% of the NSF funding will directly support undergraduate students throughout their college education. We anticipate supporting undergraduate science and engineering students during their two years at TOCC and SCAC and first two to three years at UA. We will focus on degrees related to sustainability and engineering such as environmental science, environmental engineering, biosystems engineering, computer science, and software engineering. These areas are most applicable to the team involved and of interest to the communities. Unfortunately, NSF funds cannot be used for individuals interested in health-care professions. Each student at TOCC would receive up to \$15K annually for two years. This funding can be used for college expenses up and beyond tuition. We believe that 10 full-time TOCC students would be funded annually over 5 years of the grant for a total of \$750,000. There cannot be any indirect costs charged against the scholarships. This project will include increasing internship and research experiences for students including a collaborative partnership utilizing the TOCC Living Lab for these experiences. In addition, support for faculty and associated project costs will be provided at approximately \$60K per year, which includes indirect costs.

The project objects include:

- Revising inter-institutional transfer articulation agreements;
- Incorporating culturally relevant curriculum and culturally responsive pedagogy in engineering and related courses;
- Providing a sense of place for STEM students prior and after transferring to University of Arizona through small group and peer mentoring, faculty mentoring, and tutoring;
- Providing internships, research experience, and conference attendance opportunities for students; and
- The TOCC Living Lab will serve to provide internships and enhance a sense of place for TOCC students as well as to provide UA & TOCC students to work together on sustainability projects; and
- Providing career counseling and job placement services for students.

**Proposed Principal Investigator or Project Director:** PI: Teresa Newberry (TOCC), Co-PI: Hamidou Keita (TOCC).

**Lead writers:** Courtney Coffey (UA) in addition to those mentioned above

**Current staff to be paid under grant? (List)** Teresa Newberry, Hamidou Keita, Kimberly Danny

**New staff to be added? (Number and positions):**  
Part-time science tutor

**Contractors (external evaluator required? etc):**

**Approval by Division Vice President and Date:** \_\_\_\_\_

**Review by Cabinet and Approval Date:** \_\_\_\_\_ 11/6/2023 \_\_\_\_\_

**Board Review and Approval Date:** \_\_\_\_\_

## **TOCC Construction Planning – Resources and Potential Directions - November 2023**

### ***Background***

The increase in student numbers since the onset of the pandemic has led to dramatic increases in two revenue streams for tribal colleges and that has positioned TOCC to ramp up its needed construction priorities.

Tribally Controlled Colleges and Universities Assistance Act (TCCU) funds for TOCC, tied to the “Indian Student Count,” have risen to over 6m dollars/annum, a doubling in the past three years. At the same time, Title III, a combination of formula base and mandatory funding (Part A and Part F) has also increased markedly, due to a combination of increased allocations by the US Congress and, for those tribal colleges with growing enrollments, increases due to growth in full-time students.

Both TOCC’s Ma:cidag Gewkdag Ki: and the Language Center construction were/are being fully funded by Title III. Other costs associated with bringing those buildings online have been covered by grant funds. FF&E for both buildings, and for the Apedag Ki:, were funded by USDA grants. Additional personnel costs for maintenance as facilities have grown, have been covered by the increase in operational funds that TOCC has realized through the increase in TCCU revenues.

Additional funds associated with the Pandemic have flowed to TCUs in recent years. Funds for student emergency aid and for dealing with COVID-19 were provided through legislation and various iterations of “CARES” type funding. Some American Rescue Plan (ARP) funds passed through the US Department of Education, to the Bureau of Indian Education and then to TCUs. Those funds, while narrow in scope initially have been made available for construction, and some TCUs are using those funds for that purpose.

The table below shows funds available for construction to TOCC now and in the near future. Summarizing the table: TOCC has 6.4m in Title III funds now and will have a minimum of 3.4 more in October 2024, a total of nearly 9.8m dollars. That plus the 5.6m potentially accessible from ARP brings the total to 15.5m that can be used for construction.

<b>Fund Sources: Potential Construction</b>	<b>Amounts</b>	<b>Totals</b>
<b>Title III Available - November 2023</b>	6,459,198	
<b>Title III FY 2025 - October 2024 - Minimal Estimate</b>	3,458,458	
<b>Title III total - Oct 2024 Projection</b>		<b>9,917,346</b>
<b>BIE ARP Funds Available - Nov 2023</b>	5,614,000	
<b>Projected Total Available - October 2024</b>		<b>\$15,531,346</b>

## ***Construction Needs and Recommendations – Two Sites***

### ***S-cuk Du'ag Maşcamakuđ***

S-cuk Du'ag Maşcamakuđ is TOCC's primary campus. Faculty, administration, student services, dorms, classrooms, science labs, library, wellness center, food program and O'odham Language Center are all there on 32 acres along Highway 86, Milepost 125.5. Since the pandemic the strategy of encouraging students to return to a face-to-face environment has been increasingly successful, with some students driving long distances to attend in person even when virtual attendance options are available. Bringing on line the Apedag Ki:, the food program, and the dorms (residence of 27, fall semester 2023) have provided a nucleus of needed services and opportunities that are helping to create a sense of community on the campus. But to realize the potential of the campus, another building, one that has been discussed for nearly a decade, would make a huge difference. A "multi-purpose" building that provides a cafeteria/student union, a basketball court that can provide a space for games and serve as a large meeting room that can accommodate graduation events and large community gatherings, should be the next building project for the campus.

An early stage drawing for a multi-purpose building, prepared by ESB+Design Build is attached to this report. One of the main questions that remains, in addition to the kinds of spaces needed in the multi-purpose facility, is whether a sewage lagoon or expanded septic system would be needed to service the facility and whether future addition of additional dorms may require that.

Estimated cost for the multi-purpose building of ca. 24,000 square feet is eight million dollars. FF&E for the facility could be provided at around 340,000 by a USDA grant, available yearly.

Meanwhile, the projected cost of the Language Center under construction now is \$2,719,595, though there could be some additional costs if change orders are needed. FF&E have already been identified for the Center and the cost for those is covered by a USDA grant.

### ***Wişag Koş Maşcamakuđ***

Wişag Koş Maşcamakuđ, about 2 miles west of Sells, and around 21 acres in extent, was the original site of the skills center and is operated by TOCC. The site hosts the Land Grant Office for Sustainability including the oidag associated with the agriculture extension program, the Apprenticeship Program, the Workforce and Community Development (WCD) Program, the GED program, Institutional Effectiveness, and other projects under the Sustainability Division.

Some of those programs occupy office spaces that need to be replaced, including the administrative double-wide that houses WCD and the Sustainability Division administration. Other offices are in the iconic mural building. That building will continue to provide needed office space and a conference room. The former electrical, plumbing, and carpentry building – Swagimadam Ki: - was rehabilitated using funds from a Facilities Improvement and Repair grant and has housed the Apprentice Program since its dedication in December 2022. The program is growing rapidly, with over 40 apprentices, 3 full-time faculty, and a staff of two, planned to be increased to three in the near future.

TOCC's Operations Headquarters is in a partially refurbished older building situated close to Highway 86. The space that building stands on has been identified by a group working at the *Wişag Koş* with input from a civil engineer and ESB+DesignBuild as the best space for a new larger Multi-Purpose building that could provide space for various initiatives headquartered on the campus. That would include additional space for the Apprentice Program, and a solar program that is under Workforce and Community Development as well as office spaces needed for other programs headquartered at the campus.

Infrastructure, to include fiber, water, electrical, roads, parking, and sewage will be needed to support new construction. A plan being developed with the assistance ESB+Design Build is scheduled to be ready to present to the Board by January or February 2024. Once the infrastructure costs are known, we will have a clear idea of where we stand. A large Multi-Purpose building that could serve the identified needs and could be the first significant construction on the campus, could be built for an estimated 7m dollars, a cost that can be covered by Title III and ARP funds.

### ***Conclusion and Next Steps***

Both S-cuk Du'ag Maşcamakuđ and Wişag Koş Maşcamakuđ can benefit by the construction of Multi-Purpose facilities within the near future. Funding from Title III, to include the additional funds coming to TOCC in October 2024, plus the ARP funds the College has, will provide over 15.5m dollars, sufficient for the two initial projects. After that, and as long as student levels stabilize around the current numbers, the College will have at least 3.4m/annum in Title III funds that can be earmarked for construction.

Title III funds available to TOCC now – 6.4m - need to be obligated by September 2024. ARP funds are not time sensitive. If the College chooses to go with ESB+DesignBuild, a member of Mohave Group, a bid process is not required. If bids are solicited the process should start before the end of the calendar year.

Another important question facing the College in the near future is the question of dorm expansion at S-cuk Du'ag. Current dorm facilities can accommodate 34 students. The recent increases in dorm students suggests additional spaces should be created.

A project workup, to include dorm expansion, proposed landscaping and gardens, and other developments should be prepared and provided to the Board by March 2024.

Once the Board provides direction for construction projects for the short-run, TOCC will need to present the plans to S-cuk Du'ag and Sells Districts.

### ***Attachments:***

TOCC Multi-Purpose Building draft drawing for S-cuk Du'ag  
TOCC First Rough Draft Wişag Koş Maşcamakuđ Construction Plan





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TOCC - West Campus  
Sample Site Layout

DESIGN + BUILD  
ESB  
DRAWINGS PROVIDED BY:  
11280 W. Ardmore Rd., Maricopa, AZ 85138 (520) 682-9016

DATE:

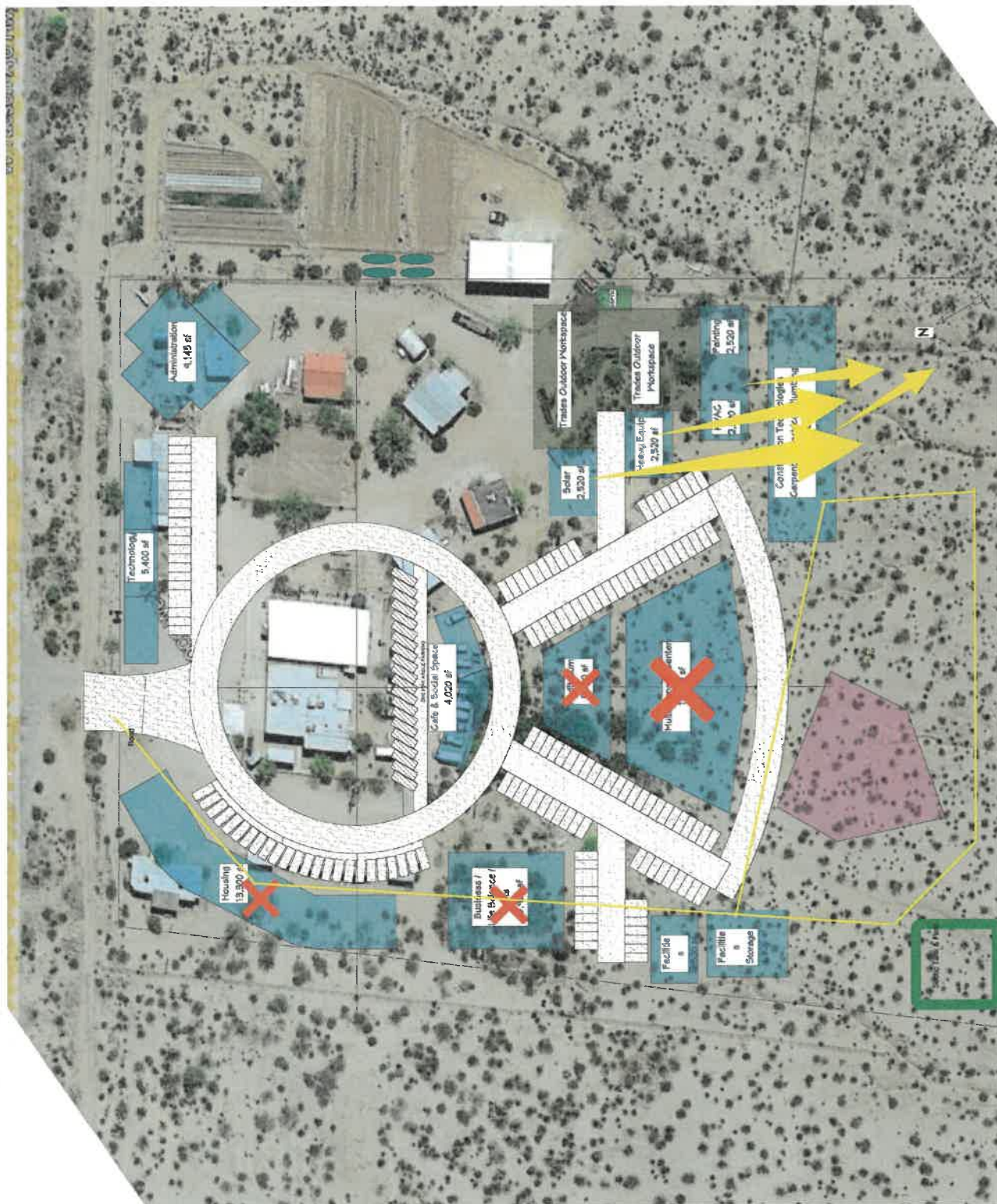
10/23/2023

SCALE:

1" = 40 ft

SHEET:

P-1



1st Floor



***October 2023 Board Report Activities***  
***Human Resources***

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/ Resolution</b>
Partnering in the Presidential Search	Recruitment process; selection of the search committee members, etc.	In-Progress
HR Archives	HR file inventory: scan, purge and shred documents	In-Progress
Records Management System	HR Records Management System in electronic and manual files	Reviewing opportunities to create a comprehensive RMS
Advertise /Recruit Positions	Continuously advertise vacant positions, conducted interviews, pre-hire employment processing; and on-boarding candidates	New Hire(s): Kyle Begay – Computer Literacy Trainer Transfer(s): Ashlynn Siquieros – Financial Aid Technician
Personnel Issues	Personnel Concerns	Manage an investigation
Website Redesigns for HR	Internal updates on the MyTOCC; and External updates on the HR section of the <a href="http://www.tocc.edu">www.tocc.edu</a> website	In-progress

Report to TOCC Board of Trustees:

**Jay Juan**

**Chief of Operations**

**October 2023**

<b>Issues/Items</b>	<b>Actions/Assessment</b>
Need to coordinate event setup with S-cuk Du'ag District and College Departments/Programs.	Event setup was provided for S-cuk Du'ag district meetings and events. The College hosted fairs and orientations which required setup as well. Provided support-(setup and cleaning) for American Indian College Fund visit.
Fire System inspection is due College wide.	Schedule an inspection for all fire alarms, sprinklers, extinguishers, and kitchen suppression systems. All systems have been checked out good and passed inspection by TON Fire Marshal.
Continual work on Language Center construction.	Language Center foundation has been poured and building sections have been set in place. The interior offices and rooms are being constructed.
Drainage issues at Kosin need to be addressed.	Rotor Rooter from Tucson came out to clear all drainage pipes and replaced several seals on the system.
GSA mileage reports are due.	Collected all vehicle mileages and uploaded them to GSA website.
Need to add handrails to Apedag Ki: parking area.	Rails were fabricated, installed and painted.

**Board of Trustees Report**  
**Laura Sujo-Montes, Dean of Academics**  
***Education Division October 2023***

Issue	Discussion	Summary/resolution
Curricular Work	Update program learning outcomes	Faculty are engaged in reviewing and revising their program learning outcomes to align them to an association in their discipline. The purpose is to have programs aligned to associations, which may serve as a jumpstart to build four-year programs
Collaboration with Northern Arizona University (NAU)	Fire Science Degree	NAU received a large grant to address the need for more firefighters for wildfires. Their grant provides support to build an associate's degree in fire science and for building the curriculum that goes with it. The grant would pay the salary for a faculty up until December 2024, which is when the grant funding ends. Fire Chief Lewis has participated in the meetings and he is excited about the possibility of having such a program at TOCC.
Carnegie Math Pathways	Conference	Our mathematics faculty and I attended a conference organized by WestEd to talk about the implementation of the Carnegie Math Pathway curricula, QuantWay and StatWay. The conference was very informative and it gave us ideas on how to organize the math curriculum in the near future.

**Liz Zepeda, O'ohana Ki;** *October 2023*

Issue/Point	Discussion	Summary/resolution
Programming and Space Design	<ul style="list-style-type: none"> <li>● Film Series</li> <li>● Student Success Webinar</li> <li>● MakerSpace</li> <li>● Usage</li> </ul>	<ul style="list-style-type: none"> <li>● Freaky Film Friday series was offered. All movies shown were horror films by Indigenous creators. The films were: <i>Imprint</i>, <i>Slash/Back</i>, <i>Prey</i>, and <i>Blood Quantum</i>. Popcorn, drinks, and snacks were provided. The showings occurred Fridays from 3:00-5:00 pm in the newly cleared computer lab. Encore showings occurred on Halloween Day. Student Services has allowed library staff to borrow its popcorn maker.</li> <li>● A Time Management session was offered in conjunction with the Student Success Coordinator's Student Success Series. The event occurred on Saturday October 21 from 9:30-10:30 am.</li> <li>● The computer lab is being converted into a MakerSpace. The hope is to provide students and the community the opportunity to utilize technology and tools for either schooling, work, or personal interest. It will also be a way to increase on-campus traffic.</li> <li>● O'ohana Ki: is open until 7:00 pm on Mondays and Wednesdays. Students have started to attend the evening hours. <ul style="list-style-type: none"> <li>○ There were at least 228 visits to O'ohana Ki: during October.</li> </ul> </li> </ul>
Technology in the O'ohana Ki: has been improved and modified.	<ul style="list-style-type: none"> <li>● The Library Corporation software, Library Solutions, was migrated to a new version.</li> <li>● OverDrive/Libby was completed as well.</li> <li>● E-Rate</li> <li>● MakerSpace</li> </ul>	<ul style="list-style-type: none"> <li>● The TLC Migration was successful and now the next part is acquiring training. An entire upgrade has happened in that both the back end and public-facing interfaces look completely different. We are currently coordinating training with Venito Garcia and San Lucy libraries.</li> <li>● OverDrive is live. An E-Library is finally available to students and staff. The curation focus for the digital collection is Indigenous works, especially those which support the curriculum. Magazines are also available via the collection. How-To Materials will be distributed in November.</li> <li>● E-Rate has been tabled until next semester per the request of TOCC IT.</li> <li>● The computer lab in the library is being converted into a MakerSpace. <ul style="list-style-type: none"> <li>○ The defunct desktops were pulled and the tables were re-arranged.</li> <li>○ 2 3-D printers were gifted to TOCC via the University of Arizona's Catalyst Studios Maker Studio. Nico Sanchez, Digital Design</li> </ul> </li> </ul>

		and Fabrication Specialist, provided them along with a quick care and maintenance tutorial.
Staffing and Additional Work	<ul style="list-style-type: none"> <li>● O'ohana Ki: staff have been assisting other departments.</li> <li>● Tutor</li> <li>● AIHEC TCULA Report</li> </ul>	<ul style="list-style-type: none"> <li>● Adrienne Brown and Letitia Martin have helped out with incoming calls to assist with the receptionist vacancy.</li> <li>● Another tutor was interviewed and hired. Paperwork is pending. This tutor can assist in writing, history, and math.</li> <li>● The library director has been assisting with administrative duties outside of the library.</li> <li>● The library director submitted TOCC's Tribal College and University Library Association's AIHEC report. The report consisted of O'ohana Ki: highlights of the past year, but librarians are instructed to add library-specific needs or concerns to bring to AIHEC's attention.</li> </ul>

**Teresa Newberry, PhD. NSF STEM Grant, October 2023**

<b>Issue</b>	<b>Discussion</b>	<b>Summary/resolution</b>
Collaboration with University of Arizona.	STEM Grant	TOCC is working on a collaborative grant for which TOCC can be a sub-awardee. The grant would provide support to students for two years at TOCC and up to three years at UAZ to complete a bachelor's degree in a STEM field.

Dean of Student Services – Yolanda Pacheco

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Phoenix Center event to bring the community to the site	October 27th E-na:toidag Ce:gida	13 Vendors 65 visitors, approx..
AICF Digitization grant activity	College and Career Fair October 27, 2023	17 colleges/departments represented 55+ students attended

## Phoenix Center – Cassandra Scott

[illegible]

## Disability Consultant – Dr. Anthony Osborn

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Wraparounds	Conducted 23 wraparounds to address student accommodations	The students' accommodations were reviewed specifically related to performance. Accommodations were

	and progress.	determined to still be appropriate and the students received specific feedback to address progress in their coursework.
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Recruiter – Jai Juan

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Outreach	<ol style="list-style-type: none"> <li>1. Cottonwood College and Career Fair</li> <li>2. Alumni Social</li> <li>3. BHS Workshop</li> <li>4. Photoshoot with TOCC Dorm students</li> <li>5. Sells District Fall Fest</li> </ol>	<ol style="list-style-type: none"> <li>1. Traveled to school in Cottonwood to participate in their College Fair. Spoke with 1st - 12th grade students.</li> <li>2. Held a social gathering for Alumni at Brother John's. We overviewed the AICF Digi Grant Project, Icebreakers, and networking activities.</li> <li>3. The AICF Digi team hosted an in-depth program/advising presentation for BHS juniors.</li> <li>4. Worked with Martha Lee to photograph students on campus for marketing material.</li> <li>5. Participated in Sells District's Fall Fest. Spoke with community members about our program offerings, campuses being open to the public, and TOCC history.</li> </ol>
Admissions	<ol style="list-style-type: none"> <li>1. Withdrawal Deadline Reminder</li> </ol>	<ol style="list-style-type: none"> <li>1. Sent reminder emails to students about upcoming deadlines.</li> </ol>
Ongoing Projects	<ol style="list-style-type: none"> <li>1. Website</li> <li>2. Updating Marketing Material</li> <li>3. AICF Digi Project               <ol style="list-style-type: none"> <li>a. BHS Visits</li> <li>b. College Fair at TOCC</li> <li>c. NASAI Proposal</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Working with the webmaster to make changes to the admissions page and other SSD web pages</li> <li>2. Working with a local artist to redesign our Core Values and Vision, Mission, and Goals posters               <ol style="list-style-type: none"> <li>a. Updating Main Brochure</li> </ol> </li> </ol>

		b. Updating Leaflet program material 3. a. Planning upcoming workshops and visits with BHS. b. Worked on a proposal to present at the upcoming NASAI conference. c. Helped with the college fair for BHS juniors and seniors and community members
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Student Success Coordinator – Katherine Gader

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Early Alert	Continued work with EARS	As of Oct 31 <sup>st</sup> , students who were at a D or below: PHX: 93 Students TOCC: 196 Students - Continued outreach to students of concern via email and phone calls
Webinars	First of Webinar series on Time Management completed - Interns working on getting recordings up	Next scheduled Webinar: Physical Health for Success November 8th at 11am AZ Time

Dual Enrollment Coordinator – Brandi Espuma

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
Dual Enrollment Report Submission	The Dual Enrollment report needed by the Arizona Tribal Department of Education was officially submitted to the State legislature.	In June the dual enrollment report draft was submitted to the State office for review. With no notes, they requested the final version on 10/10/23.
Potential Partners in the PHX area ongoing	Gain interests in the Tempe Union and Salt River school districts.	Drafting potential IGA or MOA's for the school districts for their high school or alternative high schools.
Professional Development & Networking	In September was able to attend the STAR school for connection with the AICF - DIGI grant along with the University of	Gained perspective on how students in elementary are learning hands-on in STEM. It would be good for dual



	<p>Arizona.</p> <p>Attended the 2023 American Indian Science and Engineering Society Conference.</p>	<p>enrollment to contribute to younger ages not in teaching courses but for the youth to have an idea of knowing “doing college in high school” is a possibility.</p> <p>Was a great experience to go to the conference and gave me a new idea about dual enrollment students. If students were taking a BIO or CHM course with TOCC maybe it would be an incentive to attend the conference as it has a lot of different employers and higher education opportunities in one place compared to other conferences. Students are also able to attend presentations by current college students and it can be seen as a possible goal for students.</p>
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Transition Coordinator – Annamarie Stevens

TOPIC	DISCUSSION	SUMMARY/RESOLUTION
A Student's Journey	<p><input type="checkbox"/> ASJ Proposal</p> <p><input type="checkbox"/> Practicum Meetings</p> <p><input type="checkbox"/> Recruitment will begin in November for the new cohort</p>	<p><input type="checkbox"/> A proposal was submitted for Presentation highlighting students at NASAI 2024 conference</p> <p><input type="checkbox"/> Two students will be starting their practicum. One will be focusing in highlight our alumni and the other will be hosting a series of workshops for sewing. I am working on getting a few more students practicum placements.</p> <p><input type="checkbox"/> Host in person and virtual presentation at TOCC main campus, Phoenix campus, and</p>

	<input type="checkbox"/> Student Highlights	<p>San Carlos Campus</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> One student was select for TCJ new blogger</li> <li><input type="checkbox"/> One student presented at the AISES conference about his ASJ experience and the opportunities he gained</li> <li><input type="checkbox"/> One student was selected to be a part of the of a task force to improve the Foster Care System and had the opportunity to lobby in Washington DC</li> <li><input type="checkbox"/> One student short film was select to be showcased at LA Skins Film Fest in November.</li> </ul>
<p>American Indian College Fund-Digitalization Project</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> AICF Team</li> <li><input type="checkbox"/> BHS Collaboration-Workshops</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> A few members from our team attended the AISES Conference in Spokane, Washington. The conference provided opportunities to network and find future collaborators. We also had the opportunity to visit Gonzaga University and meet the Native American Program Manager.</li> <li><input type="checkbox"/> The Dual Enrollment Coordinator and I have been invited to attending a series of training on cognitive coaching with BUSD. This is a helpful way of being on the same page and being intentional about future workshops.</li> <li><input type="checkbox"/> October 13 th workshop for juniors. We provided an overview of the grant. Advising when over the selecting a degree, TOCC program overview, and differences between college and high school.</li> <li><input type="checkbox"/> October 27 th - A College and Career Fair was held at GSK. There were over 55 students that</li> </ul>

	<p>attended and 17 colleges/universities/organizations the provided information to students.</p> <p><input type="checkbox"/> November 3rd we will be meeting with Junior and Senior AVID classes. TOCC Alumni and Current Students will be sharing their experience of being a college student and transition process.</p> <p><input type="checkbox"/> December 1 st the Junior and Senior AVID classes will be coming to campus</p> <p><input type="checkbox"/> December 15 th we will be presenting to Junior and Senior AVID classes</p> <p><input type="checkbox"/> TOCC Students</p> <p><input type="checkbox"/> Employer Convening</p> <p><input type="checkbox"/> TOCC Alumni</p> <p><input type="checkbox"/> AICF Grant</p>	<p><input type="checkbox"/> The goal is to have the Maker's Space ready for the Spring Semester. This will provide opportunities for hands on projects for high School students, TOCC students, and the community.</p> <p><input type="checkbox"/> This event will occur in the Spring Semester. The date has not been set.</p> <p><input type="checkbox"/> October 6 th -Alumni Social was held at Brother John's in Tucson. Dinner was provided and an overview of the project was provided. Alumni had the opportunity to meet one another. There were 50 people that RSVP and 20 students attended.</p> <p><input type="checkbox"/> Alumni will be highlighted on the Radio Station once a month and on campus.</p> <p><input type="checkbox"/> A proposal was submitted for a workshop at NASAI 2024. The</p>
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		<p>workshop will highlight the work that has been done for the grant and insight from various team members.</p> <p><input type="checkbox"/> Presentation was done on October 24<sup>th</sup> to AICF Board, staff and TCU presidents. An overview was given about the first year of project.</p> <p><input type="checkbox"/> Team will be going to ASU Helios Center to learn about data collection and how to use data</p>
Informational Sessions	<p><input type="checkbox"/> US State Department</p> <p><input type="checkbox"/> Colleges &amp; University Presentations</p>	<p><input type="checkbox"/> October 16<sup>th</sup> presentation was done to provide information for internship opportunities. 5 student attended the event and two request the recording of the presentation</p> <p><input type="checkbox"/> November 6<sup>th</sup> IAIA will be providing an informational session</p> <p><input type="checkbox"/> 2 or 3 informational sessions will be hosted each month</p>



Evan Thomas <ethomas@tocc.edu>

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## October Board Report - Phx Center

4 messages

**Cassandra Scott** <cscott@tocc.edu>

Tue, Oct 31, 2023 at 1:38 PM

To: Yolanda Pacheco <ypacheco@tocc.edu>, Cassandra Scott <cscott@tocc.edu>

Cc: Evan Thomas <ethomas@tocc.edu>

Visitors-

September: 73, 7 staff

October: 109, 10 staff

Sept/Oct Events & meetings: 13

ASU College of Global Futures, Ft. McDowell Higher Education Department, AZ Transfer Academic Advisor Workshop, Native Night Marcos de Niza, Navigating Student Resources at the College Fund, Native Night Tempe HS, Phoenix Indian Central Virtual College Fair, AISES at TOCC, Indigenous Career Futures ASU, Tribal College & Universities Fairs, RMACAC Tribal Institution Relations, SRPMIC Early Childhood outreach, E-na:toidag Ce:gida

E-na:toidag Ce:gida attendees approx. 65

Photos from the 10/27 event E-na:toidag Ce:gida

<https://docs.google.com/presentation/d/1QyxzYhg4IPe6xufUQsJXA1kNHrKtrRW8XkvtmufH3Q/edit?usp=sharing>

**Cassandra Scott, MEd**

Director, Phoenix Center

Tohono O'odham Community College

S-Ki:kig Mascama Ki: "Many Houses Site" – the Phoenix Center

[cscott@tocc.edu](mailto:cscott@tocc.edu)

[tocc.edu](http://tocc.edu)



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**Cassandra Scott** <cscott@tocc.edu>

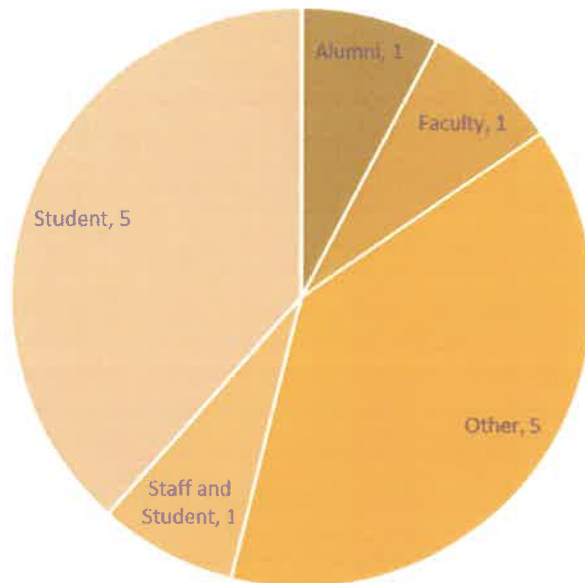
Tue, Oct 31, 2023 at 2:06 PM

To: Yolanda Pacheco <ypacheco@tocc.edu>, Cassandra Scott <cscott@tocc.edu>

Cc: Evan Thomas <ethomas@tocc.edu>

E-na:toidag Ce:gida vendors = 13

Participant affiliation with  
Tohono O'odham Community College?



Cassandra Scott

[Quoted text hidden]

**Evan Thomas** <ethomas@tocc.edu>  
To: Paul Robertson <probertson@tocc.edu>

Wed, Nov 1, 2023 at 11:14 AM

Good morning, Paul,  
Per your request, please find the information from Director Scott in the email thread below. You should be able to access the link.

I plan to include the email / report and photos with the Student Services Report. Also, "S-ki:kig Maşcamá Ki:" will be listed in the 'Reports' on the agenda.

Should there be any questions or may I be of any assistance, please let me know.

Have a great day!  
Evan

Evan Thomas  
Special Assistant to the President

[Quoted text hidden]

**Evan Thomas** <ethomas@tocc.edu>  
To: Paul Robertson <probertson@tocc.edu>

Wed, Nov 1, 2023 at 11:46 AM

Good morning, Paul,  
Attached the 'Presentation' file from Cassandra.

Anything else, please let me know.  
Evan

Evan Thomas  
Special Assistant to the President

**Board of Trustees Report**  
**Dean for Sustainability Mario Montes-Helu, Ph.D.**

Key Issues/Items Addressed in **October 2023**

<b>Issues/Items</b>	<b>Discussion/ Situation</b>	<b>Summary/Resolution</b>
Workforce and Community Development (WCD)	Tohono Kosin	We will have the interview for the Lead Cook position on November 6, 2023. We have 3 applicants for the position of assistant cook, but no applicants for the Manager position.
	Solar Panel Installer Program	We are working on the spring 2024 schedule of Solar Installer Program classes. We are proposing the Basic Electricity, Load Calculations, and the Core Curriculum for new students in the Solar Installer program.
National Telecommunications Information Administration (NTIA) Grant	Activities	Training started in San Lucy, Baboquivari Chukut Kuk, Sells and Schuk Toak. Some districts have open spots in computer classes for students to learn basic skills since they still need to meet the minimum number of 10 students supported by the grant.
IT Department	IT issues	Our IT Director, Deshon Miguel, is moving to another institution and we are working to have a smooth transition with the help of the IT contractors that we have for infrastructure, Aaron Bates and Jenzabar system, Jeff Nelson. Our IT technician will be trained and have an important role in this transition. We will continue supporting the students, faculty, and staff by using the ticketing system FreshService.
Land Grant Office of Sustainability	Activities	LGOS team participated in the First Nations Land Grant Consortium (FALCON) meeting in Denver, Co. Two interns presented a poster about the work they are doing at the Student Learning Farm. Joyce Miguel had a presentation about the work that the Extension Program is doing at the Nation.
Institutional Effectiveness Office (IEO)	IPEDs report	The office is now working on the winter reporting for the IPEDs. Data had been requested by some areas regarding the number of students in each program and retention and persistent data by major.

Administration of Native Americans Grant	Geography Information Systems (GIS) Department at the Tohono O'odham Nation	TOCC and the GIS working group conference occurred at the Community Building in San Xavier District. Around 50 people attended the conference. We could see what departments and programs of the Nation are doing using GIS systems. Some programs need GIS technology, but they do not have it. That is one reason for the need for a Tohono O'odham Nations' GIS department.
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