



# Tohono O'odham Community College



## Associate of Applied Science in Business Management

|                    |                                |
|--------------------|--------------------------------|
| NAME:              | TOCC ID:                       |
| TOCC EMAIL:        | PHONE NUMBER:                  |
| TERM OF ADMISSION: | EXPECTED GRADUATION YEAR/TERM: |
| ACADEMIC ADVISOR:  | FACULTY ADVISOR:               |

### General Education Courses:

- Tohono O'odham Himdag (7 cr): HIS 122 (3 cr) and select one from the following: THO 101, THO 106 (4 cr)
- MAT 142H or higher (with the exception of MAT 146 and MAT 147)
- Humanities and Fine Arts (6 cr): Any courses from the General Education selection
- Social and Behavioral Sciences (3 cr).
- Lab-loaded Science course (courses with N in the prefix; 4 cr): Any course with prefix ANR, AST, BIO, CHM, PHY

Note: MAT 142H and courses ending in N (e.g., BIO 100N) are 4 cr. hrs unless otherwise indicated. The rest of the courses are 3 cr. hrs unless otherwise indicated.

| COURSE PREFIX                                     | COURSE NAME                        | REPLACEMENT COURSE | SEMESTER | YEAR                         | CREDITS | GRADE | MET |
|---|------------------------------------|--------------------|----------|------------------------------|---------|-------|-----|
| HIS 122   | Tohono O'odham History and Culture |                    |          |                              |         |       |     |
| THO   |                                    |                    |          |                              |         |       |     |
| WRT 101   | Writing I                          |                    |          |                              |         |       |     |
| WRT 102   | Writing II                         |                    |          |                              |         |       |     |
| MAT   |                                    |                    |          |                              |         |       |     |
| CIS 100   | Introduction to Computers          |                    |          |                              |         |       |     |
| <b>Humanities and Fine Arts:</b>                  |                                    |                    |          |                              |         |       |     |
|   |                                    |                    |          |                              |         |       |     |
| <b>Social and Behavioral Sciences</b>             |                                    |                    |          |                              |         |       |     |
|   |                                    |                    |          |                              |         |       |     |
| <b>One Lab-loaded Science Courses</b>             |                                    |                    |          |                              |         |       |     |
|   |                                    |                    |          |                              |         |       |     |
| <b>Total General Education Credits Needed: 33</b> |                                    |                    |          | <b>Total Earned Credits:</b> |         |       |     |

### Core Requirements:

| COURSE PREFIX | COURSE NAME                                      | REPLACEMENT COURSE | SEMESTER | YEAR | CREDITS | GRADE | MET |
|---------------|--|--------------------|----------|------|---------|-------|-----|
| ACC 101       | Financial Accounting                             |                    |          |      |         |       |     |
| ACC 102       | Managerial Accounting<br>(Prerequisite: ACC 101) |                    |          |      |         |       |     |
| BUS 100       | Introduction to Business                         |                    |          |      |         |       |     |
| BUS 220       | Legal Environment of Business                    |                    |          |      |         |       |     |
| CSA 110       | Spreadsheet: Microsoft Excel                     |                    |          |      |         |       |     |

|                                      |                           |  |  |                              |  |  |  |
|--------------------------------------|---------------------------|--|--|------------------------------|--|--|--|
| MGT 124                              | Small Business Management |  |  |                              |  |  |  |
| MKT 111                              | Principles of Marketing   |  |  |                              |  |  |  |
| <b>Total Core Credits Needed: 21</b> |                           |  |  | <b>Total Earned Credits:</b> |  |  |  |

**Electives:**

| Choose any course designated with the following prefixes: ACC, BUS, CIS, CSA, MGT, MKT, POS, or PSY |             |                    |          |                              |         |       |     |
|---|-------------|--------------------|----------|------------------------------|---------|-------|-----|
| COURSE PREFIX   | COURSE NAME | REPLACEMENT COURSE | SEMESTER | YEAR                         | CREDITS | GRADE | MET |
|   |             |                    |          |                              |         |       |     |
|   |             |                    |          |                              |         |       |     |
| <b>Total Core Credits Needed: 6</b>   |             |                    |          | <b>Total Earned Credits:</b> |         |       |     |
| <b>Total Program Credits Needed: 60</b>   |             |                    |          | <b>Total Earned Credits:</b> |         |       |     |

**Associate of Applied Science in Business Management**

The Associate of Applied Science in Business Management is a workforce degree intended for those students seeking entry-level employment upon completion. Students who are considering continuing their education after their Associates Degree should consider the Associate of Business in Business Administration.

**Program Learning Outcomes:**

1. Develop and demonstrate the ability to use data to solve common issues that arise in business operations.
2. Develop and demonstrate knowledge of basic organizational and procedural principles of business.
3. Develop and demonstrate a basic level of understanding of the economic and legal contexts for business operations.
4. Develop and demonstrate the ability to plan the needed activities to start and manage a small business.

**Students:**

You must secure official approval by your advisor(s) before submitting the **final** Program of Study. By signing or entering your name below, you agree to the following statement: "Students are responsible for complete knowledge of Academic Catalog requirements in their degree plan and for adhering to all policies in Academic Catalog and Student Handbook."

**Signature Panel:**

Please indicate approval of the curriculum on the Program of Study by placing your signature (formal electronic signatures are permitted) in the space provided.

|                    |       |
|--------------------|-------|
| Student:           | Date: |
| Academic Advisor:  | Date: |
| Faculty Advisor:   | Date: |
| Registrar:         | Date: |
| Dean of Academics: | Date: |